



Memorandum

Date: November 30, 2018
To: Board of Education
From: Kevin Kaardal, Superintendent of Schools/CEO
Action: **New Policy 632 and Regulations 632R – School Reconfigurations**

1.0 ISSUE STATEMENT

A recommendation was made by the Policy Committee to develop a Policy/Regulations on School Reconfigurations in response to concerns expressed regarding the consultation on the Westside grade reconfiguration.

2.0 STAFF RECOMMENDATION

THAT: The General Affairs Committee recommends to the Board of Education:

THAT: The Board of Education approve new Policy 632 – School Reconfigurations and Regulations 632R – School Reconfigurations, as attached to the Agenda and as presented at the December 5, 2018 General Affairs Committee Meeting.

3.0 APPENDIX

- A. Draft New Policy 632 – School Reconfigurations
- B. Draft New Regulations 632R – School Reconfigurations



"Together We Learn"

APPENDIX A

School District No. 23 (Central Okanagan)

Policies And Procedures

Section Six: School District Facilities

632 – SCHOOL RECONFIGURATIONS

Introduction

The Board of Education supports the long-term goal of phasing in a consistent grade configuration in all areas of the District with K - 5 elementary, Grade 6 - 8 middle and Grade 9 - 12 senior secondary schools.

The timing of changes to the grade configuration structure will be based upon:

- The best needs of the students
- The needs of each individual and unique community within the school district
- The need to manage growth and the best use of existing school buildings
- Financial considerations

The Board of Education has a responsibility to provide school facilities throughout the school district that will allow for program effectiveness for all students, health and safety of all occupants and operational efficiency. At times, the Board may have to consider alternate configuration options.

Policy

By the last meeting of the Board in November, the Superintendent will present an analysis to the Board on any recommendations for reconfiguration.

By no later than January, subsequent to agreeing to consider the Superintendent's recommendation, the Board will initiate a process of discussion and consultation with parents, staff and the community. The consultation process shall be in accordance with the attached regulations.

Consultation will be meaningful, and fair consideration will be given to all public input prior to the Board making its final decision.

At the first Board Meeting in March, the Board will consider the feasibility and acceptability of the reconfiguration as part of the Board's budget deliberations.

Prior to April 30th, based on the preceding process, the Board will make a decision on the reorganization of schools so that any reconfiguration could be effective in September of that same year.

Date Agreed:

Date Amended:

Date Reviewed:

Related Documents: Regulation 632R



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APPENDIX B

School District No. 23 (Central Okanagan)

Policies And Procedures

Section Six: School District Facilities

632R – SCHOOL RECONFIGURATIONS (REGULATIONS)

1. Prior to the end of November each year, the Superintendent will determine which schools will be evaluated for reconfiguration of grades, considering the following criteria:
 - 1.1 educational effectiveness
 - 1.2 class composition
 - 1.3 capacity/usage of the building
 - 1.4 the present and three-to-five year enrolment projection
 - 1.5 how the proposed change could affect the catchment areas of affected schools
 - 1.6 impact on transportation
 - 1.7 financial considerations
 - 1.8 alternative configuration options
 - 1.9 community impact
2. By the last Board of Education meeting in November, the Superintendent will present an analysis to the Board of the above-noted criteria, or will inform the Board that no reconfiguration of schools is recommended for the next school year.
3. The Board will review the information provided by the Superintendent and either instruct staff to:
 - 3.1 take no further action;
 - 3.2 begin the consultation process.

Consultation Process

1. The Superintendent will notify the school principals and the PAC Executives in writing that their family of schools has been identified for possible reconfiguration of grades.
2. Local governments and First Nations will be specifically notified in writing and invited to provide input through the public consultation.
3. The Superintendent, or designate, and trustee(s) will meet with the principals and representatives from the school communities involved, including the members of PACs, representatives of the teaching staff and support staff, to review the analysis and supporting documentation that will later be presented at a public meeting.
4. The public meeting will be advertised in local news media.



Section Six: School District Facilities

5. The public consultation meeting will include the following information:
 - 5.1 educational effectiveness
 - 5.2 class composition
 - 5.3 capacity/usage of the building
 - 5.4 the present and three-to-five year enrolment projection
 - 5.5 how the proposed change could affect the catchment areas of affected schools
 - 5.6 impact on transportation
 - 5.7 financial considerations
 - 5.8 alternative configuration options
 - 5.9 community impact
6. At the first Board meeting in March, the Board will consider the feasibility and acceptability of the proposed reconfiguration of schools as part of the Board's budget deliberations.
7. Prior to April 30th, based on the preceding process, the Board will make a decision on the reorganization of schools so that any reconfiguration could be effective in September of that same year.