

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: April 15, 2015

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Board Attendees:

Trustee J. Fraser - Chairperson
Trustee R. Cacchioni - Committee Member
Trustee C. Gorman - Committee Member
Trustee M. Baxter
Trustee L. Mossman

Staff:

L. Paul, Secretary-Treasurer
M. Van Aller, Director of Operations
H. Gloster, Superintendent
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	Vivian Evans, President
COPVPA	No representative
COTA	Susan Bauhart, President
CUPE	Wendy Johnson, President
DSC	No representative

Agenda - Additions/Amendments/Deletions

Add: Action Item 6.4 “Anne McClymont Elementary School – Lakeshore Road Upgrade (Part 2)”.

April 15, 2015 Agenda – approved as amended.

Reports/Matters Arising

February 18, 2015 Committee Report - received as presented.

Discussion/Action Items

1. Enhancement Agreement – Bankhead Elementary School

The Director of Operations reviewed the Enhancement Agreement request from Bankhead Elementary School. The soil and the wood for the project are being donated by Glenrosa Elementary School who will be dismantling the gardens at their school site. Minor amendments to the wording of the Enhancement Agreement are required in order to ensure that the Agreement is between the Board of Education and the school (rather than with an outside funding agency). Consultation with the Operations Department grounds crew has taken place to ensure that no damage will be done to existing irrigation lines.

Outcome

The Committee recommended that the amended Enhancement Agreement with Bankhead Elementary School for the creation of two outdoor raised garden beds be forwarded to the Board of Education for approval.

2. Enhancement Agreement – Shannon Lake Elementary School

The Director of Operations reviewed the Enhancement Agreement request from Shannon Lake Elementary School which is a three-part project and includes the creation of a pathway, planting and labeling of native flowers, and planting native shrubbery and trees for erosion control. Consultation has taken place with the Operations Department grounds crew as well as the District horticulturist. Minor amendments to the wording of the Enhancement Agreement are required in order to ensure that the Agreement is between the Board of Education and the Shannon Lake Elementary School Parent Advisory Council (rather than with an outside funding agency).

Outcome

The Committee recommended that the amended Enhancement Agreement with the Shannon Lake Elementary School Parent Advisory Council (PAC) for the creation of a pathway and tree/shrubbery plantings for a “Guardians of the Earth” project be forwarded to the Board of Education for approval.

3. Enhancement Agreement – Chute Lake Elementary School

The Director of Operations reviewed the Enhancement Agreement request from Chute Lake Elementary School which will require the installation of irrigation and water lines. Consultation has taken place with the Operations Department grounds crew as well as the District horticulturist.

Outcome

The Committee recommended that the Enhancement Agreement with Chute Lake Elementary School for the creation of four raised garden beds be forwarded to the Board of Education for approval.

4. Anne McClymont Elementary School – Lakeshore Road Upgrade

The Director of Operations provided information on the request by the City of Kelowna for the dedication of a portion of the School District's property in order to complete an upgrade to Lakeshore Road, between Dehart and McClure Roads, which will include the construction of a new sidewalk, a multiuse pathway and two vehicle lanes. The City would be responsible for all costs incurred by the School District to complete the project including the removal/relocation of fencing and irrigation on the school property. The project will ultimately improve the safety of students and parents going to and from the school.

Committee members discussed the loss of parking spaces in front of the school once the project is completed.

Outcome

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 132 (as attached to the agenda) at the April 29, 2015 Public Board Meeting, and that School District No. 23 (Central Okanagan) Property Bylaw No. 132 (Land Dedication Agreement with the City of Kelowna) be read a first, second and third time and finally adopted the 29th day of April, 2015.

Anne McClymont Elementary School – Lakeshore Road Upgrade (Part 2)

The Secretary-Treasurer provided information on the additional Bylaw required for land dedication to fulfil the School District's commitment established in 1993 when the rezoning application was approved by the City of Kelowna.

Outcome

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 133 (as attached to the agenda) at the April 29, 2015 Public Board Meeting, and that School District No. 23 (Central Okanagan) Property Bylaw No. 133 (Land Dedication Agreement with the City of Kelowna) be read a first, second and third time and finally adopted the 29th day of April, 2015.

5. Capital Project Bylaw No. 126830 - Carbon Neutral Capital Program (CNCP) - 2015/2016

The Director of Operations provided information on the approved Carbon Neutral Capital Program project to complete a boiler upgrade at Constable Neil Bruce Middle School.

Outcome

The Committee recommended that at the May 13, 2015 Public Board Meeting, the Board of Education give first, second and third readings to School District No. 23 Capital Project Bylaw No. 126830 – Carbon Neutral Capital Program (CNCP) – 2015/2016, and that School District No. 23 Capital Project Bylaw No. 126830 – Carbon Neutral Capital Program (CNCP) – 2015/2016, in the amount of \$159,960, be read a first, second and third time, passed and adopted the 13th day of May, 2015.

6. Capital Project Bylaw No. 126880 - 2015/2016 Annual Facility Grant (AFG)

The Director of Operations provided background information on the request to approve the AFG Capital Project Bylaw.

Outcome

The Committee recommended that at the April 29, 2015 Public Board Meeting, the Board of Education give first, second and third readings to School District No. 23 Capital Project Bylaw No. 126880 - 2015/2016 Annual Facility Grant (as attached to the agenda), and that School District No. 23 Capital Project Bylaw No. 126880 – 2015/2016 Annual Facility Grant, in the amount of \$3,205,169 be read a first, second and third time, passed and adopted the 29th day of April, 2015.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Enhancement Agreement – Bankhead Elementary School
- Enhancement Agreement – Shannon Lake Elementary School
- Enhancement Agreement – Chute Lake Elementary School
- Anne McClymont Elementary School – Lakeshore Road Upgrade (*April 29, 2015 Public Board Meeting*)
- Anne McClymont Elementary School – Lakeshore Road Upgrade (Part 2) (*April 29, 2015 Public Board Meeting*)
- Capital Project Bylaw No. 126830 - Carbon Neutral Capital Program (CNCP) - 2015/2016
- Capital Project Bylaw No. 126880 - 2015/2016 Annual Facility Grant (AFG) (*April 29, 2015 Public Board Meeting*)

Items for Future Planning and Facilities Committee Meetings

May	June
- Transportation – Additional Service Routes	- Five Year Capital Plan Submission (<i>Info Item</i>)

Meeting Schedule

May 20, 2015	June 17, 2015	August 26, 2015 (<i>tentative</i>)
September 16, 2015	October 21, 2015	November 18, 2015

Questions - Please Contact:

Trustee Julia Fraser, Chairperson	Phone: 250-768-3606	email: Julia.Fraser@sd23.bc.ca
Mitch Van Aller, Director of Operations	Phone: 250-870-5150	email: Mitch.Vanaller@sd23.bc.ca

Julia Fraser, Chairperson