

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee DATE: April 18, 2012

CHAIRPERSON: Trustee Moyra Baxter STAFF CONTACT: Alan Cumbers, Director of Operations

Board Attendees:

Trustee M. Baxter - Chairperson
Trustee J. Brinkerhoff - Committee Member
Trustee C Gorman - Committee Member
Trustee D. Butler
Trustee J. Fraser
Trustee M. Pendharkar

Staff:

H. Gloster, Superintendent of Schools
L. Paul, Secretary-Treasurer
T. Beaudry, Assistant Superintendent
A. Cumbers, Director of Operations
J. Shoemaker, Planning Manager
H. Schock, Energy and Sustainability Manager
B. Bertram, Executive Assistant (recorder)

Partner Group Representation:

COPVPA	Kevin Auclair, Members' Liaison – Middle/Secondary (<i>arrived at 4:40 pm</i>)
CUPE	Darcy Egeland, Shop Steward
COPAC	No representative
COTA	Alice Rees, President (<i>arrived at 4:50 pm</i>)
DSC	No representative

Agenda - Additions/Amendments/Deletions

April 18, 2012 Committee Agenda - approved as presented.

Reports/Matters Arising

February 15, 2012 Committee Report - Received.

Discussion/Action Items

1. Amended Policy 625 “Sites, Facility and Equipment Enhancements”

The Director of Operations provided background information on the memorial enhancements in place at various sites throughout the District. An inventory of building enhancements, including memorials, is currently being conducted. The amendments to the policy will provide a clear outline of financial responsibility for maintenance, removal and life expectancy of the memorial enhancement. Committee members discussed the information provided and made several amendments to the policy.

Outcome

The Committee recommended that amended Policy 625 “Sites, Facility and Equipment Enhancements” be sent to the Board of Education for approval.

2. Naming of the New Elementary School in West Kelowna

The Director of Operations reviewed the procedure for requesting input in the naming of a new school which includes requesting input from community groups and all partner groups. Feedback information will be brought back to the June 20, 2012 Planning and Facilities Committee Public Meeting, with a recommendation going to the Board for the June 27, 2012 Public Board Meeting. It was noted that the address for the new school will be 2101 McDougall Drive (not Rosewood Drive, as initially proposed).

Outcome

The Committee amended the recommendation and directed staff to solicit public input from the residents of the attendance area and the community surrounding the new elementary school in West Kelowna. Results of the public consultation and a proposed school name recommendation will be brought to the June 20, 2012 Planning and Facilities Committee Public Meeting for approval and subsequent forwarding to the Board of Education for final approval.

3. Capital Project Bylaw No. 126383 – 2012/2013 Annual Facilities Grant

The Secretary-Treasurer provided a brief review of the Annual Facilities Grant funding process.

Outcome

The Committee recommended that Capital Project Bylaw No. 126383 – Annual Facilities Grant be sent to the Board of Education for first, second and third readings and final adoption at the April 25, 2012 Public Board Meeting.

4. **Capital Project Bylaw No. 115433 – Approved Bus Projects**

The Secretary-Treasurer reviewed the annual Ministry of Education busing allocation for districts. SD No. 23 has received approval for two replacement buses.

Outcome

The Committee recommended that Capital Project Bylaw No. 115433 – Approved Bus Projects be sent to the Board of Education for first, second and third readings and final adoption at the May 9, 2012 Public Board Meeting.

Information Items

1. **Updated Sustainability Initiatives**

The Energy & Sustainability Manager provided a presentation relating to energy and sustainability for 2011, and noted that SD No. 23 is considered one of the leaders in the province for environmental sustainability. The District is working to ensure that the Greenhouse Gas Reduction Targets (Bill 44) are met for 2012 (6% reduction) and 2016 (18% reduction). Energy level reductions are being achieved through lighting upgrades, replacement of inefficient motors, natural gas buses, the Fascieux Creek Sustainability Program, and a reduction in photocopying. A review of non-essential energy uses in schools will be conducted to further reduce energy use. The District is very involved in composting and recycling and will continue to promote composting initiatives in schools.

Committee members discussed the presentation and requested further information on possible reduction initiatives including solar heating and geo thermal systems.

2. **Proposed School District No. 23 District Facilities Plan Review**

The Planning Manager provided background information on the process for conducting the District Facilities Plan Review. Public consultation strategies are being developed and a preliminary wrap up of the Facilities Plan Review is anticipated for the end of June 2012, with a final submission to the Board of Education in the Fall of 2012.

3. **Capital Projects Update – Okanagan Mission Secondary Addition and the New Elementary School in West Kelowna**

The Director of Instruction provided information on the progress of Project Definition Reports (PDR) for both sites, which are required by the Ministry of Education. Consultation with community partners regarding Neighbourhoods of Learning is extending the timeframe for completing the OKM Addition PDR, with potential partners thoroughly investigating their financial obligations prior to committing to becoming a partner in the OKM Addition Neighbourhood of Learning.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Amended Policy 625 “Sites, Facility and Equipment Enhancements”
- Capital Project Bylaw No. 126383 – 2012/2013 Annual Facilities Grant
- Capital Project Bylaw No. 115433 – Approved Bus Projects

Items for Future Planning and Facilities Committee Meetings

- Naming of the new elementary school on McDougall Drive in West Kelowna
- The City of Kelowna proposed traffic improvement for Glenmore Elementary School

Meeting Schedule

May 16, 2012	June 20, 2012	August 29, 2012
September 19, 2012	October 17, 2012	November 21, 2012

Please note: A special Planning and Facilities Public Committee Meeting may be called for May 30th.

Questions - Please Contact:

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