"Together We Learn"

School District No. 23
(Central Okanagan)

BOARD OF EDUCATION
ANNUAL GENERAL MEETING 2016
MINUTES

The Central Okanagan Board of Education acknowledged that this meeting was held on the Traditional Territory of the Okanagan People.

DATE:	**Wednesday December 14, 2016**
TIME:	**6:00 PM**
LOCATION:	**School Board Office** 1940 Underhill St. Kelowna, B.C. V1X 5X7

Attending:

Board of Education:
Trustee M. Baxter
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser
Trustee C. Gorman
Trustee L. Mossman
Trustee L. Tiede

Staff:
K. Kaardal, Superintendent of Schools/CEO
L. Paul, CFO/Secretary-Treasurer
T. Beaudry, Deputy Superintendent
E. Sadlowski, Assistant Secretary-Treasurer
H. Wendt, Executive Assistant (Recorder)

Partner Group Representatives Attending:

COPAC	Shelley Courtney, President
COPVPA	No representative
COTA	Susan Bauhart, President
CUPE	No representative
DSC	No representative

Acting Chairperson: Larry Paul, CFO/Secretary-Treasurer

ORDER

The meeting was called to order at 6:01 pm.

2016 Chairperson's Report to the Board

Trustee Baxter delivered the 2016 Chairperson's Report to the Board which is attached to and forms a part of these minutes.

Main
16P-171 MOVED by Trustee Mossman, SECONDED by Trustee Fraser,
THAT: The Board of Education receive, with thanks, the Chairperson's Report for 2016.
CARRIED

APPOINTMENT OF SCRUTINEERS

The CFO/Secretary-Treasurer, as Acting Chairperson, appointed as Scrutineers:
Terry-Lee Beaudry, Deputy Superintendent
Eileen Sadlowski, Assistant Secretary-Treasurer

ELECTION OF CHAIRPERSON

The CFO/Secretary-Treasurer, as Acting Chairperson, called for nominations for the position of Board Chairperson.

Trustee Butler nominated Trustee Baxter.
Trustee Baxter accepted the nomination.

Trustee Gorman nominated Trustee Cacchioni.
Trustee Cacchioni declined the nomination.

Trustee Gorman nominated Trustee Tiede.
Trustee Tiede declined the nomination.

Trustee Gorman nominated Trustee Mossman.
Trustee Mossman declined the nomination.

The CFO/Secretary-Treasurer, as Acting Chairperson, called for second and third nominations.

The CFO/Secretary-Treasurer, as Acting Chairperson, declared the nominations for Board Chairperson closed.

The CFO/Secretary-Treasurer, as Acting Chairperson, declared **Trustee Baxter** by acclamation to be the Chairperson of the Central Okanagan Board of Education for the period December 2016 through to December 2017.

TRUSTEE BAXTER, AS CHAIRPERSON, CONTINUED WITH THE BUSINESS OF THE MEETING.

ELECTION OF VICE-CHAIRPERSON

In accordance with Board Policy 115 - Inaugural and Annual Board Meetings, two trustees' names shall be drawn from those who wish to act as Vice-Chairperson during the current year. In years two, three and four of the term of office, at the annual meeting, two names shall be drawn from the trustees who have not served as Chairperson/Vice-Chairperson in the current term and wish to act as Vice-Chairperson. Should a trustee/trustees not wish to serve in the Vice-Chairperson role, and all trustees who indicated an interest have completed a term as Chairperson/Vice-Chairperson, then all trustees would be permitted to submit/resubmit their name/names for inclusion in the draw for the position of Vice-Chairperson.

Trustee Mossman and Trustee Gorman, the two remaining Trustees who have not yet served in the position of Chairperson or Vice-Chairperson during their term, were invited to accept the position of Vice-Chairperson for a six month period each during 2017. Trustee Mossman accepted the position for the second term of June to December 2017. Trustee Gorman declined.

The Chairperson declared **Trustee Mossman** as Vice-Chairperson of the Board of Education for the period June to December, 2017.

Trustee Butler, Trustee Cacchioni and Trustee Fraser put their names forward for Vice-Chairperson for the first term of January to May 2017. One name was drawn at random.

The Chairperson declared **Trustee Butler** as Vice-Chairperson of the Board of Education for the period January to May 2017.

APPROVAL OF THE AGENDA

Main

16P-172 MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The agenda for the Annual General Meeting 2016 be approved as distributed and in accordance with Board Policy 115 - Inaugural and Annual Board Meetings.

CARRIED

INFORMATION ITEM

Inaugural Meeting Minutes – December 9, 2015

BANKING AUTHORIZATION

Main

16P-173 MOVED by Trustee Gorman, SECONDED by Trustee Tiede,

THAT: The statutory bank authority forms be duly executed, naming the Chairperson or alternately the Vice-Chairperson, jointly with the CFO/Secretary-Treasurer or alternately the Assistant Secretary-Treasurer, as signing officers for the Board of Education, School District No. 23 (Central Okanagan) and that the CFO/Secretary-Treasurer be authorized to transact all other official business for and on behalf of the Board.

CARRIED

CHEQUE SIGNATURE IMAGE

The CFO/Secretary-Treasurer advised that the cheque signature image remains unchanged and a motion is not required. This motion was withdrawn.

AUTHORIZATION FOR TEMPORARY BORROWING (ANNUAL LINE OF CREDIT)

Main

16P-174 MOVED by Trustee Butler, SECONDED by Trustee Gorman,

THAT: In accordance with the provisions of Section 139 of the School Act, the Board of Education of School District No. 23 (Central Okanagan), effective January 1, 2017 to December 31, 2017, authorize the CFO/Secretary-Treasurer to arrange for a borrowing line and credit of an amount not to exceed $5,000,000.00 to meet current operating and debt services expenditures, but all money so borrowed shall be repaid not later than six months from the date of borrowing.

CARRIED

ELECTION OF BOARD REPRESENTATIVES TO PROVINCIAL REPRESENTATIVE ASSEMBLIES

BC School Trustees Association (BCSTA) Provincial Council

Trustee Cacchioni nominated Trustee Tiede.
Trustee Tiede accepted the nomination.

Trustee Mossman nominated Trustee Fraser.
Trustee Fraser accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

The Chairperson called for a vote by ballot for the position of representative of the BC School Trustees Association (BCSTA) Provincial Council.

6:13 pm: The Scrutineers collected all ballots and left the meeting.
6:14 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chairperson.

Trustee Tiede was declared to be the representative to the BC School Trustees Association (BCSTA) Provincial Council.

Trustee Fraser was declared to be the alternate representative to the BC School Trustees Association (BCSTA) Provincial Council.

BC Public School Employers' Association - BCPSEA/BCSTA Bargaining Representative Council

Trustees in conflict with school district bargaining groups are unable to sit on the BCPSEA/BCSTA Bargaining Representative Council.

Trustee Gorman nominated Trustee Cacchioni.
Trustee Cacchioni declined the nomination.

Trustee Fraser nominated Trustee Butler.
Trustee Butler accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

Trustee Butler was declared by acclamation to be the representative to the BC Public School Employers' Association - BCPSEA/BCSTA Bargaining Representative Council.

Trustee Butler nominated Trustee Tiede for the position of alternate representative.
Trustee Tiede accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

Trustee Tiede was declared by acclamation to be the alternate representative to the BC Public School Employers' Association - BCPSEA/BCSTA Bargaining Representative Council.

ELECTION OF BOARD STANDING COMMITTEE CHAIRPERSONS

Note: The Board Chairperson is an ex-officio member of all Board Committees.

Education and Student Services

Trustee Fraser nominated Trustee Mossman.
Trustee Mossman accepted the nomination.

Trustee Butler nominated Trustee Tiede.
Trustee Tiede accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

The Chairperson called for a vote by ballot for the position of Education and Student Services Committee Chairperson.

6:17 pm: The Scrutineers collected all ballots and left the meeting.
6:18 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chairperson.

Trustee Mossman was declared to be the Education and Student Services Committee Chairperson.

Executive Staff Management

Trustee Fraser nominated Trustee Butler.
Trustee Butler accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

Trustee Butler was declared by acclamation to be the Executive Staff Management Committee Chairperson.

Finance and Legal

Trustee Gorman nominated Trustee Cacchioni.
Trustee Cacchioni accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

Trustee Cacchioni was declared by acclamation to be the Finance and Legal Committee Chairperson.

Policy (New)

Trustee Gorman nominated Trustee Fraser.
Trustee Fraser declined the nomination.

Trustee Butler nominated Trustee Tiede.
Trustee Tiede accepted the nomination.

Trustee Fraser nominated Trustee Butler.
Trustee Butler accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

The Chairperson called for a vote by ballot for the position of Policy Committee Chairperson.

6:22 pm: The Scrutineers collected all ballots and left the meeting.
6:23 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chairperson.

Trustee Butler was declared to be the Policy Committee Chairperson.

Planning and Facilities

Trustee Mossman nominated Trustee Fraser.
Trustee Fraser accepted the nomination.

Trustee Cacchioni nominated Trustee Tiede.
Trustee Tiede accepted the nomination.

Trustee Butler nominated Trustee Gorman.
Trustee Gorman accepted the nomination.

The Board Chair called for second and third nominations.
No further nominations were received.

The Chairperson called for a vote by ballot for the position of Planning and Facilities Committee Chairperson.

6:26 pm: The Scrutineers collected all ballots and left the meeting.
6:27 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chairperson.

Trustee Fraser was declared to be the Planning and Facilities Committee Chairperson.

Trustees were asked to advise the Standing Committee Chairpersons, prior to the first Board meeting in January 2017, if they are interested in serving as Committee Members.

NOTE:

General Affairs
(Committee of the Whole - Chaired by the Vice-Chairperson)

Coordinating
(Board Chairperson and Vice-Chairperson)

TRUSTEES QUERIES/COMMENTS

The Board thanked partner groups and District staff for their efforts over the past year and noted that all have the same goal: to improve the lives of each and every student.

Trustee Baxter
Commented that the Chairperson's report for 2016 will be updated and posted to the District's website.

SETTING REGULAR BOARD MEETING DATES AND TIMES

The CFO/Secretary-Treasurer noted the Board of Education Meeting in March is on the third Wednesday rather than the second so that there is less of a span of time from one Board meeting to the next (four weeks rather than five).

Main

16P-175 MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: In 2017, regular Public Board Meetings be conducted on the second and fourth Wednesday of each month commencing at 6:00 p.m., with the exception of July and August, and March (third Wednesday only) and December (second Wednesday only);

AND THAT: In 2017, regular Incamera Board Meetings be conducted on the second and fourth Wednesday of each month commencing at 3:30 p.m., with the exception of July and August, and March (third Wednesday only) and December (second Wednesday only).

CARRIED

SETTING REGULAR BOARD STANDING COMMITTEE DATES AND TIMES

Board Standing Committee Chairpersons were asked to review the schedule and make adjustments to the start times of the meetings if so desired. The Deputy Superintendent suggested that the Chairpersons may wish to consider start times of 4:00 pm rather than 4:30 pm, and 6:00 pm rather than 6:30 pm.

Main

16P-176 MOVED by Trustee Fraser, SECONDED by Trustee Mossman,

THAT: Board Standing Committee meetings be held according to the schedule attached to the agenda, subject to review by the Standing Committee Chairperson.

CARRIED

DESTROYING OF THE BALLOTS (IF ANY)

Main

16P-177 MOVED by Mossman, SECONDED by Trustee Fraser,

THAT: The ballots of the Annual General Meeting 2016 be destroyed.

CARRIED

ADJOURNMENT: The Chairperson adjourned the meeting at 6:38 pm.

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Chairperson CFO/Secretary-Treasurer