

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: May 18, 2016

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.*

### Board Attendees:

Trustee J. Fraser – Chairperson (*absent*)  
Trustee R. Cacchioni - Committee Member (*Acting Chairperson*)  
Trustee C. Gorman - Committee Member  
Trustee M. Baxter  
Trustee D. Butler  
Trustee L. Mossman – Acting Committee Member

### Staff:

L. Paul, Secretary-Treasurer (*arrived at 4:38 pm*)  
M. Van Aller, Director of Operations  
K. Kaardal, Superintendent of Schools/CEO  
T. Beaudry, Assistant Superintendent (*absent*)  
H. Wendt, Executive Assistant (*recorder*)

### Partner Group Representation:

COPAC	Shelley Courtney, President
COPVPA	Cathie Mutter, Secretary ( <i>arrived at 4:45 pm</i> ) and Jesse Bruce, Executive Member - Climate
COTA	No representative
CUPE	Dick Beetlestone, Operations Shop Steward
DSC	No representative

### Agenda - Additions/Amendments/Deletions

Trustee Mossman was appointed Acting Committee Member in the absence of Trustee Fraser.

May 18, 2016 Agenda – approved as presented.

### Reports/Matters Arising

April 20, 2016 Committee Report - received as distributed.

### Discussion/Action Items

#### 1. **Capital Project Bylaw No. 127069 – 2016/2017 Annual Facility Grant (AFG)**

The Director of Operations outlined the report noting the AFG Grant Plan for 2016/2017 through 2020/2021 had previously been forwarded to the Ministry of Education for approval. The Central Okanagan School District will receive \$3,827,069 in operating funds from the Ministry; however, the capital portion is \$2,974,867 which is the amount noted in the Capital Project Bylaw.

#### Outcome

**The Committee recommended that at the May 25, 2016 Public Board Meeting, the Board of Education give first, second and third readings to School District No. 23 Capital Project Bylaw No. 127069 2016/2017 Annual Facility Grant (as attached to the agenda), and that School District No. 23 Capital Project Bylaw No. 127069 2016/2017 Annual Facility Grant, in the amount of \$2,974,867 be read a first, second and third time, passed and adopted the 25<sup>th</sup> day of May, 2016.**

#### 2. **Enhancement Agreement – Dorothea Walker Elementary School**

The Director of Operations outlined the report noting the Dorothea Walker Elementary School Parent Advisory Council (PAC) had been fundraising for this project for quite some time and the Central Okanagan School District will not be required to fund any portion of the project. There have been a significant number of meetings with parents and the PAC and the plans for the outdoor learning centre are now in place.

*4:38pm: The Secretary-Treasurer arrived at the meeting.*

The Secretary-Treasurer outlined the placement of the learning centre on the school grounds. It was also noted that the students at Dorothea Walker will have some involvement in the development of the outdoor learning centre in that they will be planting some of the smaller plants for the xeriscape landscaping. It is anticipated that the project will be completed by September 2016.

#### Outcome

**The Committee recommended that the Board of Education enter into an Enhancement Agreement with the Dorothea Walker Elementary School Parent Advisory Council for the creation of an outdoor learning space, as attached to the agenda and presented at the May 18, 2016 Planning and Facilities Committee Meeting.**

**Information Items**

**1. 2016/2017 Five Year Capital Plan Submission**

The Director of Operations outlined his report and noted the Ministry of Education has advised all school districts that they are streamlining their Capital Project Bylaws Policy. Effective immediately districts are no longer required to pass Bylaws for each individual capital project providing an annual Bylaw is passed. A significant component is the requirement for all districts to adopt their individual Capital Plans by August 31 of each year rather than the previous timeframe of late October through to early November. This may prove challenging for the first year of implementation of the new policy.

The Secretary-Treasurer advised this matter will be discussed at the upcoming BC Association of School Business Officials (BCASBO) taking place May 24 to 27, 2016 and concerns will be raised and discussed.

**Outcome**

**Clarification surrounding the ramification of this new policy will be provided by the Secretary-Treasurer to the Committee via email upon his return from the BCASBO conference. Should further Committee direction be required, this matter will be brought back to the June 15, 2016 Planning and Facilities Committee Meeting.**

**2. Transportation – Additional Service Routes**

The Director of Operations reviewed his report and advised that the District has no routes that have less than the required 14 eligible riders. Discussion ensued regarding transportation ‘legs’ and ‘routes and the Director of Operations advised that any new routes would require Board approval. Discussion also took place regarding the material contained in the report and whether the information is perhaps too detailed and perhaps a more high-level report would suffice and include information such as the number of courtesy riders compared to eligible riders and what the costs are.

The Secretary-Treasurer confirmed the Ministry no longer provides any funding for transportation.

**Outcome**

**District staff will review the current information contained in the report and, in the future, will provide more succinct data for the Committee’s review.**

**Recommendations/Referrals To the Board/Coordinating Committee/Other Committees**

***Future Public Board Meeting Action Items:***

- 2016/2017 School Bus Replacement
- 2016/2017 School Enhancement Program

***Future Public Board Meeting Information Items:***

**Items for Future Planning and Facilities Committee Meetings**

- District Area Updates, e.g. enrolment, community growth, etc. (*Referred from the Incamera Board Meeting – April 29, 2015*)
- Board Motion 16P-018 (January 27, 2016 Public Board Meeting): “THAT: Motion 16P-016 (*That the Board of Education redirect the overflow of students from Davidson Road Elementary School to Oyama Traditional School*) be tabled and directed to the Planning and Facilities Committee”.
- Information regarding location of portables within the Central Okanagan School District (*Referred from the Public Board Meeting, April 27, 2016*).
- Overflow students from Davidson Road Elementary (*Referred from Public Board Meeting, April 13, 2016*).

<b>June</b>
- Five Year Capital Plan Submission ( <i>Info Item</i> )

**Meeting Schedule**

June 15, 2016	August 24, 2016 ( <i>tentative</i> )	September 21, 2016
October 19, 2016	November 16, 2016	

**Questions - Please Contact:**

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Mitch Van Aller, Director of Operations	Phone: 250-870-5150	email: <a href="mailto:Mitch.Vanaller@sd23.bc.ca">Mitch.Vanaller@sd23.bc.ca</a>