

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee DATE: January 23, 2013
ACTING CHAIRPERSON: Trustee R. Cacchioni STAFF CONTACT: L. Paul, Secretary-Treasurer
E. Sadlowski, Director of Finance

Attendees:

Board of Education:

Trustee C. Gorman (Chairperson) *absent*
Trustee R. Cacchioni (Acting Chairperson)
Trustee M. Pendharkar (Committee Member)
Trustee D. Butler (Acting Committee Member)

Staff:

L. Paul, Secretary-Treasurer
E. Sadlowski, Director of Finance
H. Gloster, Superintendent
T. Beaudry, Assistant Superintendent
B. Bertram, Executive Assistant (*Recorder*)

Partner Group Representation:

COTA Susan Bauhart, 1st Vice-President and Alice Rees, President
COPAC No representative
COPVPA Vianne Kintzinger, Treasurer
CUPE No representative
District Student Council No representative

Agenda/Additions/Amendments/Deletions

January 23, 2013 – approved.

Reports/Matters Arising

November 21, 2012 Committee Report – received as presented.

Discussion/Action Items

1. Budget Presentation and Planning Process

Review of the Previous Year's (2011/2012) Budget Presentation

The Director of Finance provided a review of the 2011/2012 budget presentation. Committee members discussed the information provided and requested the addition of the following:

- Information outlining which funds are targeted and cannot be redirected
- Provide elementary, middle, and secondary school examples outlining costs for school administrators, teaching staff, and support staff at each sample school
- Provide costs for transportation/administration
- Include information on the school principal's discretion in developing the school-based budget

Communication Method

Several budget consultation brochures from previous years were distributed for review. Trustees discussed receiving more in-depth budget information in order to help in the decision-making process for budget pressures for the coming year. The public budget presentation on February 4th at 7:00 pm will provide information on the larger budget picture and will outline how public feedback can be made. Members of the public are encouraged to attend upcoming Finance and Legal Committee Public Meetings in order to hear specific budget details.

Survey Questions to Consider

Committee members discussed the survey questions and agreed that the questions would remain the same.

2013/2014 Budget Pressures To Date

Preliminary budget estimates for 2013/2014 were provided to committee members and reviewed by the Director of Finance. The Committee discussed the expense changes as outlined, including the unconfirmed budget items, e.g. wage increases for teaching staff, CUPE support staff, Principals/Vice-Principals, and other professional staff, and the contingency for CEA support.

The COTA and COPVPA Representatives reiterated the need for public awareness of the coming budget restraints for the next year, and the challenges Trustees will be facing in the budget setting process.

Information Items

1. Provincial Funding Recalculation

The Director of Finance reviewed the Provincial Funding Recalculation. The Central Okanagan School District will receive a holdback distribution of approximately \$2 million. These funds are not designated for specific budget items and can be carried forward to add to next year's budget allocation. Further provincial enrolment counts take place in February and May and may result in additional funds being provided back to school districts, depending on enrolment numbers. The Committee discussed possible uses for the additional funding received. Provincial block funding announcements for the coming year are typically done by the Ministry of Education at the beginning of March.

2. Budget Development Timeline

Amendments made to the Budget Development Timeline include:

- The February 4th Public Presentation Meeting will be held at 7:00 pm at Hollywood Rd. Education Services.
- The April Finance and Legal Public Committee Meeting is on Wednesday, April 3rd at 1:00 pm at the School Board Office.

Meeting Schedule

February 20, 2013 at 1:00 pm	April 3, 2013 at 1:00 pm	April 17, 2013 at 6:30 pm
May 15, 2013 at 1:00 pm	June 19, 2013 at 6:30 pm	September 18, 2013 at 1:00 pm
October 16, 2013 at 6:30 pm	November 20, 2013 at 1:00 pm	

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

None.

Items for Future Finance and Legal Committee Meetings

- Presentation on Financial Literacy (Will review if this is required once the Budget Presentation is completed.)

Questions – Please Contact:

Trustee Rolli Cacchioni, Acting Chairperson	Phone: (250) 765-3419	email: Rolli.Cacchioni@sd23.bc.ca
Larry Paul, Secretary-Treasurer	Phone: (250) 470-3216	email: Larry.Paul@sd23.bc.ca
Eileen Sadlowski, Director of Finance	Phone: (250) 470-3224	email: Eileen.Sadlowski@sd23.bc.ca

Rolli Cacchioni, Acting Chairperson

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