



**Central Okanagan
Public Schools**
Together We Learn

BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and fourth Wednesday of every month, except July and August, and the third Wednesday in March and the second Wednesday in December, at the School Board Office, at 6:00 PM.)

The Central Okanagan Board of Education acknowledged that this meeting was being held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, December 13, 2017
TIME: 6:00 pm
LOCATION: School Board Office
1940 Underhill Street
Kelowna, B.C. V1X 5X7

Attending:

Board of Education:

Trustee M. Baxter (Chairperson)
Trustee D. Butler
Trustee R. Cacchioni
Trustee J. Fraser
Trustee C. Gorman
Trustee L. Mossman
Trustee L. Tiede

Staff:

K. Kaardal, Superintendent of Schools/CEO
L. Paul, CFO/Secretary-Treasurer
T. Beaudry, Deputy Superintendent
E. Sadlowski, Secretary-Treasurer/CFO
H. Wendt, Executive Assistant (*Recorder*)

Partner Group Representatives Attending:

COPAC	Shelley Courtney, Vice-President
COPVPA	Jill Voros, Executive Member – Social
COTA	Susan Bauhart, President
CUPE	No representative
DSC	No representative

ORDER

The meeting was called to order at 6:37 pm.

AGENDA

Additions/Amendments/Deletions

Add: Recognition/Presentations

Recognition: Larry Paul, CFO/Secretary-Treasurer (*New Agenda Item*)

Main

17P-137

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: The Agenda for the December 13, 2017 Public Board Meeting be adopted as amended.

CARRIED

MINUTES

Public Board Meeting – November 22, 2017

Main

17P-138

MOVED by Trustee Butler, SECONDED by Trustee Gorman,

THAT: The Minutes of the Public Board Meeting of November 22, 2017 be adopted as distributed.

CARRIED

ABSTAINED: Trustee Tiede

CENTRAL OKANAGAN PUBLIC SCHOOLS – "INSIDE 23"

"At Rose Valley We Serve Others and Our Community"

Jesse Bruce, Principal of Rose Valley Elementary School, noted the focus for the staff and students this school year is serving others and the community. Mr. Bruce introduced Rose Valley Elementary School teachers Michelle Loveridge and Danielle Weill. It was noted that attendance at the recent WE Day sparked interest in the students in becoming more involved in the community.

Rose Valley Elementary School grade 6 students Abby Aubichon, Jacob Lees, Savannah Savege, Patrick Farcau and Kennedy Cameron reviewed their presentation and discussed their involvement with the Kelowna Gospel Mission, one of the community partnerships with whom the school has become involved. Sonja Menyes from the Kelowna Gospel Mission was unable to attend.

The students created table centerpieces for the Gospel Mission's annual Christmas Dinner. On December 8th, the students delivered their artwork and donations of socks, mittens, blankets, pajama bottoms and personal items and received a tour of the Gospel Mission

RECOGNITION/PRESENTATION/DELEGATIONS

Recognition: Kelowna Secondary School Sr. Girls Field Hockey Team – AAA Provincial Silver Medallists – November 15 to 17, 2017

Ryan Mansley, Acting Vice-Principal of Kelowna Secondary School, Arnar Bernhardsson, Coach, and Brian Demug, Assistant Coach, introduced the team members who spoke of their recent achievement in winning the silver medal.

The Board of Education congratulated the coaches and players of the AAA Senior Girls Field Hockey Team for placing second in the Province at the Provincial Tournament held on November 15 to 17, 2017 in Richmond, BC.

Recognition: Larry Paul, CFO/Secretary-Treasurer

The Board recognized and thanked Larry Paul, CFO/Secretary-Treasurer, for his 22 years of service with the District, especially the past 16 years as CFO/Secretary-Treasurer. Mr. Paul's last day in the District will be December 27th.

7:04 pm: The meeting was recessed.

7:11 pm: The meeting was reconvened.

PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

TRUSTEES QUERIES/COMMENTS

ACTION ITEMS

Central Okanagan Public Schools Budget Development Principles

Main

17P-139

MOVED by Trustee Cacchioni, SECONDED by Trustee Gorman,

THAT: The Board of Education approve the Central Okanagan Public Schools Budget Development Principles, as attached to the Agenda and presented at the December 13, 2017 Public Board Meeting.

CARRIED

Central Okanagan Public Schools 2018/2019 Budget Development Timeline

In reviewing the Budget Development Timeline, the Board noted the Finance and Legal Committee meeting is now scheduled for January 24, 2018.

Main

17P-140

MOVED by Trustee Cacchioni, SECONDED by Trustee Gorman,

THAT: The Board of Education approve the Central Okanagan Public Schools 2018/2019 Budget Development Timeline, as attached to the Agenda and presented at the December 13, 2017 Public Board Meeting.

CARRIED

Review of Board Policies Related to Finance

The Superintendent of Schools/CEO suggested a further amendment to Board Policy 160 – Finance and Legal Committee.

Main

17P-141

MOVED by Trustee Cacchioni, SECONDED by Trustee Gorman,

THAT: The Board of Education approve the amendments to Board Policies 160 (Finance and Legal Committee), 206 (Purchasing), 207 (Investments), and 208 (Confidential Disclosure: Reporting and Investigating Allegations of Financial Irregularity), as presented at the December 13, 2017 Public Board Meeting.

CARRIED

South Central Kelowna Catchment Area Review

Main

17P-142

MOVED by Trustee Fraser, SECONDED by Trustee Butler,

THAT: The Board of Education approve the South Central Kelowna catchment area boundaries, as attached to the Agenda and presented at the December 13, 2017 Public Board Meeting.

Trustee Fraser, Chair of the Planning and Facilities Committee, provided an overview of the discussions that took place regarding this matter at the Committee's November 15, 2017 meeting.

**MAIN MOTION 17P-142
CARRIED**

Dual Credit Administrative Assistant and Office Assistant Programs

Main
17P-143

MOVED by Trustee Butler, SECONDED by Trustee Mossman,
THAT: The Board of Education approve the expansion of the current Dual Credit partnership with Okanagan College to include both an Administrative Assistant and Office Assistant Program (Certificate), as attached to the Agenda and presented at the December 13, 2017 Public Board Meeting.

The Board requested that staff ensure that any future material regarding this matter is gender neutral (i.e., use the term 'student' rather than 'female student').

**MAIN MOTION 17P-143
CARRIED**

Enrollment Application Dates for 2018/2019 School Year

Main
17P-144

MOVED by Trustee Butler, SECONDED by Trustee Tiede,
THAT: The initial enrollment application dates for the 2018/2019 school year be set as February 5, 2018 through to March 6, 2018;

AND THAT: The closing date of enrollment applications, in order to apply the Board's enrollment application priorities as established in Regulation 405R – *Student Placement (Regulations)*, be set as August 30, 2018.
CARRIED

École Glenmore Elementary School Parent Advisory Council Request for Installation of Video Surveillance

Main
17P-145

MOVED by Trustee Cacchioni, SECONDED by Trustee Fraser,
THAT: The Board of Education approve the installation of a Video Surveillance System (CCTV) at École Glenmore Elementary School, as attached to the Agenda and presented at the December 13, 2017 Public Board Meeting.

In response to Trustee queries, the CFO/Secretary-Treasurer confirmed the request for the CCTV was received from the school's Parent Advisory Council and that, where possible, the District will cover the installation of the cameras. No Enhancement Agreement is required. Operations is determining the best possible locations so that the cameras have a good vantage point.

**MAIN MOTION 17P-145
CARRIED**

Housekeeping Changes to Board Policies

Main
17P-146

MOVED by Trustee Butler, SECONDED by Trustee Tiede,
THAT: The Board direct staff to make housekeeping changes to existing Board Policies as it relates to adhering to Central Okanagan Public Schools 'branding' without requiring Board approval for said changes on each policy.
CARRIED

PUBLIC QUESTION/COMMENT PERIOD

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

INFORMATION ITEMS

Superintendent's Emergent Issues

The Superintendent of Schools/CEO had no emergent issues to report.

Canadian Union of Public Employees Local 3523 Executive – November 2017 to November 2018

The Board congratulated the incoming Executive and staff was requested to send a congratulatory letter to CUPE Local 3523.

Canyon Falls Middle School

The Board noted that an article on *Castanet.net* regarding Canyon Falls Middle School contained concerns regarding traffic flow once the school is built. The CFO/Secretary-Treasurer confirmed the District did undertake a traffic impact study and all traffic requirements have been met.

Level 4 and 5 Field Study Summary

The Board reviewed the information provided.

General Statement – November 8, 2017

Trustee Gorman advised that had he attended the November 8, 2017 Incamera Board Meeting he would have recused himself during the Human Resources Action Items due to a potential conflict of interest.

General Statement – November 22, 2017

The Board reviewed the information provided.

BOARD/DISTRICT COMMITTEE QUERIES/COMMENTS AND REPORTS

BOARD CORRESPONDENCE

Sent: Mayor Findlater and Council, City of West Kelowna, November 28, 2017, regarding School Trustee Representation.

Mayor Cindy Fortin and Council, The Corporation of the District of Peachland, November 30, 2017, regarding School Trustee Electoral Boundaries.

Received: Correspondence Directed to the Board

Mayor Cindy Fortin, The Corporation of the District of Peachland, November 17, 2017, regarding School Trustee Representation.

Summary of Copies of Letters received by the Board

SD No. 5 (Southeast Kootenay) to the Minister of Education, November 3, 2017, regarding Foundation Skills Assessment.

SD No. 5 (Southeast Kootenay) to the Minister of Education, November 3, 2017, regarding Invitation to Visit and Tour School District 5 (SD5), Southeast Kootenay.

BCSTA President to Minister of Education and Minister of Finance, November 20, 2017, regarding Key Funding Priorities for the 2018 Education Budget.

BCSTA President to Minister of Municipal Affairs and Housing, November 30, 2017, regarding Local Elections Campaign Financing Amendment Act, 2017

SD No. 19 (Revelstoke) to Minister of Education and Minister of Finance, November 30, 2017, regarding Key Funding Priorities for the 2018 Education Budget.

Main
17P-147

MOVED by Trustee Butler, SECONDED by Trustee Fraser,

THAT: At the December 13, 2017 Public Board Meeting, the Board receive the correspondence listed above.

CARRIED

ITEMS REQUIRING SPECIAL MENTION

- The Board of Education hosted a Recognition Ceremony for New Employees and Years of Service on Tuesday, November 28th. Four employees were recognized for 30 years of service and twelve for twenty years of service.
- The Central Okanagan Parent Advisory Council (COPAC) hosted a conference on Saturday, December 9th for all parents of students in the Central Okanagan. Trustee Baxter and Trustee Butler were thanked for participating.
- On Sunday, December 17, 2017, Kelowna Secondary School Music Department will hold a concert at St. Michael and All Angels Cathedral Church located at 608 Sutherland Avenue. The concert show times are 2:00 pm and 7:00 pm. Featured will be KSS Chamber Choir, KSS Vocal Jazz Ensemble, KSS Choral Alumni and special guest Matt Hill, St. Michael's Director of Music. Proceeds will go to the KSS Music and Kelowna Food Bank. Admission will be by donation.

BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

BCPSEA 24th Annual General Meeting

Date: Thursday, January 25 to Friday, January 26, 2018

Location: Vancouver, BC

BC SCHOOL TRUSTEES ASSOCIATION

BCSTA Provincial Council Meeting

Date: Friday, February 16 to Saturday, February 17, 2018

Location: Richmond, BC

Thompson Okanagan Branch BCSTA Meeting

Date: Friday, February 23 to Saturday, February 24, 2018

Location: Kelowna, BC

BCSTA Annual General Meeting

Date: Thursday, April 26 to Sunday, April 29, 2018

Location: Vancouver, BC

FUTURE MEETINGS

REGULARLY SCHEDULED BOARD MEETINGS

Regular Public Board Meeting

Wednesday, January 17, 2018 at 6:00 p.m., School Board Office

Regular Public Board Meeting

Wednesday, January 31, 2018 at 6:00 p.m., School Board Office

BOARD STANDING COMMITTEE MEETINGS

Education and Student Services

Wednesday, January 10, 2018 at 4:00 pm, School Board Office

Planning and Facilities

Wednesday, January 24, 2018 at 6:00 pm, School Board Office

BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS

Central Okanagan Teachers' Association

Tuesday, December 19, 2017 at 4:00 pm, School Board Office

(Note: This meeting was cancelled due to weather conditions.)

District Student Council

Monday, January 22, 2018 at 4:00 pm, School Board Office

NOTICES OF MOTION

ITEMS FOR A FUTURE AGENDA

ADJOURNMENT: The Chairperson adjourned the meeting at 7:35 pm.

Chairperson

Secretary-Treasurer