

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE:	<u>Finance and Legal Committee</u>	DATE:	<u>April 16, 2014</u>
CHAIRPERSON:	<u>Trustee R. Cacchioni</u>	STAFF CONTACT:	<u>L. Paul, Secretary-Treasurer E. Sadlowski, Director of Finance</u>

Attendees:

Board of Education:
Trustee R. Cacchioni (Chairperson)
Trustee C. Gorman (Committee Member) (*via teleconference*)
Trustee M. Pendharkar (Committee Member)
Trustee M. Baxter
Trustee J. Brinkerhoff
Trustee D. Butler

Staff:
L. Paul, Secretary-Treasurer
E. Sadlowski, Director of Finance
H. Gloster, Superintendent
T. Beaudry, Assistant Superintendent
B. Bertram, Executive Assistant (*Recorder*)

Partner Group Representation:

COTA	Susan Bauhart, President
COPAC	Vivian Evans, Member at Large
COPVPA	No representative
CUPE	Wendy Johnson, President
District Student Council	No representative

Agenda/Additions/Amendments/Deletions

April 16, 2014 Agenda – approved.

Reports/Matters Arising

April 2, 2014 Committee Report – received as presented.

Committee Members Queries/Comments

Discussion/Action Items

1. Central Okanagan School District 2014/2015 Preliminary Budget Proposal - Superintendent's Budget Recommendations

The Superintendent provided a presentation on the budget recommendations for 2014/2015, including the budget cycle for final budget bylaw approval by the Board of Education which will take place at the June 25, 2014 Public Board Meeting. The budget is developed using the existing budget as a base and then making adjustments for factors that are known or anticipated for the coming year. The District is projecting a slight increase in enrolment numbers for September 2014. Ongoing reviews are performed of Programs and Services to determine if they continue to meet the needs of the District. Included in this year's budget calculations have been decisions made as part of the Cooperative Gains Savings Plan to fund the CUPE salary increase. A brief outline of the three budget submissions received was provided. The total projected budget pressure for 2014/2015 is approximately \$4 million. The Director of Finance distributed a handout identifying which items were committed previously to achieve the Cooperative Gains Mandate.

Committee members reviewed the Superintendent's Budget Recommendations and discussed the information provided, including the allocation of the Learning Improvement Fund, school-based budgeting, school and District surpluses, and the recommended use of 50% of next year's projected holdback funds.

Outcome

It was proposed that the \$68,500 funding request from the KLO Middle School Green Parent Committee for the Fascieux Creek Redevelopment Project be built into the Operations Department's 2014/2015 budget.

FAILED

OPPOSED: Trustee Cacchioni, Trustee Gorman

Outcome

It was proposed that the Aboriginal Education Council's request to share the cost of the Aboriginal Education Program Resource Teacher be approved, subject to the District's charging the Aboriginal Education targeted budget for the services we provide for other staff.

FAILED

OPPOSED: Trustee Cacchioni, Trustee Gorman

The Committee agreed that the Aboriginal Education Council's request to share the cost of the Aboriginal Education Program Resource Teacher be referred to the Secretary-Treasurer for further review and recommendation.

Outcome

The Committee recommended that the Board of Education approve the following decisions pertaining to the 2014-2015 Preliminary School District Budget:

1. \$250,000 be removed from the District's Technology Budget.
2. \$50,000 be removed from the Directors, Assistant Superintendent and Superintendent Discretionary Budgets.
3. \$50,000 be removed from the Hollywood Road/Learning Centre Budgets.
4. \$120,000 be removed from the Operations Department Budget.
5. \$500,000 be removed from the resource allocation to schools.
6. \$1,300,000 be removed from the per pupil funding level to schools.
7. \$180,000 be eliminated from budget increases for inflation.
8. \$400,000 be applied from the expected Ministry Holdback distribution from the Spring of 2014.
9. \$1,200,000 (which is 50% of the projected Ministry Holdback for 2014-2015) be applied to the budget.
10. \$23,000 be generated through a 5% increase in the rental fees to user groups.

2. Trustee Indemnity for the 2014/2015 Fiscal Year

The committee discussed the Trustee Indemnity.

Outcome

The Committee recommended that the Board of Education set the Trustee Indemnity for the period effective July 1, 2014 to June 30, 2015.

OPPOSED: Trustee Gorman

Information Items

1. Operating Fund Surpluses

The Director of Finance reviewed the year end surplus amounts from 2006 to 2013.

Meeting Schedule

May 21, 2014 at 1:00 pm	June 18, 2014 at 6:30 pm	
September 17, 2014 at 1:00 pm	October 15, 2014 at 6:30 pm	November 19, 2014 at 1:00 pm

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Central Okanagan School District 2014/2015 Preliminary Budget Proposal - Superintendent's Budget Recommendations
- Trustee Indemnity for the 2014/2015 Fiscal Year
- Aboriginal Education Council's Request to Share the Cost of the Aboriginal Education Program Resource Teacher

Items for Future Finance and Legal Committee Meetings

- Report on Nominal Roll Audit
- Report on Mock Aboriginal Education Audit
- Trustee Travel Expenses
- 2014/2015 CommunityLINK Allocation
- Review of Policy 425 and Regulations 425R - Student Fees

Questions – Please Contact:

Trustee Rolli Cacchioni, Chairperson
Larry Paul, Secretary-Treasurer
Eileen Sadlowski, Director of Finance

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