



CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

**Planning and Facilities Committee
Public Meeting**

**Wednesday, May 5, 2021, 6:00 pm
Via Zoom**

Board of Education: Trustee C. Desrosiers, Chairperson
Trustee N. Bowman, Committee Member
Trustee L. Tiede, Committee Member
Trustee M. Baxter
Trustee J. Fraser (*arrived at 6:20 pm*)

Staff: Mitch Van Aller, Director of Operations
Ryan Stierman, Secretary-Treasurer/CFO
David Widdis, Planning Manager
Terry Beaudry, Deputy Superintendent of Schools
Gail Prokopchuk, Transportation Manager
Michelle DesRochers, Executive Assistant (recorder)

Absent: Kevin Kaardal, Superintendent of Schools/CEO

Partner Groups: Susan Bauhart, COTA President
David Tether, CUPE President
Ryan Ward, COPVPA Middle School Representative
Zachary Johnson, DSC - Grade 10 at KSS
There was no representative from the COPAC

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the unceded, Traditional Territory of the Okanagan People.**

AGENDA

May 5, 2021 Committee Agenda - approved as presented.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - March 3, 2021

March 3, 2021 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

Darlene Atkinson: Ms. Atkinson submitted various questions related to the Mission Family of Schools and French Immersion information included in the draft Long Term Facilities Plan. The Secretary-Treasurer/CFO responded to Ms. Atkinson's questions.

COMMITTEE MEMBERS QUERIES/COMMENTS

A comment was made stating that implementing a consistent grade configuration across the District has been a challenge for a number of years due to facility constraints.

DISCUSSION/ACTION ITEMS

Enhancement Agreement - Pearson Road Elementary School GaGa Ball Court

The Director of Operations shared that Pearson Road Elementary School wishes to enter into an Enhancement Agreement with the Board of Education for the creation of a GaGa Ball Court. Pearson Road Elementary School has raised funds for the supply and installation of the GaGa Ball Court. Upon Board Approval and all funding being secured by Pearson Road Elementary School, the project will proceed.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with Pearson Road Elementary School for the creation of a GaGa Ball Court, as attached to the Agenda, and as presented at the May 5, 2021 Planning and Facilities Committee Meeting.

Enhancement Agreement - Bankhead Elementary School GaGa Ball Court

The Director of Operations shared that Bankhead Elementary School Parent Advisory Council (PAC) wishes to enter into an Enhancement Agreement with the Board of Education for the creation of a GaGa Ball Court. The PAC is fully funding the supply and installation of the GaGa Ball Court. Upon Board Approval and all funding being secured by the Bankhead Elementary School PAC, the project will proceed.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with Bankhead Elementary School PAC for the creation of a GaGa Ball Court, as attached to the Agenda, and as presented at the May 5, 2021 Planning and Facilities Committee Meeting.

DISCUSSION/INFORMATION ITEMS

Overview of the Services of the Transportation Department

The Transportation Manager provided an overview of the services provided by the Transportation Department. Currently, the Transportation Department provides service to 4,670 students, of which 4,367 are eligible and 303 are courtesy riders, and operates 68 bus routes (including 10 special needs routes). The 2021-2022 application period for school bus transportation is open and approximately 3,200 applications have been received to date with the expectation that an additional 2,500-3,000 applications will be received prior to the closing date of May 31, 2021.

6:20 pm: Trustee Fraser joined the meeting

The Transportation Manager outlined the challenges and changes the Transportation is anticipating for the 2021-2022 school year, including but not limited to:

- uncertainties related to COVID-19 restrictions/guidelines;
- increase of eligible riders resulting in a decrease to courtesy seats;
- increase of special needs requests;
- bus driver shortages due to staff nearing the retirement stage of their career;
- opening of École H.S. Grenda Middle;
- arrival of 3 electric buses; and,
- continuing to implement programs to the Traversa Routing Software.

The Transportation Manager and Transportation Assistant Manager were commended for all their hard work in implementing the revised Board Policies and Regulations, new software, and a new bus driver training program to provide efficient bus services for students. Bus Drivers were also recognized for providing stable support to students with no COVID-19 outbreaks on School District buses during the 2020-2021 school year.

Draft Long Term Facilities Plan

The Secretary-Treasurer/CFO shared that the draft Long Term Facilities Plan (LTFP) attached to the agenda is the result of a comprehensive consultation process and the work of the Long Term Facilities Plan Working Committee. The draft LTFP includes an action plan which indicates two items to be addressed in the 2021-2022 school year. These include catchment area reviews on the Westside and for Mission area elementary schools.

The Secretary-Treasurer/CFO stated that the draft Long Term Facilities Plan will be sent to all families and staff on May 6, 2021. All interested staff, students, and community members are invited to review the Plan and contribute their thoughts and concerns on the District's ThoughtExchange Survey IV by midnight on May 19, 2021. The results of Survey IV will be considered as staff develop the final draft of the Plan. The final draft of the Plan will be presented at the Planning and Facilities Committee Meeting on June 2, 2021.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

May 12, 2021 Public Board Meeting

- Draft Long Term Facilities Plan (*Information*)

Future Public Board Meeting

- Enhancement Agreement - Pearson Road Elementary School GaGa Ball Court (*Action*)
- Enhancement Agreement - Bankhead Elementary School GaGa Ball Court (*Action*)
- Overview of the Services of the Transportation Department (*Information*)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

- *School Bus Safety Including: Seat Belts*
- *Secondary French Immersion Program on the Westside (June 2, 2021)*

September

- Summer Projects Update

October

- Annual Integrated Pest Management Report

January

- Annual Review of Committee's Mandate, Purpose and Function

February

- Annual Facility Grant (AFG) Plan

May

- Transportation Update

June

- Capital Plan Submission
- Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

June 2, 2021

September 1, 2021 (4:00 pm), October 6, 2021, November 3, 2021

MEDIA QUESTIONS

There were no media questions submitted.

ADJOURNMENT

The meeting adjourned at 6:47 pm.

Questions - Please Contact:

Trustee Desrosiers, Chairperson at 250-718-6303 or Chantelle.Desrosiers@sd23.bc.ca

Mitch Van Aller, Director of Operations at 250-870-5150 or Mitch.Vanaller@sd23.bc.ca

Chantelle Desrosiers, Chairperson