



Section Two: School District Administration

221 – DISTRICT PRINCIPAL: SELECTION AND APPOINTMENT

Introduction

The Board of Education recognizes the important role of the District Principal in ensuring the provision of quality educational programs to students. When the Board has approved a position of District Principal, it will ensure the best candidate is selected, demonstrating a commitment that District Principal positions are assigned to meet the needs of the district.

Policy

1. Selection of District Principals

In arriving at its final decision on the appointment of a District Principal, the Board will generally work within the following framework:

- 1.1 The Superintendent will develop a profile and selection process for a District Principal's position.
- 1.2 The Superintendent will prepare an advertisement, taking into consideration the profile, which may be advertised internally or externally. In addition, the Superintendent will develop the shortlist of applicants who will be interviewed by the Selection Committee.
- 1.3 The Selection Committee, comprised of senior staff appointed by the Superintendent and two Trustees appointed by the Board Chair, will interview the shortlisted candidates and recommend a candidate to the Board for consideration.

In the case of a secondment, the Superintendent may bring to the Board a recommendation to alter the usual process for the selection of a District Principal.

2. Appointment of District Principals

- 2.1 The commencement date of the assignment will be at the discretion of the Superintendent (after consultation with the District Principal).