Central Okanagan Public Schools
Together We Learn

BOARD OF EDUCATION

ANNUAL GENERAL MEETING

MINUTES

Wednesday, October 30, 2024, 4:30 pm
School Board Office
1040 Hollywood Road S
Kelowna, BC

Board of Education:	Trustee W. Broughton Trustee C. Desrosiers Trustee J. Fraser Trustee A. Geistlinger Trustee L. Guderyan Trustee V. Johnson Trustee L. Tiede
Staff:	Kevin Kaardal, Superintendent of Schools/CEO Delta Carmichael, Secretary-Treasurer/CFO Jon Rever, Acting Deputy Superintendent Mona Essler, Executive Assistant Lise Bradshaw, Executive Assistant (Recorder)
Absent:	Terry Beaudry, Deputy Superintendent (*on secondment to Ministry of Education and Child Care)*
Partner Groups	COPAC: Nicola Baker, President, and Jeannette Watson, Vice-President COTA: Susan Bauhart, President (*joined Zoom at 5:38 pm)* CUPE: Teri Wishlow, President *(joined Zoom 5:37 pm)* *There were no representatives from COPVPA or DSC*

The Central Okanagan Board of Education acknowledged that this meeting was being held on the unceded, Traditional Territory of the Okanagan People.

Acting Chair: Delta Carmichael, Secretary-Treasurer/CFO

CALL TO ORDER

The meeting was called to order at 4:30 pm.

Chair's Report to the Board for the 2023/2024 School Year

Trustee Tiede gave the Chair's report to the Board for the 2023/2024 school year. Highlights of the year included impactful accomplishments and steady progress for Central Okanagan Public Schools. The Board Chair's full report can be found on the District's website under "Publications".

Main 24P-106
MOVED by Trustee Johnson
SECONDED by Trustee Fraser

THAT: The Board of Education receive, with thanks, the Chair's Report for the 2023/2024 School Year.
CARRIED

APPOINTMENT OF SCRUTINEERS

Appointees:

Mona Essler, Executive Assistant
Jon Rever, Acting Deputy Superintendent

ELECTION OF BOARD CHAIR

The Secretary-Treasurer/CFO, as Acting Chair, called for nominations for the position of Board Chair.

Trustee Tiede nominated Trustee Fraser.
Trustee Fraser accepted the nomination.

Trustee Desrosiers nominated Trustee Tiede.
Trustee Tiede declined the nomination.

Trustee Johnson nominated Trustee Broughton.
Trustee Broughton accepted the nomination.

The Secretary-Treasurer/CFO, as Acting Chair, called for further nominations. No further nominations were received.

Trustee Broughton and Trustee Fraser each spoke of their commitment to the position of Chair, if elected.

The Secretary-Treasurer/CFO, as Acting Chair, called for a vote by ballot of the position of Board Chair.

4:50 pm: The Scrutineers collected the ballot box and left the meeting.
4:51 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Secretary-Treasurer/CFO, as Acting Chair.

The Secretary-Treasurer/CFO, as Acting Chair, declared Trustee Fraser to be the Board Chair for the coming year.

Trustee Fraser expressed her gratitude to her fellow Trustees and continued with the business of the meeting.

ELECTION OF VICE-CHAIR

The Chair called for nominations for the position of Vice-Chair.

Trustee Geistlinger nominated Trustee Guderyan
Trustee Guderyan accepted the nomination

Trustee Broughton nominated Trustee Johnson
Trustee Johnson accepted the nomination

The Chair called for further nominations. No further nominations were received.

Trustee Johnson and Trustee Guderyan each spoke of their wish to serve the Board as Vice-Chair.

The Chair called for a vote by ballot of the position of Vice-Chair.

5:01 pm: The Scrutineers collected the ballot box and left the meeting.
5:02 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chair.

The Chair declared Trustee Guderyan to be the Vice-Chair for the coming year.

APPROVAL OF AGENDA

The Board Chair submitted the following amendments to the Agenda:

Move: Item 12-Election of Board Representatives to Provincial Representative Assemblies to follow Item 13-Election of Board Standing Committee Chairs
Add: Item 13.4-Election of Executive Staff Management Committee Chair
Add: Item 14-Election of Trustee Representatives to Indigenous Education Council

Main 24P-107
MOVED by Trustee Fraser
SECONDED by Trustee Tiede

THAT: The Agenda for the October 30, 2024 Annual General Meeting be approved as amended, in accordance with Board Policy 115 - Inaugural and Annual Board Meetings.
CARRIED

APPROVAL OF MINUTES

<u>Board Annual General Meeting Minutes - November 8, 2023</u>

Main 24P-108
MOVED by Trustee Tiede
SECONDED by Trustee Guderyan

THAT: The Minutes of the Board of Education's Annual General Meeting of November 8, 2023 be adopted as presented.
CARRIED

BANKING AUTHORIZATION

Main 24P-109
MOVED by Trustee Broughton
SECONDED by Trustee Geistlinger

THAT: The statutory bank authority forms be duly executed, naming the Chair or alternately the Vice-Chair, jointly with the Secretary-Treasurer/CFO or alternately the Assistant Secretary-Treasurer, as signing officers for the Board of Education, School District No. 23 (Central Okanagan).
CARRIED

AUTHORIZATION TO CONDUCT OFFICIAL BUSINESS

Main 24P-110
MOVED by Trustee Desrosiers
SECONDED by Trustee Broughton

THAT: The Superintendent of Schools/CEO or the Secretary-Treasurer/CFO, in the event of a critical situation that requires expedient action, be authorized to transact financial business for and on behalf of the Board of Education.
CARRIED

CHEQUE SIGNATURE IMAGE

Main 24P-111
MOVED by Trustee Desrosiers
SECONDED by Trustee Tiede

THAT: The present signature image continue to be used until a new image is prepared.
CARRIED

AUTHORIZATION FOR TEMPORARY BORROWING (ANNUAL LINE OF CREDIT)

Main 24P-112
MOVED by Trustee Guderyan
SECONDED by Trustee Desrosiers

THAT: In accordance with the provisions of Section 139 of the School Act, the Board of Education of School District No. 23 (Central Okanagan), effective January 1, 2025 to December 31, 2025, authorize the Secretary-Treasurer/CFO to arrange for a borrowing line and credit of an amount not to exceed $5,000,000 to meet current operating and debt services expenditures, but all money so borrowed shall be repaid not later than six months from the date of borrowing.
CARRIED

ELECTION OF BOARD STANDING COMMITTEE CHAIRS

<u>**Education and Student Services**</u>

The Chair called for nominations for the position of Chair of the Education and Student Services Committee.

Trustee Broughton nominated Trustee Geistlinger.
Trustee Geistlinger accepted the nomination.

The Chair called for further nominations. No further nominations were received. Trustee Geistlinger was declared by acclamation to be the Chair of the Education and Student Services Committee.

Finance and Planning

The Chair called for nominations for the position of Chair of the Finance and Planning Committee.

> Trustee Desrosiers nominated Trustee Broughton.
> Trustee Broughton accepted the nomination.

> Trustee Geistlinger nominated Trustee Tiede.
> Trustee Tiede accepted the nomination.

The Chair called for further nominations. No further nominations were received. The Chair called for a vote by ballot for the position of Chair of the Finance and Planning Committee.

5:13 pm: The Scrutineers collected the ballot box and left the meeting.
5:15 pm: The Superintendent of Schools/CEO left the meeting.
5:16 pm: The Superintendent of Schools/CEO and the Scrutineers returned to the meeting and the Scrutineers provided the results of the ballot count to the Chair.

The Chair advised that there was a tie, with one spoiled ballot, and called for the Scrutineers to hand out new ballots for a re-vote.

5:20 pm: The Scrutineers collected the ballot box and left the meeting.
5:21 pm: The Scrutineers returned to the meeting and provided the results of the ballot count to the Chair.

The Chair declared Trustee Tiede to be the Chair of the Finance and Planning Committee.

Policy

The Chair called for nominations for the position of Chair of the Policy Committee.

> Trustee Broughton nominated Trustee Johnson.
> Trustee Johnson accepted the nomination.

> Trustee Geistlinger nominated Trustee Broughton.
> Trustee Broughton declined the nomination.

The Chair called for further nominations. No further nominations were received. Trustee Johnson was declared by acclamation to be the Chair of the Policy Committee.

Executive Staff Management

The Chair called for nominations for the position of Chair of the Executive Staff Management Committee.

> Trustee Desrosiers nominated Trustee Johnson.
> Trustee Johnson accepted the nomination.

Trustee Geistlinger nominated Trustee Tiede.
Trustee Tiede accepted the nomination.

The Chair called for further nominations. No further nominations were received. The Chair called for a vote by ballot for the position of Chair of the Executive Staff Management Committee.

5:29 pm: The Scrutineers collected the ballot box and left the meeting.
5:31 pm: The Scrutineers returned to the meeting and the provided the results of the ballot count to the Chair.

The Chair declared Trustee Tiede to be the Chair of the Executive Staff Management Committee.

APPOINTMENT OF TRUSTEE REPRESENTATIVES TO THE INDIGENOUS EDUCATION COUNCIL

The Chair called for nominations for two Trustee representatives to the Indigenous Education Council.

Trustee Tiede nominated Trustee Desrosiers.
Trustee Johnson nominated Trustee Guderyan.

As there were no further nominations, Trustee Desrosiers and Trustee Guderyan were acclaimed as Trustee Representatives to the Indigenous Education Council.

Trustee Guderyan nominated Trustee Fraser to serve as Alternate Representative. The Superintendent of Schools/CEO advised that Trustee Fraser, as Board Chair, is an ex-officio member of this Committee (as well as all other Committees). It was decided that an alternate Trustee representative be decided at the November 13, 2024 Public Board meeting.

ELECTION OF BOARD REPRESENTATIVES TO PROVINCIAL REPRESENTATIVE ASSEMBLIES

BC Public School Employers' Association (BCPSEA) Representative Council

The Chair called for nominations for the position of regular representative on the BCPSEA Representative Council.

Trustee Broughton nominated Trustee Desrosiers.

The Chair called for further nominations. No further nominations were received. Trustee Desrosiers was declared by acclamation to be the regular representative on the BCPSEA Representative Council.

BC School Trustees Association (BCSTA) Provincial Council

The Chair called for nominations for the position of regular representative on the BCSTA Provincial Council.

Trustee Johnson nominated Trustee Broughton.

The Chair called for further nominations. No further nominations were received. Trustee Broughton was declared by acclamation to be the regular representative on the BCSTA Provincial Council.

Alternates to the BCPSEA Representative Council and BCSTA Provincial Council will be determined at the November 13, 2024 Public Board meeting.

TRUSTEES COMMENTS

Trustees extended their gratitude to the senior admin team, district staff, students, partner groups and the community for the chance to serve as school Trustees, and thanked their fellow Trustees.

SETTING REGULAR BOARD MEETING DATES AND TIMES

Main 24P-113
MOVED by Trustee Desrosiers
SECONDED by Trustee Tiede

THAT: In the 2024/2025 school year, regular Public Board Meetings be conducted once per month, commencing at 6:00 p.m., (with the exception of September and June, where there will be two meetings per month), as set out in the schedule attached to the Agenda.

AND THAT: In the 2024/2025 school year, regular Incamera Board Meetings be conducted once per month, commencing at 3:30 p.m., (with the exception of September and June, where there will be two meetings per month), as set out in the schedule attached to the Agenda.
CARRIED

SETTING REGULAR BOARD STANDING COMMITTEE DATES AND TIMES

Main 24P-114
MOVED by Trustee Broughton
SECONDED by Trustee Guderyan

THAT: Board Standing Committee meetings be held according to the schedule attached to the agenda, subject to review by the Standing Committee Chairperson.
CARRIED

DESTROYING OF THE BALLOTS (IF ANY)

Main 24P-114
MOVED by Trustee Guderyan
SECONDED by Trustee Desrosiers

THAT: The ballots of the Annual General Meeting of October 30, 2024 be destroyed.
CARRIED

ADJOURNMENT

The Chair adjourned the meeting at 5:51 pm.

Chair	Secretary-Treasurer/CFO