

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: June 18, 2014

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Alan Cumbers, Director of Operations

Board Attendees:

Trustee J. Fraser - Chairperson
Trustee J. Brinkerhoff - Committee Member
Trustee R. Cacchioni - Committee Member
Trustee D. Butler
Trustee M. Baxter

Staff:

L. Paul, Secretary-Treasurer
A. Cumbers, Director of Operations
H. Gloster, Superintendent
T. Beaudry, Assistant Superintendent
D. Widdis, Planning Manager
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	No representative
COPVPA	Jill Voros – Executive Member – Social
COTA	No representative
CUPE	No representative
DSC	No representative

Agenda - Additions/Amendments/Deletions

The committee agreed to amend the agenda order and address Agenda Item 6.3 “Enhancement Agreement – Oyama Traditional School Outdoor Classroom” at the beginning of the Discussion/Action Items.

Reports/Matters Arising

April 16, 2014 Committee Report - received as presented.

Recognition/Presentations/Delegations

1. Recognition: Alan Cumbers, Director of Operations

The Committee Chair thanked the Director of Operations for his work as the senior staff representative to the Planning and Facilities Committee and wished him well as he leaves the District for other endeavours.

Discussion/Action Items

1. Enhancement Agreement – Oyama Traditional School Outdoor Classroom

The Director of Operations reviewed the request received from the Oyama Traditional School Parent Advisory Council (PAC) to build an outdoor classroom which would accommodate a full class of students. The Oyama community is involved in the project and many of the materials needed will be donated free of charge. The PAC will pay for all installation/construction costs and future repairs and maintenance.

Outcome

The Committee recommended that the Board of Education enter into an Enhancement Agreement with the Oyama Traditional School Parent Advisory Council for creation of an outdoor classroom, subject to:

- completion of a jurisdictional agreement with CUPE Local 3523; and,
- approval for final costing estimates for work done by Operations staff.

2. Transportation – Additional Service Routes

The Director of Operations reviewed the requirement in Policy 470 and Regulations 470R - Transportation Services Management to collect the actual cost for Additional Service Routes, which would be a combination of kilometers driven and the bus driver’s time. Committee members discussed the cost to the District if the requirements as set out in Policy 470 and Regulations 470R are waived.

Outcome

The Committee recommended that the Board of Education waive the requirement in Policy 470 and Regulations 470R - Transportation Services Management to collect the actual cost for Additional Service Routes and, for the 2014/2015 school year, set the transportation charge for all riders at the level established in Motion 12P-059 (April 25, 2012 Public Board Meeting).

3. Amendments to Policy 605 – Educational Facility Planning

The Director of Operations reviewed the policy amendments which are housekeeping in nature and ensure that the policy aligns with the District's Long-Term Facility Plan.

Outcome

The Committee recommended that the Board of Education approve amended Policy 605 – Educational Facility Planning.

4. Lake Country Elementary School Catchment Area Review Work Plan

The Planning Manager reviewed the process for the Lake Country Elementary School Catchment Area Review which is a recommendation of the Long-Term Facility Plan. The Work Plan outlines a collaborative process to minimize disruptions to families, make the most effective use of existing facilities, and create sustainable enrolment levels in Lake Country elementary schools.

Outcome

The Committee recommended that the Board of Education approve the Lake Country Elementary School Catchment Area Review Work Plan.

5. Raymer Elementary School – Road Widening and Sidewalk Design

The Planning Manager outlined the proposed road widening and sidewalk design requested by the City of Kelowna and developed in collaboration with school district staff. The City of Kelowna will pay for all sidewalk and curbing construction costs. In order for the project to be completed, a school irrigation line and portion of fencing must be moved. The City has agreed to pay a portion of the costs for these renovations.

Outcome

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 130 (Land Exchange Agreement with the City of Kelowna), and that School District No. 23 (Central Okanagan) Property Bylaw No. 130 (Land Exchange Agreement with the City of Kelowna) be read a first, second and third time and finally adopted the 25th day of June, 2014.

The Committee also recommended that the cost impact of the relocation of the school fence and irrigation line be further discussed with the City of Kelowna.

Information Items

1. 2014/2015 Five Year Capital Plan Submission

Committee members reviewed the draft 2014/2015 Five Year Capital Plan which is aligned with the Long-Term Facility Plan and outlines the District's immediate and future capital priorities. Work on the draft Plan will continue over the summer. The Committee discussed the priority order of items on the Plan. The final 2014/2015 Five Year Capital Plan must be approved by the Board of Education in September and submitted to the Ministry of Education by October 1, 2014.

Items Requiring Special Mention

1. Mar Jok Elementary School, the Okanagan Mission (OKM) Secondary School Addition, and the George Elliot Secondary School (GESS) Annex

The Central Okanagan Teachers' Association has agreed that, provided no CUPE employees are on site, the COTA will not picket the Mar Jok Elementary School site or the OKM Secondary School Addition site. Work at both sites is progressing. Work on the GESS Annex is not continuing as the site is behind picket lines. Depending on the length of the teacher job action, it may be necessary to reanalyze summer projects currently scheduled, in order to ensure that work on all three sites is completed for their September 2014 opening.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Enhancement Agreement – Oyama Traditional School Outdoor Classroom
- Transportation – Additional Service Routes
- Amendments to Policy 605 – Educational Facility Planning
- Lake Country Elementary School Catchment Area Review Work Plan
- Raymer Elementary School – Road Widening and Sidewalk Design

Future Public Board Meeting Information Items:

- 2014/2015 Five Year Capital Plan Submission

Items for Future Planning and Facilities Committee Meetings

Meeting Schedule

August 27, 2014 (*tentative*) October 15, 2014 November 19, 2014

Questions - Please Contact:

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Julia Fraser, Chairperson