

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: August 26, 2015

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held
on the Traditional Territory of the Okanagan People.*

Board Attendees:

Trustee J. Fraser - Chairperson (*absent*)
Trustee R. Cacchioni - Committee Member (*Acting Chairperson*)
Trustee C. Gorman - Committee Member (*absent*)
Trustee D. Butler (*Acting Committee Member*)
Trustee L. Mossman
Trustee L. Tiede (*Acting Committee Member*)

Staff:

L. Paul, Secretary-Treasurer (*arrived at 4:37 pm*)
M. Van Aller, Director of Operations
H. Gloster, Superintendent
T. Beaudry, Assistant Superintendent
David Widdis, Planning Manager
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	Vivian Evans, Member-At-Large
COPVA	Cathie Mutter, Secretary
COTA	April Smith, First Vice-President
CUPE	Wendy Johnson, President
DSC	No representative

Agenda - Additions/Amendments/Deletions

Trustee Butler and Trustee Tiede were appointed Acting Committee Members.

August 26, 2015 Agenda – approved as presented.

Reports/Matters Arising

June 17, 2015 Committee Report - received as distributed.

Recognition/Presentations/Delegations

1. **Presentation: Rutland Middle School Project Identification Report**

The Director of Operations provided background information on the new Project Identification Report (PIR) for Rutland Middle School.

Jim Meiklejohn, Meiklejohn Architects, Inc., reviewed the process used in the development of the new PIR which involved reviewing the need for a replacement school, and the new opportunities now available with the Board-approved grade re-configuration in the Rutland area. Nine options were considered initially, with six options rejected as impractical or untimely. The three remaining options were extensively rated using numerous weighted criteria, including education requirements, student safety, accessibility, flexibility for future growth/enrolment, and life cycle cost. The demolition cost for the existing Rutland Middle School is estimated to be \$1.15 million, which must be factored into the overall costs identified in the PIR. The number one option recommended by staff is to relocate Rutland Middle School to the existing Quigley Elementary School site.

If approved by the Ministry, the District would begin detailed planning with all stakeholders to review community needs, e.g. daycare options (Neighbourhood Learning Centre component), existing BCIT classrooms at the Quigley site, and the impact to staff, parents and students. Should Ministry approval be received, it is anticipated that the project would have a 2 – 3 year timeframe for completion.

2. **Presentation: Glenmore Secondary School Project Identification Report**

Judy Shoemaker, PlanningWorks Consulting Inc., reviewed the development of the Project Identification Report (PIR) for a secondary school in the Glenmore area, which was triggered by the enrolment increase and population growth/projected growth for the area. Currently, all secondary school students in the area feed into Kelowna Secondary School.

Henk Kampman, Thinkspace Architects, provided background information on the development process for the PIR. Initially, the steering committee reviewed eleven potential sites, with eight rejected as unsuitable.

The three remaining potential sites are relatively small (the old Dr. Knox Middle School site on Burtch Road, Lombardy Park beside Bankhead Elementary School, and the existing Glenmore Elementary School site), however all have options for shared use with the City of Kelowna within the Neighbourhood Learning Centre component. The steering committee conducted a substantial review of criteria and financial costs for all three sites and concluded that the best option would be to build the new secondary school on the old Dr. Knox Middle School site on Burtch Road.

When reviewing projected enrolment growth for the area, the steering committee factored in current programs remaining at Kelowna Secondary School (KSS), e.g. French Immersion, to provide an enrolment “buffer” for KSS, should Glenmore area students be relocated to a new secondary school in the Glenmore area.

Public Question/Comment Period

Monica Robert-Shaver, Rutland Elementary School parent, queried whether, when developing the PIR for Rutland Middle School, the school district had considered the City of Kelowna’s plan to four-lane Hollywood Road by 2020.

The School District Planning Manager will consult with the City of Kelowna regarding the future plan to four-lane Hollywood Road.

Committee Members Queries/Comments

Trustee Cacchioni requested that information regarding the total amount of School Site Acquisition fees, which have been collected from each municipality over the past two years, be provided to the Committee.

A report on the School Site Acquisition Fees will be added as an Information Item on the September 16, 2015 Planning and Facilities Committee Meeting Agenda.

Discussion/Action Items

1. Rutland Middle School Project Identification Report Update

Outcome

The Committee recommended that the 2015 Rutland Middle School Project Identification Report be submitted to the Ministry of Education, and that the 2015/2016 Capital Plan submission include a request for a school renovation for Rutland Middle School:

- **With a capacity of 650 students**
- **With a total project budget, including reserves, of \$ 19,130,000**

2. Glenmore Secondary School Project Identification Report

Outcome

The Committee recommended that the Glenmore Secondary School Project Identification Report be submitted to the Ministry of Education, and that the 2015/2016 Capital Plan submission include a request for a new school acquisition for Glenmore Secondary School:

- **With a capacity of 1,100 students**
- **With a total project budget, including reserves, of \$ 59,016,876**

3. 2015/2016 School Bus Replacement

The Director of Operations reviewed the District’s request for eleven replacement buses and three new buses, which falls within Ministry guidelines and will reduce ongoing maintenance costs, as well as provide better utilization of the fleet.

Outcome

The Committee recommended that the Board of Education approve the 2015/2016 School Bus Replacement Request, as attached to the agenda and as presented at the August 26, 2015 Planning and Facilities Committee Meeting.

4. 2015/2016 Routine Capital

The Ministry of Education has introduced a new program, Routine Capital projects, for the 2015/2016 Capital Plan submission (with a provincial allocation of \$20 million for the year). The new program will fund projects over \$100,000 that will improve the health and safety, building condition, and energy efficiency of existing assets. These identified projects must be submitted by September 15, 2015 and completed by March 31, 2016.

Outcome

The Committee recommended that the Board of Education approve the 2015/2016 Routine Capital requests, as attached to the agenda and as presented at the August 26, 2015 Planning and Facilities Committee Meeting

Information Items

1. Project Identification Reports - Update

The Director of Operations reviewed the District's current Project Identification Reports for the replacement of Rutland Middle School, a new Glenmore Secondary School, replacement of École Glenmore Elementary School, and a new Lake Country Middle School. The Project Identification Reports for École Glenmore Elementary School and Lake Country Middle School have been updated as a result of new grade configurations and enrolment projections, in order to ensure that the District's Capital Projects are current and up-to-date for Ministry consideration. The Project Definition Report for a new Okanagan Mission Junior Middle School was forwarded to the Ministry of Education for approval in June 2015 and is currently being reviewed by the Ministry's Planning Manager.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Rutland Middle School Project Identification Report Update
- Glenmore Secondary School Project Identification Report
- 2015/2016 School Bus Replacement
- 2015/2016 Routine Capital

Future Public Board Meeting Information Items:

- Project Identification Reports - Update

Items for Future Planning and Facilities Committee Meetings

- District Area Updates, e.g. enrolment, community growth, etc. (*Referred from the Incamera Board Meeting – April 29, 2015*)

September	October	November
- Summer Projects Update - 2015/2016 Capital Plan Submission - School Site Acquisition Fees Report		- Annual Integrated Pest Management Report - Capital Project Bylaw – Approved Bus Project
January	February	April
	- Energy & Sustainability Presentation - Annual Facility Grant (AFG) Plan	- Capital Project Bylaw for AFG
May	June	
- Transportation – Additional Service Routes		

Meeting Schedule

September 16, 2015 October 21, 2015 November 18, 2015

Questions - Please Contact:

Trustee Rolli Cacchioni, Acting Chairperson
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