SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: September 20, 2017

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Board Attendees:
Trustee J. Fraser, Chairperson
Trustee D. Butler, (Committee Member)
Trustee C. Gorman, (Committee Member)
Trustee M. Baxter
Trustee L. Mossman

Staff:
L. Paul, Secretary-Treasurer
M. Van Aller, Director of Operations
K. Kaardal, Superintendent of Schools/CEO
D. Widdis, Planning Manager
T. Beaudry, Deputy Superintendent
H. Wendt, Executive Assistant *(Recorder)*

Partner Group Representation:

COPAC	Shelley Courtney, Vice-President *(arrived at 6:15 pm)*
COPVPA	Ryan Ward, Member-at-Large
COTA	Susan Bauhart, President
CUPE	David Tether, President
DSC	No representative

Agenda - Additions/Amendments/Deletions
Add: Discussion/Action Items 6.2 License to Occupy – City of West Kelowna

September 20, 2017 Agenda – approved as amended.

Reports/Matters Arising
June 21, 2017 Committee Report – received as distributed.

Recognition/Presentations/Delegations

1. Presentation: Okanagan Mission Middle School Update
The Director of Operations reviewed his report noting the next step in the process regarding construction of the new middle school is for the City of Kelowna to approve the development permit application and for District staff to submit the plans for the building permit. The new school's opening date is scheduled for September 2019.

The Planning Manager provided an overview of his presentation showing different views of the school building as well as the site plans.

In response to queries from the Committee, the Planning Manager advised solar panels are not compatible with the slope of the roof and height restrictions but that other energy saving measures such as a geothermal field will form part of the construction.

Committee Members Queries/Comments
Susan Bauhart, COTA President
Queried the status of the new School Board office.

The Secretary-Treasurer advised a letter had been issued to the contractor regarding meeting the completion date and the District awaits their response within five days.

Discussion/Action Items

1. Rutland Middle School Project Development Report (PDR) - Update

The Planning Manager presented his report regarding expansion/replacement of Rutland Middle School noting the initial Project Identification Report (PIR) reviewed several options for the replacement of Rutland Middle School (RMS). The current update being presented to the Committee provides an overview pertaining to renovating Quigley Elementary School in order to accommodate 650 students, which is an increase from the 425 students initially noted on the PIR (which carried an associated cost of $18 million).

6:15 pm: The COPAC Vice-President joined the meeting.

Further discussions continued with the Ministry after the PIR submission regarding various options for the project. The Ministry supported the PIR in moving forward to the PDR process to provide further detail and costs for repurposing Quigley Elementary. The cost estimate would be approximately $35.9 million. The PDR report submission is due by the end of September.

District staff advised the School District has continued to update the PDR to confirm the project requirements and scope. Discussions with the Ministry staff, which have taken place as recently as this week, indicate they are reviewing the repurposing of Quigley Elementary which is not just considered a replacement but also an expansion project due to the growth and the new class size requirements. The repurposing would also include a Neighbourhoods of Learning area and increasing capacity to 700.

Outcome

The Committee recommended that the Rutland Junior Middle School Project Definition Report be forwarded to the Board for further discussion.

2. License to Occupy – City of West Kelowna

The Secretary-Treasurer outlined his report noting the License to Occupy, should it be approved, will carry an initial term of five years.

Outcome

The Planning and Facilities Committee recommends to the Board that the Board approve the License to Occupy with the City of West Kelowna for the School District's future school site on Wildhorse Drive, as presented at the September 20, 2017 Planning and Facilities Committee Public Meeting.

Information Items

7:00 pm: Trustee Gorman left the meeting.

1. Summer Projects

The Director of Operations outlined the projects undertaken over the past summer by Operations staff which were in addition to routine maintenance of facilities, grounds and custodial summer cleaning.

7:02 pm: Trustee Gorman rejoined the meeting.

The Committee and senior staff extended appreciation to the Operations staff for their outstanding leadership and workmanship in achieving completion of the major projects.

2. Westside Reconfiguration/Catchment

The Secretary-Treasurer advised space on the Westside is currently at a premium and every elementary school between George Pringle and the lake is currently at or over capacity. A similar situation exists at the high school which is nearing full capacity. Additional space is required before the District can move forward with any reconfiguration. All portables, except one, are in use with more being requested. The Ministry of Education has not provided the District with any direction to move forward with a Project Information Report for a new school on the Westside.

In response to queries from the Committee regarding French Immersion on the Westside, the Superintendent of Schools/CEO advised further information will be brought to the Board for its consideration. Lack of available space is a primary concern in moving towards having a French Immersion school in that area.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Items for Future Planning and Facilities Committee Meetings

- *Naming of Okanagan Mission Middle School (October 18, 2017) Planning and Facilities Committee Meeting.*

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report	- Review of the Long-Term Facility Plan *(Info Item)*
January	**February**	**April**
- Planning and Facilities Committee – Review of Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	- Capital Project Bylaw for AFG - Energy & Sustainability Presentation
May	**June**	**August**
- Transportation – Additional Service Routes - Capital Plan Submission *(Information Item)*	- Capital Plan Submission *(Action Item)*	- To be determined

Meeting Schedule

October 18, 2017 at 6:00 pm November 15, 2017 at 6:00 pm

Questions - Please Contact:

Julia Fraser, Chairperson Phone: 250-681-0269 email: Julia.Fraser@sd23.bc.ca
Mitch Van Aller, Director of Operations Phone: 250-870-5150 email: Mitch.Vanaller@sd23.bc.ca

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Julia Fraser, Chairperson