

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Policy Committee DATE: February 7, 2018

CHAIRPERSON: Trustee D. Butler STAFF CONTACT: K. Kaardal, Superintendent/CEO

Attendees:

Board of Education:

Trustee D. Butler (Chairperson)
Trustee J. Fraser (Acting Committee Member)
Trustee C. Gorman (Committee Member)
Trustee M. Baxter

Staff:

T. Beaudry, Deputy Superintendent
E. Sadlowski, Secretary-Treasurer
M. Essler, Executive Assistant (Recorder)

Absent:

Trustee L. Mossman (Committee Member)

Absent:

K. Kaardal, Superintendent of Schools/CEO

Partner Group Representation:

COPAC	Adam Clarke, Treasurer
COTA	Lori-Dawson Bedard, First Vice-President
COPVPA	Scott Sieben, President
CUPE	David Tether, President
DSC	No representative

Agenda – Additions/Amendments/Deletions

The February 7, 2018 Agenda was approved as presented.

Trustee J. Fraser was appointed Acting Committee Member in the absence of Trustee L. Mossman.

Report

The October 4, 2017 Public Policy Committee Report was approved as presented.

Discussion/Action Items

1. Review of Policy 705 – Relations with Parents of Students

The Committee discussed a portion of the contents of Policy 705 – Relations with Parents of Students being placed into two new Policies – one for Parent Advisory Councils (PAC) and one for District Parent Advisory Council (COPAC). Also discussed was the conflict of interest of employees being part of the Parent Advisory Council. Reference to Policy 390 – Conflict of Interest and Confidentiality will be referenced in the new Policy. The drafts of the amendments to Policy 705 and the two new Policies will be prepared and forwarded to Committee members prior to the next meeting.

Outcome:

The amendments to Policy 705 – Relations with Parents of Students and the two new Policies will be brought back to the next Policy Committee Meeting for review.

Review of Policy 390 – Conflict of Interest and Confidentiality

The Secretary-Treasurer provided clarification on the contents of the Policy relating to item 7 and employees engaging in remunerative employment with another employer. The Secretary-Treasurer will review the requirements in the *School Act* and provide possible amendments. The Committee also agreed that a line be added to the Policy on employees not promoting their business within the Central Okanagan Public Schools and also to make reference to the Code of Ethics of the BC Confederation of Parent Advisory Councils 2004 within the Policy.

Outcome:

The Secretary-Treasurer will update Policy 390 – Conflict of Interest and Confidentiality as noted above and the amended Policy will be brought back to a future Policy Committee Meeting for review.

2. Amendments to Policy 540 – Proposals for Substantive Change (Distinct Schools, Unique Programs and Specialty Academies) and Appendix 540A – Proposals for Substantive Change (Distinct Schools, Unique Programs and Specialty Academies)

The Deputy Superintendent brought forward the proposed amendments to Policy 540 and Appendix 540A to the October 4, 2017 Education and Student Services Committee. The Education and Student Services Committee discussed other possible amendments and referred Policy 540 and Appendix 540A to the Policy Committee for further review. At their meeting of October 31, 2017, the Coordinating Committee concurred with the referral to the Policy Committee.

The Policy Committee recommended the following amendment:

Inclusion of reference to Appendix 540A in item 1:

- a. *Proposals for Substantive Change must ~~include the following and~~ follow the format outlined in Appendix 540A.*

A report was requested to be presented to the Board of Education in November of any changes to the delivery of a Program and a Report later in the year in the event a program is not continuing.

The Committee further recommended some housekeeping amendments.

Outcome:

The Policy Committee referred the additional amendments to the Education and Student Services Committee for further discussion/action.

**3. Amendments to Policy 541 – Board/Authority Authorized (BAA) Courses
Deletion of Appendix 541A – Board/Authority Authorized (BAA) Courses
New Form 541 – Board/Authority Authorized Course Framework Template**

The Deputy Superintendent brought forward the proposed amendments to Policy 541 and the deletion of Appendix 541A – Board/Authority Authorized (BAA) Courses and the new Form 541 – Board/Authority Authorized Course Framework Template to the October 4, 2017 Education and Student Services Committee. The Education and Student Services Committee discussed other possible amendments and referred the amendments to the Policy, recommendation for the deletion of Appendix 541A and the new Form 541 to the Policy Committee for further review. At their meeting of October 31, 2017, the Coordinating Committee concurred with the referral to the Policy Committee.

The Policy Committee recommended further amendments including:

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...the Education and Student Services Committee forwards the proposed BAA to the Board of Education for ~~approval~~ consideration.

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A Board/Authority Authorized course ~~shall~~ must not be offered.....

The Committee further recommended some housekeeping amendments.

Outcome:

The Policy Committee referred the additional amendments to the Education and Student Services Committee for further discussion/action.

4. Amendments to Policy 542 – Proposals for Educational Programs with External Partnerships and Appendix 542A – Proposals for Educational Programs with External Partnerships (Appendix)

The proposed amendments to the Policy and Appendix are to bring them into alignment with current learning standards. The Committee discussed the proposed amendments.

Outcome:

The Policy Committee referred the proposed amendments to the Education and Student Services Committee for further discussion/action.

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Education and Student Services Committee

- Amendments to Policy 540 – Proposals for Substantive Change (Distinct Schools, Unique Programs and Specialty Academies) and Appendix 540A - Proposals for Substantive Change (Distinct Schools, Unique Programs and Specialty Academies) (Appendix)
- Amendments to Policy 541 – Board/Authority Authorized (BAA) Courses, Deletion of Appendix 541A – Board/Authority Authorized (BAA) Courses and New Form 541 – Board/Authority Authorized Course Framework Template
- Amendments to Policy 542 – Proposals for Educational Programs with External Partnerships and Appendix 542A – Proposals for Educational Programs with External Partnerships (*Appendix*)

Items for Future Policy Committee Meetings

- Amendments to Policy 390 – Conflict of Interest and Confidentiality
- Amendments to Policy 705 – Relations with Parents of Students and 2 new draft Policies
- Draft Policy on Event Protocols
- Draft Gift Policy

Future Policy Committee Meetings

Wednesday, May 2, 2018 – 4:00 pm

Wednesday, October 3, 2018 – 4:00 pm

Questions – Please Contact:

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Deb Butler, Chairperson