Central Okanagan Public Schools
Together We Learn

PLANNING AND FACILITIES COMMITTEE
PUBLIC MEETING AGENDA

The Central Okanagan Board of Education acknowledges that this meeting is being held on the Traditional Territory of the Okanagan People.

DATE: **Wednesday, November 20, 2019**
TIME: **6:00 pm**
LOCATION: **School Board Office**
1040 Hollywood Road S.
Kelowna, BC

1. AGENDA
Additions/Amendments/Deletions

2. REPORTS/MATTERS ARISING

2.1 **Planning and Facilities Committee Public Meeting Report – October 16, 2019**
Pg. 4 *(Attachment)*

3. PRESENTATION

3.1 **École Dr. Knox Middle School Indigenous Leadership Legacy Project – Indigenous Garden/Outdoor Classroom – Snullusten**

Presenters: Kelly Andrews, Indigenous Advocate at Dr. Knox Middle School

4. PUBLIC QUESTION/COMMENT PERIOD

5. COMMITTEE MEMBERS QUERIES/COMMENTS

6. DISCUSSION/ACTION ITEMS

6.1 **Enhancement Agreement – École Dr. Knox Middle School (Indigenous Garden/ Outdoor Classroom – Snullusten)**
Pg. 7 *(Attachment)*

STAFF RECOMMENDATION:
THAT: The Planning and Facilities Committee recommends to the Board:
THAT: The Board of Education enter into an Enhancement Agreement with École Dr. Knox Middle School for the Indigenous Garden/Outdoor Classroom – Snullusten outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019 Planning and Facilities Committee Meeting.

6.2 **Enhancement Agreement – École KLO Middle School (Modular Farm)**
Pg. 18 *(Attachment)*

STAFF RECOMMENDATION:
THAT: The Planning and Facilities Committee recommends to the Board:
THAT: The Board of Education enter into an Enhancement Agreement with the École KLO Middle School for a Modular Farm outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019 Planning and Facilities Committee Meeting.

Pg. 37 **6.3** **<u>Enhancement Agreement – École Dorothea Walker Elementary School - Mural</u>**
(Attachment)

STAFF RECOMMENDATION:
THAT: The Planning and Facilities Committee recommends to the Board:
> **THAT: The Board of Education enter into an Enhancement Agreement with École Dorothea Walker Elementary School for the painting of an inspirational mural outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019, Planning and Facilities Committee meeting.**

Pg. 54 **6.4** **<u>Enhancement Agreement – Anne McClymont Elementary School – Outdoor Classroom</u>**
(Attachment)

STAFF RECOMMENDATION:
THAT: The Planning and Facilities Committee recommends to the Board:
> **THAT: The Board of Education enter into an Enhancement Agreement with Anne McClymont Elementary School PAC for the Outdoor Classroom outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019 Planning and Facilities Committee Meeting.**

Pg. 67 **6.5** **<u>Opening of H.S. Grenda Middle School</u>**
(Attachment)

STAFF RECOMMENDATIONS:
THAT: The Planning and Facilities Committee recommends to the Board:
> **THAT: The Board of Education open H.S. Grenda Middle School in September 2021 for Grades 6 and 7 catchment area students;**
>
> **AND THAT: Grade 7 students already in attendance at George Elliot Secondary, and transitioning into Grade 8, complete their Grade 8 year at George Elliot Secondary in 2021;**
>
> **AND FURTHER THAT: For September 2022, Lake Country schools complete grade reconfiguration (Elementary K-5, Middle 6-8 and Secondary 9-12).**

Pg. 70 **6.6** **<u>H.S. Grenda Middle School – Award of Tender</u>**
(Attachment)

STAFF RECOMMENDATION:
THAT: The Planning and Facilities Committee recommends to the Board:
> **THAT: The Board of Education authorizes the award of contract to Maple Reinders Constructors Ltd. in the amount of $27,405,768.00 plus GST for the completion of Project 127497: Construction of a new 600 student H.S. Grenda Middle School.**

7. DISCUSSION/INFORMATION ITEMS

Pg. 74 **7.1** **<u>Transportation Survey Results</u>**
(Attachment)

7.2 **Transportation Review Community Meetings**

- Canyon Falls Middle School – December 3, 2019 (6:00PM-7:30PM)
- George Elliot Secondary School – December 5, 2019 (6:00PM-7:30PM)
- Mount Boucherie Secondary School – December 9, 2019 (6:00PM-7:30PM)
- Rutland Secondary School - December 10, 2019 (6:00PM-7:30PM)
- École Dr. Knox Middle School - December 12, 2019 (6:00PM-7:30PM)

8. COMMITTEE CORRESPONDENCE

9. ITEMS REQUIRING SPECIAL MENTION

10. RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

11. ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report	
January	**February**	**April**
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	
May	**June**	**August**
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

12. FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

Future meetings will be determined by the Board of Education at the Public Board Meeting on November 27, 2019.

13. MEDIA QUESTIONS

14. ADJOURNMENT

CENTRAL OKANAGAN PUBLIC SCHOOLS – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: October 16, 2019

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

In Attendance:
Board Attendees:
Trustee J. Fraser, Chairperson
Trustee R. Cacchioni, Committee Member
Trustee C. Desrosiers, Committee Member
Trustee M. Baxter

In Attendance:
Staff:
R. Stierman, Secretary-Treasurer/CFO
M. Van Aller, Director of Operations
S. Kamstra, Assistant Director of Operations
M. DesRochers, Executive Assistant *(Recorder)*

Absent:
K. Kaardal, Superintendent of Schools/CEO
T. Beaudry, Deputy Superintendent
D. Widdis, Planning Manager

Partner Group Representation:

COPAC	Cherylee Morrison, Co-President
COPVPA	Ryan Ward, Middle School Representative
COTA	Susan Bauhart, President
CUPE	David Tether, President
DSC	Sebastian Sharma, Grade 11 at Okanagan Mission Secondary

Agenda - Additions/Amendments/Deletions
October 16, 2019 Committee Agenda – approved as presented.

Reports/Matters Arising
September 18, 2019 Committee Report – received as distributed.

Discussion/Action Items

1. **Annual Integrated Pest Management Report**
The Director of Operations stated that the Annual Integrated Pest Management Report is required as per Policy 620 – Integrated Pest Management (IPM). Integrated Pest Management is a long-term program that reduces the reliance on pesticides and can lead to a reduction in their use. In the Summer of 2019, fifteen summer students were hired to assist the Grounds Department in managing weeding and mowing at all sites from the beginning of July to the end of August. The IPM Report outlines the mowing, field repair, weeding/mulching, trees/pruning, irrigation, and grounds projects completed from October 2018 to October 2019.

The Director of Operations confirmed that the District continues to support a proactive and preventative approach to managing noxious weeds, invasive plants, vegetation and pests on all District sites.

Outcomes
The Committee recommended the following to the Board of Education:

> **THAT: The Board of Education accept the Annual Integrated Pest Management Report as the Annual Report required in Policy 620 – Integrated Pest Management (IPM), as attached to the Agenda and presented at the October 16, 2019 Planning and Facilities Committee Public Meeting.**

Discussion/Information Items

1. **Agricultural Land Commission Decision on Land Exclusion Report**
   The Director of Operations reviewed the Agricultural Land Commission (ALC) decision report regarding the District's application to exclude three properties (Hudson Road Elementary, Shannon Lake Elementary, and Webber Road Elementary) on the Westside from the Agricultural Land Reserve (ALR).

   The ALC's decision approved the addition of portables as well as upgrades or improvements to site amenities (playground, parking, landscaping, sports fields) at Hudson Road Elementary and Shannon Lake Elementary for the 2019/2020 school year, subject to a submission report to the ALC. However, this decision will require the District to apply in the subsequent years for any additional portables or site upgrades.

   The ALC also decided that the District is able to convert the Webber Road site to an elementary school or secondary school provided that the existing footprint of the building does not increase in size. This decision will not enable the District to construct a new secondary school on the site.

   The Director of Operations stated that staff are currently drafting an appeal to the ALC and will discuss next steps with the ALC.

   6:21 pm: Trustee Baxter left the meeting.

2. **Statistics Update – Transportation**
   The Secretary-Treasurer/CFO highlighted the following statistics regarding the Transportation Department:

   - The District operates the largest busing system in the Province of British Columbia.
   - Secondary students represent 43.7% of riders, which is 59.8% of total capacity (secondary students can only be placed two per seat).
   - The percentage of students that use a District bus to get to school is 22.8%.
   - Largest proportion of students who use the bus are located on the Westside (31.4%) and Lake Country (32.8%) areas.
   - Overall, transportation costs have increased 24% over the past 5 years due to higher driver, maintenance, insurance, and fuel costs.
   - Six new buses were added to the school bus fleet, for a total of 74 buses.

   In response to a query from the CUPE President, the Secretary-Treasurer/CFO stated that no decisions have been made regarding service levels or the Transportation Department as a whole. The District is currently conducting a review and will make recommendations to the Board of Education in early 2020.

Media Questions

Connor Trembley, Kelowna Capital News: Mr. Trembley queried how the District will mitigate the rise of transportation costs. The Secretary-Treasurer/CFO stated that this topic is the substance of the Transportation Review and the Board of Education will need to make decisions based on the recommendations that come forward.

Mr. Trembley also queried how the six new buses would be utilized and how many students will utilize the new buses. The Secretary-Treasurer/CFO stated that existing routes have been restructured to add in the six additional routes. It is anticipated that over 5,500 students will be riding District buses after the routes have all been added.

Mr. Trembley requested clarification regarding the comment made that the District hasn't made any decisions to cut costs to transportation, yet. The Secretary-Treasurer/CFO confirmed that, to date, no decisions have been made to cut costs to transportation.

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Future Public Board Meetings

- *Annual Integrated Pest Management Report (Action Item)*
- *Agricultural Land Commission Decision on Land Exclusion Report (Information Item)*
- *Statistics Update – Transportation (Information Item)*

Items for Future Planning and Facilities Committee Meetings

– *School Bus Safety Including: Seat Belts*

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report	
January	**February**	**April**
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	
May	**June**	**August**
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

Meeting Schedule

November 20, 2019 at 6:00 pm

Questions - Please Contact:

Julia Fraser, Chairperson Phone: 250-681-0269 email: Julia.Fraser@sd23.bc.ca

Mitch Van Aller, Director of Operations Phone: 250-870-5150 email: Mitch.Vanaller@sd23.bc.ca

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Julia Fraser, Chairperson

Central Okanagan Public Schools
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
685 Dease Road, Kelowna, BC V1X 4A4
Tel. (250) 870-5150, Fax (250) 870-5094
Email: Operations.Department@sd23.bc.ca

Memorandum

Date: November 15, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Action Item: **Enhancement Agreement – École Dr. Knox Middle School (Indigenous Garden/Outdoor Classroom – Snullusten)**

1.0 ISSUE STATEMENT

École Dr. Knox Middle School wishes to install an Indigenous Garden/Outdoor Classroom – Snullusten and enter into an Enhancement Agreement with the Board of Education.

2.0 RELEVANT BOARD MOTION/DIRECTION

The Board requires that an inventory of all existing exterior enhancements in the District be provided as background for each new enhancement brought forward for Board approval.

3.0 BACKGROUND

École Dr. Knox Middle School has been working with student and staff for enhancements over the last few years. École Dr. Knox Middle School would like to install an Indigenous Garden/Outdoor Classroom – Snullusten.

4.0 POINTS FOR CONSIDERATION

1. Maintenance will be minimal.
2. School will maintain, replace and repair gardens.

5.0 OPTIONS FOR ACTION

1. Approve the Enhancement Agreement – École Dr. Knox Middle School (Indigenous Garden).
2. Do not approve Enhancement Agreement – École Dr. Knox Middle School (Indigenous Garden).
3. Request additional information.

6.0 FOLLOW-UP/REVIEW

Following approval from the Board and all funding secured by École Dr. Knox Middle School, the project would proceed.

7.0 DIRECTOR'S COMMENTS

No jurisdiction agreement is required with CUPE Local 3523, work will be carried out with the maintenance staff. Operations staff will coordinate this work project with the students.

8.0 STAFF RECOMMENDATION

THAT: The Planning and Facilities Committee recommends to the Board:

> **THAT: The Board of Education enter into an Enhancement Agreement with École Dr. Knox Middle School for the Indigenous Garden/Outdoor Classroom – Snullusten outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019 Planning and Facilities Committee Meeting.**

9.0 APPENDICES

A. Schedule A, Project Costs
B. Schedule B, Enhancement Agreement
C. Schedule C, Sketch of garden location.

SCHEDULE 'A'

Project Costs

DRK Indigenous Garden/ Outdoor Classroom – Snullusten

EQUIPMENT & SUPPLIES

ITEM	COMPANY	ESTIMATED COST
Boulders (seating/garden beds)	Kettle Valley Stone	$8,000.00
Soil/plants	Greenery	$1,000.00
Plants/seeds/consultation	Growing Inspired	$1,000.00
Ogogrow	City of Kelowna	$2,500.00
Wood (plaques/story posts)	Home Hardware	$500.00
Solar Lights	Home Hardware	$250.00
Mower Strip	Operations	$1,000.00
Total		$14,250.00

DONATIONS IN KIND – Volunteer Hours

NAME	DATE	HOURS	$ VALUE ($12.65/hr)
Advocate and Students	On-going	City wkshps (2 hrs X 4 people X 4 wkshps=32)	$404.80
Class Tour – OC Garden	Fall 2018	15 people X 2 hrs = 30	$379.50
Class Discussions/Mtgs	On-going		
Time with Elder Grouse	On-going		

SUSTAINING OUTDOOR SPACE – Volunteer Hours

NAME	DATE	HOURS	
Advocate and Students	On-going	Weekly (4 hours/wk)	$50.60

REVENUE

NAME	$ VALUE ($12.65/hr)
Youth Development and Engagement Grant – City of Kelowna	$1,000.00
Fundraising	$1,000.00
School-based funding	$12,250.00

We will also continue to engage community partners for further donations and support.

*** Youth Development and Engagement Grant funds have to be spent by December 31, 2019.

Dr. Knox – Indigenous Leadership Legacy Project

Intention: To plan, develop and build an outdoor learning environment. This environment would include seasonal beds of local traditional plants and medicines and seating for up to 36 people in circle. This outdoor space will be built and maintained by the students and staff of École Dr. Knox Middle School for use by the school and community. We envision continued growth and enhancements to this outdoor space as future students/classes imagine.

Process: Our Indigenous Studies and Leadership 9 students have taken several steps towards beginning this legacy project at Dr. Knox.

One of the main partnerships we have established began with visiting and learning from the Indigenous Garden, Nakwulamen, at the Okanagan College KLO Campus. We met with the Indigenous Advocate, Jewell Gillies, and she toured us through the garden. Jewell shared the development, building and learning process of how they established the garden at OC. Our students were able to walk through the garden, help harvest some traditional plants, ask questions and learn some of the teaching protocols incorporated in the garden.

Our class has brainstormed and sketched a visual diagram of the proposed garden outdoor learning space. Through City of Kelowna, our students received information and instructions to apply for a City Of Kelowna Youth Development and Engagement Grant. One requirement of this grant is for a small cohort of students from the class to attend 4 workshops with the City Community Development Coordinator – to learn the steps and processes to achieve a successful community enhancement project. Our grant application was successful and we have received $1000. We also plan to pursue additional donations for supplies and services – including soil, rocks, wood, plants, lighting, etc.

Our student involvement in this project is a key component to our learning intentions as well as respecting our grant guidelines. In following traditional Indigenous teachings, we intend to do as much of the hands-on building and preparations as possible. We want our students working on the land, getting their hands in the dirt, and taking ownership of this space!

Through connections with Westbank First Nation, we aspire to develop and maintain this outdoor space with respectful intentions and local teachings. Throughout this process to date and moving forward, we are sharing our wishes and learning from our Elder in Residence at Dr. Knox, Grouse Barnes.

Future & Sustainability:

Once the project is completed, our students and staff intend to maintain the space on an on-gong basis. This will include harvesting some of the seasonal plants.

SCHEDULE 'B'

SCHOOL SITE, FACILITIES OR EQUIPMENT ENHANCEMENT PROJECT

SCHOOL NAME: DRK Middle School

PROJECT PLAN AND / OR SCOPE OF WORK

PROJECT NAME: Snullustn - a place to gather

PROJECT SUMMARY:

See attached paper

SCHOOL ENHANCEMENT PROJECT FUNDING AGREEMENT

THIS AGREEMENT made as of the 2 day of May , 2019

BETWEEN:

THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 23 (CENTRAL OKANAGAN), having an office at 1940 Underhill Street, Kelowna, British Columbia (hereinafter called the "School Board")

AND:

THE Dr. Knox Middle School

(hereinafter called the "Funding Agency") E.g. *THE "SCHOOL" PAC*

WHEREAS:

A. The Funding Agency wishes to apply its independently obtained funding to assist Dr. Knox Middle school in achieving School Enhancement Projects described in the Schedules attached hereto (the "School Enhancement Project").

B. The School Board agrees that each School Enhancement Project described in the Schedules is appropriate for the School and provides a significant and desirable benefit to the students of the School.

C. The School Board has advised the Funding Agency that its budget priorities and requirements prevent the ongoing allocation by the School Board of funds for the necessary staff training, operation and / or maintenance of each School Enhancement Project during the life of the enhancement and has requested the Funding Agency to fund, on an annual basis, the training, operating costs, maintenance and repairs necessary for the use of the enhancement by the students, staff or others at the School.

NOW THEREFORE in consideration of the School Board accepting the School Enhancement Project from the Funding Agency, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Funding Agency, from its own resources, agrees to fund the capital cost of each School Enhancement Project described in the Schedules for installation at the named School.

2. The School Board agrees to assign all personnel necessary to supervise, install and maintain the School Enhancement project at the School, in compliance with its Collective Agreement(s), and at the cost of the funding agency, as detailed herein.

3. The Funding Agency further agrees to provide annually, such funds as determined by the School Board, acting reasonably, that may be required for the staff training, operation, maintenance and repair of the School Enhancement Project to ensure that it can be utilized in a safe, efficient and continuous manner by District students, staff and others, for the life of the School Enhancement Project.

4. The School Board, through its administrative personnel shall determine the standard and schedule of maintenance and repair work, and shall inspect, maintain and repair the enhancement on a regular basis in order to limit any liability to the School Board arising out of the use of the School Enhancement Project by the staff, students, or other persons at the School.

5. Upon accepting the School Enhancement Project the School Board assumes the liability associated with the project and agrees to save harmless the Funding Agency.

6. The School Board shall provide the Funding Agency with any estimated costs of operating, monitoring, maintenance and repair for the next school year annually, on or before May 1st in each year, during the life of the Project. The Funding Agency shall pay over to the School Board, the required funds by July 1st of the same calendar year.

7. In the event that the Funding Agency is unwilling or unable to provide the necessary funds for the operation, maintenance and repair of any School Enhancement project, the School Board may, at its sole option, decommission the Project, dismantle and dispose of any remaining assets, and retain any residual value from the Project as it sees fit, upon ninety (90) days written notice to the Funding Agency.

8. The School Board agrees that any breach by the Funding Agency of its obligation to fund the required costs associated with the use of a School Enhancement Project shall not be considered the personal obligation of an individual member of the Funding Agency or its executive or directors, and shall be limited to the current cash resources of the Funding Agency, notwithstanding the operation of any law to the contrary.

9. This Agreement shall only be binding upon the School Board upon the passage of a resolution by the School Board and upon the Funding Agency upon the approval by a resolution at a general meeting of the members of the Funding Agency, authorizing the executive of the Funding Agency to enter into the Agreement.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement in the presence of their duly authorized signing officers on that behalf the day and year first above written.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 23, (CENTRAL OKANAGAN) by its authorized signatory:	**THE** __________________ by its authorized signatory(ies):
__________________ Signature: Secretary Treasurer / Assistant Superintendent	__________________ Signature: PAC President
__________________ Print Name:	__________________ Print Name:
	TDolgopol Signature: Principal of the School
	Trent Dolgopol Print Name:

legal\school enhancement contract

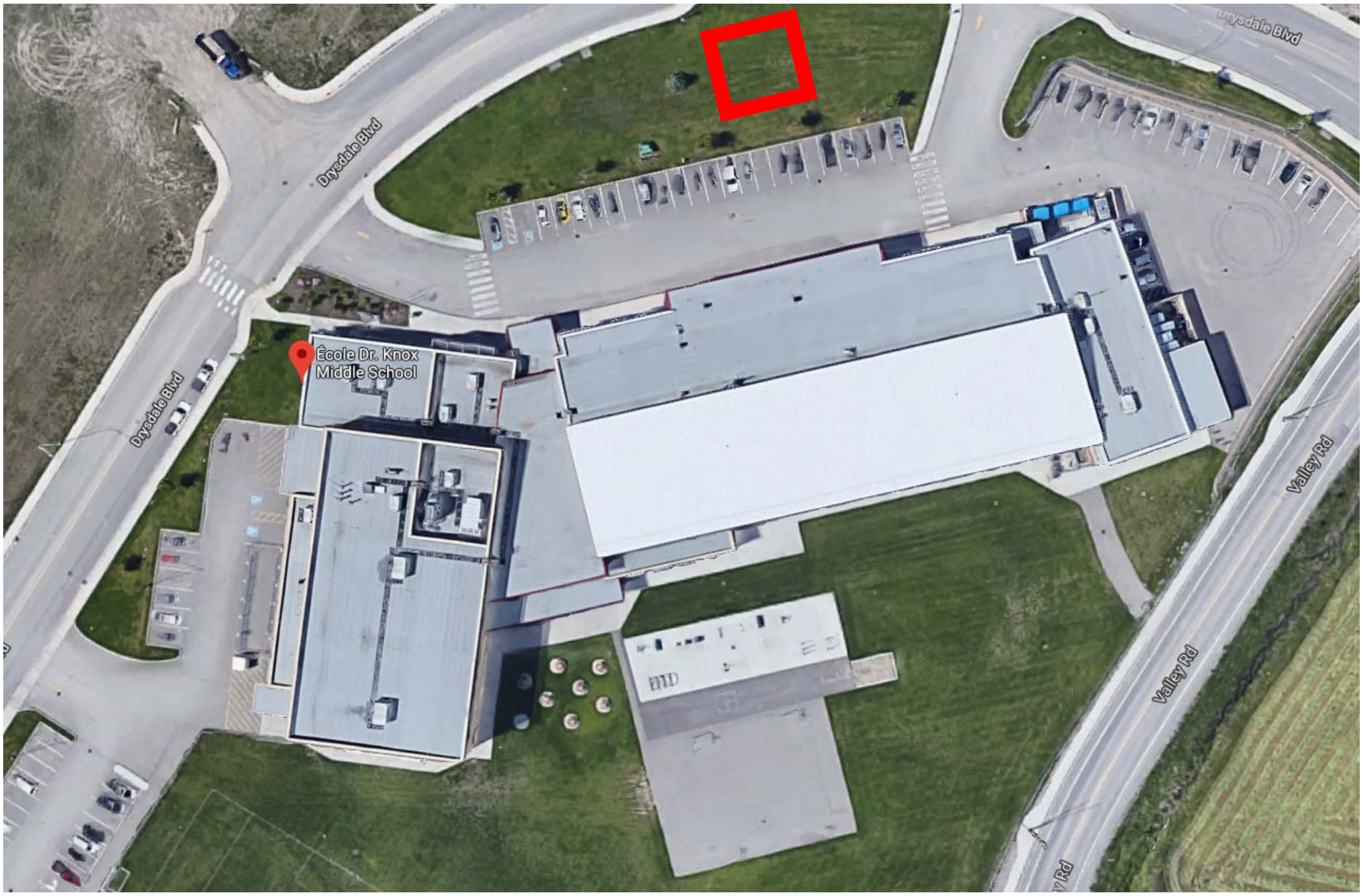
DRK Indigenous Leadership Legacy Project

Intention: To plan, develop and build an outdoor learning environment, with rock beds of local traditional plants and medicines. This outdoor space will be built and maintained by the students of DRK, for the use of school members as well as community members. We envision continued growth and additions to this outdoor space as future students/classes of DRK imagine.

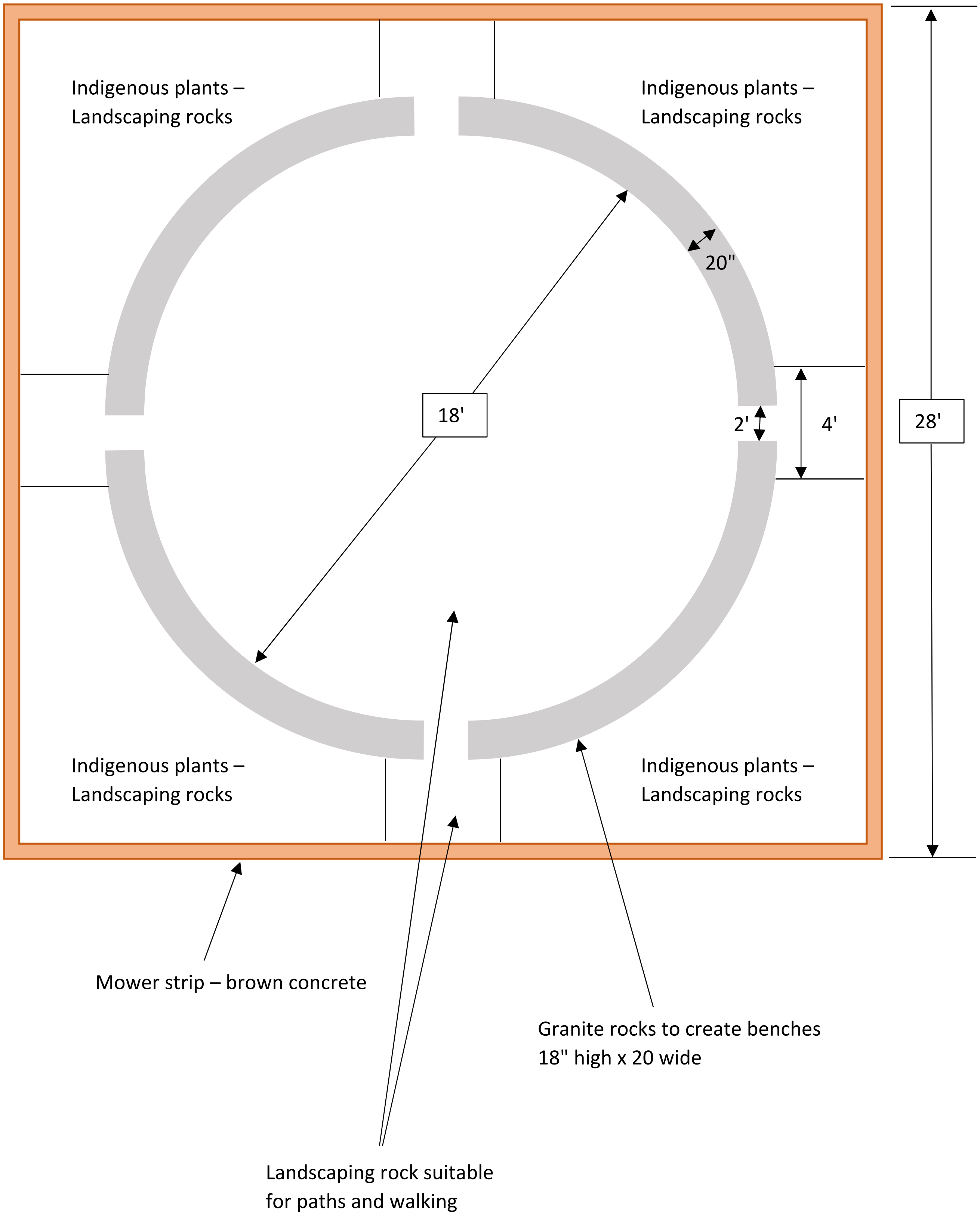
Process: Our Indigenous Studies and Leadership 9 students have taken several steps towards beginning this legacy project at DRK. One of the main partnerships we have established began with visiting and learning from the Indigenous Garden, Nakwulamen, at Okanagan College KLO Campus. We met with the Indigenous Advocate, Jewell Gillies, and she toured us through the garden. Jewell shared the development, building and learning process of how they established the garden at OC. Our students were able to walk through the garden, help harvest some traditional plants, ask questions and learn some of the teaching protocols incorporated in the garden. Our class has brainstormed and sketched a visual diagram of the proposed garden. Through City of Kelowna, our students received information and instructions to apply for a City Of Kelowna Youth Development and Engagement Grant for $1000.00 One requirement of this grant is for a small cohort of students from the class to attend 4 workshops with the City Community Development Coordinator – to learn the steps and processes to achieve a successful community enhancement project. We plan to pursue securing donations for as many supplies/services as we can – including for soil, rocks, wood, plants, lighting, etc. In following traditional indigenous teachings, our students intend to do as much of the hands-on building and preparations as we can – this is part of our contract with the City grant monies. Through connections with Westbank First Nation, we aspire to develop and maintain this outdoor space with respectful intentions and local teachings and potential donations. Throughout this process to date and moving forward, we are sharing our wishes and learning from our Elder in Residence at DRK, Grouse Barnes.

SCHEDULE 'C'

École Dr. Knox Middle School – Indigenous Leadership Legacy Project



École Dr. Knox Middle School – Indigenous Leadership Legacy Project



Central Okanagan Public Schools
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
685 Dease Road, Kelowna, BC V1X 4A4
Tel. (250) 870-5150, Fax (250) 870-5094
Email: Operations.Department@sd23.bc.ca

Memorandum

Date: November 15, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Action Item: Enhancement Agreement – École KLO Middle School (Modular Farm)

1.0 ISSUE STATEMENT

École KLO Middle School wishes to install a Modular Farm and enter into an Enhancement Agreement with the Board of Education.

2.0 RELEVANT BOARD MOTION/DIRECTION

Public Board Meeting - September 25, 2019

Main 19P-127
THAT: The Board of Education enter into an Enhancement Agreement, in principle, with École KLO Middle School for the installation of a Modular Farm on site at École KLO Middle.

3.0 BACKGROUND

On September 25, 2019 Ashley Ragoonaden, Principal of École KLO Middle School presented information about a grant awarded to the École KLO Middle School from President's Choice (PC) Children's Charities for a Modular Farm.

4.0 POINTS FOR CONSIDERATION

1. Maintenance will be minimal.
2. School will maintain, replace and repair the Modular Farm.

5.0 OPTIONS FOR ACTION

1. Approve Enhancement Agreement - École KLO Middle School (Modular Farm).
2. Do not approve Enhancement Agreement - École KLO Middle School (Modular Farm).
3. Request Additional Information.

6.0 FOLLOW-UP/REVIEW

Following approval from the Board and all funding secured by École KLO Middle School, the project would proceed.

7.0 DIRECTOR'S COMMENTS

The recommendation being presented by staff reflects the decision of the Board of Education and KLO Staff.

8.0 STAFF RECOMMENDATION

THAT: The Planning and Facilities Committee recommends to the Board:

> **THAT: The Board of Education enter into an Enhancement Agreement with the École KLO Middle School for a Modular Farm outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019 Planning and Facilities Committee Meeting.**

9.0 APPENDICES

Appendix A **–** Project Costs
Appendix B **–** Enhancement Agreement
Appendix C **–** President's Choice (PC) Children's Charities Signed Agreement
Appendix D **–** Site plan of KLO Middle

APPENDIX A

SCHOOL DISTRICT NO. 23
CENTRAL OKANAGAN
"Together We Learn"

OPERATIONS
685 Dease Road, Kelowna, BC V1X 4A4
Ph: 250.870.5153
Fax: 250.870.5091

QUOTATION

Date:	November 7, 2019	WO#:	TBA
School:	KLO Middle School		

PROJECT DESCRIPTION: KLO Modular Farm Construction

Location: North East Parking Lot

Items	Cost	Funding
Cost		
Growing System	$ 202,200.00	
Accessories and Auxiliary Systems	$ 47,800.00	
Professional Services/Consultant	$ 12,500.00	
Site Prep	$ 5,605.00	
Modular Unit Installation	$ 13,325.00	
Contingency (10%)	$ 3,143.00	
Funding Sources		
PC Charity Grant		$ 250,000.00
KLO Funding with District, PAC, KLO, Fundraising		$ 34,573.00
TOTA L	$ 284,573.00	$ 284,573.00

APPENDIX B

SCHOOL ENHANCEMENT PROJECT FUNDING AGREEMENT

THIS AGREEMENT made as of the 5th day of November, 2019.

BETWEEN:

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN), having an office at 1940 Underhill Street, Kelowna, British Columbia (hereinafter called the "School Board")

AND:

THE KLO Middle School
(hereinafter called the "Funding Agency")

WHEREAS:

A. The Funding Agency wishes to apply its independently obtained funding to assist **KLO Middle School** in achieving School Enhancement Projects described in the Schedules attached hereto (the "School Enhancement Project").

B. The School Board agrees that each School Enhancement Project described in the Schedules is appropriate for the School and provides a significant and desirable benefit to the students of the School.

C. The School Board has advised the Funding Agency that its budget priorities and requirements prevent the ongoing allocation by the School Board of funds for the necessary staff training, operation and/or maintenance of each School Enhancement Project during the life of the enhancement and has requested the Funding Agency to fund, on an annual basis, the training, operating costs, maintenance and repairs necessary for the use of the enhancement by the students, staff or others at the School.

NOW THEREFORE in consideration of the School Board accepting the School Enhancement Project from the Funding Agency, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Funding Agency, from its own resources, agrees to fund the capital cost of each School Enhancement Project described in the Schedules for installation at the named School.
2. The School Board agrees to assign all personnel necessary to supervise, install and maintain the School Enhancement Project at the School, in compliance with its Collective Agreement(s), and at the cost of the Funding Agency, as detailed herein.
3. The Funding Agency further agrees to provide annually, such funds as determined by the School Board, acting reasonably, that may be required for the staff training, operations, maintenance and repair of the School Enhancement Project to ensure that it can be utilized in a safe, efficient and continuous manner by District students, staff and others, for the life of the School Enhancement Project.
4. The School Board, through its administrative personnel shall determine the standard and schedule of maintenance and repair work, and shall inspect, maintain and repair the enhancement on a regular basis in order to limit any liability of the School Board arising out of the use of the School Enhancement Project by the staff, students, or other persons at the School.
5. Upon accepting the School Enhancement Project the School Board assumes the liability associated with the project and agrees to save harmless the Funding Agency.
6. The School Board shall provide the Funding Agency with any estimated costs of operating, monitoring, maintenance and repair for the next school year annually, on or before May 1st in each year, during the life of the Project. The Funding Agency shall pay over to the School Board, the required funds by July 1st of the same calendar year.
7. In the event that the Funding Agency is unwilling or unable to provide the necessary funds for the operation, maintenance and repair of any School Enhancement Project, the School Board may, at its sole option, decommission the Project, dismantle and dispose of any remaining assets, and retain any residual value from the Project as it sees fit, upon ninety (90) days written notice to the Funding Agency.
8. The School Board agrees that any breach by the Funding Agency of its obligation to fund the required costs associated with the use of a School Enhancement Project shall not be considered the personal obligation of an individual member of the Funding Agency or its executive or directors, and shall be limited to the current cash resources of the Funding Agency, notwithstanding the operation of any law to the contrary.

9. This Agreement shall only be binding upon the School Board upon the passage of a resolution by the School Board and upon the Funding Agency upon the approval by a resolution at a general meeting of the members of the Funding Agency, authorizing the executive of the Funding Agency to enter into the Agreement.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement in the presence of their duly authorized signing officers on that behalf the day and year first above written.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 23, (CENTRAL OKANAGAN) by its Authorized Signatory:

____
Secretary Treasurer/Deputy Superintendent

____
Name:

THE KLO Middle School __________
by its Authorized Signatory:

____
Signature by its Authorized Signatory

____
Name: Ashley Ragoonaden

THE ___(School Name)PAC___________
by its Authorized Signatory:

____
Signature by its Authorized Signatory

____
Name:

children's charity
feeding hungry minds

Draft: September 24, 2019
For Discussion Purposes Only

GRANT AGREEMENT

THIS GRANT AGREEMENT (the "**Agreement**") is made as of the ___ day of ________________, 20___ (the "**Effective Date**"),

BETWEEN:

PRESIDENT'S CHOICE CHILDREN'S CHARITY / LA FONDATION POUR LES ENFANTS LE CHOIX DU PRÉSIDENT

(the "**Grantor**")

-and-

CENTRAL OKANAGAN SCHOOL DISTRICT

(the "**Recipient**", and collectively with the Grantor, the "**Parties**" and each individually a "**Party**")

RECITALS:

A. The Grantor is a charitable corporation with a purpose of providing relief of children's poverty and the promotion of health;

B. the Recipient submitted to the Grantor a proposal (the "**Grant Application**") for a modular farm project (the "**Modular Farm**") to be used at one of its schools, the KLO Middle School with a municipal address of 3130 Gordon DR., Kelowna, British Columbia (the "**School**"); and

C. the Grantor has approved the Grant Application and wishes to provide a grant to the Recipient to be used for the School upon the terms and conditions contained herein.

NOW THEREFORE, the Parties agree as follows:

ARTICLE 1 PURPOSE

1.1 *Purpose.* The Recipient shall use the Grant (as hereinafter defined) only for the purposes of acquiring, installing and using a Modular Farm as more particularly described in SCHEDULE A (the "**Permitted Purpose**"), and for no other purpose, unless otherwise approved by Grantor in writing.

ARTICLE 2 GRANT

2.1 *Grant.* Subject to the terms and conditions of this Agreement, the Grantor agrees to provide funding in the total amount set out in SCHEDULE B (the "**Grant**") for the Permitted Purpose.

2.2 *Grant Allocation.* The Grant shall be allocated and distributed in accordance with the Grant budget set out in SCHEDULE B, and the Recipient acknowledges and agrees that the Grant shall only applied in accordance with such allocation unless otherwise consented to in writing by the Grantor. The Recipient acknowledges that the budget contains estimates and agrees that the Grantor may revise such budget from time to time in its sole discretion.

2.3 *Third-Party Supplier.* If any amount of the Grant is to be distributed to a third party by the Recipient in connection with the Permitted Purpose, the Grantor reserves the right in its sole discretion to distribute such amount of the Grant directly to such third party.

ARTICLE 3 TERM AND TERMINATION

3.1 *Term.* The term of this Agreement shall commence as of the Effective Date and continue until the expiry date set out in SCHEDULE B (the "**Term**"), unless otherwise this Agreement is terminated earlier in accordance with Section 3.2.

3.2 *Termination.* The Grantor may terminate this Agreement earlier if:

(a) the Recipient commits a material breach of any term of this Agreement and such breach is not remedied by the Recipient within fifteen (15) days receipt of a written notice from the Grantor; or

(b) the Recipient becomes insolvent and/or proceedings have been commenced under any legislation or otherwise for its dissolution, liquidation or winding-up, or bankruptcy, insolvency or creditors' arrangement proceedings have been commenced by or against the Recipient.

3.3 *Effect of Termination.* If this Agreement is terminated pursuant to Section 3.2, the Recipient may be:

(a) reimbursed for all or a portion of the expenses it has incurred in relation to the Permitted Purpose up to the effective date of termination; or

(b) required to return to Grantor all or a portion of the Grant that was disbursed by Grantor to Recipient prior to the effective date of termination;

as applicable, all subject to Grantor's sole discretion.

ARTICLE 4 RESPONSIBILITIES; REPRESENTATIONS AND WARRANTIES

4.1 *Recipient's Responsibilities.* The Recipient agrees that it shall:

(a) use the Grant only for the Permitted Purpose;

(b) perform and comply with the obligations set out in SCHEDULE C;

(c) comply with all applicable laws and regulations in connection with any of its obligations under this Agreement, including, without limitation, the Permitted Purpose;

(d) provide Grantor with prompt notice of (i) material concerns with the Permitted Purpose and any inability to comply with the Permitted Purpose and this Agreement, and (ii) any proposed change in the objects, nature or scope of the Recipient (including legal status).

4.2 *Recipient's Representations and Warranties.* The Recipient represents and warrants to the Grantor as follows:

(a) it is a corporation validly subsisting under the laws of the jurisdiction of British Columbia and has the corporate power to enter into this Agreement and to perform its obligations hereunder;

(b) this Agreement has been duly authorized, executed and delivered by the Recipient and is a legal, valid and binding obligation of the Recipient, enforceable against the Recipient by the Grantor in accordance with its terms;

(c) it has obtained and will maintain any current approvals, permits, licenses, certificates, orders, registrations, filings or other forms of authorization necessary to complete its obligations during the Term of this Agreement; and

(d) neither the making of this Agreement nor the compliance with its terms and the terms of the Permitted Purpose will conflict with or result in the breach of any of the terms, conditions or provisions of, or constitute a default under any indenture, debenture, agreement or other instrument or arrangement to which the Recipient is a party or by which it is bound, or violate any of the terms or provisions of the Recipient's constating documents or any license, approval, consent, judgment, decree or order or any statute, rule or regulation applicable to the Recipient.

ARTICLE 5 RECORDS AND ACCESS

5.1 *Records.* The Recipient shall keep proper and accurate books and records to document the use of the Grant and the activities supported by the Grant at the School. The Recipient shall maintain all books and records related to the Grant for at least six (6) years following the end of the Term (as hereinafter defined).

5.2 *Access to Facilities.* Upon written request and at mutually agreeable times, the Recipient will permit the Grantor and other potential grant recipients of Grantor, access to the School's premises for the purpose of evaluating the Permitted Purpose and the results thereof.

5.3 *Audit Rights.* Upon reasonable prior written notice, the Recipient shall provide to the Grantor and its designated representatives with access to all reasonable documentation and data related to the Grant and this Agreement to permit the Grantor to verify the Recipient's compliance with its obligations under this Agreement. The Recipient will use commercially reasonable efforts to cooperate in such audit and investigation and will assist the Grantor as reasonably necessary. The Grantor shall: (i) conduct such audit and investigation only during normal business hours; (ii) use commercially reasonable efforts to conduct such audit and investigation in a manner that will result in a minimum of inconvenience and disruption to the Recipient's business operations; and (iii) be responsible for all costs related to any such audit and investigation.

ARTICLE 6 GRANTOR RECOGNITION

6.1 The Recipient shall recognize and state in an appropriate manner at the School or otherwise, as mutually agreed upon between the Parties, the financial assistance provided by Grantor in connection with the Permitted Purpose. Without limiting the generality of the foregoing, the Recipient shall:

(a) obtain Grantor's written consent prior to making any public announcement, publication or other communication in connection with the Grant, the Grantor and/or the Permitted Purpose (including the use of any of the Grantor's name, trademarks or any other intellectual property of the Grantor); and

(b) comply with any guidelines and/or policies of the Grantor in connection with the use of the Grantor's name, trademarks or any other intellectual property of the Grantor.

6.2 Grantor may publicize its support of the Permitted Purpose in its marketing materials and on its website in its sole discretion.

ARTICLE 7 INTELLECTUAL PROPERTY

7.1 *Pre-Existing Rights.* Neither Party shall acquire any right, title or interest in and to the other Party's intellectual property existing as of the date of this Agreement, and any modifications, improvements or other developments thereto. Any use of a Party's pre-existing intellectual property shall require written approval of the owning Party.

7.2 *Copyright.* The Recipient shall own all right, title and interest in and to all copyrights and copyrightable materials, including educational materials, that is created solely by the Recipient in connection with this Agreement for the Permitted Purpose. Nothing in this Agreement prohibits the Grantor from creating copyright that is similar to the intellectual property hereunder for use in connection with other purposes that are similar to the Permitted Purpose. The Recipient further grants to Grantor, a non-exclusive, irrevocable, world-wide and royalty-free license in perpetuity to use, modify, publish extracts and make summaries or otherwise use all or any part of such materials for educational purposes, subject to any applicable confidentiality requirements contained herein.

ARTICLE 8 CONFIDENTIALITY

8.1 All processes, documents, data, plans, material, policies or information pertaining to either Party's operations which is obtained by the other Party (in such capacity, the "**Receiving Party**") or furnished to the Receiving Party in connection with this Agreement and expressly identified as confidential thereby, including, without limitation, the terms of this Agreement, ("**Confidential Information**") shall be maintained by the Receiving Party in strict confidence and shall not be disclosed to any person or entity for any reason or used by the Receiving Party except as necessary for it to perform its obligations hereunder.

8.2 The limitations contained in this section shall not apply to (a) Confidential Information which is in the public domain at the time of disclosure; (b) Confidential Information that becomes part of the public domain after disclosure through no fault of the Receiving Party; (c) Confidential Information that the Receiving Party can prove was known by the Receiving Party at the time of disclosure; (d) Confidential Information that the Receiving Party can prove was supplied to the Receiving Party by a third party or was independently developed by the Receiving Party; or (e) Confidential Information required to be disclosed pursuant to judicial process.

ARTICLE 9 INDEMNITY

9.1 The Recipient hereby agrees to indemnify and hold harmless the Grantor and its officers, directors, employees, representatives and agents (collectively, the "**Indemnified Parties**") from and against any and all liability, loss, costs, damages and expenses (including legal, expert and consultant fees), causes of action, actions, claims, demands, lawsuits or other proceedings (collectively, a "**Claim**"), by whomever made, sustained, incurred, brought or prosecuted, in any way arising out of or in connection with the use of the Grant, the Permitted Purpose or otherwise in connection with this Agreement, but only to the extent that such Claim arises out of or is in connection with the Recipient's breach of this

Agreement or is caused by the negligence or wilful misconduct of the Recipient in the performance of its obligations hereunder.

ARTICLE 10 MISCELLANEOUS PROVISIONS

10.1 *Notice.* Any notice, document or other communication required to be given under this Agreement shall be in writing and may be sent by personal delivery/courier, registered mail or email to the other Party at its address indicated in SCHEDULE D.

10.2 *Relationship of the Parties.* The relationship between the Recipient and Grantor is, and shall at all times be and remain, essentially that of a recipient and a grantor, and this Agreement does not and shall not be deemed to create a joint venture, partnership, and fiduciary or agency relationship between the Parties.

10.3 *Further Assurances.* The Parties shall execute all other documents and instruments and do all other things necessary for the Grant and to carry out the terms of this Agreement.

10.4 *No Waiver.* No waiver of any provision of this Agreement shall be binding unless executed in writing by the Party granting the waiver. No waiver of any provision of this Agreement shall constitute a waiver of any other provision, nor shall any waiver constitute a continuing waiver unless otherwise expressly provided.

10.5 *Entire Agreement.* This Agreement constitutes the entire understanding between the Parties with respect to the subject matter hereof and supersedes all prior understandings, negotiations and discussions, whether written or oral. There are no conditions, covenants, agreements, understandings, representations, warranties or other provisions, express or implied, collateral, statutory or otherwise, relating to the subject matter hereof except as herein provided.

10.6 *Severability.* Each of the binding provisions contained in this Agreement is distinct and severable. Any declaration by a court of competent jurisdiction of the invalidity or unenforceability of any binding provision or part of a binding provision will not affect the validity or enforceability of any other provision of this Agreement.

10.7 *Survival.* Except as otherwise provided herein, ARTICLE 5, ARTICLE 7, ARTICLE 8, ARTICLE 9 and those sections of this Agreement which, by the nature of the rights or obligations set-out therein might reasonably be expected to survive any termination or expiry of this Agreement, shall survive any termination or expiry of this Agreement.

10.8 *Time of the Essence.* Time shall be of the essence of this Agreement.

10.9 *Amendments.* No amendment of the Agreement will have any force or effect unless reduced to writing and signed by both Parties.

10.10 *Assignment.* This Agreement cannot be assigned by either of the Parties, in part or in whole, without the prior written consent of the other Party. This Agreement shall ensure to the benefit of, and shall be binding upon, the Parties and their respective, heirs, executors, administrators, successors and permitted assigns.

10.11 *Governing Law.* This Agreement shall be governed by and construed in accordance with the law of the Province of Ontario and the federal laws of Canada applicable therein.

10.12 *Counterparts.* This Agreement may be executed in any number of counterparts, each of which when executed and delivered (by facsimile or otherwise) will be deemed to be an original, and all of which together will constitution one and the same document.

10.13 *Language.* The Parties do hereby agree that this Agreement and related documents be drawn up in the English language only. Les Parties aux présentes ont convenu que cette entente et les documents s'y rattachant soient rédigés en langue anglaise seulement.

[*signature page immediately follows*]

IN WITNESS WHEREOF, the Parties have duly executed this Agreement as of the Effective Date.

PRESIDENT'S CHOICE CHILDREN'S CHARITY / LA FONDATION POUR LES ENFANTS LE CHOIX DU PRÉSIDENT

Per: ______________________________
Name:
Title:

Per: ______________________________
Name:
Title

(I/we have authority to bind the corporation)

CENTRAL OKANAGAN SCHOOL DISTRICT

Per: ______________________________
Name:
Title:

Per: ______________________________
Name:
Title

(I/we have authority to bind the school district)

SCHEDULE A

Permitted Purpose

Acquire and install a modular farm (an industrial-grade hydroponic fresh leafy green production system housed inside a 40-ft insulated shipping container from The Growcer Inc.) to be located on School premises which shall only be used to grow produce in connection with educational programs at the School and in collaboration with other partners of the Recipient.

SCHEDULE B

Grant Details

Total Grant (CAD):	$ 250,000
Grant Budget Details:	The Grant shall be allocated distributed according to the following:
Term:	3 years from the Effective Date

Growing System	
System Construction, Parts and Labour - $101k	$101,000
Hydroponic Equipment - $12,800 per rack @ 6 racks per system	$76,800
+ Upgrade Supermarket Racks to Restaurant Racks - 4 rack upgrades	$6,200
+ 200 Growing Tray Lids for Custom Growing Techniques	No Cost
+ 3 Windows Installed	$4,100
+ Priming and Roof Graphic	N/A
Commercial-grade air conditioning system	$5,300
Commercial Water Chiller	$3,900
Shipping ($3.75 per mile – 233 miles from Spokane, WA to Kelowna, BC)	$4,900
Sub-total:	$202,200
Accessories and Auxiliary Systems	
Grow-Out and Onsite Installation (Including Anchors)	$8,760
Onsite Training	$9,700
Critical Spares Kit	$5,940
Stairs	$3,900
Three Years of Support Services	N/A
Three Years of Growing Materials - Recommended crop mix is $6,500 annually	$19,500
Sub-total:	$47,800
TOTAL:	**$250,000**

SCHEDULE C

Recipient Obligations

Recipient and School shall:

- provide a dedicated leadership team to support the Modular Farm which shall include Jayna Bailey and Tonia MacGregor;
- ensure that the Modular Farm is integrated into the educational curriculum of the School and not used for any other purpose;
- develop and document best practices and lesson plans associated with the Modular Farm;
- primarily use any produce grown in the Modular Farm to supplement the School's daily meal program and/or food-based education classes;
- provide excess produce grown in the Modular Farm, if available, to other recipients of grants from Grantor (including A.S. Matheson Elementary School, and Kelowna Secondary School);

SCHEDULE D

NOTICE

To Grantor:

President's Choice Children's Charity / La Fondation Pour Les Enfants Le Choix Du Président
1 President's Choice Circle
Brampton, ON
L6Y 5S5

Attention: **[●]**
Email: pccharity@loblaw.ca

with a copy to:

Attention: Legal Department
Email: legalnotice@loblaw.ca

To Recipient:

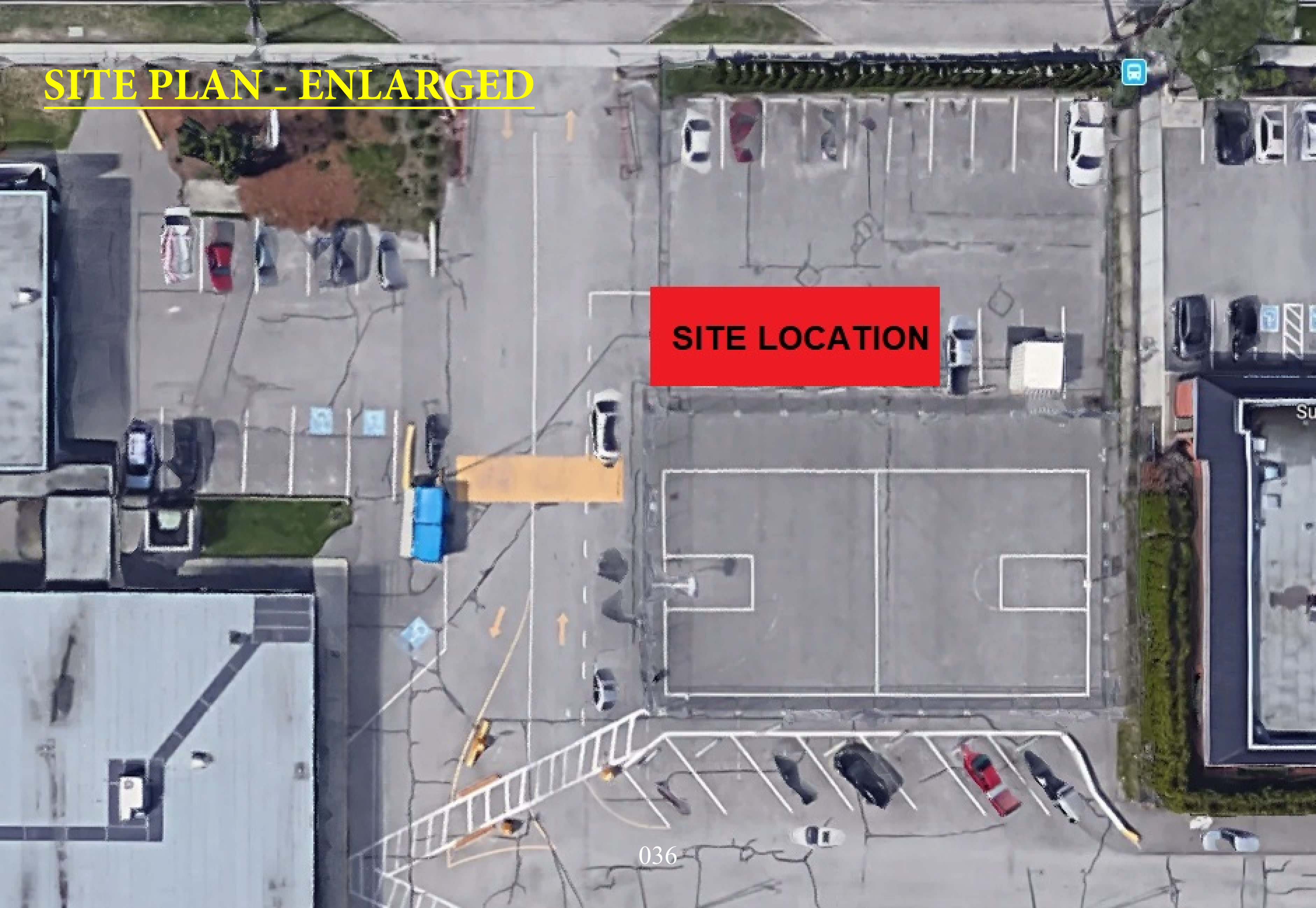
Central Okanagan School District
1040 Hollywood Rd. S,
Kelowna, BC
V1X 4N2

Attention: **[●]**
Email: **[●]**

SITE PLAN

APPENDIX D

SITE PLAN - ENLARGED



Central Okanagan Public Schools
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
685 Dease Road, Kelowna, BC V1X 4A4
Tel. (250) 870-5150, Fax (250) 870-5094
Email: Operations.Department@sd23.bc.ca

Memorandum

Date: November 15, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Action Item: **Enhancement Agreement – École Dorothea Walker Elementary School - Mural**

1.0 ISSUE STATEMENT

The École Dorothea Walker Elementary School PAC wishes to paint a mural on the concrete parking lot barriers and enter into an Enhancement Agreement with the Board of Education.

2.0 RELEVANT BOARD MOTION/DIRECTION

The Board requires that an inventory of all existing exterior enhancements in the District be provided as background for each new enhancement brought forward for Board approval.

3.0 BACKGROUND

École Dorothea Walker Elementary School has been working with students, staff and the PAC for enhancements over the last few years. École Dorothea Walker Elementary School would like to paint an inspirational mural (Appendix D) on the concrete parking lot barriers.

4.0 POINTS FOR CONSIDERATION

1. Maintenance will be minimal.
2. School will maintain, replace and repair mural.

5.0 OPTIONS FOR ACTION

1. Approve Enhancement Agreement – École Dorothea Walker Elementary School – Mural.
2. Do not approve Enhancement Agreement – École Dorothea Walker Elementary School – Mural.
3. Request additional information.

6.0 FOLLOW-UP/REVIEW

Following approval from the Board and all funding secured by – École Dorothea Walker Elementary School PAC, the project would proceed. The project cost is attached (Appendix A).

7.0 DIRECTOR'S COMMENTS

A jurisdiction agreement is required with CUPE Local 3523 (Appendix E). All work will be carried out by the École Dorothea Walker Elementary School PAC and students.

8.0 STAFF RECOMMENDATION

THAT: The Planning and Facilities Committee recommends to the Board:

> **THAT: The Board of Education enter into an Enhancement Agreement with Dorothea Walker Elementary School for the painting of an inspirational mural outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019 Planning and Facilities Committee Meeting.**

9.0 APPENDICES

A. Schedule A, Project Costs
B. Schedule B, Enhancement Agreement
C. Schedule C, PAC Meeting Minutes/Motion to Approve
D. Schedule D, Sketch of inspirational mural
E. Schedule E, Jurisdiction

APPENDIX A

SCHOOL DISTRICT NO. 23
CENTRAL OKANAGAN
"Together We Learn"

OPERATIONS
685 Dease Road, Kelowna, BC V1X 4A4
Ph: 250.870.5153
Fax: 250.870.5091

QUOTATION

Date:	**November 12, 2019**	**WO#:**	**TBD**
School:	**Dorothea Walker Elementary**		

PROJECT DESCRIPTION: To do a mural project which would involve painting the surfaces of the concrete girders which rim a playing area

Description	**Cost ($)**
Materials	**$200**
Labour (student project)	**0**
Equipment	**0**
Total	**200**

All Quotes / Estimates are valid for 90 days.

Administrative Officer Signature:		
	Account No.: 10.1.02.59595.00_ _	
	Date:	

APPENDIX B

SCHOOL ENHANCEMENT PROJECT FUNDING AGREEMENT

THIS AGREEMENT made as of the 23rd day of October , 2019.

BETWEEN:

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 23 (CENTRAL OKANAGAN), having an office at 1940 Underhill Street, Kelowna, British Columbia (hereinafter called the "School Board")

AND:

THE DOROTHEA WALKER ELEMENTARY SCHOOL PAC (hereinafter called the "Funding Agency")

WHEREAS:

A. The Funding Agency wishes to apply its independently obtained funding to assist Dorothea Walker Elementary School in achieving School Enhancement Projects described in the Schedules attached hereto (the "School Enhancement Project").

B. The School Board agrees that each School Enhancement Project described in the Schedules is appropriate for the School and provides a significant and desirable benefit to the students of the School.

C. The School Board has advised the Funding Agency that its budget priorities and requirements prevent the ongoing allocation by the School Board of funds for the necessary staff training, operation and/or maintenance of each School Enhancement Project during the life of the enhancement and has requested the Funding Agency to fund, on an annual basis, the training, operating costs, maintenance and repairs necessary for the use of the enhancement by the students, staff or others at the School.

NOW THEREFORE in consideration of the School Board accepting the School Enhancement Project from the Funding Agency, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Funding Agency, from its own resources, agrees to fund the capital cost of each School Enhancement Project described in the Schedules for installation at the named School.
2. The School Board agrees to assign all personnel necessary to supervise, install and maintain the School Enhancement Project at the School, in compliance with its Collective Agreement(s), and at the cost of the Funding Agency, as detailed herein.
3. The Funding Agency further agrees to provide annually, such funds as determined by the School Board, acting reasonably, that may be required for the staff training, operations, maintenance and repair of the School Enhancement Project to ensure that it can be utilized in a safe, efficient and continuous manner by District students, staff and others, for the life of the School Enhancement Project.
4. The School Board, through its administrative personnel shall determine the standard and schedule of maintenance and repair work, and shall inspect, maintain and repair the enhancement on a regular basis in order to limit any liability of the School Board arising out of the use of the School Enhancement Project by the staff, students, or other persons at the School.
5. Upon accepting the School Enhancement Project the School Board assumes the liability associated with the project and agrees to save harmless the Funding Agency.
6. The School Board shall provide the Funding Agency with any estimated costs of operating, monitoring, maintenance and repair for the next school year annually, on or before May 1st in each year, during the life of the Project. The Funding Agency shall pay over to the School Board, the required funds by July 1st of the same calendar year.
7. In the event that the Funding Agency is unwilling or unable to provide the necessary funds for the operation, maintenance and repair of any School Enhancement Project, the School Board may, at its sole option, decommission the Project, dismantle and dispose of any remaining assets, and retain any residual value from the Project as it sees fit, upon ninety (90) days written notice to the Funding Agency.
8. The School Board agrees that any breach by the Funding Agency of its obligation to fund the required costs associated with the use of a School Enhancement Project shall not be considered the personal obligation of an individual member of the Funding Agency or its executive or directors, and shall be limited to the current cash resources of the Funding Agency, notwithstanding the operation of any law to the contrary.

9. This Agreement shall only be binding upon the School Board upon the passage of a resolution by the School Board and upon the Funding Agency upon the approval by a resolution at a general meeting of the members of the Funding Agency, authorizing the executive of the Funding Agency to enter into the Agreement.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement in the presence of their duly authorized signing officers on that behalf the day and year first above written.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 23, (CENTRAL OKANAGAN) by its Authorized Signatory:

____
Secretary Treasurer/Deputy Superintendent

____
Name:

THE DOROTHEA WALKER SCHOOL
by its Authorized Signatory:

____
Signature by its Authorized Signatory

Susan Berger
Name:

THE Dorothea Walker PAC__________
by its Authorized Signatory:

____
Signature by its Authorized Signatory

Simon Adams
Name:

Dorothea Walker Elementary School
Minutes of PAC General Meeting, October 23, 2019
Meeting Commenced at 6:00pm

Attendees:

DWE PAC Members: *Simon Adams, Abbey Westbury, Renee Woolley, Darlene Atkinson, Stephanie Harland, Steve Walker, Jennifer Huber, Abbey Westbury, Shannon Wilson, Laura Lebbon*

Parent Participants: *Carley Bortolin, Martha Sirdevan, Gayle Grout, Hin Chong, Terresa Chong*

DWE Administration & Speakers: *Sue Bergen*

Meeting Chaired by DWE PAC President, Simon Adams

1. Call to Order, Welcome & Approve previous meeting minutes

- Motion: To approve DWE PAC General Meeting Minutes from September 19th, 2019. Moved by Shannon Wilson, Seconded by Carly Bortolin. Passed by vote.
- Note: Attendance was lower than normal due to some members being unavailable at the meeting date/time, however min. quorum of 5 parent/guardians satisfied.

2. Administration Update

2.1. School Updates: Sue Bergen

- School facade renovations coming along. Currently installing aluminum fascia (woodgrain pattern) on front facade.
- Administration has vision of creating more innovative spaces. Utilizing gym, outdoor areas, etc. for learning environments. To implement, some more adaptable and progressive furniture solutions are required. Some teachers will be visiting other schools for inspiration, and to get feedback from other administrations regarding what is working, and will present to PAC. Some typical pricing of product was presented for benches, shelving with castors, and mobile tables.

2.2. Mural Project: (Sue Bergen and Shannon Wilson)

- Shannon Wilson presented the inspiration for the mural project. For concrete barriers around parking lot. The Buddy Bench also needs some refreshing (sand, colour, new graphic). Explanation of the buddy bench provided, and suggested the following wording be added, "Always be on the lookout for a new friend". Shannon Wilson donating some paint, and would like to check with paint stores for donations. If necessary, Shannon could spend a max upset limit of $200 for materials.
- Motion: PAC support the creation of the mural and painting of the buddy bench to a maximum cost of $200. Moved/Second: Secretary did not note names, however, the motion/vote passed unanimously.

3. **Financial Update (Renee Woolley)**

3.1. Canyon Falls gaming funds discussion

- Last year's english grade 5's have moved on to Canyon Falls. Schools typically request gaming grant funds in spring for following fall school year. CFMS has not had that opportunity to request funds. Discussion to see if PAC should contribute $800 to CFMS PAC. Decision was to wait and see if CFMS requests any funds, as the new school is very well equipped and it wasn't anticipated by DWE PAC that CFMS PAC will be required to fund much.

3.2. Childminding

- Discussion on whether PAC wanted to fund child minding during PAC meetings. Most felt that paying one child to provide supervision was unfair to others that were helping or old enough to provide supervision themselves. Generally, it seems viable that kids will play nicely with a room full of parents nearby.
- Sue advised that the gym cannot be used in the future for this.
- Parents are welcome to bring children to the PAC meeting so they can attend, but will need to be responsible for their own child.
- Motion: PAC will not provide child minding for PAC meetings. Attendees will be responsible for their children. Darlene Atkinson moved, second by Shannon Wilson. Motion passed by vote.

3.3. COBBS Bursary

- Application required by Nov 5. $750 bursary for a DWE student that has attended for a minimum of 3 years at any level within grades 3-7. Must allow picture and name released in school.
- Abbey advised that the $750 can be funded by gaming funds, but the $25 admin fee cannot.
- Motion: to approve the COBBS Bursary ($775 total including $25 admin fee) for the 2019/2020 school year.
- Stephanie Harland moved, Shannon Wilson seconded. Motion passed by vote.

3.4. Signing Authorities

- Motion: To remove Julie Haines, Cara Carpenter, Todd Knutson and Michelle Kershaw as authorized signing officers for the Dorothea Walker Elementary Parent Advisory Committee gaming and chequing bank accounts and to add Simon Adams (President), Kyla Van Eck (Vice President), Renee Woolley (Treasurer), Steve Walker (Secretary), Trudi Trask (Member at Large), and Jennifer Huber (Member at Large) as authorized signing officers for the Dorothea Walker Elementary Parent Advisory Committee gaming and chequing bank accounts.
- Moved by Abbey Westbury, second by Darlene Atkinson. Motion passed by vote.

3.5. Financial Statement

- As per attached.
- Laura Lebbon moved, Darlene Atkinson seconded to accept the financial statement.

4. **Coordinator Updates**

4.1. Welcome Back Dinner (Simon Adams)

- 290 meals sold at Pasta dinner. 7 teachers attended. Kindergartens got free ice cream.
- Was a sold-out event. Quantity of food prepared was for an estimated 300 plates. and based on last year's sales which were much lower, and resulted in a lot of leftover pasta.

4.2. Holiday Event Night (Steph Harland)

- Dec 9 for kids to bring their own ornament for tree.
- Dec 13 holiday event (waffle or pancake dinner with fresh fruit) some prizes for kids. 5:00 - 7:30pm. Activities for kids in music room including cookie decorating and colouring contest for Purdy's prizes. Santa will also visit and give out candy canes. Movie tentatively planned after, such as the Grinch or Charlie Brown Christmas.
- For inclusion on Poster: No unattended children. Reduce waste - Bring your own hot chocolate mug.
- Budget for event to be decided at November PAC General Meeting.
- Winter Concerts hosted by Administration: Feb 4 for primary students, Feb 6 for intermediate students.

4.3. Hot Lunch (Jennifer Huber)

- In general, we've had great volunteer turn-out, however volunteers for last Friday were low. If we can't get enough volunteers, we will have to cancel pizza Fridays.
- Hot Lunch has received a few requests for alternate vendors offering gluten free and healthy options. Menus for 2 places reviewed.
- Naked Cafe does have other lunches. Jen asked if Soups and Stews would be a possibility, since leftovers are not supposed to go in the garbage at school, but rather sent home. This can result in some messy lunch boxes and backpacks.
- AME has a parent rep that helps with the hot lunch delivery. Some felt that there isn't many parents that are available to do that on a weekly basis.
- Deli City had good options, but the work involved in putting together a 'pkg' meal with options is not very doable with present volunteer counts.
- Reminder that parents must cancel orders when their children are scheduled to attend field trips.
- Reminder that changes to ordering closes midnight the night and a week (8 days) before the hot lunch day.

4.4. COPAC and bussing (Andrea Van Niekerk)

- No COPAC Updates
- Parent input on the SD23 Transportation Planning process is critical. There are a number of SD23 Parent Meetings scheduled to discuss transportation:
  - Canyon Falls Middle School – December 3 (6:00PM-7:30PM)
  - George Elliot Secondary School – December 5 (6:00PM-7:30PM)
  - Mount Boucherie Secondary School – December 9 (6:00PM-7:30PM)
  - Rutland Secondary School - December 10 (6:00PM-7:30PM)
  - Dr. Knox Middle School - December 12 (6:00PM-7:30PM)

4.5. FFN (Jen Widner)

- Jen could not attend. Deferred discussion to a future meeting.

4.6. Playground (Kyla Van Eck)

- In two weeks a meeting is scheduled with the Harold Schock with the district to confirm what is possible with respect to use of school space for playground enhancements.
- Sue Bergen will look into the newest playground installed in Rutland.
- Steph, Kyla, Raelyn are on the playground committee. Still could use more Committee members.

4.7. Purdy's (Steph Harland)

- Ordering of Purdy's starts November 9..

4.8. Art Cards (Michelle Kershaw and Shannon Wilson)

- Art cards being sent home from classroom +/- Oct 30.
- Parents to return cards to class and order art by Nov. 5.
- Visit www.CREATEDbyKIDS.ca for more information.

4.9. Save-On-More Cards (Jennifer Huber)

- Steph doing posters for the Save-On-More cards.
- November 12 the notice goes out
- November 29 last day to purchase
- Cards arrive Dec 9-13

4.10. Family Photos & Spirit Wear (Renee Woolley)

- Some sitting fees already paid for Basil Cooper appointments
- Spirit wear discussion deferred to a future meeting.

4.11. Education Events (Laura Lebbon)

- Possibilities presented and attached.
- Consider child minding services for the education events. To be discussed further.
- Likely looking at two events, one free, one $350. To be held in new year, late January and later. Dates TBD.

5. New Business & Events:

5.1. Spring Dance

- Discussion deferred to a future meeting.

5.2. Pub Fundraiser Night

- Discussion deferred to a future meeting.

6. Other Business / Adjournment of Meeting

6.1. Next Meetings:

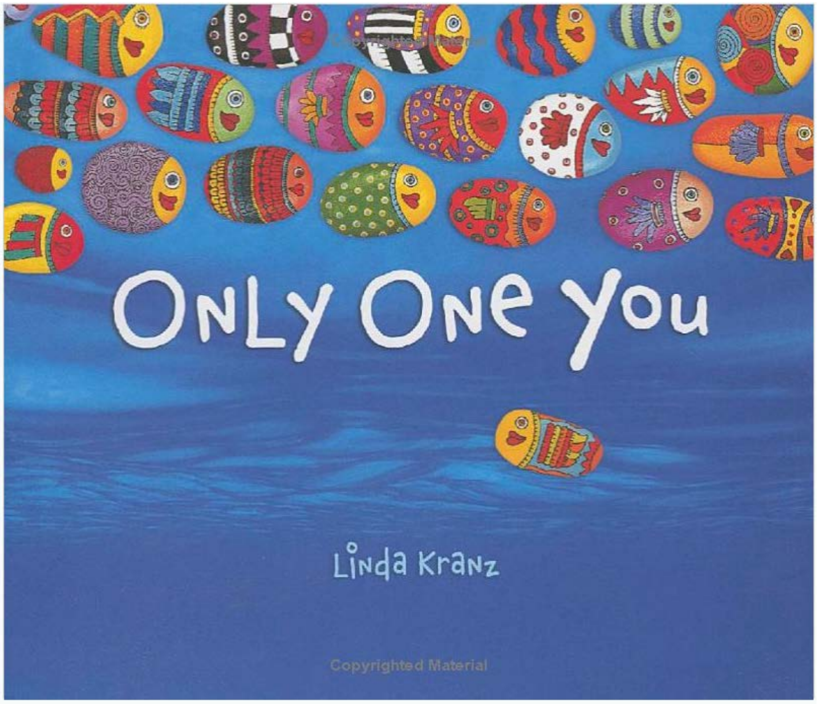
- General Meeting (Wish List, etc). November 13, 2019 6:00-7:30pm
- Budget Meeting. November 27, 2019 6-7pm

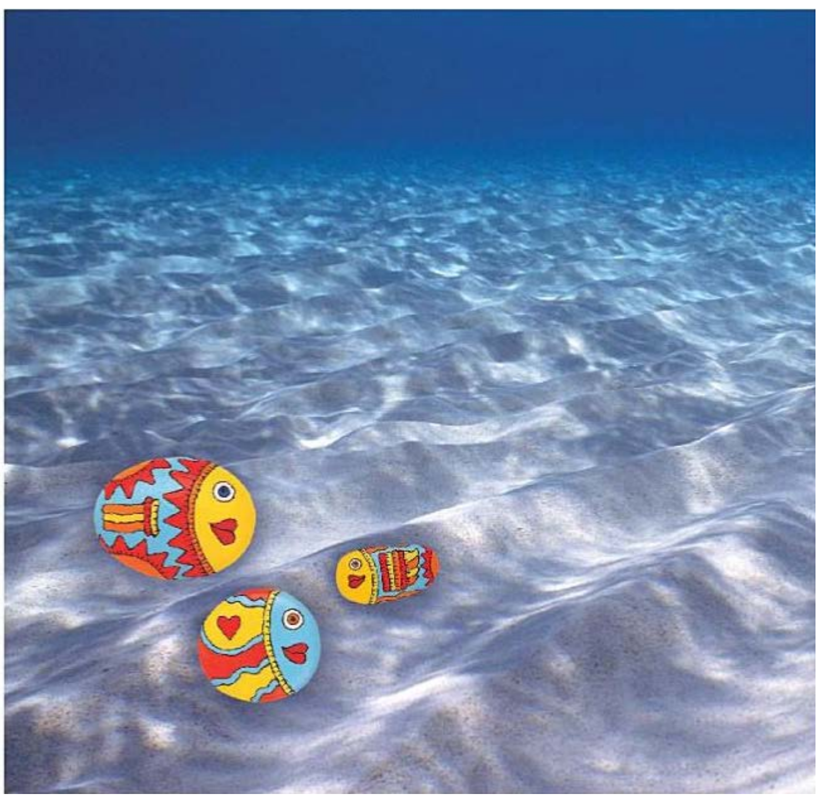
6.2. Motion: to adjourn at 7:54pm.

- Martha moved. Abbey seconded.

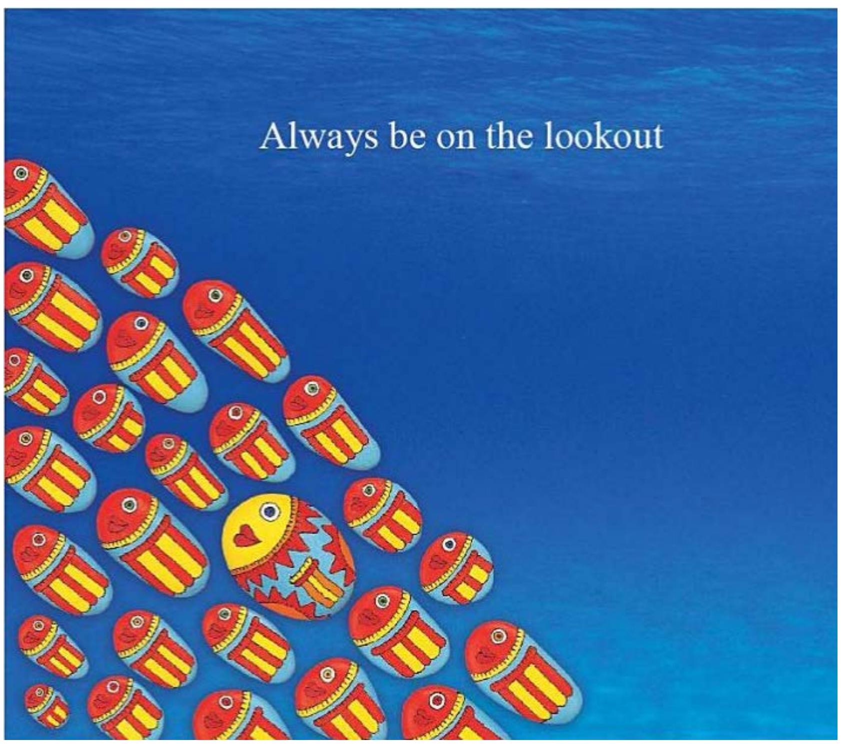
Steve Walker, DWE PAC Secretary

APPENDIX D





"It's time," Papa said.
"I think it is," Mama agreed.
"Time for what?" Adri asked.
Papa's voice softened,
"To share some wisdom."



Look for beauty wherever you are,
and keep the memory of it with you.


Blend in when you need to.
Stand out
when you have the chance.

APPENDIX E

"Together We Learn"

SCHOOL DISTRICT No. 23
(CENTRAL OKANAGAN)

OPERATIONS

685 Dease Road, Kelowna, BC V1X 4A4
Ph: (250) 491-4000 Fax: (250) 870-5094

JURISDICTION/RESPONSIBILITY FORM

	JURISDICTION NO. JA 43-19
Date:	November 12, 2019
SCHOOL:	Dorothea Walker
PROJECT:	Student mural project

ITEMS OF WORK	JURISDICTION RESPONSIBILITY	AGREEMENT
Paint murals on the concrete barriers between	Students	Without Prejudice
the parking lot and the basketball court		or Precedent
		Cupe 3523
		Nov. 13/19.

H:\Profile\Desktop\JA 43 - 19.doc

Central Okanagan Public Schools
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
685 Dease Road, Kelowna, BC V1X 4A4
Tel. (250) 870-5150, Fax (250) 870-5094
Email: Operations.Department@sd23.bc.ca

Memorandum

Date: November 15, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Action Item: **Enhancement Agreement – Anne McClymont Elementary School – Outdoor Classroom**

1.0 ISSUE STATEMENT

The Anne McClymont Elementary School PAC wishes to install an Outdoor Classroom and enter into an Enhancement Agreement with the Board of Education.

2.0 RELEVANT BOARD MOTION/DIRECTION

The Board requires that an inventory of all existing exterior enhancements in the District be provided as background for each new enhancement brought forward for Board approval.

3.0 BACKGROUND

Anne McClymont Elementary School has been working with students, staff and the PAC for enhancements over the last few years. Anne McClymont Elementary School would like to install an Outdoor Classroom consisting of one gazebo, three garden beds, one sea-can and benches.

4.0 POINTS FOR CONSIDERATION

1. Maintenance will be minimal.
2. School will maintain, replace and repair gardens.

5.0 OPTIONS FOR ACTION

1. Approve Enhancement Agreement – Anne McClymont Elementary School – Outdoor Classroom.
2. Do not approve Enhancement Agreement – Anne McClymont Elementary School – Outdoor Classroom.
3. Request additional information.

6.0 FOLLOW-UP/REVIEW

Following approval from the Board and all funding secured by the Anne McClymont Elementary School PAC, the project would proceed.

7.0 DIRECTOR'S COMMENTS

No jurisdiction agreement required with CUPE Local 3523, work will be carried out with the maintenance staff.

8.0 STAFF RECOMMENDATION

THAT: The Planning and Facilities Committee recommends to the Board:

> **THAT: The Board of Education enter into an Enhancement Agreement with Anne McClymont Elementary School PAC for the Outdoor Classroom outlined in Appendix B, as attached to the Agenda and presented at the November 20, 2019 Planning and Facilities Committee Meeting.**

9.0 APPENDICES

A. Schedule A, Project Costs
B. Schedule B, Enhancement Agreement
C. Schedule C, PAC Meeting Minutes/Motion to Approve
D. Schedule D, Sketch of garden location.

Appendix A

ESTIMATE SHEET

"Together We Learn"
SCHOOL DISTRICT No. 23
(CENTRAL OKANAGAN)

CONSULTANT N/A
ESTIMATOR HAS/MD
DATE Jun-19

PROJECT Anne McClymont Elemenary School

TOTAL Man Hours	Material Quantity	DESCRIPTION	Unit Cost	Labour Extension	Material Extension	TOTAL NET Material Cost
	20	Gravel base	45		900	900.00
	25	Bark Mulch	40		1000	1,000.00
	1	Bobcat	500		500	500.00
	1	removal of grass	1200		1200	1,200.00
	1	Irrigation	2300		2300	2,300.00
						0.00
						0.00
						0.00
						0.00
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0.0	**SUB-TOTAL** Man Hours			**TOTAL**		**5,900.00**

SCHEDULE 'B'

SCHOOL SITE, FACILITIES OR EQUIPMENT ENHANCEMENT PROJECT

PROJECT PLAN AND / OR SCOPE OF WORK

SCHOOL ENHANCEMENT PROJECT FUNDING AGREEMENT

THIS AGREEMENT made as of the day of , 20 .

BETWEEN:

THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 23 (CENTRAL OKANAGAN), having an office at 1940 Underhill Street, Kelowna, British Columbia (hereinafter called the "School Board")

AND:

THE Anne McClymont Parent Advisory Council
(hereinafter called the "Funding Agency")

WHEREAS:

A. The Funding Agency wishes to apply its independently obtained funding to assist Anne McClymont school in achieving School Enhancement Projects described in the Schedules attached hereto (the "School Enhancement Project").

B. The School Board agrees that each School Enhancement Project described in the Schedules is appropriate for the School and provides a significant and desirable benefit to the students of the School.

C. The School Board has advised the Funding Agency that its budget priorities and requirements prevent the ongoing allocation by the School Board of funds for the necessary staff training, operation and / or maintenance of each School Enhancement Project during the life of the enhancement and has requested the Funding Agency to fund, on an annual basis, the training, operating costs, maintenance and repairs necessary for the use of the enhancement by the students, staff or others at the School.

NOW THEREFORE in consideration of the School Board accepting the School Enhancement Project from the Funding Agency, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Funding Agency, from its own resources, agrees to fund the capital cost of each School Enhancement Project described in the Schedules for installation at the named School.

2. The School Board agrees to assign all personnel necessary to supervise, install and maintain the School Enhancement project at the School, in compliance with its Collective Agreement(s), and at the cost of the funding agency, as detailed herein.

3. The Funding Agency further agrees to provide annually, such funds as determined by the School Board, acting reasonably, that may be required for the staff training, operation, maintenance and repair of the School Enhancement Project to ensure that it can be utilized in a safe, efficient and continuous manner by District students, staff and others, for the life of the School Enhancement Project.

4. The School Board, through its administrative personnel shall determine the standard and schedule of maintenance and repair work, and shall inspect, maintain and repair the enhancement on a regular basis in order to limit any liability to the School Board arising out of the use of the School Enhancement Project by the staff, students, or other persons at the School.

5. Upon accepting the School Enhancement Project the School Board assumes the liability associated with the project and agrees to save harmless the Funding Agency.

6. The School Board shall provide the Funding Agency with any estimated costs of operating, monitoring, maintenance and repair for the next school year annually, on or before May 1st in each year, during the life of the Project. The Funding Agency shall pay over to the School Board, the required funds by July 1st of the same calendar year.

7. In the event that the Funding Agency is unwilling or unable to provide the necessary funds for the operation, maintenance and repair of any School Enhancement project, the School Board may, at its sole option, decommission the Project, dismantle and dispose of any remaining assets, and retain any residual value from the Project as it sees fit, upon ninety (90) days written notice to the Funding Agency.

8. The School Board agrees that any breach by the Funding Agency of its obligation to fund the required costs associated with the use of a School Enhancement Project shall not be considered the personal obligation of an individual member of the Funding Agency or its executive or directors, and shall be limited to the current cash resources of the Funding Agency, notwithstanding the operation of any law to the contrary.

9. This Agreement shall only be binding upon the School Board upon the passage of a resolution by the School Board and upon the Funding Agency upon the approval by a resolution at a general meeting of the members of the Funding Agency, authorizing the executive of the Funding Agency to enter into the Agreement.

IN WITNESS WHEREOF the parties have hereunto executed this Agreement in the presence of their duly authorized signing officers on that behalf the day and year first above written.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 23, (CENTRAL OKANAGAN) by its authorized signatory:

____
Secretary Treasurer/Assistant Superintendent

THE AME PAC
by its authorized signatory(ies):

______________________________ Saskia Battersby
Name: AME PAC President

____
Name:

legal\school enhancement contract

MINUTES

AME PAC MEETING

DATE: Oct 15, 2018, 6:00PM – 7:30PM/ Meeting called to order by Saskia Battersby

ATTENDEES:

Saskia Battersby, Kendal Shaw, Corey Anderson, Laura Hick, Brady Ibbetson, Jasmeet Virk, Nela Turner, Jeff Goreski, Andrea Locke, Alyse Franklin, Rebecca Dittmer, Julia Simpson, Adrienne Cescon, Trina Barretts, Michelle Bhatia, Laura Wilson, Nadine Bannister, Sheri Linquist, Kelly Anderson, Alisa Foster, Leah MacDonald,

WELCOME:

- Meeting called to order at 6:04pm
- Welcome and introductions by Saskia Battersby

APPROVAL OF MINUTES:

- Approval of minutes from Sep 17 meeting
- Kendal made motion to approve minutes, Adrienne second the motion, all approved

PRINCIPAL WORDS:

- It's been a good start to the school year, at this point no more new children arriving
- On November 8th Okanagan Mission Schools will be hosting a learning forum at OKM. Time TBC. This will be a showcase of what is happening in all the Mission schools.
- Our school will showcase: Leader in Me, Tech and Robotics, Learning by Choice.
- Everyone is welcome, parents and children, students will be presenting.
- New middle school is looking for a principal. Parents will have an opportunity to put in their input about the new principal (Brady will send out an email) There will also be a parent session in January or February regarding the new school.
- Next PAC meeting November 19, Rhonda Ovelson will be here to talk about the new middle school.
- Brady discussed the new reporting system. Changing over from letter grades to collaborative grading. At the November PAC meeting parents will have a chance to hear the input on this new system.
- We haven't confirmed the online system we will be using at this point. Options include: Fresh Grade, Google Classroom, My Blueprint, and Jupiter Grades. The school will be looking for parent and student input on this.
- We should have the new reporting system up and running by December depending on how things go and feedback from parents and PAC. Hopefully everything up and running by the end of the year.

BUDGET REVIEW:

BUDGET REVIEW BY KENDAL SHAW:

- Review of budget for 2018/2019
- Gaming grant has increased this year
- Student enrichment programs will include Parkour and Dance Play
- Athletics, we are hoping to purchase a pop up tent to be used at sporting events to cover from weather.
- Teacher request fund: one of the parents asked if we could make this amount per student due to the fact that some classes have more students than other classes. Brady's response: most of the items teachers purchase are for the entire classroom, so it doesn't matter how many students are in the class.
- This year there will be two grad classes, grades 5 and 6, so the amount was raised to $2000
- Nadine Bannister inquired about another Cobs Bursary in Taiya Lloyd's name. She is going to look into this and get back to us at the next meeting.

- Going forward there will not be a Volunteer Appreciation Event paid for by the PAC, other than gifts. If everyone decides to do an event and pay their own way, we can do it this way.
- PAC does not need to pay for Leader in Me on November 8th, so the $500 can be moved to Dance Play program
- PAC voted together on the gift for sister to school to go to Glenrosa Elementary. They recently lost $22,000 from a theft. Laura Wilson also mentioned that they are looking for raffle baskets for a draw; so let her know if you have any prizes.
- We have budgeted $13,000 for an outdoor learning center. Kendal presented the options that her and Brady investigated. These include: outdoor learning space at primary side, a greenhouse on intermediate side, an auditorium on intermediate side.
- After much discussion it was decided by the PAC that the $13,000 would go towards an outdoor learning space on the primary side and the greenhouse and auditorium would be put on hold for now.
- A motion was put forward by Kendal for PAC to approve this, Andrea Locke second, all approved.
- We also discussed the outdoor learning space would be called the "Taiya Lloyd Learning Center."
- Brady has talked to the district about parent volunteers helping with the construction and they said that this is ok.

OTHER BUSINESS

Family Photos: Andrea Locke

- Last year we raised $800-$1000 this year $2075!
- Great turnout

Welcome Back Movie Night: Adriene Cescon

- The turnout was great
- Raised $1700 in total from popcorn sales

Book Fair: Laura Hick

- Raised $3151.68

Other items:

- We discussed the new water station. Brady said this can cost $5400-$6400. Keep in mind that this water will still not meet requirements if there is a water advisory.
- Brady will address the grad parents in regards to fundraising events, etc.
- Adrienne motioned for funds for popcorn/movie fundraiser to go to grad events, Michelle second, all approved
- Corey motioned to allocate $1500 to Glenrosa Elementary, Adrienne second, all approved
- Alyse Foster motioned to approve the 2018/2019 budget, Michelle second, all approved
- Bobby Jo will be leaving next year, looking for parent or parents to take over. Laura will post on FB
- Welcome to Laura Wilson, VP of PAC and Michelle Bhatia for COPAC.
- Michelle motioned for Laura Wilson to be elected VP, Kendal Weiss second, all in favor
- Corey motioned for Michelle Bhatia be elected for COPAC, Laura Wilson second, all in favor
- Kendal will need to confirm the Executive Team for the bank for signing authority:
    - Saskia Battersby – continuing as President AME PAC
    - Kendal Weiss – continuing as Treasurer AME PAC
    - Corey Anderson – continuing Secretary AME PAC
    - Bobby Jo Brown – Hot Lunch Coordinator AME PAC

NEXT MEETING

- Next meeting is November 19, 6pm, babysitting available.
- Meeting adjourned at 7:35 pm.

Yvonne Brown

From: Harold Schock
Sent: Wednesday, November 6, 2019 8:01 AM
To: Brady Ibbetson
Cc: Stuart Kamstra; Mitch Vanaller; Yvonne Brown
Subject: AMES Outdoor Classroom

Hi Brady,

In the meeting minutes your PAC discussed the naming of the learning area. Mitch will take forward the naming enhancement separately for the Board to review and approve. Reg#625~ "All enhancements including plaques and signage intended to honour individuals or other entities, expected to be placed on the exterior of buildings and sites. (Enhancements for the interior of facilities may be approved by the site Principal or senior Administrator.) Please note that this does not apply to advertising and sponsorship in schools. (See Policy 735 - Advertising and Sponsorship in Schools.)"
Please supply written information on Taiya Lloyd that the Board can approve the naming of this space.

- We also discussed the outdoor learning space
- Brady has talked to the district about parent \

)THER BUSINESS

Thank you in advance,

Harold Schock FSR
Energy & Sustainability Manager
Central Okanagan Public Schools
685 Dease Road, Kelowna, B.C., V1X 4A4
Tel: (250) 870-5150, ext. 7122
Fax: (250) 870-5094
Harold.Schock@sd23.bc.ca
Follow on Twitter [http://twitter.com/SustainableSD23]

"People may hear your words, but they feel your attitude." John C. Maxwell

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Yvonne Brown

From: Brady Ibbetson
Sent: Wednesday, November 6, 2019 8:21 AM
To: Harold Schock
Cc: Stuart Kamstra; Mitch Vanaller; Yvonne Brown
Subject: Re: AMES Outdoor Classroom

Hi Harold,

Actually we have decided not to name it as the Tayah Lloyd memorial space. It will not have a name.

Brady

On Nov 6, 2019, at 8:00 AM, Harold Schock <Harold.Schock@sd23.bc.ca> wrote:

Hi Brady,

In the meeting minutes your PAC discussed the naming of the learning area. Mitch will take forward the naming enhancement separately for the Board to review and approve. Reg#625~ "All enhancements including plaques and signage intended to honour individuals or other entities, expected to be placed on the exterior of buildings and sites. (Enhancements for the interior of facilities may be approved by the site Principal or senior Administrator.) Please note that this does not apply to advertising and sponsorship in schools. (See Policy 735 - Advertising and Sponsorship in Schools.)"
Please supply written information on Taiya Lloyd that the Board can approve the naming of this space.
<image001.png>

Thank you in advance,

Harold Schock FSR
Energy & Sustainability Manager
Central Okanagan Public Schools
685 Dease Road, Kelowna, B.C., V1X 4A4
Tel: (250) 870-5150, ext. 7122
Fax: (250) 870-5094
Harold.Schock@sd23.bc.ca
Follow on Twitter [http://twitter.com/SustainableSD23]

"People may hear your words, but they feel your attitude." John C. Maxwell

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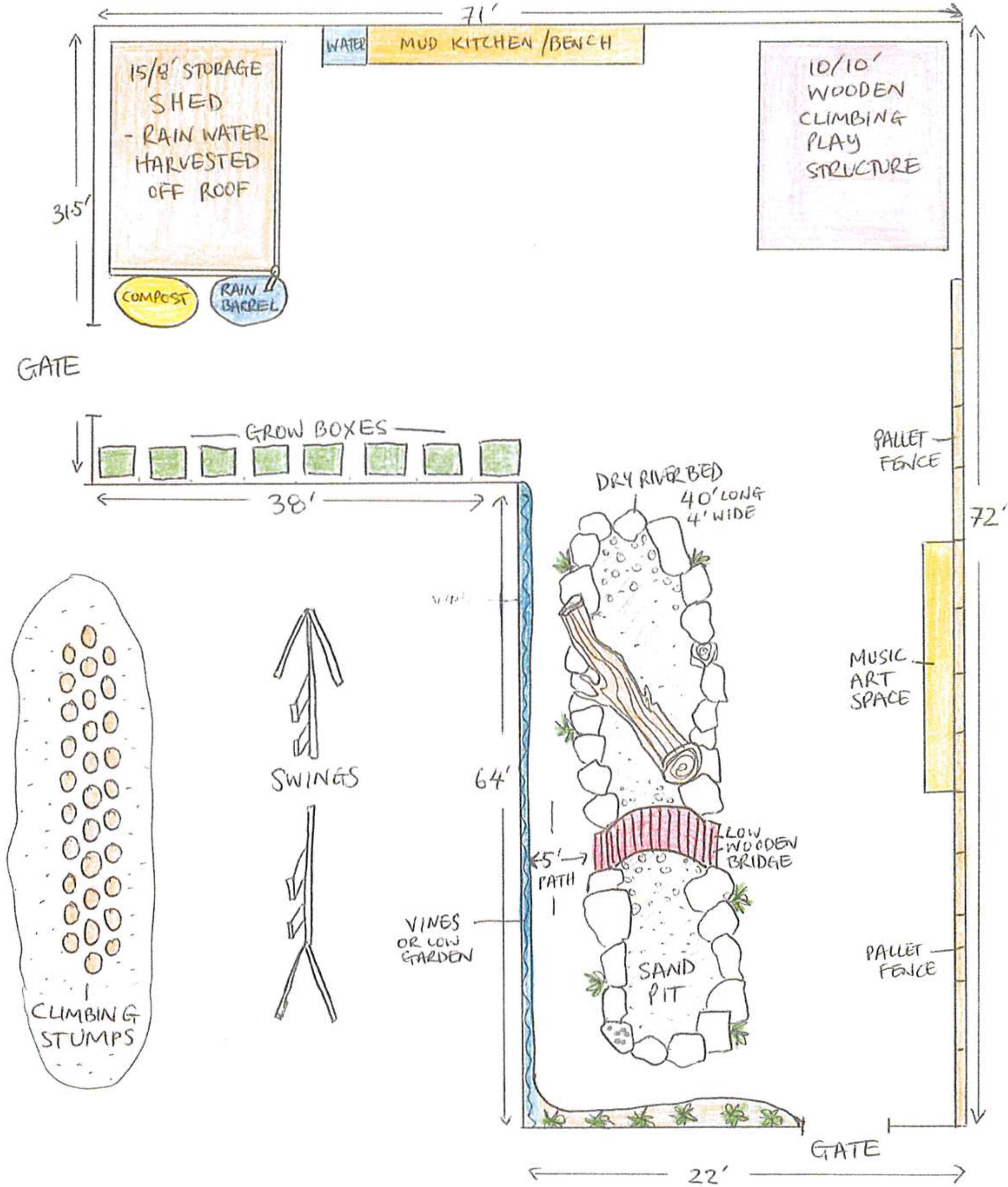
Google Maps Anne McClymont Elementary

Imagery ©2019 Google, Map data ©2019 Google 10 m

PROPOSED 'OUTDOOR LEANING SPACE' - IN PINK - SITS BEHIND EXISTING SWINGSET. CHAINLINK FENCE WOULD CONNECT WITH EXISTING CHAINLINK FENCE ALONG PROPERTY LINE.

PROPOSED 'OUTDOOR LEARNING SPACE' FOR ANNE McCLYMONT ELEMENTRY SCHOOL APRIL 2019



Central Okanagan Public Schools
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
1040 Hollywood Road South., Kelowna, BC V1X 4N2
Tel. (250) 860-8888, Fax (250) 860-9799, www.sd23.bc.ca

Memorandum

Date: November 15, 2019
To: Planning and Facilities Committee
From: Ryan Stierman, Secretary Treasurer/CFO
Prepared by: Rhonda Ovelson, Assistant Superintendent

Action Item: Opening of H.S. Grenda Middle School

1.0 ISSUE STATEMENT

Central Okanagan Public Schools is entering the construction phase for H.S. Grenda Middle School. The school is scheduled to open September 2021.

2.0 RELEVANT BOARD MOTION/DIRECTION

Public Board Meeting – February 28, 2018
Main Motion 18P-025 as amended by 18P-026
THAT: The Board of Education approves the reconfiguration trigger point for Lake Country area schools to K to 5, 6 to 8, 9 to 12 is upon the opening of the new middle school in Lake Country in September of 2021.

Public Board Meeting – December 12, 2018
Main Motion 18P-162 as amended by Amendment 18P-164
THAT: The Board of Education name the new Lake Country Middle School H.S. Grenda Middle School.

3.0 BACKGROUND

In 2014 George Elliot Secondary School reconfigured to accommodate students in Grades 7-12. At this time, its three feeder schools (Oyama Traditional School, École Peter Greer and Davidson Road Elementary) also reconfigured to accommodate Lake Country area students in Kindergarten through to Grade 6.

4.0 POINTS FOR CONSIDERATION

In 2021, the School District is projecting that 340 Grades 5 and 6 students will transition to Grades 6 and 7 at H.S. Grenda Middle School. These numbers reflect students enrolled in the English program that are transitioning from the three feeder schools (Davidson Road, École Peter Greer and Oyama Traditional), as well as, anticipated growth. Approximately 17 Grade 6 French Immersions students enrolled at École Peter Greer are not included in this number. Further consultation with the community in regards to transition of French Immersion students will occur in the Fall of 2020.

Approximately 188 Grade 7 students would remain at George Elliot for their Grade 8 year.

In 2022, the School District projects another 138 Grade 5 students would transition into Grade 6 at H.S. Grenda Middle School. In total, a projected 509 students in Grades 6-8 would be attending. Nominal capacity and operating capacity of the school is 600.

At this time, George Elliot Secondary School would then reconfigure to a Grades 9-12 Secondary School with a projected 700 students. Nominal and operating capacity of this school is 700.

5.0 OPTIONS FOR ACTION

1. Approve the recommended transition plan for school opening.
2. Approve an alternate transition plan for school opening.
3. Request additional information.

6.0 ASSISTANT SUPERINTENDENT'S COMMENTS

Opening the school as a Grade 6 and 7 school allows students to reside in the school for two or three years before transitioning to the high school. Staff feel that this would be less disruptive to student learning and more consistent with supporting the social emotional needs of adolescent learners.

7.0 STAFF RECOMMENDATIONS

THAT: The Planning and Facilities Committee recommends to the Board:

> **THAT: The Board of Education open H.S. Grenda Middle School in September 2021 for Grades 6 and 7 catchment area students;**
>
> **AND THAT: Grade 7 students already in attendance at George Elliot Secondary, and transitioning into Grade 8, complete their Grade 8 year at George Elliot Secondary in 2021;**
>
> **AND FURTHER THAT: For September 2022, Lake Country schools complete grade reconfiguration (Elementary K-5, Middle 6-8 and Secondary 9-12).**

8.0 APPENDIX

A. School Enrolment Projections for the Lake Country Schools

APPENDIX A

LAKE COUNTRY FAMILY PROJECTIONS: SD23 PROJECTIONS															
					Enrolment	Projections									
School	Nom Cap	Op Cap	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
			K-6	K-6	K-6	K-6	K-6	K-5	K-5	K-5	K-5	K-5	K-5	K-5	K-5
Davidson Road Elementary	*440*	*406*	482	493	478	485	410	429	449	473	489	481	473	469	468
Oyama Traditional School	*145*	*134*	166	158	171	171	147	146	153	159	160	154	157	154	152
Peter Greer Elementary	*435*	*402*	445	465	464	482	424	442	435	438	449	422	412	402	397
Elementary Total			1,093	1,116	1,113	1,138	981	1,016	1,037	1,070	1,098	1,058	1,042	1,025	1,018
							6-7	6-8	6-8	6-8	6-8	6-8	6-8	6-8	6-8
H.S. Grenda Middle School	*600*	*600*					340	509	480	446	441	490	536	584	553
			7-12	7-12	7-12	7-12	8-12	9-12	9-12	9-12	9-12	9-12	9-12	9-12	9-12
George Elliot Secondary	*700*	*700*	834	849	883	954	647	700	765	807	794	767	722	690	757

Central Okanagan
Public Schools
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
685 Dease Road, Kelowna, BC V1X 4A4
Tel. (250) 870-5150, Fax (250) 870-5094
Email: Operations.Department@sd23.bc.ca

Memorandum

Date: November 15, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Action Item: **H.S. Grenda Middle School – Award of Tender**

1.0 ISSUE STATEMENT

The need to award the tender for the H.S. Grenda Middle School, Project No. 127497, to build a new 600 student middle school.

2.0 RELEVANT BOARD MOTION/DIRECTION

The Capital Project Agreement between the Ministry of Education and School District No. 23 to build a new middle school was executed on January 23, 2018.

3.0 BACKGROUND

Four valid tenders were received on October 3, 2019 for the new H.S. Grenda Middle School Project, with the following base bids (excluding GST, Separate and Alternate Prices):

Maple Reinders Constructors Ltd.	$26,876,000.00
Yellowridge Construction Ltd.	$27,289,000.00
Chandos Construction Ltd.	$28,334,000.00
Pomerleau Inc.	$29,460,000.00

Craven Huston Powers Architects (CHPA), the Project Architects, have reviewed the tenders and are recommending the award of a contract to the lowest qualified tenderer, Maple Reinders Constructors Ltd.

The Project Agreement between the Ministry of Education and the School District includes sufficient funding such that the low tender is within the budget allocated for this project.

4.0 POINTS FOR CONSIDERATION

1. The School District has approved Alternate Prices 1, 3, 4, 5 and 8 for a total value of $222,768.00.
2. The School District has approved Separate Price 1 in the value of $45,000.00.

3. The School District has approved Alternate Price 6 for the sum of $262,000.00. This amount will be carried over to cash allowance account.
4. The School District has approved an amended Contract Price of $27,405,768.00.
5. The Ministry of Education has increased the project value from $28,852,848.00 to $34,407,183.00 as per the attached Approval to Access Economic Adjustment and Risk Reserves Letter dated October 21, 2019 (Appendix A) and the attached Capital Project Certificate of Approval (Appendix B).

5.0 STAFF RECOMMENDATION

THAT: The Planning and Facilities Committee recommends to the Board:

> **THAT: The Board of Education authorizes the award of contract to Maple Reinders Constructors Ltd. in the amount of $27,405,768.00 plus GST for the completion of Project 127497: Construction of a new 600 student H.S. Grenda Middle School.**

6.0 APPENDICES

A. Approval to Access Economic Adjustment and Risk Reserves Letter dated October 21, 2019
B. Capital Project Certificate of Approval

BRITISH COLUMBIA

October 21, 2019

Ref: 215784

Mitch Van Aller, Director of Operations
School District No. 23 (Central Okanagan)
Email: Mitch.Vanaller@sd23.bc.ca

Dear Mr. Van Aller:

Re: SD23 – H.S. Grenda Middle School | Approval to Access Economic Adjustment and Risk Reserve as Required for Tender Award (Project No. 127497)

Thank you for the letter sent October 15, 2019, requesting access to risk reserve funds from the Capital Project Funding Agreement (CPFA) for the H.S Grenda Middle School project.

I understand access to Economic Adjustment for $2,054,335 is required to account for additional costs associated from increased market conditions and that access to required Risk Reserve Funding for $3,500,000 is required for municipal off-site cost, geotechnical challenges and environmental challenges that have materialized through design development and site preparation. In alignment with the Schedule B Tender Analysis completed by SSA Quantity Surveyors Ltd the remaining $622,000 will be held by the Ministry within Risk Reserves.

I am providing this letter confirming approval for the Central Okanagan School District to access $5,554,335 from Economic Adjustment and required Risk Reserves in order to award tender to Maple Reinders Inc in advance of the October 31st, 2019 tender award deadline.

The existing Certificate of Approval (COA) will be increased from $28,852,848 to $34,407,183. The revised COA No. 127497 is attached for your records, please draw down the funds in alignment with section 5.04 (a) of the Capital Project Funding Agreement.

If you have any questions or require further information, please contact Rob Drew, Regional Director, Capital Management Branch by email at Rob.Drew@gov.bc.ca, or by phone at (250) 893-1127.

Sincerely,

Joel Palmer, Executive Director
Capital Management Branch

Attachment: Revised COA No. 127497

pc: Ryan Stierman, Secretary-Treasurer, School District No. 23 (Central Okanagan)
Capital Management Branch, Ministry of Education

APPENDIX B

BRITISH COLUMBIA

CAPITAL PROJECT CERTIFICATE OF APPROVAL

Sponsoring Ministry: MINISTRY OF EDUCATION

Division:

Government Body: SD# - 23 CENTRAL OKANAGAN

Certificate Number: 062-127497

Revision No.: 02

This Certificate is issued pursuant to the Treasury Board approval for the Capital Project described below (the "Project") and a Memorandum of Understanding (the "COA-MOU") between Provincial Treasury and the Sponsoring Ministry. This Certificate constitutes an approval by the Province for the Government Body to request Capital Funding (Advance) from the Province in accordance with the COA-MOU for the purpose of facilitating approved Project expenditures.

APPROVED CAPITAL PROJECT

Project No.: 127497

Project Location: CENTRAL OKANAGA

Facility Name: LAKE COUNTRY MIDDLE

Project Description: NEW 400E/200S LAKE COUNTRY JUNIOR MIDDLE SCHOOL

Total Estimated Project Costs: $ 40,369,183.00

Treasury Board Approval Stage: 1. ___ Site 2. ___ Planning 3. X Completion

Funding Detail (this certificate cancels and replaces all previous certificates issued for the Project):

Previous Certificate No. 062-127497

Previous Revision No.: 01

Previous Total Approved Advance: $ 28,852,848.00

Increase (Decrease) Determined By This Certificate: $ 5,554,335.00

Total Approved Advance: $ 34,407,183.00

Expiry Date: JUNE 01, 2021

GOVERNMENT BODY ACCOUNT

Financial Institution: THE ROYAL BANK OF CANADA

Transit No.: 02400

Account No.: 000-003-4

TERMS OF APPROVAL

1. The Total Approved Advance approved by this Certificate represents the maximum that may be advanced for the Project.
2. This Certificate is valid only until the Expiry Date or until cancelled by the Sponsoring Ministry. This Certificate is not transferable.
3. Additional terms specific to the Project made between the Sponsoring Ministry and the Government Body are set out below or in the attached Appendix.

TOTAL APPROVED BORROWING HAS BEEN REDUCED BY 0.00 FUNDED FROM MINISTRY OF EDUCATION-RESTRICTED CAPITAL AND/OR LAND CAPITAL RESERVE.

SIGNATURE OF RESPONSIBLE MINISTER OR DESIGNATE

Dan Cowell

Effective Date: OCTOBER 21, 2019

ORIGINAL: MINISTRY OF FINANCE COPIES: 1) GOVERNMENT BODY 2) SPONSORING MINISTRY

Central Okanagan Public Schools
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS
1040 Hollywood Road South, Kelowna, BC V1X 4N2
Tel. (250) 860-8888, Fax (250) 860-9799, www.sd23.bc.ca

Memorandum

Date: November 15, 2019
To: Planning and Facilities Committee
From: Ryan Stierman, Secretary-Treasurer/CFO

Information: **Transportation Survey Results**

1.0 BACKGROUND

From the period of October 14 to October 26, 2019, the Transportation Task Force Steering Committee conducted a survey that sought feedback from the community on what should be considered in the committee's recommendations to the Board of Education. The survey was directly emailed to parents and a reminder was sent halfway through the survey period to those parents who had not yet replied. The community was provided with both multiple choice, ranking and open ended questions to provide their feedback. An analysis of the survey results has been included in Appendix A. This analysis, plus all of the open responses have been provided on the District's Transportation Review website:
https://sites.google.com/learn.sd23.bc.ca/sd23-transportation-review/home/survey-results/survey-1

2.0 INFORMATION STATEMENT

Survey Highlights

- 2,550 responses.
- 55.6% of responses were from current riders and 44.4% were from non-riders.
- 71.3% of respondents believe that the current proportion of the budget that goes to transportation should remain the same. The majority of non-riders (61.9%) also believe this.
- Respondents were equally split on if courtesy riders should pay more than eligible riders.
- Reducing bus service, either for courtesy or all students was significantly lower ranked by respondents than increasing fees or utilizing transit service.
- 69.9% of respondents believed the Board should not provide busing service for programs of choice.
- 87.3% of respondents believe the current process of structuring routes for eligible should continue.
- 60.4% of respondents believe younger students should be prioritized for busing.
- 82.0% of respondents believe transit service is an age suitable alternative for secondary students (77.9% of secondary parents). Only 34.7% believe it would be age suitable for middle school students as well.

Open Response Themes [Number represents number of times mentioned]

What should the Board consider when setting transportation eligibility?

1. Distance to school [592]
2. Topography of areas and safety of walk route (roads, hills, wildlife, sidewalks) [485]
3. Age of rider, youngest riders should have priority [431]
4. Options for public transit [324]
5. Individual family needs such as parent work situation, family support and socio-economics [149]
6. Special Needs [62]
7. Bussing for French Immersion students [42]

What should the Board consider when setting the fee structure for transportation?

1. Fees should increase to cover costs and/or increase service [557]
2. Family's ability to pay should be considered (household income and allow payments) [420]
3. Higher fees for courtesy riders [260]
4. Fees similar to public transit [135]
5. Same fee for everyone [133]
6. Continue the multiple child discount [97]
7. Fees should be reduced or eliminated [48]
8. Government should be providing more funding [40]
9. Distance (furthest away pays higher fees) [36]

What should the Board consider when setting the criteria for allocating courtesy seats?

1. Distance (current eligibility limit is too far) [516]
2. Fill every seat available [330]
3. Age of rider, youngest riders should have priority [279]
4. Individual family needs such as parent work situation, family support and socio-economics [201]
5. Safety of route to school [177]
6. Options for public transit [126]
7. Topography of areas and safety of walk [105]
8. Special Needs [75]
9. Everyone who wants to ride should get a seat [72]
10. First come, first served [54]
11. Increase fees to increase number of buses [48]
12. Status Quo is working [36]
13. If siblings have received a seat [30]

What should the Board consider when investigating public transit as a factor to determine eligibility?

1. Transit availability in area [444]
2. Bus schedules compared to school bell times [300]
3. Distance of public bus stop from home [258]
4. Safety on buses [255]
5. Age of riders [219]
6. Cost of bus passes [213]
7. Number of transfers required [201]
8. Reliability of public transit [144]
9. Bus capacity [123]
10. Should not be considered as an option [93]

3.0 SECRETARY-TREASURER/CFO'S COMMENTS

The Transportation Task Force Steering Committee has reviewed the survey data and has used it to develop recommendations that it will be presenting to the public for feedback. These recommendations and the presentation boards that will be shown at the public consultation meetings will be posted on the transportation review website by December 3, 2019. The Transportation Task Force Steering Committee invites all interested parties to attend the consultation sessions:

- Canyon Falls Middle School – December 3 (6:00PM-7:30PM)
- George Elliot Secondary School – December 5 (6:00PM-7:30PM)
- Mount Boucherie Secondary School – December 9 (6:00PM-7:30PM)
- Rutland Secondary School - December 10 (6:00PM-7:30PM)
- Dr. Knox Middle School - December 12 (6:00PM-7:30PM)

During the month of December, another survey will be available for parents to provide their feedback on the recommendations. This feedback will be considered by the Transportation Task Force Steering Committee as it develops its final recommendations to the Board of Education.

4.0 APPENDIX

A. Survey Analysis

		Total	Extrapolated Based on Actual Ridership %	Ride the Bus		Eligibility			Grade Level			Community				
				Yes	No	Eligible	Courtesy	Both	Early	Middle	Secondary	Westside	Central	Lake Country	Mission	Rutland
Do you have a child that rides the bus?	Yes	55.6%	22.6%						49.2%	59.6%	58.8%	61.3%	53.2%	55.4%	52.8%	51.7%
	No	44.4%	77.4%						50.8%	40.4%	41.2%	38.7%	46.8%	44.6%	47.2%	48.3%
Are your children eligible or courtesy riders?	Eligible	57.0%							57.2%	58.1%	56.1%	55.0%	61.5%	59.1%	53.4%	56.0%
	Courtesy	31.1%							31.4%	30.7%	31.2%	31.2%	28.7%	25.0%	36.0%	32.7%
	Both	11.8%							11.5%	11.2%	12.7%	13.8%	9.8%	15.9%	10.7%	11.3%
When considering its annual budget and allocating funds, the Board of Education should	Increase educational and other services and decrease transportation service	15.2%	21.6%	6.4%	26.1%	7.0%	4.8%	7.7%	15.5%	15.3%	14.8%	14.4%	16.0%	15.9%	15.3%	14.5%
	Keep the current proportion of educational, transportation and other services	71.3%	65.7%	78.7%	61.9%	83.4%	71.2%	75.0%	70.2%	70.9%	72.9%	70.5%	69.6%	74.0%	71.8%	74.6%
	Increase transportation service and decrease educational and other services	13.5%	12.7%	14.9%	12.0%	9.6%	24.0%	17.3%	14.3%	13.7%	12.4%	15.0%	14.5%	10.1%	12.9%	10.9%
Should courtesy riders pay more than eligible riders?	Yes	48.0%	50.1%	44.8%	51.6%	57.3%	26.0%	34.0%	47.7%	48.8%	47.8%	46.6%	48.9%	45.7%	48.8%	48.8%
	No	52.0%	49.9%	55.2%	48.4%	42.7%	74.0%	66.0%	52.3%	51.2%	52.2%	53.4%	51.1%	54.3%	51.2%	51.2%
If transportation costs were to be reduced please rank the following alternatives. (Higher score means lower ranking)	Increase fees for courtesy riders	1(7423)	2(7643)	1(2799)	2(2635)	1(1431)	3(1040)	1(308)	2(3117)	1(1952)	1(2354)	1(2088)	1(2322)	2(544)	3(1472)	1(997)
	Eliminate service for older students in areas where public transit is a viable alternative	2(7918)	1(7463)	2(3340)	1(2395)	3(2050)	2(908)	3(366)	1(3049)	2(2116)	2(2753)	2(2366)	2(2520)	1(494)	2(1471)	2(1067)
	Increase fees for all riders	3(8803)	3(9014)	3(3369)	3(3087)	4(2287)	1(722)	2(340)	3(3699)	3(2215)	3(2889)	3(2482)	3(2918)	3(605)	1(1392)	4(1406)
	Reduce busing service for courtesy riders	4(9824)	4(9814)	4(3817)	4(3318)	2(1814)	4(1526)	4(463)	4(4162)	4(2621)	4(3041)	4(2691)	4(3012)	4(683)	4(2301)	3(1137)
	Reduce busing service for all riders	5(13531)	5(13565)	5(5350)	5(4565)	5(3188)	5(1579)	5(563)	5(5680)	5(3511)	5(4340)	5(3694)	5(4379)	5(901)	5(2729)	5(1828)
Should the Board maintain the practice of not providing transportation to a school or program of choice?	Yes	69.9%	66.5%	74.5%	64.1%	77.2%	68.6%	76.9%	66.5%	69.4%	74.7%	74.0%	65.4%	59.2%	73.9%	71.8%
	No	30.1%	33.5%	25.5%	35.9%	22.8%	31.4%	23.1%	33.5%	30.6%	25.3%	26.0%	34.6%	40.8%	26.1%	28.2%
Should routes continue to be structured to serve eligible riders, with courtesy riders filling available seats?	Yes	87.3%	84.8%	87.8%	83.9%	95.4%	75.8%	82.6%	86.6%	86.8%	88.5%	85.8%	91.7%	83.6%	80.7%	91.4%
	No	12.7%	15.2%	12.2%	16.1%	4.6%	24.2%	17.4%	13.4%	13.2%	11.5%	14.2%	8.3%	16.4%	19.3%	8.6%
Should the age of the student be considered when allocating courtesy seats?	Yes, transporting younger students should be prioritized	60.4%	68.0%	52.3%	72.6%	51.5%	53.7%	51.6%	70.0%	56.4%	51.8%	54.8%	61.7%	58.4%	66.8%	61.4%
	Yes, transporting older students should be prioritized	0.8%	0.6%	0.7%	0.5%	0.5%	1.2%	0.6%	0.6%	0.9%	0.9%	1.4%	0.5%	0.8%	0.7%	0.2%
	No, age should not be a factor	38.8%	31.4%	46.9%	26.9%	48.0%	45.1%	47.7%	29.4%	42.7%	47.3%	43.8%	37.8%	40.8%	32.5%	38.4%
What grade levels do you feel are appropriate to utilize Public Transit to get to school?	All students	12.7%	12.2%	13.0%	12.0%	12.8%	12.4%	14.7%	11.5%	13.0%	13.9%	13.4%	13.4%	8.2%	11.5%	13.7%
	Middle and Secondary	22.0%	26.6%	16.3%	29.7%	15.8%	17.4%	14.1%	23.4%	18.2%	23.5%	15.7%	27.6%	26.5%	21.7%	20.7%
	Secondary only	47.2%	47.7%	47.7%	47.8%	46.8%	50.0%	47.4%	52.2%	47.8%	40.5%	46.7%	42.1%	48.6%	54.7%	48.9%
	Transit is not appropriate for any grade level	18.0%	13.4%	23.1%	10.6%	24.6%	20.2%	23.7%	12.9%	21.0%	22.1%	24.3%	16.9%	16.7%	12.1%	16.7%