



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and fourth Wednesday of every month, except July and August and the fourth Wednesday in March and December, at the School Board Office, at 6:00 PM.)

The Central Okanagan Board of Education acknowledges that this meeting is being held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, September 14, 2016

TIME: 6:00 pm

LOCATION: School Board Office
1940 Underhill Street
Kelowna, B.C. V1X 5X7

Attending:

Board of Education:

Trustee M. Baxter (Chairperson)
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser (*via teleconference*)
Trustee C. Gorman
Trustee L. Mossman
Trustee L. Tiede

Staff:

K. Kaardal, Superintendent of Schools/CEO
L. Paul, Secretary-Treasurer
T. Beaudry, Deputy Superintendent
H. Wendt, Executive Assistant (*Recorder*)

Partner Group Representatives Attending:

COPAC	Shelley Courtney, President
COPVPA	Jesse Bruce, Executive Member (<i>arrived at 6:24 pm</i>)
COTA	Susan Bauhart, President and April Smith, First Vice-President
CUPE	No representative
DSC	No representative

ORDER

The meeting was called to order at 6:02 p.m.

AGENDA

Additions/Amendments/Deletions

Add:	Recognition/Presentation/Delegations	3.4	Presentation: School Opening Report Part 1 (<i>New information for scheduled item</i>)
Add:	Information Items	8.7	Level 4 and 5 Field Trip Summary – 2016-2017 (<i>Amended information for scheduled item</i>)

Main

16P-123

MOVED by Trustee Butler, SECONDED by Trustee Tiede,
THAT: The Agenda for the September 14, 2016 Public Board Meeting be adopted as amended.
CARRIED

MINUTES

Public Board Meeting – June 22, 2016

Main
16P-124

MOVED by Trustee Tiede, SECONDED by Trustee Mossman,
THAT: The Minutes of the Public Board Meeting of June 22, 2016 be adopted as distributed.
CARRIED
ABSTAINED: Trustee Gorman and Trustee Cacchioni

RECOGNITION/PRESENTATION/DELEGATIONS

Presentation: "Inside 23"

My First Week in School

"Hands Up Program" – Pearson Road Elementary School

Pearson Road Elementary School Principal, Rob Zoppi, described the *"Hands Up Program"* which was implemented in that school and spoke of the successes seen as a result of this initiative. The Principal introduced Allison Macafee and Isabel Vicente, Kindergarten Teachers and Debbie Dachwitz, StrongStart Coordinator. All spoke highly of the program which assists Kindergarten students with the transition to Kindergarten by having pre-kindergarten students attend Pearson Road Elementary School a few days a week in May and June 2016. This takes place for eight weeks which prepares the students for the full Kindergarten days. It was found that attendance at the program also alleviated anxiousness and worry in the students once they were in Kindergarten full time. It was noted that the *Hands Up Program* is a pilot program and is not yet offered in other schools.

Kindergarten student, Destiny van den Eerenbeemt, was also introduced and spoke of the things she most enjoyed during her first week of class.

Recognition: Dayna Hart, Constable Neil Bruce Middle School – BC Teacher-Librarian of the Year (Diana Poole Memorial Award)

The Board of Education recognized Dayna Hart, Teacher-Librarian at Constable Neil Bruce Middle School. Ms. Hart received the BC Teacher-Librarian of the Year (*Diane Poole Memorial Award*). This is the highest honour bestowed by the BC Teacher-Librarian's Association.

Recognition: Kelowna Capital News – Production of *Together We Learn*

The Board of Education recognized the Kelowna Capital News for their assistance in producing and publishing the *Together We Learn* editions over the last school year. The Board of Education recognized Karen Hill, Publisher of the Kelowna Capital News, who was present at the Meeting. Also recognized, in absentia, were Kiana Hanerwilk, creative lead for the January 2016 edition and Tiffany Larkin, creative lead for the June 2016 edition.

The Deputy Superintendent advised that, with the assistance of the team at the Kelowna Capital News, a third edition is being planned for this year with a publishing date set for late October. It will focus on such matters as the re-designed curriculum. A January 2017 edition is scheduled which will provide information regarding the District's speciality programs and the wonderful work being done by teachers in the Central Okanagan. The end of the 2016/2017 school year will see an edition highlighting social media, including the importance of being a digital citizen and how to manage social media.

Presentation: School Opening Report Part 1

The Superintendent of Schools/CEO presented his report and provided an update regarding the first four days of the 2016/2017 school year (September 6 to 9, 2016). He noted the start-up was one of the best in recent memory which saw 22,169 students registered for classes in the Central Okanagan. This represents an increase of 341 over projections and 516 over last year's September 2015 enrolment numbers. Additionally, 359 FTE students were enrolled in the District's International Education program and it is anticipated that the budget target of 375 FTE International Education students for the 2016/2017 school year will be met. Together with 869 newly-immigrated children and their families in the Central Okanagan School District, 65 different countries from around the world are represented within District schools.

The Superintendent of Schools/CEO continued his report and noted that 169 teacher positions were filled in May and June 2016, 183 temporary contracts were awarded to teachers over the summer and 59 Teachers Teaching on Call (TTOCs) were hired since May 2016. The District also anticipates recruiting additional TTOCs this school year. This recruitment process has been assisted by the partnership with the Teacher Education Program at the University of British Columbia – Okanagan as they continue to provide the District with high-quality teachers throughout K-12. The Superintendent of Schools/CEO provided an update regarding support staff and administration hiring as well as the role of the operations and transportation divisions in ensuring a smooth start to the school year.

The Superintendent of Schools/CEO and the Board of Education commended all staff for their efforts. Part 1 of the School Opening Report will be posted to the District's website.

Part 2 of the School Opening Report will be presented at the September 28, 2016 Board of Education Public Meeting.

Main
16P-125

MOVED by Trustee Gorman, SECONDED by Trustee Fraser,
THAT: The Board of Education receive the Superintendent of Schools/CEO's School Opening Report Part 1.
CARRIED

In response to a query from the COPAC President, the Superintendent of Schools/CEO advised that the Teacher Education Program at UBCO does not, at this point, teach French Immersion as there are not enough students to put a program in place; however, a different model is being explored which would enable French Immersion to be supported.

6:49 pm: *The meeting was recessed.*

6:54 pm: *The meeting was reconvened.*

PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

Vivian Evans, COPAC Member, queried the following:

- Whether the Central Okanagan School District is considering implementing the *Hands Up Program* in other schools within the District.

The Superintendent of Schools/CEO advised further consultation is required with the District's Teachers, Principals, Committees and Partner Groups in order to determine the future direction of this program.

TRUSTEES QUERIES/COMMENTS

Trustee Fraser

Enquired as to whether Fresh Grade is being utilized in all classrooms and the security of the information.

The Superintendent of Schools/CEO advised Fresh Grade is not utilized in all classrooms; however, it should be noted that assessment is ongoing in every classroom and reporting is accomplished by utilizing a myriad of excellent methods, including utilization of Fresh Grade. Further, District policies surrounding reporting are being reviewed as a result of the new Ministerial Order.

The Secretary-Treasurer advised all of the data is housed on District servers and is considered extremely secure.

POINT OF ORDER

Trustee Gorman requested that further discussions cease as the question has been answered and debate is not applicable.

ACTION ITEMS

Student Transportation Funding

Main
16P-126

MOVED by Trustee Fraser, SECONDED by Trustee Gorman,
THAT: The Board of Education approve the \$600,000 Transportation Funding amount be used to provide a 100% subsidy to eligible bus riders using the historical Ministry of Education guidelines of students living beyond 4.0kms (primary) and 4.8kms (4-12) from their catchment school. Non-eligible riders under this definition would continue to pay the approved Board transportation fee of \$250/student.

Trustee Fraser provided an overview of the discussions held surrounding this matter at the Planning and Facilities Committee meeting on August 24, 2016.

Discussion ensued surrounding walk limits, the late allocation of this funding after the considerable work done on the 2016/2017 budget and that families inside of the walk limits will need to continue to pay while those outside of the walk limits will no longer need to pay a fee. If the transportation fee for non-eligible riders were to be reduced, the effect on the budget would impact District programs.

The Superintendent of Schools/CEO advised that should the District set policy or procedure that extends eligibility beyond the Ministry's allocation, no funding would be received for that. The Ministry's guidelines are clear as to walk limits and student eligibility. It was further noted that the \$600,000 funding does not alter the District's Hardship Policy. Transportation subsidies are still applicable and can be applied for by the parents if paying the transportation fee for their student would cause financial hardship. The Superintendent of Schools/CEO reiterated that the \$600,000 is targeted funding and can only be used as mandated by the Ministry of Education.

Trustees noted that the specific targeting of funds by the Ministry of Education places districts that are currently charging transportation fees in a difficult position. It divides neighbourhoods regarding students who receive subsidies because they are outside of the walk limits and those who reside within walk limits and still pay fees. The Central Okanagan School District's transportation program costs more than \$3.85 million, with \$1 million currently being covered through transportation fees.

MAIN 16P-126

CARRIED

OPPOSED: Trustee Baxter

FortisBC Statutory Right-of-Way for Hollywood Road Board Office

The Secretary-Treasurer outlined his report.

Main
16P-127

MOVED by Trustee Fraser, SECONDED by Trustee Mossman,

THAT: The Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 134 (as attached to the agenda) at the September 14, 2016 Public Board Meeting.

CARRIED

Main
16P-128

MOVED by Trustee Fraser, SECONDED by Trustee Mossman,

THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 134 (Registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted the 14th day of September, 2016;

AND THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of FortisBC on Lot 9, Section 22, Township 26, Osoyoos Division Yale District Plan 19144.

CARRIED

City of Kelowna Statutory Right-of-Way for KLO Middle School

The Secretary-Treasurer outlined his report.

Main
16P-129

MOVED by Trustee Fraser, SECONDED by Trustee Mossman,

THAT: The Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 135 (as attached to the agenda) at the September 14, 2016 Public Board Meeting.

CARRIED

Main
16P-130

MOVED by Trustee Fraser, SECONDED by Trustee Mossman,

THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 135 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted the 14th day of September, 2016;

AND THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of the City of Kelowna on Lot A, District Lot 135, Osoyoos Division Yale District Plan 19950 EXCEPT Plan H17514.

CARRIED

Rebranding of Central Okanagan School District

Trustee Mossman advised this matter was discussed at a recent Public Education Awareness Committee Meeting. Rebranding of the Central Okanagan School District places an emphasis on promoting public education. The Superintendent of Schools/CEO advised that throughout the Province, public school districts want to promote and celebrate the good work done in the public school system.

Main
16P-131

MOVED by Trustee Mossman, SECONDED by Trustee Fraser,
THAT: The Board of Education approve the rebranding of the Central Okanagan School District to Central Okanagan Public Schools.
CARRIED

Discussion took place regarding the revised logos and it was suggested that considerable work should be done to ensure consistency in the use of the logo (colour, size, location of the wording, etc.).

Tabling
16P-132

MOVED by Trustee Fraser, SECONDED by Trustee Gorman,
THAT: The recommendation "The Board of Education approve the new standardized logo for the Central Okanagan School District, as attached to the Agenda and presented at the September 14, 2016 Public Board Meeting." be tabled to allow for further information and investigation.

Amendment
16P-133

MOVED by Trustee Butler, SECONDED by Trustee Mossman,
THAT: The recommendation "The Board of Education approve the new standardized logo for the Central Okanagan School District, as attached to the Agenda and presented at the September 14, 2016 Public Board Meeting." be tabled to allow District staff to provide technical information detailing usage guidelines and standardization of a new logo and to provide logo options for the Board's consideration.
CARRIED

TABLING MOTION 16P-132 AS AMENDED BY AMENDMENT 16P-133:
THAT: The recommendation "The Board of Education approve the new standardized logo for the Central Okanagan School District, as attached to the Agenda and presented at the September 14, 2016 Public Board Meeting." be tabled to allow District staff to provide a technical information report detailing usage guidelines and standardization of a new logo and to provide logo options for the Board's consideration.
CARRIED

Public Education Awareness Committee – Draft Terms of Reference

The Deputy Superintendent noted all District Committees review their Terms of Reference on a regular basis.

Main
16P-134

MOVED by Trustee Mossman, SECONDED by Trustee Tiede,
THAT: The Board of Education approve the Public Education Awareness Committee's Terms of Reference, as attached to the Agenda and as presented at the September 14, 2016 Public Board of Education Meeting.
CARRIED

The Deputy Superintendent, with input from the COPAC President, confirmed that the Terms of Reference will be modified to note that the Committee Composition will include three rather than two COPAC representatives (elementary, middle and secondary school representation).

PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

David Grabavac suggested District staff consult with their Legal Counsel to ensure that the new logo and any words or images are copyright and trademark protected.

David Grabavac requested an update on the correspondence sent to the Kelowna RCMP Superintendent regarding the value of the RCMP School Liaison Officer.

The Superintendent of Schools/CEO advised meetings have taken place with the RCMP and the Officer in Charge of Lake Country as well as with the District of Lake Country. There is an RCMP staffing shortage; however, the RCMP are working to implement a model in which the Liaison Officer would be present on a part-time basis. Others will have to be auxiliary officers.

David Grabavac noted that the RCMP Auxiliary program was curtailed in Alberta and that the District may wish to consult with the Kelowna RCMP Detachment to determine if auxiliary officers are being utilized.

INFORMATION ITEMS

Superintendent's Emergent Issues

The Superintendent of Schools/CEO reported that currently the District utilizes *Synervoice*, a software package that provides schools with the ability to send emails and automated phone calls to parents regarding their children's absences. The District is now moving towards an updated version which will enable the schools to use this as their main mode of communication to families (voice calling, email, text messages, social media, utilization of an APP, etc.). Parents will be contacted in a timely manner during emergency situations as well.

Further information will be reviewed at the October COPAC Meeting.

District of Lake Country Enrolment Update

The Superintendent of Schools/CEO reviewed the report and noted that currently Davidson Road Elementary School has not reached capacity. Should that take place, students will be directed to Peter Greer Elementary School.

School Enhancement Program – Additional 2016/17 Call for Projects

The Secretary-Treasurer reviewed his report.

Letter from Ministry of Education, August 15, 2016 – Ministerial Order on Reporting

The Superintendent of Schools/CEO advised the District will have an opportunity to create policy that is more authentic than the current paper or digital report cards.

Policy 640 – District Smoke Free Environment – Vapour Products

The Superintendent of Schools/CEO advised legislation exists which makes it illegal to have e-cigarettes and vaping products in or near school facilities. Work will be done to update applicable policies and signage.

Trustee Attendance – COPAC Meetings September 2016 to June 2017

The COPAC President noted that the first 30 minutes of the monthly COPAC meetings will be for COPAC members only, with partner groups, Trustees and District Staff coming into the meeting after that portion has been completed. The COPAC President will also confirm the start time of the COPAC meetings and a revised meeting date for December 2016.

Level 4 and 5 Field Trip Summary – 2016/2017

The Board reviewed the information provided.

General Statement

The Board reviewed the information provided. Trustee Gorman advised that had he been able to attend the June 22, 2016 Board of Education Incamera Meeting, he would have declared a Conflict of Interest regarding the Human Resources Information Item.

BOARD/DISTRICT COMMITTEE QUERIES/COMMENTS AND REPORTS

BOARD CORRESPONDENCE

Sent: Kelowna RCMP Superintendent, copying District of Lake Country RCMP and District of Lake Country, July 11, 2016, regarding value of the RCMP School Liaison Officer program throughout the School District

Received: **Correspondence Directed to the Board**
CUPE, June 20, 2016, regarding workshop at Federation of Canadian Municipalities' annual conference: *From Outsourced to In House: Save Money, Avoid Headaches.*

CEO, BCSTA, July 5, 2016 regarding seismic mitigation funding under the Capital Program.

Ministry of Transportation and Infrastructure, July 19, 2016, regarding installation of a streetlight at the school bus stop at the corner of Udell and Westside Roads.

R. Volk, August 8, 2016, regarding Rutland Middle School.

D. Fahlgren, August 23, 2016 regarding Bus Fee Grant.

CEO, BCSTA, August 24, 2016 regarding BCSTA Director of Education Services.

CEO, BCSTA, August 26, 2016 regarding BCNews – Daily Digest – Factsheet: Education by the Numbers.

CEO, BCSTA, August 29, 2016 regarding Provincial Council Motions due date reminder.

Summary of Copies of Letters received by the Board

President, BCSTA, May 3, 2016, to CEO of BCPSEA, regarding BCSTA participation pertaining to Educational Assistant training, certification and job training.

Quebec English School Boards Association, May 16, 2016, to BCSTA President regarding thanks and appreciation.

President, BCSTA, May 20, 2016, to Minister of Education regarding increased investment in capital projects.

Ministry of Education, June 6, 2016, to BCSTA President regarding 2016 AGM resolutions.

President, BCSTA, June 7, 2016, to the Honourable Christy Clark, Premier, regarding BCSTA resolutions pertaining to child poverty and protective services.

District Parent Advisory Council SD No. 68 (Nanaimo-Ladysmith), June 14, 2016 regarding Impact Statement: Restorative Budget.

President, BCSTA, June 14, 2016, to Minister of Education regarding support for changes to provincial assessments of student learning.

Ministry of Education, *Aboriginal Education*, June 17, 2016, regarding enhancement Agreements and New Directions and Strategic Plan Development.

Ministry of Education, June 21, 2016, to BCSTA President regarding increase in funding for capital projects.

Minister of Justice and Attorney General of Canada, June 22, 2016 to BCSTA President regarding Section 43 of the *Criminal Code*.

Ministry of Children and Family Development, June 22, 2016, to BCSTA President regarding AGM resolutions pertaining to child poverty and child protection services.

SD No. 38 (Richmond), June 22, 2016, to Minister of Education, regarding PSEC and exempt compensation submission.

Ministry of Education, June 23, 2016, to BCSTA President regarding presentation at AGM.

SD No. 5 (Southeast Kootenay), June 24, 2016, to Federation of Post-Secondary Educators of BC regarding the *Open the Door* Campaign.

SD No. 5 (Southeast Kootenay), June 24, 2016, to Minister of Education, Ministry of Children and Family Development and Superintendent of Literacy and Numeracy regarding StrongStart Area Standards and Capacity Utilization.

Nanaimo District Teachers' Association, June 29, 2016, to Board of Trustees SD No. 68 (Nanaimo-Ladysmith) regarding restorative budget 2016-2017.

President, BCSTA, June 29, 2016, to Minister of Education regarding return of elected Board of Education for SD No. 83 (North Okanagan-Shuswap).

Board of Education, SD No. 68 (Nanaimo-Ladysmith), June 29, 2016, to Minister of Education regarding 'Needs Budget'.

Ministry of Finance (PSEC), July 4, 2016, to BCSTA President regarding AGM resolution pertaining to reinstatement of elected school Trustees to BCPSEA Board of Directors.

SD No. 72 (Campbell River), July 7, 2016, to Minister of Education regarding Rural Education Enhancement Fund.

SD No. 47 (Powell River), July 12, 2016, to Minister of Education regarding importance and significance of rural schools.

Ministry of Education, July 13, 2016, to BCSTA President regarding Rural Education Enhancement Fund.

SD No. 46 (Sunshine Coast), July 15, 2016, to Minister of Education regarding rural Education Enhancement Fund.

Board of Education, SD No. 61 (Greater Victoria), July 18, 2016, to Minister of Education regarding Exempt Staff Compensation.

SD No. 73 (Kamloops/Thompson), August 11, 2016, to Minister of Education regarding Student Transportation Fund.

SD No. 67 (Okanagan Skaha), August 19, 2016, to Thompson Okanagan Branch Secretary-Treasurers and Executive Assistants regarding Executive of Thompson Okanagan Branch.

Main
16P-135

MOVED by Trustee Butler, SECONDED by Trustee Mossman,

THAT: At the September 14, 2016 Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

Trustee Baxter advised that she recently participated in a conference call for Provincial Board Chairs at which a discussion took place regarding policies on bullying. This included sexual orientation and gender identity. The District's Human Rights Committee will follow up to ensure the District's policies reflect the correct intent.

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BC SCHOOL TRUSTEES ASSOCIATION

Thompson Okanagan Branch BCSTA Meeting

Date: September 30 - October 1, 2016

Location: Ashcroft, BC

Ministry of Education – Second Annual Liaison Meeting

Date: October 26, 2016

Location: Richmond, BC

Meeting of Board Chairs

Date: October 27, 2016

Location: Pacific Gateway Hotel, Richmond, BC

October Provincial Council Meeting

Date: October 28-29, 2016

Location: Wosk Center, Vancouver, BC

Learning Forward Annual Conference

Date: December 3-7, 2016

Location: Vancouver Convention Centre

FUTURE MEETINGS

REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting

Wednesday, September 28, 2016 at 6:00 p.m., School Board Office

Regular Public Board Meeting

Wednesday, October 12, 2016 at 6:00 p.m., School Board Office

BOARD STANDING COMMITTEE MEETINGS

Finance and Legal

Wednesday, September 21, 2016 at 1:00 pm at the School Board Office

Planning and Facilities

Wednesday, September 21, 2016 at 6:30 pm at the School Board Office

The Superintendent of Schools/CEO noted that discussion had taken place at the August 24, 2016 Planning and Facilities Committee Meeting regarding holding a workshop to discuss the Westside Consultation Process. It was subsequently determined that further information needed to be gathered by District Staff prior to presenting any information and as a result, a further report will be provided at the October Planning and Facilities Committee Meeting, at which time input will be requested from the District's partner groups.

NOTICES OF MOTION

ITEMS FOR A FUTURE AGENDA

- Policy for Learning Commons
- Central Okanagan Public Schools Logo/Graphic Standards Report

ADJOURNMENT: The Chairperson adjourned the meeting at 8:20 pm.

Chairperson

Secretary-Treasurer