

## SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: September 16, 2015

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.*

### Board Attendees:

Trustee J. Fraser - Chairperson (*absent*)  
Trustee R. Cacchioni - Committee Member (*Acting Chairperson*)  
Trustee C. Gorman - Committee Member (*absent*)  
Trustee D. Butler (*Acting Committee Member*)  
Trustee M. Baxter (*Acting Committee Member*)

### Staff:

L. Paul, Secretary-Treasurer  
M. Van Aller, Director of Operations  
H. Gloster, Superintendent  
T. Beaudry, Assistant Superintendent  
David Widdis, Planning Manager  
B. Bertram, Executive Assistant (*recorder*)

### Partner Group Representation:

COPAC	Vivian Evans, Member-At-Large
COPVPA	Cathie Mutter, Secretary
COTA	April Smith, First Vice-President
CUPE	Wendy Johnson, President
DSC	No representative

### Agenda - Additions/Amendments/Deletions

Trustee Butler and Trustee Baxter were appointed Acting Committee Members in the absence of Trustee Fraser and Trustee Gorman.

It was agreed that the agenda order would be amended and Information Item 7.1 “2015/2016 Five Year Capital Plan Submission” would be moved to become Information Item 7.3.

September 16, 2015 Agenda – approved as amended.

### Reports/Matters Arising

It was agreed that the August 26<sup>th</sup> Committee Report would be amended as follows:

*Page 2, second paragraph, remove the final sentence “This would ensure that enrolment at both secondary schools would be sustainable”.*

August 26, 2015 Committee Report - received as amended.

### Committee Members Queries/Comments

Trustee Cacchioni queried whether, when the City of Kelowna agreed to the construction of micro-suites, the School District’s School Site Acquisition Charge (SSAC) was inadvertently waived when the City of Kelowna waived their Development Cost Charges.

*The Secretary-Treasurer will investigate which fees were waived for the construction of the micro-suites.*

### Discussion/Action Items

#### 1. **Safe Stop Program – Increase in Fines/Penalties for “Failure to Stop for School Bus”**

Committee members discussed the current fee for failing to stop for a school bus.

##### Outcome

**The Committee recommended that the Board of Education send a letter in support of the Safe Stop Program requesting an increase to at least double the fines/penalties for “Failure to Stop for School Bus”.**

#### 2. **Rutland Middle School Project Identification Report - Update**

The Director of Operations advised that the total project budget amount, including reserves, has been amended to \$18,768,597. Committee members discussed catchment areas for Rutland schools should Rutland Middle School be moved to the current Quigley Elementary School site. Also discussed was the availability of space for a potential second Middle School French Immersion Program in the Rutland area should the Board choose that option once the overview of the French Immersion Program has been completed.

The Committee reviewed the potential impact to transportation routes with the recommended move to the Quigley site, the relocation of the BCIT Program and the Aboriginal Preschool Program currently at the Quigley site, and the disbursement of Quigley Elementary students to other schools in the Rutland area. The Superintendent advised that there is space in Rutland elementary schools to accommodate all Quigley students as well as the current Aboriginal Preschool. The needs of the BCIT Program would be reviewed and the program possibly re-located to the Rutland Senior Secondary School site.

#### **Outcome**

**The Committee recommended that the 2015 Rutland Middle School Project Identification Report be submitted to the Ministry of Education, and that the 2015/2016 Capital Plan submission include a request for a school renovation for Rutland Middle School:**

- **Using Option 6: Repurposing Quigley Elementary School into a middle school**
- **With a capacity of 650 students**
- **With a total project budget, including reserves, of \$18,768,597**

### **3. Glenmore Secondary School Project Identification Report - Update**

Committee members reviewed the Project Identification Report and requested several minor amendments.

#### **Outcome**

**The Committee recommended that the Glenmore Secondary School Project Identification Report be submitted to the Ministry of Education, and that the 2015/2016 Capital Plan submission include a request for construction funding for a new Glenmore Secondary School:**

- **Using Option A: Constructing a new secondary school on the Burtch Road site**
- **With a capacity of 1,100 students**
- **With a total project budget, including reserves, of \$ 59,016,876**

### **Information Items**

#### **1. 2015/2016 Five Year Capital Plan Submission**

The committee reviewed the 2015/2016 Five Year Capital Plan which must be submitted to the Ministry of Education by November 2, 2015. Routine Capital and new/replacement bus requests have been submitted to the Ministry of Education in September 2015. Project Identification Reports have been completed for the new Glenmore Secondary School, the new Lake Country Junior Middle School, the replacement of Rutland Middle School and the replacement of Glenmore Elementary School. The Project Definition Report for the new Okanagan Mission Junior Middle School was submitted to the Ministry of Education in June 2015. The Five Year Capital Plan will be added as an Action Item to the October 21, 2015 Planning and Facilities Committee Meeting Agenda.

#### **2. Summer Projects 2015**

The list of projects addressed over the summer was extensive and Operations staff were commended for their workmanship in completing all of these projects, in addition to the regular summer maintenance and cleaning of all school district facilities, and completing more than 600 work orders.

#### **3. School Site Acquisition Charge (SSAC)**

All local governments are now collecting the SSAC for the School District. The fund has been depleted due to the purchase of The Ponds and Aspen Grove school sites, however current development projects indicate that the fund's purchase obligation will be settled within two years. Since the inception of the charge, the City of Kelowna and the District of Peachland have each requested waiving the SSAC for a specific development. These requests have been denied.

### **Recommendations/Referrals To the Board/Coordinating Committee/Other Committees**

#### ***Future Public Board Meeting Action Items:***

- Safe Stop Program – Increase in Fines/Penalties for “Failure to Stop for School Bus”
- Rutland Middle School Project Identification Report – Update (*September 23, 2015 Public Board Mtg.*)
- Glenmore Secondary School Project Identification Report – Update (*September 23, 2015 Public Board Mtg.*)

#### ***Future Public Board Meeting Information Items:***

- 2015/2016 Five Year Capital Plan Submission
- Summer Projects 2015
- School Site Acquisition Charge (SSAC)

**Items for Future Planning and Facilities Committee Meetings**

- District Area Updates, e.g. enrolment, community growth, etc. *(Referred from the Incamera Board Meeting – April 29, 2015)*
- School Speed Zone Times – Possible Variance *(Referred from the Public Board Meeting – September 9, 2015)*

<b>October</b>	<b>November</b>	<b>January</b>
- 2015/2016 Five Year Capital Plan Submission	- Annual Integrated Pest Management Report - Capital Project Bylaw – Approved Bus Project	
<b>February</b>	<b>April</b>	<b>May</b>
- Energy & Sustainability Presentation - Annual Facility Grant (AFG) Plan	- Capital Project Bylaw for AFG	- Transportation – Additional Service Routes
<b>June</b>		

**Meeting Schedule**

October 21, 2015                      November 18, 2015

**Questions - Please Contact:**

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Mitch Van Aller, Director of Operations	Phone: 250-870-5150	email: <a href="mailto:Mitch.Vanaller@sd23.bc.ca">Mitch.Vanaller@sd23.bc.ca</a>