



PLANNING AND FACILITIES COMMITTEE PUBLIC MEETING AGENDA

The Central Okanagan Board of Education acknowledges that this meeting is being held on the Traditional Territory of the Okanagan People.

DATE: Wednesday, September 18, 2019
TIME: 6:00 pm
LOCATION: School Board Office
1040 Hollywood Road S.
Kelowna, BC

1. **AGENDA**
Additions/Amendments/Deletions
2. **REPORTS/MATTERS ARISING**
 - 2.1 **Planning and Facilities Committee Public Meeting Report – August 21, 2019**
(Attachment)
3. **PUBLIC QUESTION/COMMENT PERIOD**
4. **COMMITTEE MEMBERS QUERIES/COMMENTS**
5. **DISCUSSION/ACTION ITEMS**
 - 5.1 **Property Bylaw No. 149 - BC Hydro/Telus Statutory Right-of-Way on the Sports Fields for George Elliot Secondary and H.S. Grenda Middle Schools**
(Attachment)

Pg. 3

Pg. 6

STAFF RECOMMENDATIONS:

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 149 (registration of a Statutory Right-of-Way), for registration of a Statutory Right-of-Way in favour of BC Hydro/Telus on Lot 2, Section 10 Township 20 Osoyoos Division Yale District Plan 4073 except Plan 26148 and Plan EPP17253;

AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 149 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted;

AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of BC Hydro/Telus on Lot 2, Section 10 Township 20 Osoyoos Division Yale District Plan 4073 except Plan 26148 and Plan EPP17253.

5.2 Transportation Task Force Phase II Proposed Timelines
(Attachment)

STAFF RECOMMENDATION:
THAT: The Planning and Facilities Committee directs the Transportation Task Force Steering Committee to adopt the proposed consultation process for Phase II of the Transportation Review.

6. DISCUSSION/INFORMATION ITEMS

6.1 Operations Summer Projects Update
(Attachment)

6.2 Lake Country Sports Fields
(Attachment)

7. ITEMS REQUIRING SPECIAL MENTION

8. RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

9. ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

– *School Bus Safety Including: Seat Belts*

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report	- Review of the Long-Term Facility Plan (Info Item)
January	February	April
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	
May	June	August
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

10. FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

October 16, 2019 at 6:00 pm November 20, 2019 at 6:00 pm

11. MEDIA QUESTIONS

12. ADJOURNMENT

CENTRAL OKANAGAN PUBLIC SCHOOLS – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: August 21, 2019

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

In Attendance:

Board Attendees:

Trustee J. Fraser, Chairperson
Trustee R. Cacchioni, Committee Member
Trustee L. Tiede, Acting Committee Member
Trustee M. Baxter

Absent:

Trustee C. Desrosiers, Committee Member

In Attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
R. Stierman, Secretary-Treasurer/CFO
T. Beaudry, Deputy Superintendent
M. Van Aller, Director of Operations
S. Kamstra, Assistant Director of Operations
M. DesRochers, Executive Assistant (*Recorder*)

Absent:

D. Widdis, Planning Manager

Partner Group Representation:

COPAC Sarah Shakespeare, President (*arrived at 4:06*)
COPVPA Ryan Ward, Middle School Representative
COTA No Representative
CUPE David Tether, President
DSC No Representative

Agenda - Additions/Amendments/Deletions

Trustee Tiede was appointed Acting Committee Member in the absence of Trustee Desrosiers.

Add: Discussion/Action Item 5.2 City of West Kelowna Cannabis Store Approval

August 21, 2019 Committee Agenda – approved as amended.

Reports/Matters Arising

June 19, 2019 Committee Report – received as distributed.

The COPAC President joined the meeting at 4:06 pm.

Discussion/Action Items

1. Portable Annex at George Elliot Secondary School

The Director of Operations reviewed the results of the recent request for Expressions of Interest for the portable annex at George Elliot Secondary School and recommended that the Board of Education direct staff to invite the YMCA to have further discussions regarding the future use of the portable annex at George Elliot Secondary School.

Outcome

The Committee recommended that the Board of Education direct staff to invite the YMCA to have further discussions with staff regarding the future use of the portable annex at George Elliot Secondary School.

2. City of West Kelowna Cannabis Store Approval

The Secretary-Treasurer/CFO stated that last year the Board of Education sent a letter to the four local municipalities requesting a 500 meter separation distance for cannabis stores in relation to schools. As the City of West Kelowna has recently approved a rezoning application for a cannabis store less than 500 meters away from École George Pringle Elementary School, the Board of Education must determine if it wishes to take further action and how strongly it wishes to make its concerns known.

The Committee discussed an appropriate response to the recent City of West Kelowna approval for a Non-Medical Cannabis Retail Store rezoning application for a Government Operated Cannabis Retail Outlet located at 2475 Dobbin Road.

Outcomes

The Committee recommended that the Board of Education submit to West Kelowna Mayor and Council a letter of concern regarding the Non-Medical Cannabis Retail Store rezoning application for a Government Operated Cannabis Retail Outlet located at 2475 Dobbin Road, and that the Board reiterates its request for all cannabis stores to be a minimum separation distance of 500 meters from Central Okanagan Public Schools.

The Committee also recommended that the Board of Education request that its concern become part of the West Kelowna public consultation process regarding the rezoning application.

The Superintendent of Schools/CEO stated that a draft letter to the West Kelowna Mayor and Council will be provided at the September 11, 2019 Public Board Meeting.

Discussion/Information Items

1. Transportation Services Department Update

The Director of Operations provided an update from the Transportation Services Department. As per the Transportation Steering Committee's recommendation and the Board of Education's direction, the Transportation Services Department will operate status quo for the 2019-2020 school year. The Transportation Steering Committee will continue their review of the Transportation Services Department during the 2019-2020 school year and will provide recommendations to improve equity and ensure the financial stability of the District.

The Committee discussed the need to review the current policy around guaranteed busing for International students and recommended that this topic be explored further during phase two of the Transportation Steering Committee's review.

Items requiring special mention

The Director of Operations stated that Canyon Falls Middle School will be ready to open on September 3, 2019. The contractor was commended for completing this project in fifteen months and staff who were involved in ensuring this project stayed on schedule were thanked.

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Future Public Board Meetings

- *Portable Annex at George Elliot Secondary School (Action Item)*
- *City of West Kelowna Cannabis Store Approval (Action Item)*
- *Transportation Services Department Update (Information Item)*

Items for Future Planning and Facilities Committee Meetings

- *School Bus Safety Including: Seat Belts*

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report	- Review of the Long-Term Facility Plan (<i>Info Item</i>)
January	February	April
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	
May	June	August
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

Meeting Schedule

September 18, 2019 at 6:00 pm

October 16, 2019 at 6:00 pm

November 20, 2019 at 6:00 pm

Questions - Please Contact:

Julia Fraser, Chairperson

Phone: 250-681-0269

email: Julia.Fraser@sd23.bc.ca

Mitch Van Aller, Director of Operations

Phone: 250-870-5150

email: Mitch.Vanaller@sd23.bc.ca

Julia Fraser, Chairperson



Memorandum

Date: September 13, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations
Prepared By: David Widdis, Planning Manager

Action Item: **Property Bylaw No. 149 - BC Hydro/Telus Statutory Right-of-Way on the Sports Fields for George Elliot Secondary and H.S. Grenda Middle Schools**

1.0 ISSUE STATEMENT

BC Hydro and Telus currently have existing works on the newly created sports fields that will serve George Elliot Secondary and H.S. Grenda Middle Schools. BC Hydro proposes to install additional works on the property to enhance its services. A Statutory Right-of-Way (ROW) is required to be registered with the Land Titles Office.

2.0 RELEVANT BOARD MOTION/DIRECTION

None.

3.0 BACKGROUND

The ROW allows BC Hydro and Telus to access the site to install and service its infrastructure. The proposed ROW will cover the entire property. Appendix A shows the subject property.

4.0 POINTS FOR CONSIDERATION

None.

5.0 OPTIONS FOR ACTION.

1. Recommend that the Board of Education adopt the Property Bylaw.
2. Provide alternate direction to staff.

6.0 DIRECTOR'S COMMENTS

The adoption of this Property Bylaw is necessary for the future maintenance of services to the school.

7.0 STAFF RECOMMENDATIONS

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 149 (registration of a Statutory Right-of-Way), for registration of a Statutory Right-of-Way in favour of BC Hydro/Telus on Lot 2, Section 10 Township 20 Osoyoos Division Yale District Plan 4073 except Plan 26148 and Plan EPP17253;

AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 149 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted;

AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of BC Hydro/Telus on Lot 2, Section 10 Township 20 Osoyoos Division Yale District Plan 4073 except Plan 26148 and Plan EPP17253.

8.0 APPENDICES

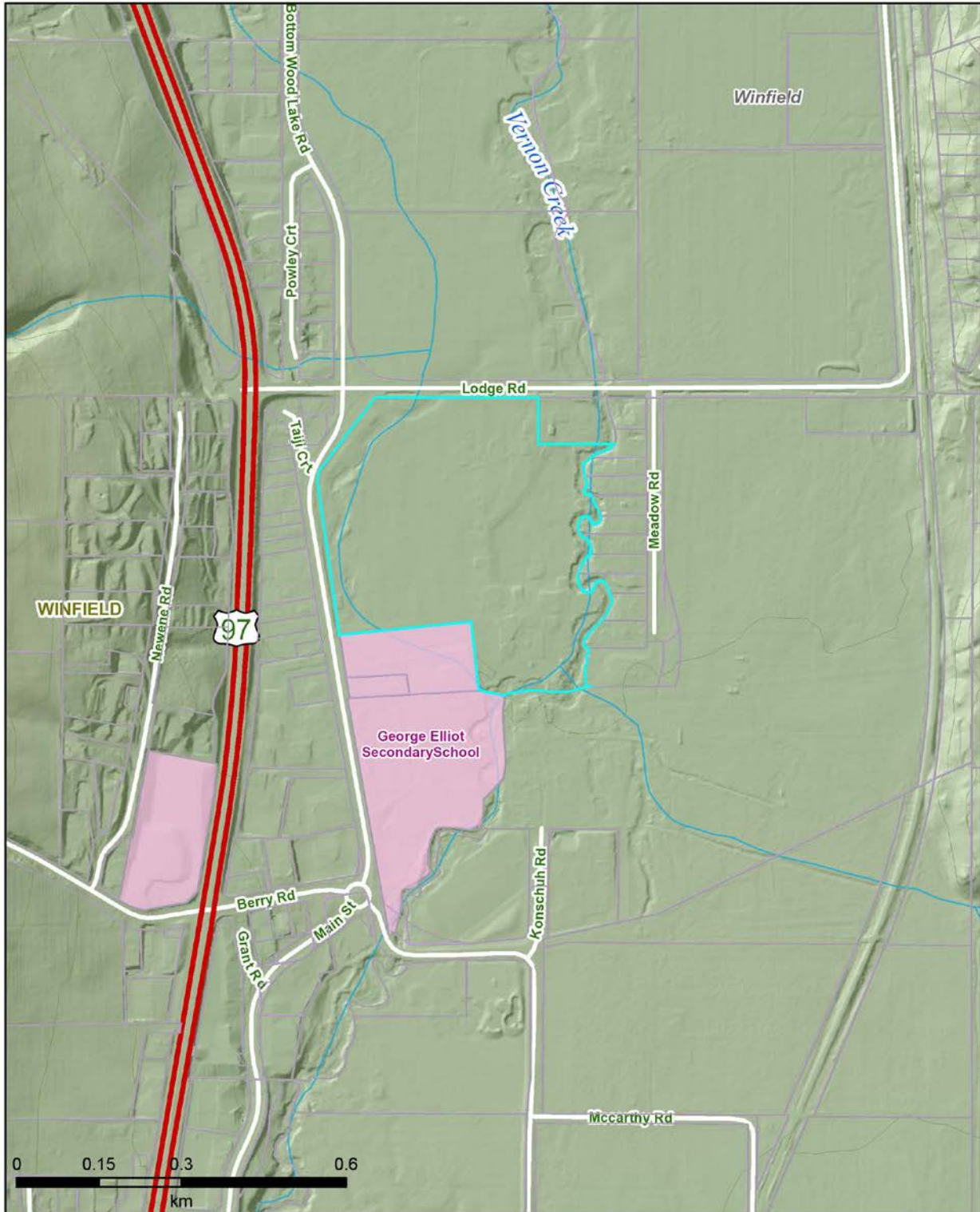
- A. Site Plan of Subject Property
- B. Property Bylaw No. 149

Appendix A



Regional District of
Central Okanagan

RDCO - GIS



All data, information, and maps are provided "as is" without any warranties and should be used for reference purposes only. The author makes no warranties, express or implied, as to the use of the information obtained from this product.



**Central Okanagan
Public Schools**

Together We Learn

PROPERTY BYLAW NO.149

A Bylaw of the Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board"; to grant approval for a Statutory Right-of-Way in favour of BC Hydro/Telus on Lot 2, Section 10 Township 20 Osoyoos Division Yale District Plan 4073 except Plan 26148 and Plan EPP17253

AND FURTHER THAT: The Board certifies that the granting of this Statutory Right-of-Way shall have no adverse effect on the educational programs provided within School District No. 23.

Read a first and second time on the xxth day of October, 2019.

Read a third time and finally adopted on the xx th day of October, 2019.

Chairperson of the Board

Seal

Secretary-Treasurer

I hereby certify this to be a true original of School District No. 23 (Central Okanagan),
Property Bylaw No. 149, adopted by the Board on the xx th day of October, 2019.

Secretary-Treasurer



Memorandum

Date: September 13, 2019
To: Planning and Facilities Committee
From: Ryan Stierman, Secretary-Treasurer/CFO

Action Item: **Transportation Task Force Phase II Proposed Timelines**

1.0 ISSUE STATEMENT

As written in the Frequently Asked Questions document attached as Appendix A, there were significant issues with regards to the rollout of Transportation changes initiated from Phase I of the Transportation Task Force review.

With the District currently subsidizing transportation over \$2.9 million or \$475 per student and with an anticipated funding cut as a result of the government's funding review, the District must review how it offers transportation services to ensure it has a system that reflects the community's wishes, but also operates in a financially sustainable manner.

2.0 RELEVANT BOARD MOTION/DIRECTION

Public Board Meeting – February 27, 2019

Main 19P-031 as Amended by Amendment 19P-034

THAT: The Board of Education strike a Transportation Task Force to review the District's transportation service and bring back recommendations by April 30, 2019 for implementation in the 2019-2020 school year;

AND THAT: The Transportation Task Force bring back all other recommendations by January 31, 2020 for implementation in the 2020-2021 school year.

Public Board Meeting – March 13, 2019

Main 19P-043

THAT: The Board of Education approve the Transportation Task Force Terms of Reference, as attached to the Agenda, and as presented at the March 13, 2019 Public Board Meeting.

3.0 POINTS FOR CONSIDERATION

The following issues must be considered as the Transportation Task Force recommends changes to policies and fee structures to the Board of Education:

- Impact of 2020/2021 Government funding changes
- Registration and routing timelines
- Bell times and early dismissal days
- Parental Responsibility Distance Limits

- Transportation service levels
- Transit service
- Fee structure

The community must be authentically consulted on these issues in order to inform the Transportation Task Force's recommendations. The recommendations also must be supported by a solid change management and communications plan.

4.0 OPTIONS FOR ACTION

1. That the Committee recommend the timelines listed under Appendix B are considered by the Transportation Task Force.
2. That the Committee recommend the timelines listed under Appendix B be considered by the Transportation Task Force with modifications.

5.0 SECRETARY-TREASURER/CFO'S COMMENTS

With the scope of changes that occurred this year and changes that are required to ensure the financial stability of the District's transportation system, the Transportation Task Force must move ahead with a consultation process that ensures the community has the opportunity to provide feedback to both construct the options and feedback on the proposed options. A full communication and change management plan will support the final decisions made by the Board of Education.

6.0 STAFF RECOMMENDATION

THAT: The Planning and Facilities Committee recommends to the Transportation Task Force:

THAT: The Transportation Task Force considers the proposed schedule for Phase II of the Transportation Review.

7.0 APPENDICES

- A. Transportation Frequently Asked Questions
- B. Proposed Transportation Task Force Phase II Timelines

Transportation – Frequently Asked Questions

1. Why has there been delays in receiving notification about transportation?

Central Okanagan Public Schools apologizes to families who have yet to receive a response to their school bus application. We understand that this uncertainty about transportation is unacceptable and can cause anxiety. As a district, we are committed to doing better in the future, especially in regards to better communicating information to families and the community.

Several challenges combined to cause transportation being behind by approximately two weeks:

- An increase in service requests over previous years
- Courtesy stop realignment
- Restructuring of routes due to a new school

There were almost approximately 1,700 applications that were submitted after July 31, 600 of which were submitted after September 1. Transportation is currently working to get late applicant eligible students on to a bus.

2. Why have bus stops been restructured and consolidated this year?

Board policy dictates that *where possible, routes will be designed to minimize the time students spend on a bus with an upper limit of 40 minutes as a guideline*. Courtesy and eligible stops have been restructured to improve efficiency of service and to provide eligible students with better ride times. Courtesy stops, whose frequency in the past has increased ride times for eligible students, have been consolidated to streamline bus routes.

3. Did the District cut routes?

No, this year there will be the same number of buses running as there was last year. Per Board policy, *a minimum of fourteen (14) eligible students is required for the establishment of a bus route*. Routes have been restructured to ensure Board policy is being followed when setting routes and have been moved to provide service to Canyon Falls Middle School. Due to the increase in eligible riders, there are less spots for courtesy riders this year.

4. How is it determined who gets a seat on a bus?

All students who are 4km away from their designated school in elementary and 4.8km for middle and secondary are guaranteed a spot on the bus. Bus routes are structured to efficiently transport eligible students.

Per Board policy, *seats that are not required for eligible students on school bus routes will be made available to courtesy riders based on the criterion of furthest home to school distance*. Priority is also given to courtesy riders that are siblings of eligible K-3 students. Spots are awarded until the bus is full and any remaining applications served by that route are placed on a waiting list.

5. Is my child that isn't eligible and didn't get a courtesy seat expected to walk to school?

The eligibility distances reflect the distances that were historically used by the Province when it provided targeted transportation funding and guaranteed service for eligible students. The School Act was changed and now places the responsibility for transportation solely on parents. The Board of Education has made a choice under policy to transport students who meet the historical eligibility distances.

The distances are not a reflection of where a child could reasonably be expected to walk to school, they reflect the distance where the parent remains responsible to ensure their student safely makes it to school.

6. Why is the District reviewing Transportation?

Spending on Transportation has been steadily increasing year over year, while targeted funding for Transportation has remained status quo. This means more and more money has to be taken from the classroom. Last year, the District subsidized Transportation by \$475 per rider from operating funding, or \$2.9 million. This represents the equivalent of 29 additional teachers or 60 CEAs.

With the provincial funding framework review expected to announce significant changes for next school year, it is vital that the District contains its costs, preserves educational services to students and reviews its service levels to ensure it is operating an equitable and sustainable transportation system.

In the first phase of the Transportation Task Force, the task force had two community consultations, reviewed board policy and determined that existing practices that exceeded the policy needed to be discontinued with the exception of practices approved by the Board of Education on April 24, 2019.

In Phase II this year, the Task Force will be engaging the community to make recommendations to the Board of Education in the 2020/21 school year on the following:

- Impact of 2020/21 Government funding changes
- Registration and routing timelines
- Bell times and early dismissal
- Parental Responsibility Distance Limits
- Transportation service levels
- Transit service
- Fee structure

7. What can parents expect from Central Okanagan Public Schools going forward?

The District acknowledges that communications to parents on what changes to practices would occur should have been done better. The District commits the following to its community going forward:

- The Task Force will ensure the community has an opportunity to be informed and to provide feedback that will inform future decisions on Transportation services. Parents are encouraged to participate in the Task Force's consultations to ensure their voice can help shape the direction of how bussing is offered in the future.
- Any changes to policies and practices will be communicated broadly, frequently and with as much time for the parents to adjust as possible.
- Transportation timelines will be adjusted to ensure parents who apply for transportation by the registration deadline are provided the decision on their application well before the start of the school year.

Transportation Task Force – Phase II Proposed Timelines

In Phase II this year, the Transportation Task Force will be engaging the community to make recommendations to the Board of Education in the 2020/2021 school year on the following:

- Impact of 2020/2021 Government funding changes
- Registration and routing timelines
- Bell times and early dismissal
- Parental Responsibility Distance Limits
- Transportation service levels
- Transit service
- Fee structure

Timeline:

Date	Action
October 2	Committee Meeting: <ul style="list-style-type: none"> • Debrief from 2018-2019 • Review proposed timelines • Review survey questions and community communications
October 7	Survey and link to information website sent out to the community
October 18	Survey Closes
October 28	Committee Meeting: <ul style="list-style-type: none"> • Review survey results • Review potential solutions • Review community meeting story boards
November 4	<ul style="list-style-type: none"> • Story Boards on potential solutions and survey results posted on information website • Survey on potential solutions posted
November 4-14	World Café style community meetings in Kelowna, West Kelowna and Lake Country
November 15	Survey Closes
November 27	Committee Meeting: <ul style="list-style-type: none"> • Review survey results • Develop potential policy changes
December 4	Policy Committee Meeting <ul style="list-style-type: none"> • Review policy changes and recommend changes to Board
January	Funding model released by provincial government
January 15	Board meeting: <ul style="list-style-type: none"> • Policy change 1st and 2nd Readings
January 29	Board meeting: <ul style="list-style-type: none"> • Policy change 3rd Reading • Set Transportation Fees



Memorandum

Date: September 13, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations

Information: **Operations Summer Projects Update**

1.0 RELEVANT BOARD MOTION/DIRECTION

Summer works project update.

2.0 BACKGROUND

Projects that have a major disruption to a facility are preferred to be carried out throughout the summer months to attempt to minimize interruption or to complete the projects approved by the Board of Education as outlined in the Ministry Annual Facilities Grant (AFG), School Enhancement Program and CNCP instructions. Also this year Operations staff provided additional classroom space due to increased enrollment.

3.0 INFORMATION STATEMENT

Throughout the summer season, the Operations Department was very busy completing a number of these projects (Appendix A). This work was in addition to the normal summer clean-up that took place at every school in the District. During this same period, routine maintenance of facilities, grounds and custodial summer cleaning was carried out. Budgets provided to us from the Ministry to carry out these projects were \$3,860,494.00 for the Annual Facilities Grant (AFG) and \$1,194,000.00 for the School Enhancement Projects.

4.0 DIRECTOR'S COMMENTS

List of projects this year were extensive and many complex in design. All staff provided outstanding leadership and workmanship in achieving the completion of all the major projects within the District

There was little or no disruption for the start of the 2019/20 school year.

5.0 NEXT STEP

Operations staff will focus on completing all emergent and deficient items from these projects. Staff will continue working on other projects approved by the Board.

6.0 APPENDIX

A. List of Summer Projects

APPENDIX "A"

Funding	Location	Description 2019 Summer Work
Maintenance	AME	Moved 1 existing portable to RMS. Ramps and stairs replaced. Clean out of portable. Disconnect of all utilities. Site clean up after removal.
Maintenance	AME	Hot Water Tank Upgrades.
AFG	AME	Boiler Replacement energy efficiency.
Maintenance	AMP	Moved 1 existing portable to BME. Clean out of portable. Disconnect of all utilities. Site clean up after removal. Ramps and stairs replaced.
AFG	Aspen Grove	Roof & RTU Replacement. Major roofing, cladding and HVAC project to provide updated building envelope and modern HVAC. Scope of work includes: Hazardous material demolition, roofing, cladding, ceiling, painting, electrical, HVAC, and millwork.
AFG	Aspen Grove	Rebuild Water Entry room –Hazardous Abatement, flooring in foyer and storage room for GES.
Maintenance	Aspen Grove	Water switch over to District of Lake Country municipal water system. Decommissioning of 1 well on site.
Maintenance	BGE	Hot Water Tank Replacements.
Maintenance	BME	1 old portables put at this location. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). Ramps and stairs replaced.
AFG	BME	Complete portable roof replacement and A/C and furnace replacement.
AFG	CAS	Complete portable roof replacement and A/C and furnace replacement.
Maintenance	CEN	Hot Water Tank replacement.
Capital	CEN	Sawdust Collector Upgrade. New sawdust collector and duct work done to comply to NFPA standards.
Maintenance	CEN	Installation of 2 mop sinks. One on the 2 nd floor and 1 on the 3 rd floor.
Capital	CMS	Installation of 36 projectors, 7 tv's, skateboard guards, millwork, shop equipment, kiln, furniture, tables and chairs.
Capital	CMS	IT installation of IT panels, phones, wireless AP's and computers.
Capital	CMS	Keying complete school.

Maintenance	CNB	1 new portable put at this location. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portable.
Maintenance	CNB	1 existing portable put at this location. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.).
AFG	CNB	Complete portable roof replacement and A/C and furnace replacement.
AFG	CTE	Boiler Replacements.
Out of Maintenance and Site Funded	DRE	Office area. Remove old millwork and install new millwork, increase height and foot space for office desk, adjust drawers and keyboard tray for ergonomics and comfort.
Maintenance	DRK	2 new portable put at this location. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). Install additional bank of lockers. New rooftops installed on new portables.
Capital	DRK	Gaga Ball Pit install.
Maintenance	GES	Stucco Repair – EIFS repair of wood pecker holes.
AFG	GES	Vernon Creek Wall Restoration, new pathway to HS Grenda sportsfield.
Maintenance	GES	2 new RTU replacements.
AFG	GME	Exterior Upgrade. Refresh exterior paint.
Maintenance	GME	3 new RTU replacements.
Maintenance	GME	Installation of 1 water fountain.
AFG	GMS	Roof & RTU Replacement. Major roofing, cladding and HVAC project to provide updated building envelope and modern HVAC. Scope of work includes: Hazardous material demolition, roofing, cladding, ceiling, painting, electrical, HVAC, and millwork.
AFG	GPE	Flooring Replacement.

		New flooring installed in library.
Maintenance	GPE	Installation of 3 Anti-loitering devices.
Maintenance	GRE	Installation of water fill station.
Capital	HRE	Gaga Ball Pit install.
AFG	HRE	Complete portable roof replacement and A/C and furnace replacement.
AFG	HRES/SBO	Link Renovation. Hazardous abatement, demolition.
Capital	HGM	2 new sports fields completed.
Capital	HGM	Geothermal drilling completed.
Capital	HGM	Excavation and foundation base prepared for new school footprint.
Maintenance	KLO	Hot Water Tank Upgrades.
Maintenance	SMS/KLO/CAS/RMS	Change Portables from propane to natural gas. Replaced 19 furnaces and 21 AC units.
AFG	KSS	Roof & RTU Replacement. Major roofing, cladding and HVAC project to provide updated building envelope and modern HVAC. Scope of work includes: Hazardous material demolition, roofing, cladding, ceiling, painting, electrical, HVAC, and millwork.
AFG	KSS Daycare	Major roofing.
Maintenance	KSS Daycare	Installation of 2 new effluent pumps.
Maintenance	MBS	2 new portables put at this location. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). New rooftops installed on new portables.
Maintenance	MBS	Patch panel Upgrade for IT Dept.
Capital	MBS	Phase 2 Washroom Renovation. Completed washroom upgrade for boy's room 112. New configuration, partitions, paint, floor, sinks, faucets and lighting.
AFG	MBS	Gym Lighting Upgrade. LED & lighting controls.
Capital	Middle & Secondary	2 Sanitary product dispenser placed in all Middle & Secondary schools- Ministry funded project.
Maintenance	Middle & Secondary	All science room fume hoods recertified.
Maintenance	OKM	Moved 2 existing to portables to SMS.

		Clean out of portable. Disconnect of all utilities. Site clean up after removal. Ramps and stairs replaced.
Maintenance	OKM	Moved 1 old portable to CNB. Clean out of portable. Disconnect of all utilities. Site clean up after removal.
Maintenance	PRE	Patch panel Upgrade for IT Dept.
AFG	PRE	Phase 2 HVAC Upgrade RTU Replacement. Installed 4 new roof top units and exhaust fans.
Maintenance	QGE	Kindergarten classroom reconfiguration. Room 14 and Room 7. Removed and re-installed smart board, whiteboard, tack boards, projector, shelves, walls lockers
Outside Agency	QGE	Install score clock and paint lines in the gym for Okanagan College sports program.
Maintenance	RLE	Hot Water Tank Replacements.
Capital	RLE	Playground Upgrade.
Maintenance	RMS	1 existing portable relocated at this location. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). Ramps and stairs replaced.
AFG	RMS	Complete portable roof replacement and A/C and furnace replacement on the relocated portable.
AFG	RMS	Roof & RTU Replacement. Major roofing, cladding and HVAC project to provide updated building envelope and modern HVAC. Scope of work includes: Hazardous material demolition, roofing, cladding, ceiling, painting, electrical, HVAC, and millwork.
AFG	RSS	Foods Room Upgrade. Complete renovation. New walls, lighting, ceiling grid and tiles. New upper and lower cupboards.
AFG	SBO	Installation of acoustic tectum panels in the Board Room.
AFG	SKE	Boiler Replacement.
Maintenance	SKE	Water switch over to Kelowna municipal water system.
Maintenance	SKE	Installation of 2 water fountains.
Maintenance	SLE	Patch panel Upgrade for IT Dept.
Capital	SLE	Playground Upgrade.
AFG	SLE	Fire Alarm Panel upgrade.

		Install new fire alarm system. Replaced all components.
Maintenance	SMS	2 existing portables relocated at this location. Preparation of site to provide services for electrical, phone/intrusion and gas. Placement of portable. Fabricate ramps & stairs. Utility hookup and inside room. Cleaning of room. Installation of smart board/white board, phone, student required items (table/chairs, etc.). Ramps and stairs replaced.
AFG	SMS	Complete portable roof replacement and A/C and furnace replacement on the 2 relocated portables.
Insurance	SMS	Portable Fire Damage. Rebuild ramps and stairs.
AFG	SRE	Exterior Upgrade. Tendered paint and metal panel scopes of work.
Outside Agency	SRE	Indigenous Modular. Site preparation.
Maintenance	SVE	1 new RTU replacement.
AFG	Various Locations	Student Support Services upgrades. Installed disability access CNB, Installed automatic doors MJE and RLE, Handicap Parking stall, wheel chair accessible walkways.
AFG	Various Locations	Exterior Door Upgrades. Purchased doors and hardware only.
Maintenance	Various Locations	Painting parking lot lines and crosswalks, speed bumps and curbs at one-half of the school site. 2 year rotation.
Maintenance	Various Locations	All fire extinguishers serviced.
Maintenance	Various Locations	All eyewash stations and showers serviced.
Maintenance	Various Locations	Gym floor refinishing completed at 25 locations.



Memorandum

Date: September 13, 2019
To: Planning and Facilities Committee
From: Mitch Van Aller, Director of Operations
Prepared by: David Widdis, Planning Manager

Information Item: Lake Country Sports Fields

1.0 RELEVANT BOARD MOTION/DIRECTION

None.

2.0 BACKGROUND

Prior to starting construction of H.S. Grenda Middle School on the George Elliot Secondary School sports field, the School District needed to build two sports fields on the former Aspen Grove Golf Course over the spring and summer to have the new sports fields ready for September. Development of the Lake Country sports fields was completed in August 2019.

The site of the sports fields are within the Agricultural Land Reserve (ALR). In 2013, the District received approval from the Agricultural Land Commission (ALC) to develop sports fields on this site. The approval permitted the District to place and operate 3 to 4 sports fields on the site.

Through the design phase of the sports fields, the school personnel provided a list of ideas regarding sports field development to maximize learning opportunities for students at George Elliot Secondary and H.S. Grenda Middle school. The final design for two sports fields included a shale material running track around the second field.

However, the original 2013 proposal submitted to the ALC did not include a running track, only sports fields. After discussion with the staff at the ALC, the addition of the shale material running track and new ALR regulations with regards to adding fill on an ALR site triggers a new application to the ALC. The District has submitted an application to the ALC to permit a shale material running track and add fill to the site. The District initiated the application process to amend the ALC approval to include a track around the one sports field on May 1, 2019. The application process is lengthy for the ALC to render a decision and a decision is not expected until 2020.

In order to ensure the schools would have sports fields for September, the District amended the sports fields plan to replace the shale material running track with a grass running track. The construction of the sports fields are in the locations as shown on the plan in Appendix A with the future intention to add the track around the field if the ALC approves the application.

3.0 DIRECTOR'S COMMENTS

The School District awaits the decision from the ALC prior to adding shale material to the grass running track.

4.0 APPENDIX

A. Sports Field Design

APPENDIX A

