



"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and fourth Wednesday of every month, except July and August and the fourth Wednesday in March and December, at the School Board Office, at 6:00 PM.)

The Central Okanagan Board of Education acknowledged that this meeting was held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, February 10, 2016
TIME: 6:00 pm
LOCATION: School Board Office
1940 Underhill St.
Kelowna, B.C. V1X 5X7

Attending:

Board of Education:

Trustee M. Baxter (Chairperson)
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser
Trustee C. Gorman
Trustee L. Mossman
Trustee L. Tiede

Staff:

K. Kaardal, Superintendent of Schools/CEO
L. Paul, Secretary-Treasurer
T. Beaudry, Assistant Superintendent (*absent*)
M. Essler, Executive Assistant
B. Bertram, Executive Assistant (Recorder)

Partner Group Representatives Attending:

COPAC	Shelley Courtney, President
COPVPA	Raquel Steen, President
COTA	Susan Bauhart, President
CUPE	No representative
DSC	No representative

ORDER

The meeting was called to order at 6:07 p.m.

AGENDA

Additions/Amendments/Deletions

Main

16P-022 MOVED by Trustee Butler, SECONDED by Trustee Tiede,
THAT: The Agenda for the February 10, 2016 Public Board Meeting be adopted as presented.
CARRIED

MINUTES

Public Board Meeting – January 27, 2016

Main

16P-023 MOVED by Trustee Butler, SECONDED by Trustee Fraser,
THAT: The Minutes of the Public Board Meeting of January 27, 2016 be adopted as distributed.
CARRIED

RECOGNITION/ PRESENTATION/DELEGATIONS

Presentation: “Inside 23”

My Action Plan (MAP) Presentations:

Austin Sandrin, Grade 12, Mount Boucherie Secondary School

Austin Sandrin provided the Board with information on his Action Plan for transitioning beyond secondary school into the world of fashion design.

Mikhail Van Nieuwkerk, Grade 12, Mount Boucherie Secondary School (*unable to attend*)

School Bus Safety Week Presentation

In attendance: Dave Misener, Transportation Manager, Dave Gibson, District Traffic Safety Officer, and Barry Marciski and Judy Conway, school district bus drivers. The Board was provided with information and a presentation on School Bus Safety Week, February 1 – 5, which began with a media event held at Pearson Road Elementary School on Monday, February 1st. The presentation to the Board included a video featured on CHBC news, as well as a video produced by Rutland Senior Secondary students in conjunction with District bus drivers and RCMP Cst. Steve Holmes.

PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

The COPVPA President commented on the value to schools of the RCMP School Resource Officers.

The COTA President queried an addition to Form 436.1 as it related to the responsibility of COTA members.

The Board Chair advised that this item would be addressed when Form 436.1 was discussed as an Action Item later in the agenda.

The COPAC President requested clarification on District policies that require consultation and/or approval by Parent Advisory Councils now that School Planning Councils (SPC) are no longer in existence as a result of Bill 11 – 2015: Education Statutes Amendment Act.

The Board Chair responded that all policies containing the words “School Planning Councils” are in the process of being updated to reflect accurate wording to align with Bill 11, and the Board’s intent has always been to gather parental input on school issues. The Superintendent of Schools/CEO advised that Principals are aware that parental involvement is critical and they will be consulting with Parent Advisory Councils on school issues.

Bill 11 and PAC Responsibilities will be added as an agenda item to the Board’s February 18th meeting with COPAC.

TRUSTEES QUERIES/COMMENTS

Trustee Fraser

Commented that the Surrey School District is replacing paper report cards and checklists with digital reporting which involves online portfolios of students’ work, e.g. writing samples, video presentations and audio records of the students reading, and queried whether the Central Okanagan School District is considering this initiative.

The Superintendent of Schools/CEO responded that teachers in the Surrey School District are being invited to participate in the eportfolio project. Many of their teachers are not involved in the project and continue to send out paper report cards. The Central Okanagan School District has adopted a hybrid approach to the eportfolios. Teachers are invited to participate and those using the digital reporting procedure continue to send out letter grade/performance standards on paper report cards, while comments are made using eportfolios. It is anticipated that the number of teachers using the hybrid method will continue to grow through information provided during professional development sessions and/or workshops.

ACTION ITEMS

Policy 146 – General Affairs Committee and Policy 150 – Education and Student Services Committee

Main
16P-024

MOVED by Trustee Butler, SECONDED by Trustee Tiede,
THAT: The Board of Education affirm Policy 146 – General Affairs Committee, as attached to the agenda and as presented at the February 10, 2016 Public Board Meeting.
CARRIED

Main
16P-025

MOVED by Trustee Tiede, SECONDED by Trustee Butler,
THAT: The Board of Education approve the amendments to Policy 150 – Education and Student Services Committee, as attached to the agenda and as presented at the February 10, 2016 Public Board Meeting.
CARRIED

Amended Annual Budget Fiscal Year - 2015/2016

Main
16P-026

MOVED by Trustee Mossman, SECONDED by Trustee Gorman,
THAT: At the February 10, 2016 Public Board Meeting, the Board of Education give first, second and third readings to the School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2015/2016.
CARRIED

Main
16P-027

MOVED by Trustee Mossman, SECONDED by Trustee Gorman,
THAT: The School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2015/2016 in the amount of \$227,720,438 be read a first, second and third time, passed and adopted the 10th day of February, 2016.
CARRIED

The COTA President queried whether the amended budget amount contains the additional funding received for the District's increased enrolment. The Secretary-Treasurer advised that the amended budget is current and includes expected additional revenue as well as extra resources placed in schools with the arrival of the additional students.

MAIN 16P-027
CARRIED

Form 436.1 – Request for Administration of Medication at School Form; Form 436.2 – Medical Alert Planning Form; Form 436.3 – Managing Students with Medical Alert – Photo ID Form; Form 436.4 – Managing Students with Medical Alert – Brochure; Form 436.5 – Anaphylactic Student Emergency Procedure Plan

The COTA President expressed concern regarding the wording of Form 436.1 – Request for Administration of Medication at School Form, which states that each staff member/school personnel who is responsible for the administration or supervision of the medication, must date and sign the form. She expressed a concern that teachers signing the form might be in violation of the Collective Agreement. The Superintendent of Schools/CEO agreed to explore the issue further.

Main

16P-028

MOVED by Trustee Butler, SECONDED by Trustee Tiede,
THAT: Form 436.1 – Request for Administration of Medication at School Form be directed to the Superintendent of Schools/CEO for review.
CARRIED

Main

16P-029

MOVED by Trustee Tiede, SECONDED by Trustee Butler,
THAT: The Board of Education approve the amendments to Form 436.2 – Medical Alert Planning Form, as attached to the agenda and as presented at the February 10, 2016 Public Board Meeting.
CARRIED

Main

16P-030

MOVED by Trustee Tiede, SECONDED by Trustee Butler,
THAT: The Board of Education approve the amendments to Form 436.3 – Managing Students with Medical Alert – Photo ID Form, as attached to the agenda and as presented at the February 10, 2016 Public Board Meeting.
CARRIED

The Board Chair reviewed correspondence received from a parent expressing concern about the amendments to Form 436.4 – Managing Students with Medical Alert – Brochure which includes information on the “No Child Without” Program – MedicAlert Canada that helps families with the cost of medic-alert identification. The parent requested confirmation that the Central Okanagan School District is actively enrolled and participating in the Program as families cannot take advantage of the benefits of the Program unless their school district is a registered participant.

The Superintendent of Schools/CEO or designate will investigate further into the District’s participation in the Program and will provide follow-up information to the Board.

Main

16P-031

MOVED by Trustee Tiede, SECONDED by Trustee Mossman,
THAT: The Board of Education approve the rewrite of Form 436.4 – Managing Students with Medical Alert - Brochure, as attached to the agenda and as presented at the February 10, 2016 Public Board Meeting.
CARRIED

Main

16P-032

MOVED by Trustee Tiede, SECONDED by Trustee Butler,
THAT: The Board of Education approve new Form 436.5 – Anaphylactic Student Emergency Procedure Plan, as attached to the agenda and as presented at the February 10, 2016 Public Board Meeting.
CARRIED

PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

INFORMATION ITEMS

Superintendent of Schools/CEO's Emergent Issues

The Superintendent of Schools/CEO had no emergent issues to report.

Ministry Recalculation Allocation – School District No. 23 and Provincial

The Board reviewed the information provided. A second student enrolment count will be conducted by the Ministry at the end of February and some additional funding will be received based on the updated enrolment numbers.

January 1, 2016 Compensation Increase for Principals and Vice-Principals

In response to a query from the COTA President, the Board Chair advised that several Exempt Staff groups continue to have a wage freeze in effect. The COPVPA President thanked the Board for the recent compensation increases provided to Principals and Vice-Principals.

Ombudsperson's Report of Files Closed – October 1 to December 31, 2015

The Board reviewed the information provided.

Field Trips 2015/2016

The Board reviewed the information provided.

General Statement

Trustee Gorman declared that, if he had been in attendance at the January 27, 2016 Incamera Board Meeting for the Human Resources Action Items, he would have declared a Conflict of Interest for those items.

BOARD/DISTRICT COMMITTEE REPORTS

Trustee Fraser, the Board's Representative on the Kelowna Veendam Sister City Association, provided an update on the 2016 Veendam to Kelowna student exchange scheduled for April 19 – 30, 2016. Trustees and staff are welcome to participate in any of the events scheduled to take place during the visit. Trustee Fraser will provide an itinerary of events to the Board.

BOARD CORRESPONDENCE

- Sent:** SD No. 23 Aboriginal Education Council, January 21, 2016, advising of the appointment of the Trustee Representatives to the Council.
- BC-IYSI Review Committee, January 29, 2016, in support of the Kelowna EOI Submission for BC-Integrated Youth Services Initiative (BC-IYSI).
- Faculty of Education, University of British Columbia Okanagan, February 1, 2016, extending an invitation to meet with the Board.
- Regional District of the Central Okanagan, February 1, 2016, extending an invitation to meet with the Board.

City of Kelowna Mayor and Council, February 1, 2016, extending an invitation to meet with the Board.

City of West Kelowna Mayor and Council, February 1, 2016, extending an invitation to meet with the Board.

District of Lake Country Mayor and Council, February 1, 2016, extending an invitation to meet with the Board.

District of Peachland Mayor and Council, February 1, 2016, extending an invitation to meet with the Board.

Westbank First Nation Chief and Council, February 1, 2016, extending an invitation to meet with the Board.

Okanagan Indian Band Chief and Council, February 1, 2016, extending an invitation to meet with the Board.

Premier Christy Clark, February 1, 2016, extending an invitation to meet with the Board.

MLA Steve Thomson, February 1, 2016, extending an invitation to meet with the Board.

MLA Dan Ashton, February 1, 2016, extending an invitation to meet with the Board.

MLA Norm Letnick, February 1, 2016, extending an invitation to meet with the Board.

MP Stephen Fuhr, February 1, 2016, extending an invitation to meet with the Board.

MP Dan Albas, February 1, 2016, extending an invitation to meet with the Board.

Received: Correspondence Directed to the Board

Summary of Copies of Letters received by the Board

Select Standing Committee on Finance and Government Services Report

- SD No. 5 (Southeast Kootenay), January 12, 2016
- SD No. 19 (Revelstoke), January 14, 2016

SD No. 63 (Saanich), December 17, 2015, to the Minister of Education, requesting funding for in-service training for part-time teachers and Teachers Teaching On Call for the redesigned curriculum.

SD No. 61 (Greater Victoria), January 20, 2016, to the Deputy Premier, the Minister of Education, local area MLAs and Partner Groups, and all BC Boards of Education, regarding budget issues.

Main
16P-033

MOVED by Trustee Gorman, SECONDED by Trustee Fraser,

THAT: At the February 10, 2016, Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

COPAC Sponsored Ministry Presentation – Redesigned Curriculum and the Graduation Program

Date: Thursday, February 11, 2016

Time: 7:00 pm

Location: Hollywood Road Education Services Room 1

All Trustees and Partner Group Representatives are invited to attend the presentation.

Interior Savings Western Canada Basketball Tournament – February 4, 5, and 6, 2016 at École Kelowna Secondary School

The Superintendent of Schools/CEO congratulated all participants and organizers of the tournament for a very successful event.

Non-Instructional Day – February 9, 2016 at École Kelowna Secondary School

The Superintendent of Schools/CEO congratulated all those involved in the “Together We Learn Non-Instructional Day”, including all educators who attended, the Central Okanagan Teachers’ Association Executive, the Joint Educational Change Committee, and the Central Okanagan Principals’ and Vice-Principals’ Association for their organization of the day, the keynote presenters, and the more than 60 teacher facilitators.

French Immersion Task Force Meeting

The next meeting of the French Immersion Task Force is scheduled for Thursday, February 11th, 1:00 pm – 4:00 pm at Hollywood Road Education Services. All Trustees are welcome to attend.

MCFD Open House – New West Kelowna Office

Trustees are invited to attend the MCFD Open House scheduled for Thursday, February 11th, from 2:00 pm – 5:00 pm, celebrating the opening of the new West Kelowna Office.

BC PUBLIC SCHOOL EMPLOYERS’ ASSOCIATION

BC SCHOOL TRUSTEES ASSOCIATION

BCSTA Provincial Council Meeting

Date: February 19 & 20, 2016

Location: Vancouver

Trustee Fraser is attending.

Provincial Council Issues Forum

Trustee Fraser has been provided with suggested Board responses to the Forum questions.

Provincial Councillor Motions Package

The Board reviewed the Provincial Council Motions.

BCSTA Thompson Okanagan Branch Meeting

Date: February 26 & 27, 2016

Location: Salmon Arm

BCSTA AGM

Date: April 14 – 17, 2016

Location: Vancouver

Substantive Motions due February 14, 2016

FUTURE MEETINGS

REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting

Wednesday, February 24, 2016 at 6:00 p.m., School Board Office

Regular Public Board Meeting

Wednesday, March 9, 2016 at 6:00 p.m., School Board Office

BOARD STANDING COMMITTEE MEETINGS

Planning and Facilities

Wednesday, February 17, 2016 at 4:30 pm at the School Board Office

Finance and Legal (NOTE NEW TIME)

Wednesday, February 17, 2016 at ~~4:00 pm~~ **6:30 pm** at the School Board Office

The Public Committee Meeting times for April 6, 2016 have been amended as follows:

- General Affairs Committee Meeting 2:00 pm
- Education and Student Services Committee Meeting 4:30 pm
- Finance and Legal Committee Meeting 6:30 pm

BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS

Board of Education meeting with Central Okanagan Parent Advisory Council

DATE: Thursday, February 18, 2016

Board of Education meeting with Central Okanagan Principals' and Vice-Principals' Association

DATE: Tuesday, February 23, 2016

Board of Education Meeting with the Central Okanagan Teachers' Association

DATE: Thursday, April 21, 2016

NOTICES OF MOTION

ITEMS FOR A FUTURE AGENDA

- "No Child Without" Program – MedicAlert Canada (*Referred to the Coordinating Committee for placement on a Future Public Board Meeting Agenda*)
- Form 436.1 – Request for Administration of Medication at School Form (*Directed to the Superintendent of Schools/CEO for review – this item will be placed on the Coordinating Committee Agenda for a future Public Board Meeting*)

ADJOURNMENT: The Chairperson adjourned the meeting at 7:56 pm.

Chairperson

Secretary-Treasurer