

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: October 16, 2013

CHAIRPERSON: Trustee Deb Butler STAFF CONTACT: Alan Cumbers, Director of Operations

Board Attendees:

Trustee D. Butler - Chairperson
Trustee R. Cacchioni - Committee Member
Trustee J. Fraser - Committee Member (*absent*)
Trustee J. Brinkerhoff - Acting Committee Member
Trustee M. Baxter
Trustee M. Pendharkar

Staff:

L. Paul, Secretary-Treasurer
A. Cumbers, Director of Operations
H. Gloster, Superintendent
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	No representative
COPVPA	Jill Voros, Executive Member - Social (<i>arrived at 4:40 pm</i>)
COTA	Susan Bauhart, President
CUPE	Darcy Egeland, Shop Steward
DSC	No representative

Agenda - Additions/Amendments/Deletions

Add: 7.2 *Westside Area Workplan 2013-2014 - Verbal Update (New information item)*

Add: 7.3 *Okanagan Mission Middle School Project Identification Report - Verbal Update (New information item)*

Reports/Matters Arising

September 18, 2013 Committee Report - received as presented.

Discussion/Action Items

1. Annual Integrated Pest Management (IPM) Report

The Director of Operations reviewed the Annual Integrated Pest Management (IPM) Report which provides information on the District's program to suppress pest populations in effective, economical and environmentally safe ways in order to maintain and improve the quality of trees and fields. Committee members discussed the information provided.

Outcome

The Planning and Facilities Committee recommended that the Board of Education accept the Annual Integrated Pest Management (IPM) Report as the Annual Report required in Policy 620 - Site Maintenance.

2. Policy 470 - Transportation Services Management and Regulations 470R - Transportation Services Management (*Regulations*)

At the June 26, 2013 Public Board Meeting, the Board of Education agreed that all District policies and regulations would be reviewed at least once every three years. The Planning and Facilities Committee will review policies and regulations which directly pertain to the Committee. Although no changes were recommended to Policy 470 - Transportation Services Management, several amendments were recommended to Regulations 470R. Committee members reviewed the amendments to the regulations and requested additional changes as follows:

Amend Item No. 17 on page 2 under "Fees and Payments" to read:

Eligible riders and courtesy riders registered on bus routes must pay the student transportation charge; however, Board Policy 425 - Student Fees and 425R - Student Fees (Regulations) is in place for those families who are experiencing financial hardship and are unable to pay the transportation charge.

Outcome

The Planning and Facilities Committee recommended that the Board of Education reaffirm Policy 470 - Transportation Services Management, and approve Regulations 470R - Transportation Services Management (*Regulations*) as amended at the October 16, 2013 Planning and Facilities Committee Meeting.

3. Raymer Elementary School - Redundant Sewer Right of Way

The Director of Operations reviewed the history of the sewer Right of Way which is no longer required due to a new sewer connection location. The Secretary-Treasurer noted that, upon further consultation with the Capital Department of the Ministry of Education, the sewer Right of Way must be approved by the Board of Education as a disposal bylaw rather than as a release.

Outcome

The Planning and Facilities Committee recommended that the Board of Education approve the disposal bylaw for a sewer Right of Way under Lot 1 District Lot 3189 Osoyoos Division Yale District Plan KAP53503.

Information Items

1. Chute Lake Elementary School Enhancement Project - Freestanding Message Board

At the September 25, 2013 Public Board Meeting, the Board of Education approved a request from Chute Lake Elementary School to install a freestanding, unlit message board. The school is now requesting that, rather than a freestanding, unlit message board, a double-faced digital message board be installed at the corner of Chute Lake Road and Lark Street on the school site. The installation of the digital sign will be done in accordance with City of Kelowna bylaw requirements.

2. Westside Area Workplan 2013-2014 - Verbal Update

The Superintendent provided a brief review of possible adjustments to the Westside Area Workplan 2013-2014, which are being suggested as a result of feedback received following six Westside community consultation meetings.

Recommended amendments are as follows:

- 1) Westside Elementary Catchments (including Mar Jok Elementary School) - to be discussed at the November 20th Planning and Facilities Committee Meeting with recommendation(s) forwarded to the Board for the November 27th Public Board Meeting.
- 2) Westside French Immersion Program - an online survey will be conducted regarding the feasibility of creating a Westside French Immersion Middle School Program, with survey results to be discussed at the January 2014 Planning and Facilities Committee Meeting, and recommendation(s) forwarded to the Board at a subsequent Public Board Meeting.
- 3) Potential Adjustments to Westside Middle School Catchment Areas - timeline to be established after a decision has been made regarding the Westside French Immersion Middle School Program.

Committee members reviewed the suggested amendments to the Workplan, and discussed the need to ensure that preschool families, not currently part of the public school system, are aware of the gathering of community feedback.

Outcome

The Planning and Facilities Committee agreed that amendments to the Westside Area Workplan 2013-2014 would be added as an Action Item to the October 23, 2013 Public Board Meeting Agenda.

3. Okanagan Mission Middle School Project Identification Report

The Director of Operations reviewed the projected timeline for presentation of the Okanagan Mission Middle School Project Identification Report to the Board of Education. Currently, the November 20th Planning and Facilities Committee Meeting, to be held at Mount Boucherie Secondary School, is scheduled to have Westside Elementary Catchment Areas (including Mar Jok Elementary School) as the only agenda topic for that meeting, as a significant Westside community presence is anticipated.

Outcome

The Planning and Facilities Committee agreed that the Okanagan Mission Middle School Project Identification Report would bypass the committee level, and would be presented directly to the Board at the November 27, 2013 Public Board Meeting.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Annual Integrated Pest Management (IPM) Report
- Policy 470 - Transportation Services Management and Regulations 470R - Transportation Services Management (*Regulations*)
- Raymer Elementary School - Redundant Sewer Right of Way
- Westside Area Workplan 2013-2014 (*October 23, 2013 Public Board Meeting*)
- Okanagan Mission Middle School Project Identification Report (*November 27, 2013 Public Board Meeting*)

Future Public Board Meeting Information Items:

- Chute Lake Elementary School Enhancement Project - Freestanding Message Board

Meeting Schedule

November 20, 2013 (Scheduled for 6:00 pm at Mount Boucherie Secondary School)

PLEASE NOTE THE VENUE AND TIME CHANGE FOR THIS MEETING.

2014 Meeting Dates To Be Determined.

Questions - Please Contact:

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Deb Butler, Chairperson