

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee Meeting DATE: April 19, 2017

CHAIRPERSON: Trustee R. Cacchioni STAFF CONTACT: E. Sadlowski, Assistant Secretary-Treasurer

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Attendees:

Board of Education:	Staff:
Trustee R. Cacchioni (Chairperson)	E. Sadlowski, Assistant Secretary-Treasurer
Trustee M. Baxter	L. Paul, Secretary-Treasurer
Trustee J. Fraser (Committee Member)	K. Kaardal, Superintendent of Schools/CEO
Trustee C. Gorman (Committee Member) (<i>Absent</i>)	T. Beaudry, Deputy Superintendent
Trustee L. Mossman (Acting Committee Member)	H. Wendt, Executive Assistant (<i>Recorder</i>)

Partner Group Representation:

COTA	Susan Bauhart, President
COPAC	Shelley Courtney, President
COPVPA	Michael Dornian, Treasurer
CUPE	Margaret Varga, Student Support Services Shop Steward (<i>left the meeting at 5:02 pm</i>) and David Tether, President (<i>joined the meeting at 5:02 pm</i>)
DSC	Tiana Calao, Kelowna Secondary School

Agenda/Additions/Amendments/Deletions

Trustee Mossman was appointed Acting Committee Member in the absence of Trustee Gorman.

Add: Discussion/Action Items	7.1 Central Okanagan Public Schools Superintendent of Schools/CEO 2017/2018 Budget Recommendations (Material for Scheduled Item)
Add: Discussion/Action Items	7.1 Projected Teacher Staffing (Material for Scheduled Item)
Add: Committee Correspondence:	8.1 President, Central Okanagan Teachers' Association, April 17, 2017 regarding District Wellness Support System

April 19, 2017 Agenda – approved as amended.

Reports/Matters Arising

April 5, 2017 Committee Report – received as presented.

Discussion/Action Items

1. Central Okanagan Public Schools Superintendent of Schools/CEO 2017/2018 Budget Recommendations

The Superintendent of Schools/CEO reviewed the Budget Recommendations presentation with the Committee. The budget, as presented, represents a status quo operation from last school year plus the costs to accommodate enrolment growth and meet the restored Collective Agreement language. The factors that assisted with balancing the status quo budget included per pupil funding increases, funding for teacher salaries, funding for unique geographic factors (such as climate, cooling and heating costs, small community supplement) and funding for the supplement for the education plan. Further, administrative savings were returned, projected enrolment is expected to increase, including International Education, International Education tuitions will increase, surplus carryforwards are larger by \$2.2 million and the new Classroom Enhancement Fund (CEF) meets the requirements to meet the MoA-LoU #17. The budget in its current form shows a balance at fiscal year-end 2017/2018 of \$357,949.

The Committee discussed the cuts to custodial staff that took place during previous year's budget discussions due to the budget pressures the District was experiencing at that time, the state of cleanliness in the schools, and whether additional custodial staff will be required to meet the needs of the additional classroom space and increase in teaching staff.

The Superintendent of Schools/CEO outlined the two additional budget requests received thus far from the Central Okanagan Teachers' Association for Professional Development funding, and the Aboriginal Education Council for two FTE teachers.

The Committee discussed recommending that the Board direct District staff to allocate \$225,000 from the 2017/2018 budget and to direct that funding to hiring custodial workers in order to bring staffing levels back to where they were prior to the 2016/2017 budget being implemented. It was subsequently decided that this matter would be deferred until after the Budget Recommendations were reviewed in their entirety.

5:02 pm: The CUPE Student Support Services Shop Steward left the meeting and the CUPE President joined the meeting.

In response to a query from the CUPE President who requested clarification regarding the previously discussed \$225,000 pertaining to CUPE custodial workers, the Superintendent of Schools/CEO noted the District is aware that CUPE is concerned about the cuts made last year, and in years past, to CUPE staff in schools, and that the status quo budget does not address the cuts that were made over the course of the last few years.

The Committee reviewed Appendix A and Appendix B to the Budget Recommendations including the 2016/2017 base budget, adjustments related to status quo, enrolment changes and the CEF with the Assistant Secretary-Treasurer providing clarification to the Committee members as questions arose. Discussions took place pertaining to the targeted CEF funding and that the District must report to the Ministry as to how those funds are allocated. The net balance of \$357,949 as noted in Appendix A does not provide the District with much flexibility for other items and/or requests not currently noted in the budget. Additional budgets requests from COTA and the Aboriginal Education Council were reviewed.

Outcome

The Committee agreed that the previously discussed allocation of \$225,000 from the 2017/2018 budget for custodial workers be deferred until the May 17, 2017 Finance and Legal Committee Meeting.

Outcome

The Committee recommended that the Board of Education approve the Central Okanagan Teachers' Association request for additional funding in the amount of \$10,000 for the LSA Professional Development Allocations and additional funding in the amount of \$5,000 for the Teacher Inquiry Project.

Outcome

The Committee agreed that discussion surrounding the budget request from the Aboriginal Education Council be deferred until the May 17, 2017 Finance and Legal Committee Meeting.

Outcome

The Committee recommended that the Board of Education approve the Central Okanagan Public Schools 2017/2018 Superintendent of Schools/CEO Budget Recommendations of a Status Quo Budget as presented at the April 19, 2017 Finance and Legal Committee Meeting.

Information Items

1. Trustee Indemnity for the 2017/2018 Fiscal Year

The Assistant Secretary-Treasurer reviewed the Trustee Indemnity for the 2017/2018 fiscal year which has been established in accordance with Board of Education Policy 160.

Outcome

The Committee agreed that the Trustee Indemnity for the 2017/2018 Fiscal Year be presented as an information item to the Board of Education Public Meeting.

Committee Correspondence

The COTA President addressed the April 17, 2017 correspondence directed to the Chair of the Finance and Legal Committee, reiterating COTA is not in favour of implementing the District Wellness Support System for reasons outlined in the letter.

Recommendations/Referrals to the Board/Coordinating Committee/Other Committees

Board of Education Public Meeting – Wednesday, April 26, 2017

- Central Okanagan Public Schools Superintendent of Schools/CEO 2017/2018 Budget Recommendations (Action Item).
- Trustee Indemnity for the 2017/2018 Fiscal Year (Information Item).

Meeting Schedule

May 17, 2017 at 1:00 pm

June 21, 2017 at 4:00 pm

September 20, 2017 at 4:00 pm

October 18, 2017 at 4:00 pm

November 15, 2017 at 4:00 pm

Items for Future Finance and Legal Committee Meetings

- Report regarding utilization of Aboriginal Education targeted funding, specifically relating to programs that are being taught to both Aboriginal students and the general student population.
- Update on Ministry funding and its placement in the Operating Budget (i.e., special purpose fund vs. ongoing funding).

September	October	November
- Presentation: Audited Financial Statements for the Fiscal Year - Audited Financial Statements for the Fiscal Year (Action Item) - Finance and Legal Committee – Review of Mandate, Purpose and Function		- School District No. 23 (Central Okanagan) Budget Development Principles - School District No. 23 (Central Okanagan) Budget Development Timeline - Revenue and Expense Summary at October 31
January	February	April (1st meeting)
- Amended Annual Budget for the Fiscal Year - Ministry Recalculation Allocation – School District No. 23 and Provincial	- Revenue and Expense Summary at January 31	- Overview of Budget Allocation - Budget Consultation Input Received
April (2nd meeting)	May	June
- Central Okanagan Public Schools Preliminary Budget Proposal – Superintendent's Budget Recommendations - Trustee Indemnity for the Fiscal Year	- Auditor's Report to the Finance Committee – Initial Communication on Audit Planning for the Year - Annual CommunityLINK Allocations - Trustee Travel Expenses - Financial Update – International Education Program - Review of Policy 425 and Regulations 425R - Student Fees	- School District No. 23 (Central Okanagan) Annual Budget for the Fiscal Year

Questions – Please Contact:

Trustee Rolli Cacchioni, Chairperson

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