SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: February 15, 2017

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Board Attendees:
Trustee J. Fraser – Chairperson
Trustee D. Butler (Committee Member)
Trustee C. Gorman – (Committee Member)
Trustee M. Baxter

Staff:
L. Paul, Secretary-Treasurer
M. Van Aller, Director of Operations
D. Widdis, Planning Manager
K. Kaardal, Superintendent of Schools/CEO *(absent)*
T. Beaudry, Deputy Superintendent
H. Wendt, Executive Assistant *(recorder)*

Partner Group Representation:

COPAC	Shelley Courtney, President *(arrived at 6:05 pm)*
COPVPA	Cathie Mutter, Secretary
COTA	Susan Bauhart, President
CUPE	Dick Beetlestone, Operations Shop Steward
DSC	No representative

Agenda - Additions/Amendments/Deletions

February 15, 2017 Agenda – approved as presented.

Reports/Matters Arising

January 18, 2017 Committee Report – received as distributed.

Discussion/Action Items

1. **Annual Facility Grant (AFG) Plan for 2017/2018 through 2021/2022**
   The Director of Operations outlined his report and in response to queries from the Committee, clarified eligible and ineligible use of the AFG.

6:05 pm: The COPAC President joined the meeting.

The Committee reviewed the five-year AFG plan and the Director of Operations noted the use of the fund as outlined may be modified as the year progresses should emergent critical needs arise which would cause the funds to be redirected.

Outcome
The Committee recommended that the Board of Education approve the Annual Facility Grant Plan for 2017/2018 through 2021/2022, as attached to the Agenda and as presented at the February 15, 2017 Planning and Facilities Committee Meeting.

2. **Proposed Catchment Area Review**
   The Planning Manager reviewed his report with the Committee. It was noted that should the review be approved, consultations with the community, Parent Advisory Councils and other partner groups would begin in the near future with a report coming back to the Committee in the Fall of 2017.

Outcome
The Committee recommended that the Board of Education direct District staff to proceed with a Catchment Area Review for A.S. Matheson Elementary School, École Casorso Elementary School and Raymer Elementary School, as attached to the Agenda and as presented at the February 15, 2017 Planning and Facilities Committee Meeting.

Information Items

1. French Immersion Update

In response to queries from the Committee, the Secretary-Treasurer noted the District continues to work towards addressing the needs of the various schools in order to accommodate the French Immersion program in September 2017. Further information is being brought forward to the February 22, 2017 Public Board Meeting.

The Deputy Superintendent noted that the parents of A.S. Matheson Elementary students strongly support the Board's decision to redirect A.S. Matheson grade 6 students to KLO Middle School, enabling students to transition to a neighbourhood middle school.

2. West Kelowna Grade Reconfiguration (PIR) Update

The Secretary-Treasurer confirmed the information previously approved by the Planning and Facilities Committee and the Board of Education has been submitted to the Ministry of Education for their review. The District is awaiting further information.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

March 15, 2017:

- Annual Facility Grant (AFG) Plan for 2017/2018 through 2021/2022
- Proposed Catchment Area Review

Items for Future Planning and Facilities Committee Meetings

- Catchment Area Review Update
- District Area Updates, e.g. enrolment, community growth, etc. *(Referred from the Incamera Board Meeting – April 29, 2015)*

September	October	November
- Summer Projects Update - 2016/2017 Capital Plan Submission *(Action Item)*	- Annual Integrated Pest Management Report - Long Term Facility Plan	- Review of the Long-Term Facility Plan *(Info Item)*
January	**February**	**April**
- Planning and Facilities Committee – Review of Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	- Capital Project Bylaw for AFG - Energy & Sustainability Presentation
May	**June**	**August**
- Transportation – Additional Service Routes		

Meeting Schedule

March 8, 2017 at 6:00 pm
April 19, 2017 at 6:00 pm
May 17, 2017 at 4:00 pm
June 21, 2017 at 6:00 pm
August 23, 2017 at 4:00 pm *(tentative)*
September 20, 2017 at 6:00 pm
October 18, 2017 at 6:00 pm
November 15, 2017 at 6:00 pm

Questions - Please Contact:

Julia Fraser, Chairperson Phone: 250-681-0269 email: Julia.Fraser@sd23.bc.ca
Mitch Van Aller, Director of Operations Phone: 250-870-5150 email: Mitch.Vanaller@sd23.bc.ca

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Julia Fraser, Chairperson