



"Together We Learn"

School District No. 23  
(Central Okanagan)

# BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and Fourth Wednesday of every month, except March, July, August and the fourth Wednesday in December,  
at the School Board Office.)

**DATE:** Wednesday November 13, 2013  
**TIME:** 6:00 PM  
**LOCATION:** School Board Office  
1940 Underhill St.  
Kelowna, B.C. V1X 5X7

Attending:

**Board of Education:**

Trustee M. Baxter (Chairperson)  
Trustee D. Butler  
Trustee J. Brinkerhoff  
Trustee R. Cacchioni  
Trustee C. Gorman (*absent*)  
Trustee J. Fraser  
Trustee M. Pendharkar

**Staff:**

H. Gloster, Superintendent  
L. Paul, Secretary-Treasurer  
T. Beaudry, Assistant Superintendent  
B. Bertram, Executive Assistant (Recorder)

**Partner Group Representatives Attending:**

COPAC Shaun Bos, President, and Marnie Janzen, Vice President  
COPVA Scott McLean, Past President  
COTA Susan Bauhart, President, and April Smith, First Vice-President  
CUPE Wendy Johnson, President  
DSC No representative

**ORDER**

The meeting was called to order at 6:00 p.m.

**FIRST ORDER OF BUSINESS**

**Acting Chairperson**

The Board Chairperson explained that the position of Vice-Chairperson rotates between Trustees. Since Trustee Fraser has not yet had an opportunity to Chair a meeting during her term, which expires on December 11, 2013, she has been invited to Chair this Public Board Meeting.

*Main*

13P-143 MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,  
**THAT: For the balance of the Public Board Meeting of November 13, 2013, the duties of Board Chairperson be assigned to Vice-Chairperson, Trustee Fraser.**  
**CARRIED**  
**OPPOSED: Trustee Pendharkar**

**AGENDA**

Additions/Amendments/Deletions

Add: BC School Trustees Association 13.1 BCSTA Provincial Council Meeting, October 25 and 26, 2013 - Report (Additional material for scheduled item)

*Main*

13P-144 MOVED by Trustee Brinkerhoff, SECONDED by Trustee Butler,  
**THAT: The Agenda for November 13, 2013 be adopted as amended.**  
**CARRIED**

## MINUTES

### Public Board Meeting – October 23, 2013

Main  
13P-145

MOVED by Trustee Baxter, SECONDED by Trustee Brinkerhoff,  
**THAT: The Minutes of the Public Board Meeting of October 23, 2013 be adopted as distributed.**  
**CARRIED**

## RECOGNITION/ PRESENTATION/DELEGATIONS

### **Recognition:**

#### **Dennis Kirkey, Teacher - Mount Boucherie Secondary School: BC Association of Mathematics Teachers (BCAMT) - Outstanding Secondary Teacher Award**

The Board of Education congratulated Dennis Kirkey for being the recipient of the BCAMT Outstanding Secondary Teacher Award.

### **Declaration:**

The Board of Education made the following declaration:

#### **National Bullying Awareness Week – November 17 – 23, 2013**

The Central Okanagan Board of Education declares November 17 - 23, 2013 as “Bullying Awareness Week” in School District No. 23.

## PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

The COTA President thanked the Board for the collaborative process that included partner groups in the development of the amendments to Board Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (Agenda item 6.4).

## TRUSTEES QUERIES/COMMENTS

### **Trustee Brinkerhoff**

Since November 17 - 23 has been declared “Bullying Awareness Week” in the Central Okanagan School District, queried whether the District would continue with its regular bullying awareness events in the spring, e.g. Harmony Day and Pink Shirt Day.

*The Assistant Superintendent responded that today’s proclamation is in keeping with the National Bullying Awareness Week, and the District will continue with its regularly scheduled events which complement the bullying awareness theme.*

### **Trustee Brinkerhoff**

Queried whether student-created Remembrance Day wreaths could be given to the Legion for presentation at public Remembrance Day Ceremonies.

*The Superintendent advised that student wreaths are used in individual school Remembrance Day Ceremonies and the collection/delivery of student wreaths to local branches of the Legion would be a considerable logistics challenge.*

**Trustee Pendharkar**

Queried how outstanding teachers are selected for awards.

*The Superintendent responded that awards of recognition are organized by a variety of professional groups that have their own criteria and processes for identifying recipients.*

**ACTION ITEMS**

**Annual Integrated Pest Management (IPM) Report**

*Main*

13P-146

MOVED by Trustee Butler, SECONDED by Trustee Pendharkar,

**THAT: The Board of Education accept the Annual Integrated Pest Management (IPM) Report as the Annual Report required in Policy 620 - Site Maintenance, as attached to the agenda and as presented at the November 13, 2013 Public Board Meeting.**

**CARRIED**

**Policy 470 - Transportation Services Management and Regulations 470R - Transportation Services Management (Regulations)**

*Main*

13P-147

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,

**THAT: The Board of Education affirm Policy 470 - Transportation Services Management with no recommended changes, as attached to the agenda and as presented at the November 13, 2013 Public Board Meeting;**

**AND THAT: The Board of Education approve amended Regulations 470R - Transportation Services Management (Regulations), as attached to the agenda and as presented at the November 13, 2013 Public Board Meeting.**

**CARRIED**

**Property Bylaw No. 125 - Disposal of a Statutory Right-of-Way**

*Main*

13P-148

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,

**THAT: The Board give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 125 (as attached to the agenda) at the November 13, 2013 Public Board Meeting.**

**CARRIED**

*Main*

13P-149

MOVED by Trustee Pendharkar, SECONDED by Trustee Cacchioni,

**THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 125 (disposal of a statutory Right-of-Way) be read a first, second and third time and finally adopted this 13<sup>th</sup> day of November, 2013;**

**AND THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for disposal of a statutory Right-of-Way on Lot 1 District Lot 3189 Osoyoos Division Yale District Plan KAP53503, that is no longer of value to the Board of Education.**

**CARRIED**

**Amended Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (Regulations)**

Trustee Brinkerhoff, Chair of the Human Resources and Staff Services Committee, provided a brief review of the amendments to the policy and regulations which were required in order to ensure Board Policy is in compliance with new WorkSafeBC Regulations (Deadline for compliance: November 1, 2013).

*Main*  
13P-150

MOVED by Trustee Brinkerhoff, SECONDED by Trustee Cacchioni,  
**THAT: The Board of Education approve the amendments to Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (Regulations), as attached to the agenda and as presented at the November 13, 2013 Public Board Meeting.**

Discussion occurred regarding further amendments to the policy and regulations in order to improve intent and clarity.

*Amendment*  
13P-151

MOVED by Trustee Brinkerhoff, SECONDED by Trustee Pendharkar,

**Add:**

**AND THAT: The policy be sent back to the Human Resources and Staff Services Committee for further review.**

**CARRIED**

**OPPOSED: Trustee Cacchioni**

**MAIN MOTION 13P-150 AS AMENDED BY AMENDMENT 13P-151.**

**THAT: The Board of Education approve the amendments to Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (Regulations), as attached to the agenda and as presented at the November 13, 2013 Public Board Meeting.**

**AND THAT: The policy be sent back to the Human Resources and Staff Services Committee for further review.**

**CARRIED**

**OPPOSED: Trustee Cacchioni**

**Amended Policy 542 - Proposals for Educational Programs with External Partnerships**

Trustee Baxter reviewed the amendments to the policy as discussed at the Education and Student Services Committee, which clarify the order of operation for proposals by external partners.

*Main*  
13P-152

MOVED by Trustee Baxter, SECONDED by Trustee Brinkerhoff,

**THAT: The Board of Education approve the amendments to Policy 542 - Proposals for Educational Programs with External Partnerships, as attached to the agenda and as presented at the November 13, 2013 Public Board Meeting.**

**CARRIED**

**PUBLIC QUESTION/COMMENT PERIOD**

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

The CUPE President commented that Policy and Regulations 351 - Respectful Workplace are very helpful for use with day-to-day issues, and the Union was pleased to have assisted with amendments to the policy and regulations, which now incorporate the new WorkSafeBC Regulations.

## INFORMATION ITEMS

### Superintendent's Emergent Issues

The Superintendent had no emergent issues to report.

### Chute Lake Elementary School Enhancement Project - Freestanding Message Board

The Board reviewed the information provided.

### Field Trips 2013/2014

The Board reviewed the information provided.

### General Statement

## BOARD/DISTRICT COMMITTEE REPORTS

### BOARD CORRESPONDENCE

**Sent:** Minister of Education, October 17, 2013, regarding the Cooperative Gains Savings Plan.

Westbank First Nation, October 31, 2013, extending thanks for meeting with Trustees and school district staff members.

Local MLAs, November 6, 2013, extending an invitation to attend the SD23 SoMe 4 Change Digital Citizenship Summit events.

**Received: Correspondence Directed to the Board**

#### **Summary of Copies of Letters received by the Board**

SD No. 85 (Vancouver Island North), September 27, 2013, to the Minister of Education and all BC Boards of Education, regarding funding the CUPE support staff wage increase.

SD No. 05 (Southeast Kootenay), October 30, 2013, Media Release regarding funding the CUPE support staff wage increase.

*Main*  
13P-153

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,

**THAT: At the November 13, 2013 Public Board Meeting, the Board receive the correspondence listed above.**

**CARRIED**

## ITEMS REQUIRING SPECIAL MENTION

### BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

#### BCPSEA Annual General Meeting

Date: January 24, 2014 (NOTE: This is a one-day event only)

Location: Vancouver

## **BC SCHOOL TRUSTEES ASSOCIATION**

### **BCSTA Provincial Council Meeting, October 25 and 26, 2013 - Report**

The Board reviewed the information provided.

#### **BCSTA Trustee Academy**

Date: December 5 - 7, 2013

Location: Vancouver

## **FUTURE MEETINGS**

### **REGULARLY SCHEDULED BOARD MEETINGS**

Regular Public Board Meeting

Wednesday, November 27, 2013, at 6:00 p.m., School Board Office

Regular Public Board Meeting and Annual General Meeting

Wednesday, December 11, 2013, at 6:00 p.m., School Board Office

### **BOARD STANDING COMMITTEE MEETINGS**

Finance and Legal

Wednesday, November 20, 2013 at 1:00 pm at the School Board Office

Planning and Facilities

Wednesday, November 20, 2013 at 6:00 pm at Mount Boucherie Secondary School

*PLEASE NOTE THE TIME AND VENUE CHANGE FOR THIS MEETING*

The agenda topic for this meeting will be consideration of staff recommendations regarding catchment area changes for Westside elementary schools. The Board will discuss committee recommendations at the November 27, 2013 Public Board Meeting.

### **BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS**

## **NOTICES OF MOTION**

### **ITEMS FOR A FUTURE AGENDA**

- Amended Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (*Regulations*) (*sent to the Human Resources and Staff Services Committee*)

**ADJOURNMENT: The Chairperson adjourned the meeting at 6:52 pm.**

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Chairperson

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Secretary-Treasurer