



**CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT**

**Policy Committee  
Public Meeting**

**Wednesday, November 4, 2020, 4:00 pm  
School Board Office or Zoom (for the public)  
1040 Hollywood Road S.  
Kelowna, BC**

Board of Education: Trustee L. Tiede, Chairperson  
Trustee J. Fraser, Committee Member  
Trustee A. Geistlinger, Committee Member  
Trustee M. Baxter  
Trustee C. Desrosiers

Staff: Kevin Kaardal, Superintendent of Schools/CEO  
Terry Beaudry, Deputy Superintendent of Schools  
Ryan Stierman, Secretary-Treasurer/CFO  
Mona Essler, Executive Assistant (recorder)

Partner Groups: Shelley Yost, CUPE Clerical/Library Assistant Shop Steward  
Lori Dawson Bedard, COTA First Vice-President  
Scott Sieben, COPVPA President (via Zoom)

*There were no representatives from the COPAC or District Student Council.*

**The Central Okanagan Board of Education acknowledged that this meeting was being held the unceded, Traditional Territory of the Okanagan People.**

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**AGENDA**

*Add: Material for Action/Discussion Item 5.6 - Amendments to Policy 420 - Admission of International Education Students*

November 4, 2020 Committee Agenda - approved as amended.

**REPORTS/MATTERS ARISING**

**Policy Committee Public Meeting Report - May 6, 2020**

May 6, 2020 Committee Report - received as distributed.

## **PUBLIC QUESTION/COMMENT PERIOD**

There were no public questions/comments.

## **DISCUSSION/ACTION ITEMS**

4:08 pm Trustee Desrosiers left the meeting.

### **Amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement**

Amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement which included the addition of French Immersion catchment areas, were originally brought forward to the February 5, 2020 Policy Committee Meeting. Additional amendments were discussed at the February 5, 2020 and May 6, 2020 Policy Committee Meetings.

4:11 pm Trustee Desrosiers returned to the meeting.

The Committee discussed the Board of Education approving of a new enrolment priority for students participating in eSchoolBC at the September 2, 2020 Public Board Meeting. The Enrolment Priorities in the Policy are to be updated to include:

- returning catchment area students that have transferred into the school or program they previously attended from eSchoolBC;

after the bullet of siblings of catchment area students. Further amendments were discussed and approved.

#### **Outcome:**

**THAT: The Policy Committee recommends to the Board:**

**THAT: The amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement (Regulations), as attached to the Agenda, and as further amended at the November 4, 2020 Policy Committee Meeting, be forwarded to the Board of Education for approval.**

### **Amendments to Policy 105 – Policy Manual**

Pursuant to Policy 110 – Policy Development, 'A function of each Board Standing Committee is to review and evaluate all policies directly pertaining to the Committee function at least once every three years'. Policy 105 – Policy Manual was included with the Agenda of the May 6, 2020 Policy Committee Meeting for review. The only amendment coming forward is the renaming of School District No. 23 to Central Okanagan Public Schools.

#### **Outcome:**

**THAT: The Policy Committee recommends to the Board:**

**THAT: The amendments to Policy 105 – Policy Manual, as attached to the Agenda and as presented at the November 4, 2020 Policy Committee Meeting, be forwarded to the Board of Education for approval.**

### **Policy 110 – Policy Development**

Pursuant to Policy 110 – Policy Development, 'A function of each Board Standing Committee is to review and evaluate all policies directly pertaining to the Committee function at least once every three years'. Policy 110 – Policy Development was included with the Agenda of the May 6, 2020 Policy Committee Meeting for review. There are no recommended amendments to the Policy.

#### **Outcome:**

**THAT: The Policy Committee recommends to the Board:**

**THAT: The Board of Education affirm Policy 110 – Policy Development, as attached to the Agenda and as presented at the November 4, 2020 Policy Committee Meeting.**

### **Amendments to Policy 740 – Distribution of Information from Outside Sources and Regulations 740R – Distribution of Information from Outside Sources (Regulations)**

The recommended amendments coming forward are the reference to Appeals Bylaw changed to Policy 460 – Appeals and the change of family life to Sexual Health Education Program. Further minor amendments were discussed and approved.

#### **Outcome:**

**THAT: The Policy Committee recommends to the Board:**

**THAT: The Board of Education approve the amendments to Policy 740 – Distribution of Information from Outside Sources and Regulations 740R – Distribution of Information from Outside Sources (Regulations), as attached to the Agenda, and as further amended at the November 4, 2020 Policy Committee Meeting, be forwarded to the Board of Education for approval.**

### **Amendments to Policy 210 – Superintendent of Schools/CEO Role Description**

Policy 210 – Superintendent of Schools/CEO Role Description currently states that the Superintendent will, in September of each year, prepare for the Board's consideration, objectives relating to the annual goals, with these goals and recommendations presented to the General Affairs Committee and then to the Board for approval. The Policy also states that in September of each year, the Superintendent will prepare for the Board's consideration, a list of specific projects that have been identified for inclusion in the senior management team's workplan for the upcoming school year. The Policy states the list is to be presented to the General Affairs Committee and then referred to the Board for approval. As the Board Committee cycle does not have a General Affairs Committee Meeting scheduled for September, the recommendation is to amend the Policy to have the two items referred to the General Affairs Committee in October.

**Outcome:**

**THAT: The Policy Committee recommends to the Board:**

**THAT: The Board of Education approve the amendments to Policy 210 – Superintendent of Schools/CEO Role Description, as attached to the Agenda and as presented at the November 4, 2020 Policy Committee Meeting.**

**Amendments to Policy 420 – Admission of International Education Students**

The amendments, provided by Dr. Rick Oliver, Assistant Superintendent, are in response to a trustee query on the age of International Education students and requirements. The Committee discussed concerns over the suggested removal of item 3.1.5 which references the student's competence in English. The removal of 3.1.5 was originally suggested due to the evolution of the community and schools providing additional supports.

5:15 Scott Sieben, COPVPA President, left the meeting.

The Committee agreed to include item 3.1.5 and refer the other amendments to the Board of Education for approval. Dr. Rick Oliver will be invited to the next Policy Committee Meeting for further discussion around item 3.1.5.

**Outcome:**

**THAT: The Policy Committee recommends to the Board:**

**THAT: The Board of Education approve the amendments to Policy 420 – Admission of International Education Students, as attached to the Agenda and as amended with the inclusion of item 3.1.5.**

**DISCUSSION/INFORMATION ITEMS**

**Amendments to Policy 480 - Raising the Bar: The Three-Year Rule, Deletion of Form 480A - Application for Exemption and Form 480A – Appeal**

The suggested amendments came about as a result of the Provincial Audit of the Graduation Program. It was determined that this Policy was in contravention of the School Act as a "school age student" is between the ages of 5 and 19. In May of 2019 the amendments were forwarded to the Central Okanagan Parent Advisory Committee for feedback (COPAC). As no response has been received to date from COPAC, the Committee agreed to forward the amendments to the Policy to the Board for approval, along with the recommendation to delete Form 480A – Application for Exemption and Form 480A – Appeal.

**Outcome:**

**THAT: The Policy Committee recommends to the Board:**

**THAT: The Board of Education approve the amendments to Policy 480 – Raising the Bar: The Three-Year Rule, as attached to the Agenda and as presented at the**

**November 4, 2020 Policy Committee Meeting, and the deletion of Form 480A – Application for Exemption and Form 480A – Appeal.**

**Amended Policy 650 - Public Use of School Facilities and Amended Regulation 650R - Public Use of School Facilities**

The amendments to Policy 650 – Public Use of School Facilities and Regulation 650R – Public Use of School Facilities (*Regulations*) reference the consumption of alcohol on school property. In May of 2019 the amendments were forwarded to the various partner groups for review and feedback. To date there has been no feedback received from any partner groups. The Committee agreed to bring this item back to a future Policy Committee Meeting for further discussion.

**Outcome:**

**THAT: The amendments to Policy 650 – Public Use of School Facilities and Regulation 650R – Public Use of School Facilities (*Regulations*) be brought back to a future Policy Committee Meeting for further discussion.**

**Policy 135 - School Board Operation**

This Policy was referred from the Coordinating Committee to the Policy Committee for discussion on the inclusion in Policy as to the length of time of a Board Meeting and the Board's consent to continue past a certain hour. The Committee agreed to bring this item back to a future Policy Committee Meeting for further discussion.

**Outcome:**

**THAT: Policy 135 – School Board Operation be brought back to a future Policy Committee Meeting for further discussion.**

**COMMITTEE CORRESPONDENCE**

There was no committee correspondence.

**ITEMS REQUIRING SPECIAL MENTION**

There were no items requiring special mention.

**RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES**

Future Public Board Meeting – Action Items

1. Amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement
2. Amendments to Policy 105 – Policy Manual
3. Affirmation of Policy 110 – Policy Development
4. Amendments to Policy 740 – Distribution of Information from Outside Sources and Regulations 740R – Distribution of Information from Outside Sources (*Regulations*)

5. Amendments to Policy 210 – Superintendent of Schools/CEO Role Description
6. Amendments to Policy 420 – Admission of International Education Students
7. Amendments to Policy 480 - Raising the Bar: The Three-Year Rule, Deletion of Form 480A - Application for Exemption and Form 480A – Appeal

#### **ITEMS FOR FUTURE POLICY COMMITTEE MEETINGS**

- Review of Central Okanagan Public Schools Policies (in relation to the Board of Education) relative to School District No. 83 (North Okanagan-Shuswap) Policies
- Policy 390 – Conflict of Interest and Confidentiality
- Amendments to Policy 625 – Sites, Facility and Equipment Enhancements – recommendation from the Ad Hoc Policy Committee
- Amendments to Policy 220 – Principals and Vice-Principals: Selection, Appointment and Transfer and Regulations 220R – Principals and Vice-Principals: Selection, Appointment and Transfer
- Amendments to Policy 486 - Student Use of Electronic and Social Media Communication - consultation/feedback with partner groups
- Amendments to Policy 650 – Public Use of School Facilities and Amendments to Regulations 650R – Public Use of School Facilities (Regulations) – feedback from partner groups
- Review of Policy 351 - Respectful Workplace and Amendments to Regulations 351R - Respectful Workplace (Regulations)
- Amendments to Policy 650 - Public Use of School Facilities and Amended Regulation 650R - Public Use of School Facilities
- Policy 135 - School Board Operation

#### **FUTURE POLICY COMMITTEE MEETINGS**

Future meetings will be determined by the Board of Education at the Board's Annual General Meeting on November 10, 2020.

#### **MEDIA QUESTIONS**

There were no media questions.

#### **ADJOURNMENT**

The meeting adjourned at 5:35 pm.

**Questions - Please Contact:**

Trustee Tiede, Chairperson at 250-763-4650 or Lee-Ann.Tiede@sd23.bc.ca

Kevin Kaardal, Superintendent of Schools/CEO at 250-470-3256 or Kevin.Kaardal@sd23.bc.ca

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Lee-Ann Tiede, Chairperson

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