

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: June 20, 2012

CHAIRPERSON: Trustee Moyra Baxter STAFF CONTACT: Alan Cumbers, Director of Operations

Board Attendees:

Trustee M. Baxter - Chairperson
Trustee J. Brinkerhoff - Committee Member
Trustee C Gorman - Committee Member (*via Teleconference*)
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser
Trustee M. Pendharkar

Staff:

H. Gloster, Superintendent of Schools
L. Paul, Secretary-Treasurer
T. Beaudry, Assistant Superintendent
A. Cumbers, Director of Operations
J. Shoemaker, Planning Manager
K. Kovacs, Planning Manager
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPVPA	Kevin Auclair, Members' Liaison – Middle/Secondary
CUPE	Darcy Egeland, Shop Steward
COPAC	Shaun Bos, President Elect for 2012/2013
COTA	Susan Bauhart, 1 st Vice-President and April Smith, 2 nd Vice-President Alice Rees (<i>arrived at 4:45 pm</i>)
DSC	No representative

Agenda - Additions/Amendments/Deletions

Amendment: Reverse the order of Items 6.3 and 6.4.

Reports/Matters Arising

May 30, 2012 Committee Report - Received.

Discussion/Action Items

1. **Property Bylaw No. 121 – Belgo Elementary – City of Kelowna Statutory Right-of-Way**

Alan Cumbers, Director of Operations, provided a brief history of the requirement by the City of Kelowna for a Statutory Right-of-Way to allow the City to maintain the sewer line on the edge of the property.

Outcome

The Planning and Facilities Committee agreed that Property Bylaw No. 121 – Belgo Elementary – City of Kelowna Statutory Right-of-Way be sent to the Board of Education for first, second, and third readings and final approval at the June 27, 2012 Public Board Meeting.

2. **Capital Project Bylaw No. 126444 – Carbon Neutral Capital Program (CNCP) – 2012/2013**

The Secretary-Treasurer reviewed the information contained within the memorandum and Bylaw which will provide the District with funds to plan for future projects that will support the reduction of the District's carbon footprint.

Outcome

The Planning and Facilities Committee agreed that Capital Project Bylaw No. 126444 – Carbon Neutral Capital Program (CNCP) – 2012/2013 be sent to the Board of Education for first, second, and third readings and final approval at the June 27, 2012 Public Board Meeting.

3. **School District No. 23 (Central Okanagan) Long Term Facility Plan**

The Superintendent reviewed the timelines for completion of the Long Term Facility Plan and the anticipated submission date to the Ministry of Education. If the draft Long Term Facility Plan (LTFP) is approved in principle by the Board of Education in June, this will guide the work of staff over the summer months to establish a five year Capital Plan, which must be submitted to the Ministry of Education by October 15, 2012. Committee members reviewed each of the zonal recommendations and discussed the viability of adding information into the Long Term Facility Plan regarding school district owned land/vacant buildings, e.g. Winfield Elementary, Wood Lake Elementary and Bellevue Creek Elementary sites.

The committee discussed the proposed concept of a middle school within a school, and conducting a review of all school catchment areas. The anticipated growth of the French Immersion Program was reviewed as well as the feasibility and sustainability of regional French Immersion Middle Schools. Committee members discussed the possibility of school closures over the long term. Within the LTTP, a detailed school-by-school scenario will outline current and future enrolment and the impact of the recommendation for each area.

Minor amendments were suggested to the Long Term Facility Plan.

Outcome

The Planning and Facilities Committee agreed that the following specific zonal recommendations for the Long Term Facility Plan be sent to the Board of Education for approval in principle, and that the Board direct staff to draft a Long Term Facility Plan to be brought back to the Planning and Facilities Committee for review in the Fall of 2012:

OPPOSED: Trustee Gorman

Lake Country:

- 1. Provide a Grade 7-8 middle school within GESS (making it a Grade 7-12 school on an interim basis) –with a long term plan of a new middle school for Lake Country.**
Timeline: September 2013
- 2. Manage the balance of elementary student growth at existing elementary schools through the revision of catchment areas, redirection of students and/or the placement of portable classrooms until a permanent Grade 6 to 8 middle school can be constructed.**

Rutland Area:

- 1. Reinstate catchment area boundaries for Ellison Elementary and Black Mountain Elementary to regulate student numbers and more clearly define transportation eligibility.**
Timeline: September 2013
- 2. Replace Rutland Middle as a Junior Middle with Grades 6 to 8 and convert elementary schools to K-5 and RSS to Grade 9-12 when the new RMS opens.**
Timeline: Align with completion of Rutland Middle Replacement
- 3. Address the sustainability issues of Springvalley Middle School.**
 - Convert Springvalley Middle School to a Gr. 6 – 8 middle school and feeder elementary schools to K – Gr. 5, in conjunction with the Rutland Middle School rebuild conversion.
 - Middle School Catchment area revision.
 - Review the possibility of introducing Middle School French Immersion to Springvalley Middle School to provide closer access for students in Rutland and Lake Country.*Timeline: Review during the 2012/2013 school year to determine appropriate timing*
- 4. Construct an 8 classroom addition at Black Mountain Elementary or revise elementary catchment areas to distribute the population more evenly.**
Timeline: Review during the 2012/2013 school year to determine appropriate timing

Central Kelowna Area:

- 1. Place portables at elementary schools as needed – with a long term plan to revise grade configuration changes to a junior middle model; K-5, Gr 6-8 and Gr 9-12.**
Timeline: 5+ years
- 2. Construct a new senior secondary school in the north end of Kelowna.**
Timeline: 5+ years
- 3. Create middle French Immersion Programs in outlying areas to relieve enrolment pressure at KLO Middle.**
Timeline: Review during the 2012/2013 school year
- 4. Revise elementary catchment areas to distribute the population more evenly.**
Timeline: Review during the 2012/2013 school year
- 5. Revise middle catchment areas to distribute the population more evenly.**
Timeline: Review during the 2012/2013 school year

6. Maintain high priority request in the Capital Plan to replace Glenmore Elementary with a new facility.
 - Include in September 2012 Capital Plan Submission

Okanagan Mission Area:

1. Provide an interim Grade 7-8 middle school within OKM Secondary (making it a Grade 7 to 12 school on an interim basis) –with a long term plan of a new Grade 6 to 8 middle school in the Okanagan Mission area.
Timeline: In the September following the completion of the OKM addition
2. Revise elementary catchments to distribute the population more evenly.
Timeline: Review during the 2012/2013 school year
3. Introduce an Early Learning Program to service the Okanagan Mission area at such time as there is adequate space.

Westside Area:

1. Revise elementary school catchment areas for the opening of the new elementary school on McDougall Road to distribute the population more evenly.
Timeline: Prior to September 2014
2. Review and potentially revise elementary feeder schools to Const. Neil Bruce Middle and Glenrosa Middle. Consideration should be given to redirecting elementary students to Glenrosa Middle.
Timeline: Prior to September 2014
3. Place portables at elementary schools where necessary – with a long term plan to revise grade configurations to a junior middle model; K-5, Grade 6-8 and Grade 9-12 (400 student addition to MBSS or a new secondary school).
Timeline: 5+ years
4. Create a middle French Immersion Program at Glenrosa Middle to sustain GMS enrolments and provide greater accessibility to students in the language program, providing it is sustainable in terms of enrolment, location, form and cost.
Timeline: Review during the 2012/2013 school year to determine appropriate timing

4. Project Definition Report for the New Elementary School in West Kelowna

The Director of Operations introduced representatives from Graham Hoffart Mathiasen Architects, who provided a brief background on the process for drafting the Project Definition Report (PDR). As the site is jointly owned, architects have worked with both SD No. 23 and the District of West Kelowna in developing the PDR and working through many of the issues involved, e.g. sidewalks, crosswalks and the spillway agreement. Once the PDR is approved by the Board of Education, it will be sent to the Ministry of Education for approval. The committee discussed the information provided.

Outcome

The Planning and Facilities Committee agreed that the Project Definition Report (PDR) for the new elementary school in West Kelowna be sent to the Board of Education for approval, and that staff be directed to submit the PDR to the Ministry of Education – Capital Division.

5. Naming of the New Elementary School in the West Kelowna Area

Committee members discussed the suggestions received for the name of the new elementary school in the West Kelowna area, and received a presentation from Gordon Wiebe, Shannon Lake Neighbourhood Association, in support of the name “Byland Elementary” for the new school. Committee members agreed that, of the names suggested, the top four choices would be “Jok Mar” (or “Mar Jok”, depending on consultation with the Chinese community regarding protocols), “McDougall Road”, “Byland” or “Turtle Creek” Elementary School. Per policy 630 “Dedication and Naming of Schools and Facilities”, only one name recommendation will be forwarded to the Board of Education.

Outcome

The Planning and Facilities Committee agreed that the name “Jok Mar” Elementary School (or “Mar Jok”, depending on consultation with the Chinese community), be forwarded to the Board of Education as the recommended name for the new elementary school. Additional recommended names would be “McDougall Road”, “Byland” or “Turtle Creek” Elementary School.

Information Items

1. Project Definition Report (PDR) for the OKM Addition – Update

The information contained within the memorandum provided an update to the committee on the progress of the Project Definition Report for the OKM Addition. The PDR will be presented to the Board of Education at the June 27, 2012 Public Board Meeting.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Property Bylaw No. 121 – Belgo Elementary – City of Kelowna Statutory Right-of-Way
- Capital Project Bylaw No. 126444 – Carbon Neutral Capital Program (CNCP) – 2012/2013
- School District No. 23 (Central Okanagan) Long Term Facility Plan
- Project Definition Report for the New Elementary School in West Kelowna
- Naming of the New Elementary School in the West Kelowna Area
- Project Definition Report (PDR) for the OKM Addition

Items for Future Planning and Facilities Committee Meetings

- Bus tour for Trustees with invitations to various Municipal Councils to join in to tour existing and future school sites

Meeting Schedule

August 29, 2012 (*Summer project update if required*)

September 19, 2012 (*Joint Planning and Facilities/Education and Student Services Committee Meeting*)

October 17, 2012 November 21, 2012

Questions - Please Contact:

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Moyra Baxter, Chairperson