



**BOARD OF EDUCATION  
ANNUAL GENERAL MEETING  
MINUTES**

**Wednesday, November 13, 2019, 6:00 pm  
School Board Office  
1040 Hollywood Road S  
Kelowna, BC**

Board of Education: Trustee M. Baxter, Chairperson  
Trustee N. Bowman  
Trustee R. Cacchioni (*via teleconference*) – *joined the meeting at 6:12 pm.*  
Trustee C. Desrosiers  
Trustee J. Fraser  
Trustee A. Geistlinger  
Trustee L. Tiede

Staff: Kevin Kaardal, Superintendent of Schools/CEO  
Ryan Stierman, Secretary-Treasurer/CFO  
Terry Beaudry, Deputy Superintendent of Schools  
Michelle DesRochers, Executive Assistant (recorder)

Partner Groups: Susan Bauhart, COTA President  
Shelley Yost, CUPE Clerical/Library Assistant Shop Steward  
Derek Lea, COPVPA Economic Welfare  
Grace Mallette, District Student Council - Grade 10 at Rutland Senior  
Secondary  
Ellie Smith, District Student Council - Grade 10 at Rutland Senior  
Secondary  
*There were no representatives from the COPAC.*

**The Central Okanagan Board of Education acknowledged that this meeting was being held  
on the Traditional Territory of the Okanagan People.**

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Acting Chairperson: Ryan Stierman, Secretary-Treasurer/CFO

**CALL TO ORDER**

The meeting was called to order at 6:01 pm.

## **2019 Chairperson's Report to the Board**

Trustee Baxter delivered the 2019 Chairperson's Report to the Board. The Chairperson's Report is posted on the District's website:

<http://www.sd23.bc.ca/Board/boardmeetinginfo/meetingminutes/Pages/default.aspx#/under>  
(Board of Education - Meeting Info - Meeting Minutes - School Year: 2019-2020.)

### **Main 19P-149**

MOVED by Trustee Tiede

SECONDED by Trustee Fraser

**THAT: The Board of Education receive, with thanks, the Chairperson's Report for 2019.  
CARRIED**

*6:12 pm: Trustee Cacchioni joined the meeting via teleconference.*

### **APPOINTMENT OF SCRUTINEERS**

The Secretary-Treasurer/CFO, as Acting Chairperson, appointed as Scrutineers:

- Terry-Lee Beaudry, Deputy Superintendent of Schools
- Mona Essler, Executive Assistant

### **ELECTION OF CHAIRPERSON**

The Secretary-Treasurer/CFO, as Acting Chairperson, called for nominations for the position of Board Chairperson.

Trustee Fraser nominated Trustee Baxter.

Trustee Baxter accepted the nomination.

The Secretary-Treasurer/CFO, as Acting Chairperson, called for second and third nominations. No further nominations were received.

**Trustee Baxter** was declared by acclamation to be the Board Chairperson of the Central Okanagan Board of Education for the period of November 2019 through to November 2020.

### **TRUSTEE BAXTER, AS CHAIRPERSON, CONTINUED WITH THE BUSINESS OF THE MEETING.**

Trustee Baxter acknowledged that the Central Okanagan Annual General Meeting of the Board is being held on the Traditional Territory of the Okanagan People.

Trustee Baxter thanked her fellow Trustees for having confidence in her to serve as Board Chair.

## **APPOINTMENT OF VICE-CHAIRPERSON**

In accordance with Board Policy 115 – Inaugural and Annual Board Meetings, two trustees' names shall be drawn from those who wish to act as Vice-Chairperson during the current year. In years two, three and four of the term of office, at the annual meeting, two names shall be drawn from the trustees who have not served as Chairperson/Vice-Chairperson in the current term and wish to act as Vice-Chairperson. Should a trustee/trustees not wish to serve in the Vice-Chairperson role, and all trustees who indicated an interest have completed a term as Chairperson/Vice-Chairperson, then all trustees would be permitted to submit/resubmit their name/names for inclusion in the draw for the position of Vice-Chairperson.

Trustee Tiede and Trustee Desrosiers put their names forward for Vice-Chairperson for the period of November 2019 through to November 2020.

The Chairperson declared **Trustee Tiede** as Vice-Chairperson of the Board of Education for the period of Mid-November 2019 to Mid-May 2020.

The Chairperson declared **Trustee Desrosiers** as Vice-Chairperson of the Board of Education for the period of Mid-May to Mid-November 2020.

## **APPROVAL OF AGENDA**

### **Main 19P-150**

MOVED by Trustee Tiede

SECONDED by Trustee Bowman

**THAT: The Agenda for the Annual General Meeting 2019 be approved as distributed and in accordance with Board Policy 115 - Inaugural and Annual Board Meetings.**

**CARRIED**

## **BANKING AUTHORIZATION**

### **Main 19P-151**

MOVED by Trustee Fraser

SECONDED by Trustee Geistlinger

**THAT: The statutory bank authority forms be duly executed, naming the Chairperson or alternately the Vice-Chairperson, jointly with the Secretary-Treasurer/CFO or alternately the Assistant Secretary-Treasurer, as signing officers for the Board of Education, School District No. 23 (Central Okanagan).**

**CARRIED**

**AUTHORIZATION TO CONDUCT OFFICIAL BUSINESS**

**Main 19P-152**

MOVED by Trustee Fraser

SECONDED by Trustee Bowman

**THAT: The Superintendent of Schools/CEO or the Secretary-Treasurer/CFO, in the event of a critical situation that requires expedient action, be authorized to transact financial business for and on behalf of the Board of Education.**

**CARRIED**

**CHEQUE SIGNATURE IMAGE**

**Main 19P-153**

MOVED by Trustee Desrosiers

SECONDED by Trustee Fraser

**THAT: The present signature image continue to be used until a new image is prepared.**

**CARRIED**

**AUTHORIZATION FOR TEMPORARY BORROWING (ANNUAL LINE OF CREDIT)**

**Main 19P-154**

MOVED by Trustee Fraser

SECONDED by Trustee Bowman

**THAT: In accordance with the provisions of Section 139 of the School Act, the Board of Education of School District No. 23 (Central Okanagan), effective January 1, 2020 to December 31, 2020, authorize the Secretary-Treasurer/CFO to arrange for a borrowing line and credit of an amount not to exceed \$5,000,000.00 to meet current operating and debt services expenditures, but all money so borrowed shall be repaid not later than six months from the date of borrowing.**

**CARRIED**

**ELECTION OF BOARD REPRESENTATIVES TO PROVINCIAL REPRESENTATIVE ASSEMBLIES**

**BC School Trustees Association (BCSTA) Provincial Council**

The Chairperson called for nominations for the position of regular representative on the BCSTA Provincial Council.

Trustee Tiede nominated Trustee Fraser.

Trustee Fraser accepted the nomination.

Trustee Desrosiers nominated Trustee Bowman.  
Trustee Bowman accepted the nomination.

The Chairperson called for second and third nominations.  
No further nominations were received.

The Chairperson declared nominations for the position of regular representative on the BCSTA Provincial Council closed.

The Chairperson called for vote by ballot for the position of regular representative on the BCSTA Provincial Council.

*6:20 pm: The Scrutineers collected all ballots and left the meeting.*

*6:22 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chairperson.*

The Chairperson declared **Trustee Bowman** as the regular representative on the BCSTA Provincial Council.

The Chairperson called for nominations for the position of alternate representative on the BCSTA Provincial Council.

Trustee Tiede nominated Trustee Fraser.  
Trustee Fraser accepted the nomination.

The Chairperson called for second and third nominations.  
No further nominations were received.

**Trustee Fraser** was declared by acclamation to be the alternate representative on the BCSTA Provincial Council.

### **BC Public School Employers' Association (BCPSEA) Representative Council**

The Chairperson called for nominations for the position of regular representative on the BCPSEA Provincial Council.

Trustee Tiede nominated Trustee Desrosiers.  
Trustee Desrosiers accepted the nomination.

The Chairperson called for second and third nominations.  
No further nominations were received.

**Trustee Desrosiers** was declared by acclamation to be the regular representative on the BCPSEA Provincial Council.

The Chairperson called for nominations for the position of alternate representative on the BCPSEA Provincial Council.

Trustee Fraser nominated Trustee Tiede.  
Trustee Tiede accepted the nomination.

The Chairperson called for second and third nominations.  
No further nominations were received.

**Trustee Tiede** was declared by acclamation to be the alternate representative on the BCPSEA Provincial Council.

## **ELECTION OF BOARD STANDING COMMITTEE CHAIRPERSONS**

### **Education and Student Services**

Trustee Geistlinger nominated Trustee Bowman.  
Trustee Bowman accepted the nomination.

Trustee Fraser nominated Trustee Tiede.  
Trustee Tiede declined the nomination.

The Chairperson called for second and third nominations.  
No further nominations were received.

**Trustee Bowman** was declared by acclamation to be the Education and Student Services Committee Chairperson.

### **Finance and Audit**

Trustee Tiede nominated Trustee Cacchioni.  
Trustee Cacchioni accepted the nomination.

The Chairperson called for second and third nominations.  
No further nominations were received.

**Trustee Cacchioni** was declared by acclamation to be the Finance and Audit Committee Chairperson.

### **Planning and Facilities**

Trustee Geistlinger nominated Trustee Fraser.  
Trustee Fraser accepted the nomination.

Trustee Bowman nominated Trustee Desrosiers.  
Trustee Desrosiers accepted the nomination.

The Chairperson called for second and third nominations.  
No further nominations were received.

The Chairperson called for a vote by ballot for the Planning and Facilities Committee Chairperson.

*6:30 pm: The Scrutineers collected all ballots and left the meeting.*

*6:32 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chairperson.*

The Chairperson declared **Trustee Desrosiers** to be the Planning and Facilities Committee Chairperson.

### **Policy**

The Chairperson called for nominations for the Policy Committee Chairperson.

Trustee Desrosiers nominated Trustee Tiede.

Trustee Tiede accepted the nomination.

The Chairperson called for second and third nominations.

No further nominations were received.

**Trustee Tiede** was declared by acclamation to be the Policy Committee Chairperson.

### **NOTE:**

#### **1. Executive Staff Management (An Internal Committee of the Board)**

Trustee Cacchioni nominated Trustee Desrosiers.

Trustee Desrosiers accepted the nomination.

Trustee Geistlinger nominated Trustee Fraser.

Trustee Fraser accepted the nomination.

The Chairperson called for second and third nominations.

No further nominations were received.

The Chairperson called for a vote by ballot for the Executive Staff Management Committee Chairperson.

*6:35 pm: The Scrutineers collected all ballots and left the meeting.*

*6:37 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chairperson.*

The Chairperson declared **Trustee Fraser** as the Executive Staff Management Committee Chairperson.

#### **2. General Affairs (Committee of the Whole - Chaired by the Vice-Chairperson)**

#### **3. Coordinating (Board Chairperson and Vice-Chairperson)**

**4. Human Resources and Staff Services Committee (Suspended for 2018-2019)**

**Main 19P-155**

MOVED by Trustee Tiede

SECONDED by Trustee Geistlinger

**THAT: The Human Resources and Staff Services Committee be suspended for the 2019-2020 school year.**

**CARRIED**

**TRUSTEES COMMENTS**

Board members thanked their fellow Trustees and District staff for working together to ensure all students have a safe learning environment and comprehensive learning opportunities.

**SETTING REGULAR BOARD MEETING DATES AND TIMES**

**Main 19P-156**

MOVED by Trustee Fraser

SECONDED by Trustee Geistlinger

**THAT: In 2020, regular Public Board Meetings be conducted on the second and fourth Wednesday of each month commencing at 6:00 p.m., with the exception of January (which will be the third and fifth Wednesday), July and August, and with the exception of the fourth Wednesday in March and December;**

**AND THAT: In 2020, regular Incamera Board Meetings be conducted on the second and fourth Wednesday of each month commencing at 3:30 p.m., with the exception of January (which will be the third and fifth Wednesday), July and August, and with the exception of the fourth Wednesday in March and December;**

**AND FURTHER THAT: Both the regular Public and Incamera Board Meetings on Wednesday, November 11, 2020 be conducted on Tuesday, November 10, 2019.**

**CARRIED**

**DESTROYING OF THE BALLOTS (IF ANY)**

**Main 19P-157**

MOVED by Trustee Tiede

SECONDED by Trustee Bowman

**THAT: The ballots of the Annual General Meeting 2019 be destroyed.**

**CARRIED**



**ADJOURNMENT**

The Chairperson adjourned the meeting at 6:44 pm.

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Chairperson

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Secretary-Treasurer/CFO