

CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

**Planning and Facilities Committee
Public Meeting**

**Wednesday, February 5, 2020, 6:00 pm
School Board Office
1040 Hollywood Road S
Kelowna, BC**

Board of Education: Trustee C. Desrosiers, Chairperson
Trustee R. Cacchioni, Committee Member
Trustee J. Fraser, Committee Member
Trustee M. Baxter
Trustee N. Bowman
Trustee L. Tiede

Absent: Trustee A. Geistlinger

Staff: Mitch Van Aller, Director of Operations
Ryan Stierman, Secretary-Treasurer/CFO
Kevin Kaardal, Superintendent of Schools/CEO
Terry Beaudry, Deputy Superintendent of Schools
David Widdis, Planning Manager
Michelle DesRochers, Executive Assistant (recorder)

Absent: Stuart Kamstra, Assistant Director of Operations

Partner Groups: Susan Bauhart, COTA President
Cherylee Morrison, COPAC Co-President
David Tether, CUPE President
Ryan Ward, COPVPA Middle School Member Liaison
Armaan Sidhu, DSC - Grade 11 at George Elliot Secondary
Myah Taylor, DSC - Grade 11 at George Elliot Secondary

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the unceded, Traditional Territory of the Okanagan People.**

AGENDA

February 5, 2020 Committee Agenda - approved as presented.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - January 8, 2020

January 8, 2020 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

Sarah Neukomm: Ms. Neukomm expressed concerns regarding the proposed increase to transportation fees to \$450 per year and requested that the Committee reconsider the amount charged for transportation fees.

David Grabavac: Mr. Grabavac requested that the Committee review item number seven in 470R - Transportation Services Management (*Regulations*) regarding special education students and consider revisions to tighten up the language to ensure Special Needs busing doesn't get cut in the future.

The Superintendent of Schools/CEO clarified that it is the District's responsibility to provide special needs buses for those students who cannot ride on a regular school bus. The District's Student Support Services Department, in consultation with parents, determines who requires a seat on a special needs bus.

Kerri Robertson: Ms. Robertson commended the Steering Committee for recommending lower eligibility distances for elementary and middle schools. Ms. Robertson requested that the Committee consider a gradual increase to transportation fees.

COMMITTEE MEMBERS QUERIES/COMMENTS

The COTA President shared that a group of Rutland Middle School community members are wondering if one of the portable annexes located at OKM Secondary School or George Elliot Secondary School will be re-purposed at Rutland Middle School once OKM grade 8 students are redirected to Canyon Falls Middle School and the opening of H.S. Grenda Middle School.

The Director of Operations stated that the District will be reviewing and updating its Long-Term Facility Plan in the Fall of 2020 and will consider options for the portable annexes at that time.

DISCUSSION/ACTION ITEMS

Enhancement Agreement - École KLO Middle School - Modular Farm

The Director of Operations stated that the Board approved the Modular Farm project at École KLO Middle School, in principle, on September 25, 2019. The school has been working on total costs of the project and consulted with the École KLO Middle School PAC to request funds to cover the additional costs above and beyond the PC Charity Grant received. The École KLO Middle School PAC is requesting to enter into an Enhancement Agreement with the Board of Education and requests to borrow \$49,764 to assist with the fees and installation of the Modular Farm.

Outcomes:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with the École KLO Middle School PAC for a Modular Farm, outlined in Appendix B, as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Committee meeting.

THAT: The Board of Education approve a \$49,764 loan be provided to the KLO Middle School PAC to assist with the fees and installation of a Modular Farm, as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Meeting.

Annual Facility Grant (AFG) Plan for 2020/2021 through 2024/2025

The Director of Operations stated that the five year Annual Facility Grant (AFG) Plan is prepared annually and provided to the Board for approval. The proposed AFG Plan for 2020/2021 through 2024/2025 was outlined. Upon Board of Education approval, the Operations Department will assign staff to projects pending a future announcement of the Annual Facility Grant from the Ministry of Education.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education approve the Annual Facility Grant Plan for 2020/2021 through 2024/2025, as attached to the Agenda and as presented at the February 5, 2020 Planning and Facilities Committee Meeting.

Transportation Task Force Steering Committee Recommendations

The Secretary-Treasurer/CFO presented the work of the Transportation Task Force Steering Committee since its inception in 2019, highlighting the key findings from both surveys conducted in the Fall of 2019 and the Steering Committee's recommendations. The full presentation is posted on the Transportation Review Website.

Based on the key findings from both surveys, the Steering Committee recommended the following:

THAT: The Planning and Facilities Committee recommends to the Board:

THAT: The Board of Education set the transportation fee to \$450/year for each bus rider for the period effective July 1, 2020 to June 30, 2021.

THAT: The Board of Education approves the amendments to Regulation 425R – Student Fees (Regulations), as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Committee Meeting.

THAT: The Board of Education approves the rewrite to Regulation 470R – Transportation Services Management (Regulation) Guiding Principles for Transportation in Central Okanagan Public Schools, as attached to the Agenda and presented at the February 5, 2020 Planning and Facilities Committee Meeting.

The Committee discussed the Steering Committee's recommendations and requested that additional options, including fee amounts and eligibility limits, be provided for the Board's consideration at the February 12, 2020 Public Board Meeting.

7:41 pm: The COTA President left the meeting.

The Secretary-Treasurer/CFO stated that a delay to the transportation registration process may be required and this will be communicated to parents.

The Planning and Facilities Committee passed the following Motion:

THAT: The recommendations from the Transportation Task Force Steering Committee be referred to the February 12, 2020 Public Board Meeting for discussion.

Outcomes:

The Committee directed staff to provide additional options, including alternate fee amounts and eligibility limits, related to the proposed Transportation Task Force Steering Committee's recommendations for the Board to consider at the February 12, 2020 Public Board Meeting.

The Committee also agreed that any recommendations made at the February 12, 2020 meeting could be referred to a Special Planning and Facilities Meeting for final recommendations to the February 26, 2020 Public Board Meeting or be referred directly to the February 26, 2020 Public Board Meeting.

DISCUSSION/INFORMATION ITEMS

Fortis BC's New Construction Performance Program and Efficient Boiler Program

The Director of Operations shared that the District received \$241,871 from FortisBC's New Construction Performance Incentive Program due to Canyon Falls Middle School meeting requirements for the construction of a high performing, energy-efficient building. The District also received \$37,000 from FortisBC's Efficient Boiler Program for retrofitting three schools with energy efficient boilers (Anne McClymont Elementary School, Davidson Road Elementary School, and South Kelowna Elementary School). Staff will continue to explore new technologies and work with partner groups for future incentives.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

February 12, 2020 Public Board Meeting

- Transportation Task Force Steering Committee Recommendations

Future Public Board Meeting

- Enhancement Agreement - École KLO Middle School - Modular Farm
- Annual Facility Grant (AFG) Plan for 2020/2021 through 2024/2025

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

- School Bus Safety Including: Seat Belts

September

- Summer Projects Update

October

- Annual Integrated Pest Management Report

January

- Annual Review of Committee's Mandate, Purpose and Function

February

- Annual Facility Grant (AFG) Plan

May

- Transportation Update
- Capital Plan Submission

June

- Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

March 4, 2020, April 1, 2020, May 6, 2020, June 3, 2020

August 19, 2020 at 4:00 pm (TBC)

October 7, 2020 and November 4, 2020

MEDIA QUESTIONS

There were no members of the media present at the meeting.

ADJOURNMENT

The meeting adjourned at 7:55 pm.

Questions - Please Contact:

Trustee Desrosiers, Chairperson at 250-718-6303 or Chantelle.Desrosiers@sd23.bc.ca

Mitch Van Aller, Director of Operations at 250-870-5150 or Mitch.Vanaller@sd23.bc.ca

Chantelle Desrosiers, Chairperson