

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Finance and Legal Committee Meeting DATE: April 20, 2016
CHAIRPERSON: Trustee L. Mossman STAFF CONTACT: E. Sadlowski, Director of Finance

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Attendees:

Board of Education:	Staff:
Trustee L. Mossman (Chairperson)	E. Sadlowski, Director of Finance
Trustee R. Cacchioni (Committee Member)	L. Paul, Secretary-Treasurer
Trustee C. Gorman (Committee Member)	K. Kaardal, Superintendent of Schools/CEO
Trustee M. Baxter	T. Beaudry, Assistant Superintendent
Trustee D. Butler	M. Essler, Executive Assistant
Trustee J. Fraser	H. Wendt, Executive Assistant (<i>Recorder</i>)
Trustee L. Tiede	

Partner Group Representation:

COTA	Susan Bauhart, President
COPAC	Shelley Courtney, President
COPVPA	Mike Dornian, Treasurer
CUPE	Wendy Johnson, President
District Student Council	No representative

Agenda/Additions/Amendments/Deletions

Add: 6.1 Central Okanagan School District 2016/2017 Superintendent of Schools/CEO's Budget Recommendations (new information for scheduled item)
Deferred: 6.2 Trustee Indemnity for the 2016/2017 Fiscal Year
Add: 6.2 Review of Trustee Expenses and Remuneration (new Discussion/Action Item)
Amend: New Discussion/Action Item 6.2 Review of Trustee Expenses and Remuneration to be noted as 7.1 (new Information Item)
Add: 7.1 Correspondence from Deputy Minister, Ministry of Education, April 19, 2016 regarding budget pressures (new Information Item)
Amend: New Information Item 7.1 Correspondence from Deputy Minister, Ministry of Education, April 19, 2016 regarding budget pressures now become 7.2

April 20, 2016 Agenda – approved as amended.

Reports/Matters Arising

April 6, 2016 Committee Report – received as presented.

Discussion/Action Items

1. Central Okanagan School District 2016/2017 Superintendent of Schools/CEO's Budget Recommendations

The Superintendent of Schools/CEO reviewed the budget recommendations in detail as outlined in the report noting the anticipated budget pressure/shortfall is \$3.2 million. He noted the recommendations, when established, were required to meet one or more of the District Budget Development Principles: 'Students First', 'Alignment of the District's Mission, Vision and Cultural Values' and/or the school goals and most effective results for dollars spent. Further, the legal requirements of a balanced budget and meeting all statutory requirements will be fulfilled.

Changes to the original budget proposal were reviewed which included adding 8.0 FTE positions to the teaching staff and reducing 5.5 CUPE positions; however, the latter will be achieved through attrition, retirement or re-purposing the employees into positions where shortages exist. A significant change was the addition of \$225,000 from the anticipated current year surplus, a one-time allocation.

Committee members reviewed the Budget Recommendations and discussed the information provided. In response to a query from the President of COPAC, the Director of Finance clarified that the amount noted in the budget for the International Education program includes fees such as homestays which are over and above the actual cost of tuition.

The Committee discussed the potential restructuring of transportation services wherein it was noted by the Secretary-Treasurer that the Central Okanagan School District is reviewing all options regarding route optimization.

In response to a query from the President of CUPE, the Superintendent of Schools/CEO noted it is not the District's intent that any additional lining of the fields be undertaken by anyone other than CUPE workers. Further, the term 'lead hand' noted in the Budget Recommendations will be changed to denote 'head custodian'.

The President of COTA reiterated the COTA does not support a funding reduction to schools nor does it support a reduction of direct services to schools. She suggested there may be alternate methods of providing the support currently delivered, for example, by the Instructional Leadership Team and that the \$1 million ILT budget component might be re-allocated to the schools to allow Teachers' on Call to provide release time to classroom teachers and thereby give them the opportunity to collaborate at the school level in the roll-out of the new curriculum in schools. The ILT teachers would return to classroom assignments.

Outcome

The Committee recommended that the Board of Education, at the April 27, 2016 Board of Education Public Meeting, review the Central Okanagan School District 2016/2017 Superintendent of Schools/CEO's Budget Recommendations as outlined in the report.

Information Items

1. Review of Trustee Expenses and Remuneration

At the Finance and Legal Committee Incamera Meeting which preceded this meeting, the Committee agreed to form a Sub-Committee to review Trustee expenses and remuneration.

Outcome

The Sub-Committee will be comprised of Trustee Butler, Trustee Baxter, Trustee Fraser and Trustee Mossman and, with District staff support, will provide a report of its findings at the June 15, 2016 Finance and Legal Committee Public Meeting.

2. Correspondence from the Deputy Minister, Ministry of Education, April 19, 2016 regarding budget pressures

This information was received by the Committee.

Meeting Schedule

May 18, 2016 at 1:00 pm	June 15, 2016 at 6:30 pm	September 21, 2016 at 1:00 pm
October 19, 2016 at 6:30 pm	November 16, 2016 at 1:00 pm	

Items for Future Finance and Legal Committee Meetings

- Update – 2012 and 2014 Deloitte Reports - Ministry of Education (*May 18, 2016 Finance and Legal Committee Meeting*)
- Funding for Syrian Refugees (*May 18, 2016 Finance and Legal Committee Meeting*)
- Trustee Indemnity for the 2016/2017 Fiscal year
- Sub-Committee report regarding review of Trustee Expenses and Remuneration-

May	June
- Auditor's Report to the Finance Committee – Initial Communication on Audit Planning for the Year - Annual CommunityLINK Allocations - Trustee Travel Expenses - Financial Update – International Education Program - Review of Policy 425 and Regulations 425R - Student Fees	- School District No. 23 (Central Okanagan) Annual Budget for the Fiscal Year - Finance and Legal Committee – Review of Mandate, Purpose and Function

Questions – Please Contact:

Trustee Lee Mossman, Chairperson
Eileen Sadlowski, Director of Finance

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