



**Central Okanagan
Public Schools**
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

Planning and Facilities Committee

Public Meeting

Wednesday, December 6, 2023, 4:00 pm

School Board Office

1040 Hollywood Road S

Kelowna, BC

Board of Education:	Trustee J. Fraser, Chair Trustee W. Broughton, Committee Member Trustee C. Desrosiers, Committee Member Trustee V. Johnson Trustee L. Tiede
Staff:	Rob Drew, Director of Operations David Widdis, Planning Manager Kevin Kaardal, Superintendent of Schools/CEO Kate Cumming, Assistant Secretary-Treasurer Lise Bradshaw, Executive Assistant (Recorder)
Absent:	Delta Carmichael, Secretary-Treasurer/CFO Terry Beaudry, Deputy Superintendent of Schools
Partner Groups:	Teri Wishlow, CUPE President Nathan Hind, COPAC Member-At-Large Em Monsale, DSC Student Representative <i>There were no representatives from COTA or COPVPA</i>

The Central Okanagan Board of Education acknowledged that this meeting was being held on the unceded, Traditional Territory of the Okanagan People.

The Committee Chair acknowledged the National Day of Remembrance and Action on Violence against Women. Flags in Central Okanagan Public Schools (school and operational sites) were flown at half-mast starting the morning of Wednesday, December 6th, 2023 and raised the morning of Thursday, December 7th, 2023.

AGENDA

Add: Item 6.0: Funding Announcement for pre-fabricated classrooms at North Glenmore Elementary School.

December 6, 2023 Committee Agenda - approved as amended.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - November 1, 2023

November 1, 2023 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

There were no comments from the public.

COMMITTEE MEMBERS QUERIES/COMMENTS

The Committee Chair stated she was very pleased about the announcement of funding for the addition of five pre-fabricated classrooms planned for North Glenmore Elementary school. The Director of Operations and the Superintendent of Schools/CEO provided additional information on the funding, and advised that the District would likely still have to purchase some portables for other schools for the 2024-2025 year, due to growth.

DISCUSSION/ACTION ITEMS

Amended Capital Plan Bylaw No. 2023/24 CPSD23-03 (Food Infrastructure Program)

The Director of Operations advised that the Ministry of Education and Child Care provided Amendment No. 2 to their Capital Plan Response Letter dated September 15, 2023, in relation to the 2023/2024 Capital Plan submitted in June, 2022. This amendment provides approval for \$150,000 in capital funding to support the Food Infrastructure Program through the acquisition of kitchen equipment. The Board of Education is required to pass a Bylaw to allow the District to access the funding.

The COPAC representative queried whether all the funding would be going to Pearson Road Elementary, as that was the only school listed on the memo attached to the agenda. The Director of Operations clarified that the Ministry of Education and Child Care requested that the District list the closest school to the Operations site on the funding request, for simplicity's sake. The funding will, however, be distributed throughout the District.

The Director of Operations answered queries from Committee members regarding the funding process.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education give first reading to Amended Capital Plan Bylaw No. 2023/24 – CPSD23-03.

THAT: The Board of Education give second reading to Amended Capital Plan Bylaw No. 2023/24 – CPSD23-03.

THAT: The Board of Education give all three readings to Amended Capital Plan Bylaw No. 2023/24 – CPSD23-03 at the December 13, 2023 Public Board Meeting;

AND THAT: The Board of Education give third reading and adopt Amended Capital Plan Bylaw No. 2023/24-CPSD23-03.

Amended Capital Plan Bylaw No. 2023/24-CPSD23-04 (North Glenmore Elementary School)

The Director of Operations advised that similar to the Food Infrastructure Program item, the Ministry of Education and Child Care provided an Amendment No. 3 to their Capital Plan Response Letter dated September 27, 2023, in relation to the 2023/2024 Capital Plan submitted in June, 2022. This amendment provides support for a five-classroom prefabricated expansion to North Glenmore Elementary School.

The Board of Education is required to pass a Bylaw to allow for the District to access the funding.

The Director of Operations and Superintendent of Schools/CEO answered queries from the Committee members regarding the pre-fabricated classrooms and the timing of the work to be done by the Operations Department to install the classrooms.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education give first reading to Amended Capital Plan Bylaw No. 2023/24 – CPSD23-04.

THAT: The Board of Education give second reading to Amended Capital Plan Bylaw No. 2023/24 – CPSD23-04.

THAT: The Board of Education give all three readings to Amended Capital Plan Bylaw No. 2023/24 – CPSD23-04 at the December 13, 2023 Public Board Meeting;

AND THAT: The Board of Education give third reading and adopt Amended Capital Plan Bylaw No. 2023/24 – CPSD23-04.

DISCUSSION/INFORMATION ITEMS

None.

COMMITTEE CORRESPONDENCE

None.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

December 13, 2023 Public Board Meeting:

- Amended Capital Plan Bylaw No. 2023/24 CPSD23-03 (Food Infrastructure Program)
- Amended Capital Plan Bylaw No. 2023/24-CPSD23-04 (North Glenmore Elementary School)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

February	Annual Facility Grant (AFG) Plan Annual Review of Committee's Mandate, Purpose and Function
May	Transportation Update Capital Plan Submission
June	Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

February 7, 2024
March 6, 2024
April 3, 2024
May 1, 2024
June 5, 2024

MEDIA QUESTIONS

No media present.

ADJOURNMENT

The meeting adjourned at 4:20 pm.

Questions - Please Contact:

Trustee Fraser, Chair at 250-718-8613 or Julia.Fraser@sd23.bc.ca

Rob Drew, Director of Operations at 250-870-5150 or Rob.Drew@sd23.bc.ca

Julia Fraser, Chair