



CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

**Planning and Facilities Committee
Public Meeting**

**Wednesday, January 6, 2021, 6:00 pm
Via Zoom**

Board of Education:	Trustee C. Desrosiers, Chairperson Trustee R. Cacchioni, Committee Member Trustee L. Tiede, Committee Member Trustee M. Baxter Trustee J. Fraser Trustee N. Bowman
Staff:	Mitch Van Aller, Director of Operations Ryan Stierman, Secretary-Treasurer/CFO Stuart Kamstra, Assistant Director of Operations (<i>arrived at 6:45 pm and left at 7:25 pm</i>) David Widdis, Planning Manager Kevin Kaardal, Superintendent of Schools/CEO Terry Beaudry, Deputy Superintendent of Schools Michelle DesRochers, Executive Assistant (recorder)
Partner Groups:	Susan Bauhart, COTA President (<i>left at 6:58 pm</i>) David Tether, CUPE President Deannie Zahara, COPAC Representative Ryan Ward, COPVPA Middle School Representative Wilson McRorier, DSC - Grade 11 at MBSS Zachary Johnson, DSC - Grade 10 at KSS

The Central Okanagan Board of Education acknowledged that this meeting was being held on the unceded, Traditional Territory of the Okanagan People.

AGENDA

Add: New Discussion/Action Item 5.5 Property Bylaw No. 153 - Fortis BC Inc. Statutory Right-of-Way on Operations Facility Site

Add: The following correspondence to Agenda Item 7. Committee Correspondence

- *D. Atkinson, January 5, 2021, Potential French Immersion Program at OKM*
- *B. Sieben, January 6, 2021, Potential French Immersion Program at OKM*

January 6, 2021 Committee Agenda - approved as amended.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - December 2, 2020

December 2, 2020 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

Darlene Atkinson: Ms. Atkinson submitted various questions related to French Immersion in the Mission area as well as the potential new French Immersion program at OKM Secondary. The Secretary-Treasurer/CFO responded to Ms. Atkinson's questions.

Brad Sieben: Mr. Sieben submitted questions regarding the differences between a potential OKM French Immersion program at OKM Secondary versus the existing French Immersion program at KSS. The Secretary-Treasurer/CFO responded to Mr. Sieben's questions.

Trudi Trask: Ms. Trask submitted questions regarding the Playground Equipment Program (PEP) Plan. The Director of Operations responded to Ms. Trask's questions.

COMMITTEE MEMBERS QUERIES/COMMENTS

There were no queries/comments from the Committee.

DISCUSSION/ACTION ITEMS

Annual Review of Committee's Mandate, Purpose and Function - Policy 155

The Director of Operations stated that the Committee reviews Policy 155 – Planning and Facilities Committee on an annual basis. There are no recommended changes to the policy at this time.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education affirm Policy 155 - Planning and Facilities Committee, as attached to the Agenda and presented at the January 6, 2021 Public Planning and Facilities Committee Meeting.

Enhancement Agreement - Ellison Elementary School Outdoor Classroom

The Director of Operations shared that Ellison Elementary School would like to construct an outdoor classroom, consisting of a 20 x 40 area with seating benches for students and staff. This project is funded by the school and will be completed by District staff.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with Ellison Elementary School for the creation of an Outdoor Classroom, as attached to the Agenda, and as presented at the January 6, 2021 Planning and Facilities Committee Meeting.

Secondary French Immersion Program on the Westside

The Secretary-Treasurer/CFO stated that as per the Committee's request at the December 2, 2020 Planning and Facilities Committee Meeting, parents/guardians of French Immersion students on the Westside were surveyed to garner feedback on a secondary French Immersion program on the Westside. A summary of the survey results were outlined.

The Committee discussed the timeline on which a decision is required for a secondary French Immersion program on the Westside. As the secondary French Immersion program wouldn't begin until the 2022-23 school year, at the earliest, the Committee decided to postpone the decision until June 2021.

6:45 pm: Stuart Kamstra, Assistant Director of Operations, joined the meeting.

Outcome:

The Committee deferred the Secondary French Immersion Program on the Westside to the June 2, 2021 Planning and Facilities Committee Meeting.

Establishment of H.S. Grenda Middle School French Immersion Catchment Boundary

The Director of Operations stated that as the Board of Education recently established a French Immersion program at H.S. Grenda Middle School, effective the start of the 2021-22 school year, a catchment area needs to be established to define the geographical area from which students are eligible to attend the school. It is recommended that the H.S. Grenda Middle School French Immersion Catchment Boundary be the same as the English catchment area approved at the December 2, 2020 Planning and Facilities Committee Meeting.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education approve the establishment of a middle school French Immersion catchment boundary for H.S. Grenda Middle School, as attached to the Agenda, and as presented at the January 6, 2021 Planning and Facilities Committee.

Property Bylaw No. 153 - Fortis BC Inc. Statutory Right-of-Way on Operations Facility Site

The Director of Operations shared that a Statutory Right-of-Way on the Operations Facility Site, in favour of FortisBC, is required to add an electrical transformer to service the new electric school buses that were ordered and will be arriving soon.

Outcomes:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education of School District No. 23 (Central Okanagan) give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 153 (registration of a Statutory Right-of-Way), for registration of a Statutory Right-

of-Way in favour of Fortis BC Inc. on Lot 1, Plan 25844, DL 143, known as Operations Facility;

AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 153 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted;

AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), grant approval for registration of a Statutory Right-of-Way in favour of Fortis BC Inc. on Lot 1, Plan 25844, DL 143, known as Operations Facility.

DISCUSSION/INFORMATION ITEMS

Survey Results Secondary French Immersion Program at OKM

The Committee Chairperson stated that the survey results of a recent survey sent to Mission area French Immersion parents/guardians will be discussed at the January 13, 2021 Public Board Meeting. The survey results were added to this agenda for information purposes only.

The Secretary-Treasurer/CFO stated that as per the Board of Education's request at the December 9, 2020 Public Board Meeting, Mission area French Immersion parents/guardians were surveyed to garner feedback on a potential French Immersion program at OKM Secondary. The results of the survey were outlined.

6:58 pm: The COTA President left the meeting.

The Committee Chairperson invited the public to email Trustees and/or the Secretary-Treasurer/CFO with any questions prior to the January 13, 2021 Public Board Meeting.

Playground Equipment Program (PEP) Plan

The Director of Operations presented information on how the District determines playground replacements, with safety being the largest determining factor.

The Superintendent of Schools/CEO stated that the District improves the accessibility of playgrounds with replacements; however, are unable to ensure playgrounds are universally accessible due to the lack of funding. The Board of Education recently sent a letter to the Ministry of Education's Capital Funding Branch requesting additional funding for the Playground Equipment Program Plan.

7:25 pm: Stuart Kamstra, Assistant Director of Operations, left the meeting.

COMMITTEE CORRESPONDENCE

Received:

D. Atkinson, January 5, 2021, Potential French Immersion Program at OKM

B. Sieben, January 6, 2021, Potential French Immersion Program at OKM

Outcome:

The Committee received the correspondence listed above.

The above noted correspondence will also be forwarded to the Board of Education and listed on the January 13, 2021 Public Board Meeting Agenda under Board Correspondence.

ITEMS REQUIRING SPECIAL MENTION

There were no items requiring special mention.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

Public Board Meeting - January 13, 2021

- Property Bylaw No. 153 - Fortis BC Inc. Statutory Right-of-Way on Operations Facility Site (*Action Item*)
- Survey Results Secondary French Immersion Program at OKM (*included with Action Item - Capacity Plan for Ecole Kelowna Secondary School*)

Future Board Meeting

- Affirmation of Policy 155 - Planning and Facilities Committee (*Action Item*)
- Enhancement Agreement - Ellison Elementary School Outdoor Classroom (*Action Item*)
- Establishment of H.S. Grenda Middle School French Immersion Catchment Boundary (*Action Item*)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

- *School Bus Safety Including: Seat Belts*
- *Secondary French Immersion Program on the Westside (June 2, 2021)*

September

- Summer Projects Update

October

- Annual Integrated Pest Management Report

January

- Annual Review of Committee's Mandate, Purpose and Function

February

- Annual Facility Grant (AFG) Plan

May

- Transportation Update
- Capital Plan Submission

June

- Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

February 3, 2021, March 3, 2021, April 7, 2021, May 5, 2021, June 2, 2021

September 1, 2021 (4:00 pm), October 6, 2021, November 3, 2021

MEDIA QUESTIONS

There were no media questions submitted.

ADJOURNMENT

The meeting adjourned at 7:31 pm.

Questions - Please Contact:

Trustee Desrosiers, Chairperson at 250-718-6303 or Chantelle.Desrosiers@sd23.bc.ca

Mitch Van Aller, Director of Operations at 250-870-5150 or Mitch.Vanaller@sd23.bc.ca

Chantelle Desrosiers, Chairperson