



Central Okanagan
Public Schools
Together We Learn

BOARD OF EDUCATION PUBLIC MEETING AGENDA

(Second and fourth Wednesday of each month, with the exception of January (which will be the third and fifth Wednesday) July and August, and with the exception of the fourth Wednesday in March and December, at the School Board Office, at 6:00 PM.)

The Central Okanagan Board of Education acknowledges that this meeting is being held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, November 14, 2018
TIME: 6:00 pm
LOCATION: School Board Office
1040 Hollywood Road S.
Kelowna, BC

A copy of the Agenda and attachments are available on the School District website:
<http://www.sd23.bc.ca/Board/boardmeetinginfo/meetingagendaattachments/Pages/default.aspx>
Alternatively, copies are available on request at the School Board Office.

1. AGENDA
Additions/Amendments/Deletions

2. MINUTES

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2.1 Public Board Meeting – October 24, 2018
(Attachment)

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2.2 Inaugural Board Meeting – November 7, 2018
(Attachment)

3. AFFIRMATIONS/DECLARATIONS

3.1 National Bullying Awareness and Prevention Week – November 12-18, 2018

Affirmation:

The Central Okanagan Board of Education affirms that the week of November 12-18, 2018 is "Bullying Awareness and Prevention Week" in Central Okanagan Public Schools.

3.2 National Child Day – Monday, November 20, 2018

Declaration:

The Central Okanagan Board of Education declares Tuesday, November 20, 2018 as "National Child Day" in Central Okanagan Public Schools.

Meeting Recess (Five Minutes)

4. PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

5. TRUSTEES QUERIES/COMMENTS

6. ACTION ITEMS

Pg. 14

- 6.1 **Annual Integrated Pest Management Report**
(Recommendation from the Planning and Facilities Committee – October 17, 2018)
(Attachment)

RECOMMENDATION:

THAT: The Board of Education accept the Annual Integrated Pest Management Report as the Annual Report required in Policy 620 – Integrated Pest Management (IPM), as attached to the Agenda and presented at the November 14, 2018 Public Board Meeting.

- 6.2 **Proposed Work Plan for Long-Term Facility Plan Update**
Recommendation of the Planning and Facilities Committee – October 17, 2018

RECOMMENDATION:

THAT: The Board of Education strike a steering committee, which reports to the Planning and Facilities Committee, to undertake the review of the Long-Term Facility Plan.

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- 6.3 **Approval of Board Standing Committee Chairpersons and Representatives**
(Attachment)

RECOMMENDATION:

THAT: The Board of Education approve the Board Standing Committee Chairpersons and Representatives, as attached to the Agenda and as presented at the November 14, 2018 Public Board Meeting.

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- 6.4 **Approval of Board Representatives to District Committees and Outside Committees/Organizations/Agencies**
(Attachment)

RECOMMENDATION:

THAT: The Board of Education approve the Board Representatives to District Committees and Outside Committees/Organizations/Agencies, as attached to the Agenda and as presented at the November 14, 2018 Public Board Meeting.

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- 6.5 **Approval of Board Representatives to Provincial Representative Assemblies**
(Attachment)

RECOMMENDATION:

THAT: The Board of Education approve the Board Representatives to Provincial Representative Assemblies, as attached to the Agenda and as presented at the November 14, 2018 Public Board Meeting.

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- 6.6 **Setting Regular Board Meeting Dates and Times**
(Attachment)

RECOMMENDATION:

THAT: In 2019, regular Public Board Meetings be conducted on the second and fourth Wednesday of each month commencing at 6:00 p.m., with the exception of January (which will be the third and fifth Wednesday), July and August, and with the exception of the fourth Wednesday in March and December;

AND THAT: In 2019, regular Incamera Board Meetings be conducted on the second and fourth Wednesday of each month commencing at 3:30 p.m., with the exception of January (which will be the third and fifth Wednesday), July and August, and with the exception of the fourth Wednesday in March and December.

6.7 Setting Regular Board Standing Committee Dates and Times

RECOMMENDATION:

THAT: The Planning and Facilities Committee and the Finance and Audit Committee meetings be held on November 21, 2018.

AND THAT: A full schedule for the Board Standing Committee meetings come forward to the Public Board Meeting on November 28, 2018.

7. PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

8. INFORMATION ITEMS

8.1 Superintendent's Emergent Issues

8.2 Level 4 and 5 Field Study Summary – 2018/2019
(Attachment)

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8.3 Board Policy and Regulation 631 – School Closures/Consolidation
(Attachment)

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8.4 Updated Trustee Handbook
(Information to be provided)

8.5 General Statement – October 24, 2018
(Attachment)

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9. BOARD/DISTRICT COMMITTEE QUERIES/COMMENTS AND REPORTS

10. BOARD CORRESPONDENCE

Sent:

Received: Grenda Family, October 19, 2018, Support for Naming of New Middle School in Lake Country After Hank Grenda
 T. Lum, Re: Grade 6 Athletics Program at École George Pringle Elementary School

RECOMMENDATION:

THAT: At the November 14, 2018 Public Board Meeting, the Board receive the correspondence listed above.

11. ITEMS REQUIRING SPECIAL MENTION

12. BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

13. BC SCHOOL TRUSTEES ASSOCIATION

13.1 BCSTA Trustee Academy

Date: Thursday, November 29 to Saturday, December 1, 2018
Location: Richmond, BC

14. FUTURE MEETINGS

14.1 REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting:
Wednesday, November 28, 2018 at 6:00pm
Board Room Main at 1040 Hollywood Road South

Regular Public Board Meeting:
Wednesday, December 12, 2018 at 6:00pm
Board Room Main at 1040 Hollywood Road South

14.2 BOARD STANDING COMMITTEE MEETINGS

Finance and Audit Committee:
Wednesday, November 21, 2018 at 4:00pm
Board Room Main at 1040 Hollywood Road

Planning and Facilities Committee:
Wednesday, November 21, 2018 at 6:00pm
Board Room Main at 1040 Hollywood Road

15. NOTICES OF MOTION

16. ITEMS FOR A FUTURE AGENDA

17. MEDIA QUESTIONS

18. ADJOURNMENT



Central Okanagan
Public Schools
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BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and fourth Wednesday of every month, except July and August, and the third Wednesday in March and the second Wednesday in December, at the School Board Office, at 6:00 PM.)

The Central Okanagan Board of Education acknowledged that this meeting was being held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, October 24, 2018
TIME: 6:00 pm
LOCATION: School Board Office
1040 Hollywood Road S.
Kelowna, BC

In attendance:

Board of Education:

Trustee M. Baxter (Chairperson)
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser
Trustee C. Gorman
Trustee L. Tiede

Absent:

Trustee L. Mossman

In attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
E. Sadlowski, Secretary-Treasurer/CFO
T. Beaudry, Deputy Superintendent
M. DesRochers, Executive Assistant (*Recorder*)

Partner Group Representatives Attending:

COPAC Sarah Shakespeare, President
COPVPA Violeta Malfair, Social
COTA Susan Bauhart, President
CUPE David Tether, President (*arrived at 6:45 pm*)
DSC Keneisha Charles, Co-President

ORDER

The meeting was called to order at 6:03 pm.

AGENDA

Additions/Amendments/Deletions

Main

18P-130 MOVED by Trustee Gorman, SECONDED by Trustee Tiede,
THAT: The Agenda for the October 24, 2018 Public Board Meeting be adopted as presented.
CARRIED

MINUTES

Public Board Meeting – October 10, 2018

Main

18P-131 MOVED by Trustee Fraser, SECONDED by Trustee Gorman,
THAT: The Minutes of the Public Board Meeting of October 10, 2018 be adopted as presented.
CARRIED

CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

Kelowna Secondary School – Joy Advertising

In Attendance:

Barb Leclair, Vice-Principal - KSS

Jenny Reitsma, Teacher

Students:

Xavier Cameron, Grade 11

Kaitlyne Clark, Grade 11

Shanell Fisher, Grade 12

Cherise Freeman, Grade 12

Megan Gomes, Grade 12

Hailey Lewis, Grade 11

Myles Whiteside, Grade 12 (unable to attend)

The students in Ms. Reitsma's Marketing class spoke of the projects they have created that bring joy and identified the specific core competencies they achieved.

Rainbow Crosswalk – Central Okanagan Public Schools Board of Education Learning Centre

In Attendance:

Keneisha Charles, Grade 12, Rutland Senior Secondary School

Jakob Cherrey, Grade 12, Rutland Senior Secondary School
(on behalf of the District Student Council)

On Wednesday, October 17th, members of the District Student Council, Trustees Baxter, Butler, and Fraser, and senior staff participated in the painting of a rainbow crosswalk outside of the Central Okanagan Public Schools Board of Education Learning Centre. The rainbow crosswalk is a symbol of inclusivity and support for all students in the Central Okanagan Public Schools.

INTRODUCTION / RECOGNITION

Mount Boucherie Secondary School Rugby Player Achievements

In Attendance:

Violeta Malfair, Vice-Principal, Mount Boucherie Secondary School

Kevin Low, Teacher/Coach, Mount Boucherie Secondary School

Taylor Herron, Student, Mount Boucherie Secondary School

Jordan Brown, Student, Mount Boucherie Secondary School

Simon Paul, Student, Mount Boucherie Secondary School

The Board of Education recognized the rugby players for their invitations to provincial and national rugby teams. Taylor was invited to play for Team BC; Jordan and Simon were both invited to play for Team Canada.

Introduction: Michelle DesRochers – New Executive Assistant to Secretary-Treasurer/CFO

The Board of Education welcomed Michelle DesRochers to her new role as Executive Assistant to the Secretary-Treasurer/CFO.

Presentation to Departing Trustees

The Board of Education recognized the following three Trustees who have completed their terms on the Board of Education:

Trustee Deb Butler 2011 – 2018

Trustee Chris Gorman 2011 – 2018

Trustee Lee Mossman 2014 – 2018

The Superintendent of Schools/CEO presented a thank you gift to Trustee Butler and Trustee Gorman. The thank you gift will also be provided to Trustee Mossman.

6:45 pm: The CUPE President arrived at the meeting.

2018 CHAIRPERSON'S REPORT TO THE BOARD

Trustee Baxter delivered the 2018 Chairperson's Report to the Board. The Chairperson's Report is posted on the District website (www.sd23.bc.ca).

Main

18P-132

MOVED by Trustee Fraser, SECONDED by Trustee Butler,

THAT: The Board of Education receive the 2018 Chairperson's Report to the Board.

CARRIED

6:52 pm: The meeting recessed.

7:03 pm: The meeting reconvened.

PUBLIC QUESTION/COMMENT PERIOD

Mimi Roth-Miller: Ms. Roth-Miller expressed her concern regarding the amendments to Policy 703 – Relations with Parents of Students and the removal of 'at least two' parent/teacher conference schedules.

Cadre Simpson: Ms. Simpson expressed her concern regarding the amendments to Policy 703 – Relations with Parents of Students and School Community Learning Plans.

TRUSTEES QUERIES/COMMENTS

- Trustee Butler stated that it's been a joyful experience and wished the new Board all the best.
- Trustee Tiede recognized Trustee Butler, Trustee Gorman, and Trustee Mossman for their work over the past four years.
- Trustee Gorman congratulated the elected Trustees and stated that it's been a privilege to serve the City of Kelowna as well as the parents and students in the Central Okanagan Public Schools.
- Trustee Baxter questioned if clear communication could be articulated regarding French Immersion in West Kelowna, as to what grades go to which schools.
The Superintendent of Schools/CEO stated that a plan has been developed.
Rhonda Ovelson, Assistant Superintendent, provided an update on the steps that have been taken.
- The COTA President, on behalf of all COTA members, thanked the three outgoing Trustees and congratulated the Trustees re-elected/elected.
- The COTA President expressed her concern regarding Trustee input reflected in a recent BC Public School Employers' Association (BCPSEA) document regarding bargaining. She asked Trustees what their specific input was in the BCPSEA bargaining document. The COTA President invited new Trustees to talk to her and stated that the old Trustees have not spoken to her.
The Superintendent of Schools/CEO responded to the COTA President's comment saying that the BCPSEA bargaining document was derived from input obtained from 60 school districts and does not necessarily reflect the views/opinions of our Board of Education.
The Board Chairperson further stated that as the BCPSEA document pertains to bargaining, it is inappropriate to comment.

ACTION ITEMS

Review of Policy 705 – Relations with Parents of Students

Trustee Butler confirmed that all suggested amendments have been vetted through the Central Okanagan Parent Advisory Council (COPAC).

Main

18P-133

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The Board of Education approve the amendments to Policy 705 – Relations with Parents of Students (new Policy 703), as attached to the Agenda and as presented at the October 24, 2018 Public Board Meeting;

AND THAT: The Board of Education approve new Policy 704 – Parent Advisory Councils (PAC) and new Policy 705 – District Parent Advisory Council (COPAC), as attached to the Agenda and as presented at the October 24, 2018 Public Board Meeting.

CARRIED

Cannabis Legalization Effective October 2018 – Review of Policies

The Board of Education Approved Amendments To The Following Policies, Regulations, And Form In Response To The Legalization Of Cannabis Effective October 17, 2018.

Main

18P-134

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The Board of Education approve the amendments to Policy 420 – Admission of International Education Students, Regulations 445R – Discipline (Regulations), Form 525.3 – Transportation of School District No. 23 Students Vehicle Use and Authorized Driver's Statements, Policy 640 – District Smoke Free Environment, and Regulations 650R – Public Use of School Facilities (Regulations), as attached to the Agenda and as presented at the October 24, 2018 Public Board Meeting.

CARRIED

New Policy 205 – Event Protocols

Main

18P-135

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The Board of Education approve new Policy 205 – Event Protocols, as attached to the Agenda and as presented at the October 24, 2018 Public Board Meeting.

CARRIED

Urban Aboriginal Head Start Preschool

Main

18P-136

MOVED by Trustee Gorman, SECONDED by Trustee Butler,

THAT: The Board of Education support, in principle, the Partnership Proposal to build an Urban Aboriginal Head Start Preschool on site at either South Rutland Elementary School or Springvalley Elementary School, as attached to the Agenda and as presented at the October 24, 2018 Public Board Meeting.

CARRIED

PUBLIC QUESTION / COMMENT PERIOD

- **David Grabavac:** Mr. Grabavac, on behalf of parents of special needs students, advocated for a dedicated space at the new Lake Country middle school for special needs students.

The Superintendent of Schools/CEO stated that he will be passing on Mr Grabavac's comments to the Director of Operation.

INFORMATION ITEMS

Level 4 and 5 Field Study Summary – 2018/2019

The Board reviewed the information.

General Statement – October 10, 2018

The Board accepted the information.

BOARD CORRESPONDENCE

Sent: C. Hikida, Vice-President, Donor Services, Vancouver Foundation, October 12, 2018, Letter of Thanks for the Conrad & Dorli Pinette Fund, held at Vancouver Foundation

Received: Vancouver Foundation, August 28, 2018, Conrad & Dorli Pinette Fund, held at Vancouver Foundation, Raymer Elementary School Special Needs Programs Grant

K. Tannar, Chair, Teachers' Pension Board of Trustees, 2017 Actuarial Valuation and Contribution Rates

City of West Kelowna, Response to Distance of Retail Cannabis Sales Establishments from Schools

Main
18P-137

MOVED by Trustee Butler, SECONDED by Trustee Gorman,

THAT: At the October 24, 2018 Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

- The Central Family of Schools Learning Forum was held on Tuesday, October 23rd at Kelowna Secondary School. The Learning Forum for the Lake Country Family of Schools will be held on Tuesday, November 6th starting at 6:00 pm at George Elliot Secondary School, and the Mission Family of Schools on Thursday, November 8th starting at 6:00 pm at Okanagan Mission Secondary School.
- A Partnership Agreement between the Central Okanagan Public Schools and Académie de Grenoble in France was signed last week. This partnership will provide more opportunities for French language learning for students in the Central Okanagan.
- Over 500 educators attended the 2nd Annual Innovate-Ed Conference – Students at the Centre held at Mount Boucherie Secondary School on last Friday's Teacher Professional Day. The Superintendent of Schools/CEO expressed his thanks to Jon Rever, Jordan Kleckner, John Morrone and Dave Swystun for leading this regional initiative.
- School Community Learning Plan Conversations will be commencing with the first conversation taking place on Monday, October 29th at Mar Jok Elementary School.
- The Superintendent of Schools/CEO expressed his appreciation to Joe Jamison, COTA Pro-D Chairperson, and the COTA Professional Development Committee, for organizing the professional development sessions for teachers held last Friday at George Elliot Secondary School.

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BCPSEA 2018 Fall Symposium

Date: Monday, November 5 to Tuesday, November 6, 2018

Location: Vancouver, BC

The BCPSEA 2018 Symposium: Insight and Opportunities, Human Resources in Education will be held Monday, November 5 and Tuesday, November 6, 2018 at the Coast Coal Harbour Hotel, 1180 West Hastings Street, Vancouver, BC. Typically Senior Human Resources staff, the Secretary-Treasurer and the BCPSEA Trustee representative attend. Trustee Tiede will be attending as the Board of Education BCPSEA alternate representative.

BC SCHOOL TRUSTEES ASSOCIATION

BCSTA Trustee Academy

Date: Thursday, November 29 to Saturday, December 1, 2018

Location: Richmond, BC

FUTURE MEETINGS

REGULARLY SCHEDULED BOARD MEETINGS

Swearing In Ceremony/Inaugural Board Meeting

Wednesday, November 7, 2018 at 6:00 p.m., Board Room Main at 1040 Hollywood Road

Regular Public Board Meeting

Wednesday, November 14, 2018 at 6:00 p.m., Board Room Main at 1040 Hollywood Road

BOARD STANDING COMMITTEE MEETINGS

Finance and Audit Committee

Wednesday, November 21, 2018 at 4:00pm, Board Room Main at 1040 Hollywood Road

Planning and Facilities Committee

Wednesday, November 21, 2018 at 6:00pm, Board Room Main at 1040 Hollywood Road

MEDIA QUESTIONS

James Miller: Mr. Miller asked Trustee Baxter what she enjoyed about working with Trustee Mossman and Trustee Gorman.

Trustee Baxter declined to comment.

James Miller: Mr. Miller queried what the parent consultation process looks like regarding student reporting.

The Superintendent of Schools/CEO stated that he would send Mr. Miller information regarding his query.

ADJOURNMENT: The Chairperson adjourned the meeting at 8:13 pm.

Chairperson

Secretary-Treasurer



Central Okanagan
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BOARD OF EDUCATION INAUGURAL MEETING 2018 MINUTES

The Central Okanagan Board of Education acknowledged that this meeting was being held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, November 7, 2018
TIME: 6:30 pm
LOCATION: School Board Office
1040 Hollywood Road S.
Kelowna, BC

In attendance:

Board of Education:

Trustee M. Baxter
Trustee N. Bowman
Trustee R. Cacchioni
Trustee C. Desrosiers
Trustee J. Fraser
Trustee A. Geistlinger
Trustee L. Tiede

In attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
E. Sadlowski, Secretary-Treasurer/CFO
T. Beaudry, Deputy Superintendent
D. Carmichael, Assistant Secretary-Treasurer
M. DesRochers, Executive Assistant (*Recorder*)

Partner Group Representatives Attending:

COPAC Sarah Shakespeare, President
COPVPA Scott Sieben, President
COTA Susan Bauhart, President
CUPE David Tether, President
DSC Logan Braun, Co-President

Acting Chairperson: Eileen Sadlowski, Secretary-Treasurer/CFO

ORDER

The meeting was called to order at 6:39 pm.

APPOINTMENT OF SCRUTINEERS

The Secretary-Treasurer, as Acting Chairperson, appointed as Scrutineers:
Terry-Lee Beaudry, Deputy Superintendent of Schools
Delta Carmichael, Assistant Secretary-Treasurer

ELECTION OF CHAIRPERSON

The Secretary-Treasurer, as Acting Chairperson, called for nominations for the position of Board Chairperson.

Trustee Bowman nominated Trustee Baxter.
Trustee Baxter accepted the nomination.

Trustee Cacchioni nominated Trustee Tiede.
Trustee Tiede accepted the nomination.

The Secretary-Treasurer, as Acting Chairperson, called for second and third nominations.

The Secretary-Treasurer, as Acting Chairperson, declared the nominations for Board Chairperson closed.

Each nominated Trustee provided a statement.

The Secretary-Treasurer, as Acting Chairperson, called for a vote by ballot for the Board Chairperson position.

6:44 pm: The Scrutineers collected all ballots and left the meeting.

6:46 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Secretary-Treasurer as Acting Chairperson.

The Secretary-Treasurer, as Acting Chairperson, declared **Trustee Baxter** as Chairperson of the Central Okanagan Board of Education for the period November 2018 through to November 2019.

TRUSTEE BAXTER, AS CHAIRPERSON, CONTINUED WITH THE BUSINESS OF THE MEETING.

Trustee Baxter acknowledged that the Central Okanagan Inaugural Board Meeting is being held on the Traditional Territory of the Okanagan People.

ELECTION OF VICE-CHAIRPERSON

In accordance with Board Policy 115 - Inaugural and Annual Board Meetings, two trustees' names shall be drawn from those who wish to act as Vice-Chairperson during the current year. In years two, three and four of the term of office, at the annual meeting, two names shall be drawn from the trustees who have not served as Chairperson/Vice-Chairperson in the current term and wish to act as Vice-Chairperson. Should a trustee/trustees not wish to serve in the Vice-Chairperson role, and all trustees who indicated an interest have completed a term as Chairperson/Vice-Chairperson, then all trustees would be permitted to submit/resubmit their name/names for inclusion in the draw for the position of Vice-Chairperson.

Trustee Cacchioni and Trustee Fraser put their names forward for Vice-Chairperson for the period 2018 through to November 2019.

The Chairperson declared **Trustee Fraser** as Vice-Chairperson of the Board of Education for the period Mid-November 2018 – April 2019.

The Chairperson declared **Trustee Cacchioni** as Vice-Chairperson of the Board of Education for the period May – Mid-November 2019.

APPROVAL OF THE INAUGURAL AGENDA

Main
18P-138

MOVED by Trustee Tiede, SECONDED by Trustee Fraser,
THAT: The Agenda for the November 7, 2018 Inaugural Board Meeting be approved as distributed and in accordance with the motions passed at the September 12, 2018 Public Board Meeting.
(see Appendix A attached to the November 7, 2018 Inaugural Agenda)
CARRIED

BANKING AUTHORIZATION

Main

18P-139

MOVED by Trustee Cacchioni, SECONDED by Trustee Tiede,

THAT: The statutory bank authority forms be duly executed, naming the Chairperson or alternately the Vice-Chairperson, jointly with the Secretary-Treasurer/CDFO or alternately the Assistant Secretary-Treasurer, as signing officers for the Board of Education, School District No. 23 (Central Okanagan);

AND THAT: The Secretary-Treasurer/CFO be authorized to transact all other official financial and legal business for and on behalf of the Board.

CARRIED

CHEQUE SIGNATURE IMAGE

Main

18P-140

MOVED by Trustee Cacchioni, SECONDED by Trustee Fraser,

THAT: The present signature image continue to be used until a new image is prepared.

CARRIED

AUTHORIZATION FOR TEMPORARY BORROWING (ANNUAL LINE OF CREDIT)

Main

18P-141

MOVED by Trustee Tiede, SECONDED by Trustee Bowman,

THAT: In accordance with the provisions of Section 139 of the School Act, the Board of Education, School District No. 23 (Central Okanagan), effective January 1, 2019 to December 31, 2019, authorize the Secretary-Treasurer to arrange for a borrowing line and credit of an amount not to exceed \$5,000,000.00 to meet current operating and debt services expenditures, but all money so borrowed shall be repaid not later than six months from the date of borrowing.

CARRIED

DESTROYING OF THE BALLOTS (IF ANY)

Main

18P-142

MOVED by Trustee Cacchioni, SECONDED by Trustee Fraser,

THAT: The ballots of the November 7, 2018 Inaugural Board Meeting be destroyed.

CARRIED

ADJOURNMENT: The Chairperson adjourned the meeting at 6:58 pm.

Chairperson

Secretary-Treasurer



Memorandum

Date: November 9, 2018
To: Board of Education
From: Mitch Van Aller, Director of Operations

Action Item: Annual Integrated Pest Management Report

1.0 ISSUE STATEMENT:

The Board authorizes the use of all suitable techniques in an organized program to suppress pest populations in effective, economical and environmentally safe ways.

2.0 RELEVANT BOARD MOTION/DIRECTION:

Policy 620 – Integrated Pest Management (IPM): *“Each year a report shall be provided to the Board on the effectiveness of the pesticide management program, with appropriate recommendations for possible enhancements.”*

3.0 BACKGROUND:

School District policy ensures that no chemical pesticides are used on district grounds. This requires alternative measures to control pest populations.

4.0 POINTS FOR CONSIDERATION:

None.

5.0 OPTIONS FOR ACTION:

Continue the program as currently funded and advised by our District Horticulturists and external expert consultants.

6.0 FOLLOW-UP/REVIEW:

Yearly report required as per Policy 620 – Integrated Pest Management (IPM).

7.0 DIRECTOR’S COMMENTS:

The District will continue supporting a proactive and preventative approach to managing noxious weeds, invasive plants, vegetation and pests on all of our sites, (landscape or structural). Integrated Pest Management is a long-term program that reduces the reliance on pesticides and can lead to a reduction in their use.

8.0 RECOMMENDATION:

THAT: The Board of Education accepts the Annual Integrated Pest Management Report as the Annual Report required in Policy 620 – Integrated Pest Management (IPM), as attached to the Agenda and presented at the November 14, 2018 Public Board Meeting.

9.0 APPENDIX

- A. District Horticulturists Bryan Spannier, Mike Daley, Craig Foley detailed 2017/2018 report
- B. Policy 620 – Integrated Pest Management (IPM)

Appendix A

Central Services IPM Report 2018

The following report covers the maintenance and project work of the Grounds Department IPM program from October 2017 to October 2018.

We continue to work towards improving the efficiency and sustainability of the IPM program by using good sound cultural practices.

1. Mowing

- Two grass crews mowed District fields from April to October. A third crew member was used as needed. Turf mowed at 2".
- The Toro Mower has become very invaluable for improving the quality of our sports fields at the high school/middle school level. Sports teams are expecting higher quality turf and the same can be said for elementary schools and especially those rented out to youth soccer programs.
- In August and September, as many high schools/middle schools as possible were mowed twice a week. The quality and playability of these fields improved greatly.

2. Field Repair

- Eight high schools/middle schools had field repairs that included aerating, over seeding, topdressing and fertilizing.
- Trip hazards were repaired as needed.
- All elementary sites were fertilized with at least two applications and the high schools/middle schools were given three applications.
- Early in the season (March), high schools/middle schools and as many elementary schools as possible were swept and aerated.
- Summer maintenance includes: aerating, over seeding, top dressing and fertilizing.
 - The summer months allow for the turf to rest and rejuvenate after heavy utilization over the school year.
 - Field Maintenance helps rejuvenate by getting air, water and nutrients into the turf root area. This, combined with frequent mowing and adequate irrigation stimulates growth and healthy turf.
- Field repairs July/August 2018:
 - Dr. Knox Middle School
 - Okanagan Middle School
 - Rutland Senior Secondary
 - Rutland Middle School
 - Kelowna Senior Secondary
 - Mt. Boucherie Secondary
 - Constable Neil Bruce Middle School
 - KLO Middle School

3. Weeding / Mulching

- Shrub beds at the front of schools were given priority for weeding and mulching.
- In August, the front beds of as many sites as possible were weeded and mulched.

4. Trees / Pruning

- Any trees that were identified as hazardous were pruned to eliminate the hazard or the trees were removed.
- Continued ongoing pruning and cleaning up of shrubs and beds around the schools.
- Riparian areas were monitored for hazardous situations and dealt with appropriately.
- Most autumn leaves were mulched on site and spread over turf and shrub beds.
- Trees were planted at the new School Board Office.

5. Irrigation

- The irrigation technicians kept busy making repairs and fine tuning systems.
- Fine-tuning over the past few years is starting to pay off. Most of our turf is thick and tight. This means less area for weed germinations and less wasted water.
- Plan to replace aging hydraulic irrigation systems at Spring Valley Elementary, Spring Valley Middle, AS Matheson Elementary and Glenmore Elementary.
- Install booster pumps where needed.
- Due to new portables, irrigation was rerouted at North Glenmore, Glenmore, Dr. Knox, Dorothea Walker, Constable Neil Bruce and Mount Boucherie.

6. Projects

- A. New portables at the following sites involved excavation in preparation for portable placement (including moving gas lines, etc.). Remediation of land around new portable sites (ie. Rerouting irrigation and sodding areas.)
 - North Glenmore
 - Dr. Knox Middle School
 - Glenmore Elementary
 - Dorothea Walker
 - Constable Neil Bruce
 - Mt. Boucherie
- B. New Board Office
 - The new School Board Office site was landscaped this year. This included irrigation system additions, trees planted, sod installed and large lawn areas seeded, as well as new plant beds created.
- C. Playgrounds
 - A playground replacement at Peachland Elementary.
 - A playground addition was added to Black Mountain Elementary
 - All elementary school playgrounds were inspected twice.
 - All middle school outdoor exercise equipment was inspected monthly.
 - For all of the above, any problems identified were resolved.



Section Six: School District Facilities

620 –INTEGRATED PEST MANAGEMENT (IPM)

Introduction

The Board of Education believes that an *Integrated Pest Management (IPM)* program, as recommended by the BC Ministry of Environment, is the most suitable method for maintaining sites in a safe, useable condition for current and future use.

Policy

1. The Board authorizes the use of all suitable techniques in an organized program to suppress pest populations in effective, economical and environmentally safe ways.
2. The essential components of the school district's integrated pest management program include:
 - 2.1 identification of the problem through an examination of the fields conducted by the office of the Director of Operations or designate;
 - 2.2 regular monitoring of the sites (to determine the most appropriate time, method and follow-up necessary);
 - 2.3 determining plant damage relative to a tolerance level acceptable to the Superintendent or designate and considering safety, financial and aesthetic implications;
 - 2.4 determining appropriate action to manage problems identified, including an appropriate combination of:
 - physical or mechanical controls;
 - cultural controls;
 - chemical controls.
3. Substituting physical or cultural controls for chemicals will be encouraged wherever possible. When not possible, pesticides will be selected based on compatibility with other treatment methods. When a pest count indicates that some chemical controls are needed, school principals will be informed of the results and the anticipated dates for treatment of the sites. Principals will then inform their parent advisory councils of the treatment plans.
4. Each year a report shall be provided to the Board on the effectiveness of the pesticide management program, with appropriate recommendations for possible enhancements.

BOARD STANDING COMMITTEES

November 2018 – November 2019

CHAIRPERSON: Trustee Baxter

VICE-CHAIRPERSON: Trustee Fraser (Term 1 – Mid-November 2018 to April 2019)
Trustee Cacchioni (Term 2 – May to Mid-November 2019)

Note: The Board Chairperson is an ex-officio member of all Board Committees.

Board Standing Committees:

▪ **General Affairs Committee:**

Committee of the Whole

Chairperson: The Vice-Chairperson

Senior Staff Member: Superintendent of Schools/CEO – Kevin Kaardal

▪ **Coordinating Committee:**

Board Chairperson and the Vice-Chairperson

Senior Staff Members: Superintendent of Schools/CEO – Kevin Kaardal

Secretary-Treasurer/CFO – Eileen Sadlowski

▪ **Education and Student Services Committee:**

Chairperson: Trustee Bowman

Two Members: Trustee Desrosiers and Trustee Geistlinger

Senior Staff Member: Deputy Superintendent – Terry-Lee Beaudry

Note: The Chairperson of the Education and Student Services Committee also attends Education Committee Meetings of the BCSTA Branch (held the afternoons of Branch meetings).

▪ **Finance and Audit Committee:**

Chairperson: Trustee Cacchioni

Two Members: Trustee Fraser and Trustee Tiede

Senior Staff Member: Secretary-Treasurer/CFO

▪ **Planning and Facilities Committee:**

Chairperson: Trustee Fraser

Two Members: Trustee Cacchioni and Trustee Desrosiers

Senior Staff Member: Director of Operations – Mitch Van Aller

▪ **Policy Committee:**

Chairperson: Trustee Tiede

Two Members: Trustee Bowman and Trustee Geistlinger

Senior Staff Member: Superintendent of Schools/CEO – Kevin Kaardal

▪ **Human Resources and Staff Services Committee:** *(suspended for 2018-2019)*

▪ **Executive Staff Management Committee:**

Chairperson: Trustee Desrosiers

Two Members: Board Chairperson, Trustee Baxter
and Trustee Cacchioni

BOARD REPRESENTATION ON DISTRICT COMMITTEES
November 2018 – November 2019

- **District Aboriginal Education Council (Staff Rep - Terry Beaudry, Deputy Superintendent):**
Generally meets four times a year at 9:00 am, September, November, February and May, alternating between WFN Community Services Centre and HRES

Representative: Trustee Bowman
Representative: Trustee Fraser
One Alternate: Trustee Desrosiers

- **District Early Years Partnership Committee (Staff Rep – Rhonda Ovelson, Assistant Superintendent):**
Generally four meetings a year at 3:45 pm at the SBO Board Office: October, January, April and June

Representative: Trustee Geistlinger
Alternate: Trustee Tiede

- **Public Education Awareness Committee (Staff Rep – Terry Beaudry, Deputy Superintendent):**
Generally meets six times a year on Tuesdays at 4:00 pm at HRES: October, November, January, February, April and May

Representative: Trustee Baxter
Alternate: Trustee Fraser

- **District Health Promoting Schools Committee (Staff Rep – Vianne Kintzinger, Assistant Superintendent):**
All meetings Thursdays, 4:00 pm – 6:00 pm at SBO Board Room - Once a month in October, December, February, April & May

Representative: Trustee Fraser
Alternate: Trustee Geistlinger

- **District Human Rights Committee (Staff Rep – Rick Oliver, Assistant Superintendent):**
All meetings Thursdays, 4:00 pm – 5:30 pm, SBO Board Room - Once a month in September, November (tentative), January, April (tentative) & June

Representative: Trustee Bowman
Alternate: Trustee Baxter

- **District Safe Schools Committee (Staff Rep – Al Lalonde, District Principal of Learning Support Services):**
All meetings 9:00 am, first Wednesday of December, January, February, April, May and June

Representative: Trustee Tiede
Alternate: Trustee Cacchioni

**BOARD REPRESENTATION ON OUTSIDE
COMMITTEES/ORGANIZATIONS/AGENCIES
November 2018 – November 2019**

- **Central Okanagan Early Years Partnership:**
(CATCH (Community Action Toward Children's Health) has been merged with Success by 6)
Two-hour monthly Friday meetings at 8:30 am, plus occasional 'events'.
Representative: Trustee Cacchioni
Alternate: Trustee Bowman
- **Kelowna Veendam (Inactive)**
- **West Kelowna Traffic Safety Committee:**
Westside Trustees are advised when meetings are called.
Representatives: Trustee Desrosiers and Trustee Baxter

**BOARD REPRESENTATIVES TO
PROVINCIAL REPRESENTATIVE ASSEMBLIES
November 2018 – November 2019**

▪ **BCSTA Provincial Council:**

Provincial Councillor:	Trustee Fraser
Alternate:	Trustee Tiede

▪ **BCPSEA/BCSTA Bargaining Representative Council:**

Representative:	Trustee Desrosiers
Alternate:	Trustee Bowman



BOARD OF EDUCATION MEETING DATES 2019

Date	Time	Board Meeting
January 16, 2019 ⁽¹⁾	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
January 30, 2019 ⁽²⁾	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
February 13, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
February 27, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
March 13, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
April 10, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
April 24, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
May 8, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
May 22, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
June 12, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
June 26, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
September 11, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
September 25, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
October 9, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
October 23, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
November 13, 2019	6:00	AGM and Public Board Meeting
November 27, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting
December 11, 2019	3:30	Incamera Board Meeting
	6:00	Public Board Meeting

⁽¹⁾ Third Wednesday

⁽²⁾ Fifth Wednesday

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2018/2019

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
1	OKM	5	Lake Louise, Banff National Park, AB	Canada	Watershed and Glacier Studies	Quest BC Group	11	21	05-Sep-2018	09-Sep-2018	4
2	MBSS	5	Wenatchee, WA	USA	Athletic Competition	Varsity and Junior Varsity Football Team	9 to 12	46	13-Sep-2018	15-Sep-2018	2
3	OKM	4	Banff, Yoho and Kootenay National Parks, AB	Canada	Hiking, Camping, and Team Building	Grade 12 Students	12	130	16-Sep-2018	22-Sep-2018	6
4	KSS	4	Twin Lakes (near Cherryville, BC)	Canada	Hiking and Camping	Outdoor Education Students	12	24	20-Sep-2018	22-Sep-2018	2
5	MBSS	4	McCullough Lake, BC	Canada	Backpacking, Hiking, Wilderness Camping, Survival Skills	Outdoor Education Students	10 to 12	26	20-Sep-2018	22-Sep-2018	2
6	GESS	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Grad Retreat	Grade 12 Students	12	180	21-Sep-2018	21-Sep-2018	0
7	MBSS	5	Edmonton, AB	Canada	Canadian Student Leadership Conference	Leadership Students	11 & 12	5	23-Sep-2018	30-Sep-2018	7
8	DRK	4	Silver Lake Camp (near Peachland, BC)	Canada	Hiking, Camping, Archery, High Ropes	French Immersion Learning Community	7	75	25-Sep-2018	26-Sep-2018	1
9	RSS	4	Glacier National Park Rogers Pass, BC	Canada	Hiking and Camping	Outdoor Education Students	10 to 12	24	25-Sep-2018	28-Sep-2018	3
10	MBSS	4	Boucherie Bluffs, BC	Canada	Climbing, Rappelling, Belaying, Hiking	Outdoor Education Students	10 to 12	12	26-Sep-2018	26-Sep-2018	0

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2018/2019

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
11	DRK	4	Eagle Bay Camp (near Sicamous, BC)	Canada	Camping, Kayaking, Climbing Wall, Archery	Grade 8 Students	8	75	26-Sep-2018	28-Sep-2018	2
12	SVM	4	E.C. Manning Provincial Park, BC	Canada	Camping and Hiking	Outdoor Education Students	8	42	26-Sep-2018	28-Sep-2018	2
13	KLO	4	Myra Canyon Adventure Park Kelowna, BC	Canada	Team Building, Ropes, and Ariel Treetop Courses	WEB Leadership Classes	9	53	27-Sep-2018	27-Sep-2018	0
14	KSS	4	Gulf Islands, BC	Canada	SALTS Tall Ship Sailing	Outdoor Education and Rec Leadership Students	11 & 12	27	30-Sep-2018	5-Oct-2018	5
15	DRK	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building, Ropes and Ariel Treetop Courses	Grade 7 Students	7	65	1-Oct-2018	1-Oct-2018	0
16	OKM	4	Okanagan Mountain Park, BC	Canada	Canoe Trip and Environmental Science Inquiry	OKM Quest BC Class	11 & 12	23	1-Oct-2018	3-Oct-2018	2
17	MBSS	4	Boucherie Bluffs, BC	Canada	Climbing, Rappelling, Belaying, Hiking	Outdoor Education Students	10 to 12	17	2-Oct-2018	2-Oct-2018	0
18	OKM	5	Ashland, OR	USA	Attending the Oregon Shakespeare Festival	OKM Theatre Company	10 to 12	17	2-Oct-2018	6-Oct-2018	4
19	KLO	4	Myra Canyon Adventure Park, Kelowna, BC	Canada	Team Building, Ropes and Ariel Treetop Courses	Grade 7 Students	7	50	3-Oct-2018	3-Oct-2018	0
20	MJE	4	CANCELLED Silver Lake Camp (near Peachland, BC)	Canada	Community Celebration and Team Building	All Grade 5 Students	5	90	4-Oct-2018	4-Oct-2018	0

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2018/2019

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
21	KSS	5	Washington, DC and New York City, NY	USA	Fine Arts, Media and Cultural Tour	Fine Arts and Media Students	10 to 12	38	8-Oct-2018	12-Oct-2018	4
22	MBSS	4	Skaha Bluffs Provincial Park, BC	Canada	Outdoor Leadership Development, Assisting Beginners' Rock Climbing	Leadership Students	11 & 12	8	09-Oct-2018	14-Oct-2018	5
23	MBSS	4	Okanagan Mountain Park, BC	Canada	Hiking	Outdoor Education Students	9	24	10-Oct-2018	12-Oct-2018	2
24	MBSS	4	Skaha Bluffs Provincial Park, BC	Canada	Introduction to Rock Climbing	Outdoor Education Students	10 to 12	12	10-Oct-2018	14-Oct-2018	4
25	KSS	4	Finlayson Lakes (near Mabel Lake, BC)	Canada	Hiking and Camping	Outdoor Education Students	11	46	11-Oct-2018	13-Oct-2018	2
26	GPE	5	Disneyland, Anaheim, CA	USA	"Dreams Take Flight" Program	Special Needs Students	5 & 6	5	15-Oct-2018	17-Oct-2018	2
27	SVE	5	Disneyland, Anaheim, CA	USA	"Dreams Take Flight" Program	Special Needs Students	3 to 5	6	15-Oct-2018	17-Oct-2018	2
28	GPS	4	Green Bay Bible Camp, West Kelowna, BC	Canada	Camping, Outdoor Activities	Pre-Gateway Class	10 to 12	20	16-Oct-2018	17-Oct-2018	1
29	KSS	4	Brent Mountain (near Penticton, BC)	Canada	Hiking	Outdoor Education Students	12	24	18-Oct-2018	18-Oct-2018	0
30	KSS	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Leadership Students	10 to 12	26	18-Oct-2018	21-Oct-2018	3
31	KLO	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Leadership Students	9	16	18-Oct-2018	21-Oct-2018	3

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2018/2019

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
32	DRK	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Leadership Students	8 & 9	10	18-Oct-2018	21-Oct-2018	3
33	MBSS	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Junior Firefighter Academy Students	11 & 12	17	18-Oct-2018	21-Oct-2018	3
34	MBSS	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Leadership & Indigenous Leadership Students	10 to 12	20	18-Oct-2018	21-Oct-2018	3
35	RMS	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Leadership & Indigenous Leadership Students	8 & 9	10	18-Oct-2018	21-Oct-2018	3
36	RSS	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Leadership & Indigenous Leadership Students	8 to 12	10	18-Oct-2018	21-Oct-2018	3
37	SVM	4	Rockridge Canyon, Princeton, BC	Canada	BC Student Leadership Conference	Leadership & Indigenous Leadership Students	8 & 9	16	18-Oct-2018	21-Oct-2018	3
38	OKM	4	CANCELLED Pacific Rim National Park and Clayoquot Sound	Canada	Exploration of Ocean Ecosystems & Pollution and First Nations Cultural Practices	OKM Quest BC Class	11	23	18-Oct-2018	22-Oct-2018	4
39	OKM	4	Divide Lake, Okanagan Mountain Park (near Kelowna, BC)	Canada	Hiking, Camping, Exploration, Orienteering, and Geocaching	Outdoor Education Students	10 to 12	24	19-Oct-2018	20-Oct-2018	1
40	RSS	4	Bamfield, BC	Canada	Marine Biology Field Studies and Lab Work	Biology Students	11 & 12	20	19-Oct-2018	23-Oct-2018	4

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2018/2019

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
41	OKM	4	Gulf Islands National Park and Victoria, BC	Canada	Sailing and Life Training	OKM-Quest BC, Leadership & International Education Students	7 to 12	27	21-Oct-2018	27-Oct-2018	6
42	MBSS	4	Okanagan Mountain Park, BC	Canada	Hiking	Outdoor Education Students	9	30	24-Oct-2018	26-Oct-2018	2
43	KSS	4	Beaver Lake (near Winfield, BC)	Canada	Camping and Canoeing	Outdoor Education Students	12	22	25-Oct-2018	26-Oct-2018	1
44	RSS	4	McCullough Forestry Rec-Site (near McCulloch Lake)	Canada	Camping and Hiking	Outdoor Education Students	9	25	25-Oct-2018	26-Oct-2018	1
45	KSS	4	Kettle Valley Railway, Penticton, BC (towards Osoy Lake)	Canada	Camping and Biking	Outdoor Education Students	11	24	1-Nov-2018	2-Nov-2018	1
46	RSS	4	RESCHEDULED TO NOV. 29-30, 2018 McCullough Forestry Rec-Site (near McCulloch Lake)	Canada	Camping and Hiking	Outdoor Education Students	11 & 12	18	1-Nov-2018	2-Nov-2018	1
46	MBSS	4	North Okanagan Fire Training Centre, Vernon, BC	Canada	Live Fire Training	MBSS Junior Fire Academy	11 & 12	28	3-Nov-2018	3-Nov-2018	0
47	RSS	4	McCullough Forestry Rec-Site (near McCulloch Lake)	Canada	Camping and Hiking	Outdoor Education Students	10	24	6-Nov-2018	7-Nov-2018	1
48	GMS & CNB	5	Chubu University Haruhigaoka High School, Kasugai, Aichi	Japan	Cultural Exchange Activities at Sister School and Assisting in English Classes	Student Scholarship Winners	8 & 9	4	10-Nov-2018	18-Nov-2018	8

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2018/2019

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
49	RSS	4	RESCHEDULED FROM NOV. 1-2, 2018 McCullough Forestry Rec Site (near McCulloch Lake)	Canada	Camping and Hiking	Outdoor Education Students	11 & 12	18	29-Nov-2018	30-Nov-2018	1
50	KSS	5	Big Island and Oahu, Hawaii	USA	Biology Tour, Snorkelling, Catamaran Tour, Hiking, Swimming, Aquarium Visit	Marine Biology	11	24	29-Nov-2018	8-Dec-2018	9
51	OKM	5	CANCELLED Jyväskylä and Helsinki	Finland	Curricular School-/ Hockey & Cultural Tour	OKM Hockey Canada Skills Academy	9 to 12	24	30-Nov-2018	9-Dec-2018	9
52	CPS	4	Big White Ski Resort, Kelowna, BC	Canada	Team Building	Gateway Class	10 to 12	20	11-Dec-2018	13-Dec-2018	2
53	GMS	5	Kasugai, Aichi	Japan	Students presenting on <i>Sustainability</i> at Trans-Pacific Conference	Sustainability Club Students	9	2	12-Dec-2018	16-Dec-2018	4
54	KSS	5	Edmonton, AB	Canada	Basketball Tournament	4A Boys' Basketball Team	10 to 12	15	12-Dec-2018	16-Dec-2018	4
55	KSS	5	Seattle, WA	USA	Basketball Tournament	4A Boys' Basketball Team	10 to 12	15	26-Dec-2018	29-Dec-2018	3
56	MBSS	5	Moscow, Idaho	USA	Music Festival	Music Students	10 to 12	40 to 50	21-Feb-2019	24-Feb-2019	3
57	MBSS	5	Honolulu, Hawaii	USA	Soccer Games and Tournament	AAA Girls' Soccer Team	9 to 12	20	7-Mar-2019	15-Mar-2019	8
58	OKM	4	Whistler, BC	Canada	Participate in the Whistler Music Festival	Grade 9 Concert Band Students	9	70	2-May-2019	5-May-2019	3
59	OKM	5	Ottawa, ON	Canada	Participate in MusicFest	Jazz Students	10 to 12	43	14-May-2019	18-May-2019	4

LEVEL 4 AND 5 FIELD STUDY SUMMARY – 2018/2019

No.	SCHOOL	LEVEL	DESTINATION	COUNTRY	NATURE OF TRIP	GROUP INVOLVED	GRADE	# OF STUDENTS	LEAVE DATE	RETURN DATE	# OF DAYS
60	KSS	5	San Francisco, CA	USA	Curricular Enhancement	Humanities Students	11 & 12	50	19-May-2019	25-May-2019	6
61	MJE	4	Green Bay Bible Camp, West Kelowna, BC	Canada	Watersports, Kayaking & Canoeing, Archery, Indoor Rock Wall Climbing	All Grade 4 Students	4	75	4-Jun-2019	4-Jun-2019	0
62	GPE	4	Camp Owaissi, Kelowna, BC	Canada	Hiking, Archery, Canoeing, Kayaking, Swimming, Orienteering	All Grade 5 & 6 Students	5 & 6	96	6-Jun-2019	7-Jun-2019	1
63	GME	4	Silver Lake Camp (near Peachland, BC)	Canada	Canoeing, Kayaking, Zip Lining, Hiking, Archery, Rock Wall Climbing	Grade 6 Students	6	80	12-Jun-2019	14-Jun-2019	2

Submitted to Board of Education Meeting - November 14, 2018



Memorandum

Date: November 9, 2018
To: Board of Education
From: Kevin Kaardal, Superintendent of Schools/CEO

Information Item: Board Policy and Regulation 631 – School Closures/Consolidation

1.0 RELEVANT BOARD MOTION/DIRECTION

Board Policy 631 – *School Closures/Consolidation* states:

“By the last meeting of the Board in November, the Superintendent will present an analysis to the Board on any recommendations for school closure or consolidation.”

2.0 BACKGROUND

Board Policy 631 – *School Closures/Consolidation* states:

“The Board of Education has a responsibility to provide school facilities throughout the school district that will allow for program effectiveness for all students, health and safety of all occupants and operational efficiency. At times, the Board may have to consider consolidation or closure of schools.”

3.0 INFORMATION STATEMENT

To determine a school for evaluation for closure or consolidation, the criteria as stated in Regulation 631R – *School Closures/Consolidation (Regulations)* was reviewed.

4.0 SUPERINTENDENT’S COMMENTS

There are no school closures recommended for the 2019/2020 school year. Central Okanagan Public Schools continues to operate at enrolment levels above the capacity of the available permanent space.

5.0 NEXT STEP

Staff will continue to monitor enrolment distribution and budget pressures in the District to determine whether school consolidations or closures should be considered in the future.

6.0 APPENDIX

- A. Board Policy 631 – *School Closures/Consolidation*
- B. Board Regulation 631R – *School Closures/Consolidation (Regulations)*



"Together We Learn"

Section Six: School District Facilities

631 – SCHOOL CLOSURES/CONSOLIDATION

Introduction

The Board of Education has a responsibility to provide school facilities throughout the school district that will allow for program effectiveness for all students, health and safety of all occupants and operational efficiency. At times, the Board may have to consider consolidation or closure of schools.

Policy

By the last meeting of the Board in November, the Superintendent will present an analysis to the Board on any recommendations for school closure or consolidation.

By no later than January, subsequent to agreeing to consider the Superintendent's recommendation, the Board will initiate a process of discussion and consultation with parents, staff and the community. The consultation process shall be in accordance with the attached regulations.

Consultation will be meaningful, and fair consideration will be given to all public input prior to the Board making its final decision. Fair consideration includes the concept that the Board's proposal to close a school could be changed or reversed.

In March, based on the preceding process, the Board will make a decision on the reorganization of schools so that any necessary school closure/school consolidation could be effective June 30th of that same year.

Date Agreed: May 12, 2004

Date Amended:

Date Reviewed: November 26, 2014

Related Documents: Policy 635, School Act Sec. 73,

168(2)(g), Ministerial Order 320/02

631 - School Closures/Consolidation

Page 1 of 1



"Together We Learn"

Section Six: School District Facilities

631R – SCHOOL CLOSURES/CONSOLIDATION (REGULATIONS)

1. Prior to the end of November each year, the Superintendent will determine which schools will be evaluated for closure or consolidation, considering the following criteria:
 - 1.1 educational effectiveness
 - 1.2 class composition
 - 1.3 capacity/usage of the building
 - 1.4 the present and three-to-five year enrolment projection
 - 1.5 how the proposed closure would affect the catchment areas of affected schools and the general effect on surrounding schools
 - 1.6 the number of children in the catchment area that do not attend the school
 - 1.7 the number of children attending the school from outside the catchment area
 - 1.8 impact on transportation
 - 1.9 the condition of the facility and the need for capital expenditures to keep the building operational
 - 1.10 financial considerations
 - 1.11 impact on school boundaries
 - 1.12 alternative configuration options
 - 1.13 community impact
2. By the last Board of Education meeting in November, the Superintendent will present an analysis to the Board of the above-noted criteria, or will inform the Board that no closure or consolidation is recommended for the next school year.
3. The Board will review the information provided by the Superintendent and either instruct staff to:
 - 3.1 take no further action;
 - 3.2 begin the consultation process.

Consultation Process

1. The Superintendent will notify the school principal and the PAC Executive in writing that the school has been identified for possible closure/consolidation.
2. Local governments and First Nations will be specifically notified in writing and invited to provide input through the public consultation.



Section Six: School District Facilities

3. The Superintendent will meet with the principal and representatives from the school community, including the PAC, teaching staff and support staff, to review the analysis and supporting documentation that will later be presented at a public meeting.
4. The public meeting will be advertised in local news media.
5. The public consultation meeting will include the following information:
 - 5.1 educational effectiveness
 - 5.2 class composition
 - 5.3 capacity/usage of the building
 - 5.4 the present and three-to-five year enrolment projection
 - 5.5 how the proposed closure would affect the catchment areas of affected schools and the general effect on surrounding schools
 - 5.6 the number of children in the catchment area that do not attend the school
 - 5.7 the number of children attending the school from outside the catchment area
 - 5.8 impact on transportation
 - 5.9 the condition of the facility and the need for capital expenditures to keep the building operational
 - 5.10 financial considerations
 - 5.11 impact on school boundaries
 - 5.12 alternative configuration options
6. At the first Board meeting in March, the Board will consider the feasibility and acceptability of the proposed closure/consolidation as part of the Board's budget deliberations.
7. Prior to June 30th, a bylaw shall be adopted should the Board approve the closure of a school.



**Central Okanagan
Public Schools**
Together We Learn

BOARD OF EDUCATION INCAMERA BOARD MEETING GENERAL STATEMENT

Date: Wednesday, October 24, 2018
Time: 4:30 pm to 5:35 pm
Location: School Board Office
1040 Hollywood Road S.
Kelowna, BC

Trustees in Attendance: Trustee M. Baxter (Chairperson)
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser
Trustee C. Gorman
Trustee L. Tiede

Absent: Trustee L. Mossman

Staff in Attendance: K. Kaardal, Superintendent of Schools/CEO
E. Sadlowski, Secretary-Treasurer/CFO
T. Beaudry, Deputy Superintendent
B. McEwen, Director of Instruction - Human Resources
K. Cormier, Assistant Director of Human Resources
M. DesRochers, Executive Assistant (*Recorder*)

**The following general statement is prepared and issued in accordance with
Section 72 (3) of the School Act RSBC 1996**

The meeting was called to order at 4:30 pm.

1. The Board adopted the Agenda as amended for the Incamera Meeting of October 24, 2018.
2. The Board adopted the Minutes as presented for the Incamera Meeting of October 10, 2018.
3. There were three Human Resources Information Items.
4. There were no Human Resources Action Items.
5. There were two Action Items.
(Trustee Gorman declared a potential conflict of interest for one item and left the meeting while that item was being discussed.)
6. There were three Information Items.
7. There were two Items Requiring Special Mention.

The meeting was adjourned at 5:35 pm.

Eileen Sadlowski, Secretary-Treasurer