

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: October 17, 2012

CHAIRPERSON: Trustee Moyra Baxter STAFF CONTACT: Alan Cumbers, Director of Operations

Board Attendees:

Trustee M. Baxter - Chairperson
Trustee J. Brinkerhoff - Committee Member
Trustee C. Gorman - Committee Member
Trustee D. Butler

Staff:

H. Gloster, Superintendent of Schools
L. Paul, Secretary-Treasurer
A. Cumbers, Director of Operations
J. Shoemaker, Planning Manager
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPVPA	Jill Voros, Members' Liaison – Middle/Secondary
CUPE	Darcy Egeland, Shop Steward
COPAC	Shaun Bos, President
COTA	Susan Bauhart, 1 st Vice-President
DSC	No representative

Agenda - Additions/Amendments/Deletions

October 17, 2012 Agenda – Approved.

Reports/Matters Arising

June 20, 2012 Committee Report - Received.

September 19, 2012 Joint Planning and Facilities and Education and Student Services Committee Report – Received.

Public Question/Comment Period

Mr. Ryan Murdain, Parent – Oyama Traditional School, reiterated a request he had made to the Board on October 13, 2012, to make a presentation at the Long Term Facility Plan Public Consultation Meeting being held in Lake Country, on October 25, 2012. Mr. Murdain also requested that all financial implications related to the Long Term Facility Plan recommendations be made available at the Consultation Meetings.

The Committee Chairperson advised Mr. Murdain that, per the Board Chairperson's correspondence to him on October 17, 2012, the format of the Public Consultation Meetings has been communicated extensively throughout the community, including all PACs, all staff and the media, and to change the format at this late date would be inappropriate. In his correspondence, the Board Chairperson has invited Mr. Murdain to present to the Board of Education on Tuesday, November 13 at 6:00 pm.

Mr. Murdain was advised that an update of the Public Consultation Meetings was on the Committee Agenda as an information item. Mr. Murdain indicated that he would stay for that part of the agenda.

Discussion/Action Items

1. Annual Integrated Pest Management Report

The Director of Operations provided a brief review of the information contained within the report, and advised that, with water restrictions expecting to increase, the District is hoping to move to more extensive xeriscaping, with only sports fields being provided with regular irrigation. Committee members discussed the information provided.

Outcome

The Planning and Facilities Committee recommended that the Board of Education accept the Annual Integrated Pest Management Report as the Annual Report required in Policy 620 "Site Maintenance".

Information Items

1. Operations Summer Project Report 2012

The Director of Operations reviewed the criteria for the three priorities established for summer projects. Priority One projects must be completed, as they impact student return for the first day of school. Priority Two projects do not impact the first day of school, however must be completed soon after school opening. Priority Three projects are maintenance projects that can be extended into the fall. Last minute requests received from schools are categorized as Priority Four or lower.

The Committee discussed the difficulty in attracting short-term staff for summer projects, and the use of students for various site and grounds work over the summer.

2. Long Term Facility Plan - Update

The Superintendent reviewed the projected timelines for presentation of the Long Term Facility Plan to the Planning and Facilities Committee and, subsequently, to the Board of Education. The draft Long Term Facility Plan is scheduled as an agenda item for the November 21st public meeting of the Planning and Facilities Committee (PLEASE NOTE: This meeting date has been changed to **November 20th, 4:30 pm at Hollywood Road Education Services**), and will be forwarded to the Board of Education for review prior to the Winter Break.

In order to effectively engage feedback from community members, staff and students, the District will be using ThoughtStream (www.thoughtstream.ca), which is an online tool designed to gather feedback. Data is gathered and collated, with common themes and common concerns grouped together. Once the initial feedback is gathered, it is sent to those who responded to the survey, which provides an opportunity for stakeholders to respond to the initial data gathered. A specific ThoughtStream link will be provided on the District's website for each community and will be posted the day after the Public Consultation Meeting for that area. Links will also be sent out to all staff, COPAC members, PACs and Principals for further distribution. The initial links will remain open until November 8th for input. The gathered information will then be sent back to respondents, with a closing date of November 16th for the second response. Committee members discussed the content of the questions for the online survey. Paper input will also be gathered at the Public Consultation Meetings and blank forms will be left at schools for further distribution.

The Superintendent read the questions which participants at the forums would answer at the round table discussions. The Committee Chairperson noted that the questions would allow for a frank discussion and an opportunity to present any alternatives to the proposed changes. The Committee Chairperson asked Mr. Murdain for his opinion on this and he replied that he felt the Board was using the correct format.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Annual Integrated Pest Management Report

Items for Future Planning and Facilities Committee Meetings

- Long Term Facility Plan (*November 20, 2012*)
- Bus tour for Trustees with invitations to various Municipal Councils to join in to tour existing and future school sites

Meeting Schedule

Tuesday, November 20, 2012, at 4:30 pm at Hollywood Road Education Services Room No. 1

(PLEASE NOTE THE MEETING DAY AND VENUE CHANGE)

Questions - Please Contact:

Moyra Baxter, Chairperson

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