



CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

**Planning and Facilities Committee
Public Meeting**

**Wednesday, June 3, 2020, 4:00 pm
Via Zoom**

Board of Education: Trustee C. Desrosiers, Chairperson
Trustee R. Cacchioni, Committee Member
Trustee J. Fraser, Committee Member
Trustee M. Baxter

Staff: Mitch Van Aller, Director of Operations
Ryan Stierman, Secretary-Treasurer/CFO
Stuart Kamstra, Assistant Director of Operations
David Widdis, Planning Manager
Kevin Kaardal, Superintendent of Schools/CEO
Michelle DesRochers, Executive Assistant (recorder)
Harold Schock, Energy and Sustainability Manager (*left at 4:34 pm*)
Rob Zoppi, Principal of Pearson Road Elementary

Absent: Terry Beaudry, Deputy Superintendent of Schools

Partner Groups: Susan Bauhart, COTA President
David Tether, CUPE President (*left at 4:45 pm*)
Ryan Ward, COPVPA Middle School Representative

There were no representatives from COPAC or the District Student Council.

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the unceded, Traditional Territory of the Okanagan People.**

AGENDA

Add: Material for scheduled Discussion/Information Item 7.2 - Transportation Update

June 3, 2020 Committee Agenda - approved as amended.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - May 6, 2020

May 6, 2020 Committee Report - received as distributed.

RECOGNITION/PRESENTATIONS/DELEGATIONS

Updated Sustainability Initiatives 2020

Harold Schock, Energy and Sustainability Manager, provided an update on the Sustainability Initiatives achieved over the 2019-2020 school year. As per Bill 44 – Greenhouse Gas Reduction Target Act, the District must report on their greenhouse gas emissions, using a tracking tool called SOFI (formally SMARTTool). The District is on track to achieve the 40% Green House Gas (GHG) reduction target by 2030. Future Greenhouse Gas Emission reduction projects include roof top unit replacements, exterior lighting upgrades, classroom LED lighting upgrades, and EV school buses.

The Chairperson thanked the Energy and Sustainability Manager for his presentation.

4:34 pm: The Energy and Sustainability Manager left the meeting.

PUBLIC QUESTION/COMMENT PERIOD

There were no public questions/comments.

COMMITTEE MEMBERS QUERIES/COMMENTS

The COTA President shared that she directed a group of retired teachers that came to the COTA office regarding marijuana being grown close to Constable Neil Bruce Middle School to the Board of Education and queried if the Board has heard from the group.

Trustee Desrosiers stated that the Board hasn't heard from a group of retired teachers; however, Trustee Baxter did receive an email from members of the community.

Trustee Baxter confirmed that a residential community brought concerns regarding a legal marijuana grow facility near Constable Neil Bruce Middle School to her attention and she brought it forward to the Board. The Board requested that senior staff look into the matter and provide additional information. The Board is not taking a position on the matter at this time.

DISCUSSION/ACTION ITEMS

2021-2022 Five Year Capital Plan Submission

The Director of Operations stated that the five year Capital Plan must be submitted to the Ministry of Education, Capital Branch by June 30, 2020 and provided an overview of each project being submitted. As per the Ministry of Education's request, the Rutland Middle School (RMS) project has been returned to the School Replacement Program category.

4:45 pm: The CUPE President left the meeting.

In response to a query from Trustee Fraser, the Director of Operations confirmed that staff continues to discuss the District's needs, including the RMS project, with the Ministry of Education's Capital Branch.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education approve the Capital Plan Resolution for the 2021/2022 Capital Plan as outlined on the attached summary, as attached to the Agenda, and presented at the June 3, 2020 Planning and Facilities Committee Meeting.

Enhancement Agreement – École Glenmore Elementary School GaGa Ball Court

The Director of Operations stated that École Glenmore Elementary School wishes to install a GaGa Ball Court, eight tire sandpits, and a mural and enter into an Enhancement Agreement with the Board of Education. Most of the work will be done by staff; however, a Jurisdiction has been signed regarding the mural and placement of the eight donated truck tires.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with École Glenmore Elementary School for the creation of a GaGa Ball Court, 8 tire sandpits and a mural, as attached to the Agenda and presented at the June 3, 2020 Planning and Facilities Committee Meeting.

Enhancement Agreement - Rutland Senior Secondary School Outdoor Basketball Court

The Director of Operations stated that Rutland Senior Secondary wishes to enter into a Enhancement Agreement with the Board of Education for the creation of an outdoor basketball court. The court would have five (5) basketball standards/backboards/hoops installed on the existing asphalt. This project is funded by the school and will be completed by CUPE staff.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with Rutland Senior Secondary School for the creation of an Outdoor Basketball Court, as attached to the Agenda and presented at the June 3, 2020 Planning and Facilities Committee Meeting.

Enhancement Agreement - Pearson Road Elementary School Greenhouse Center

The Director of Operations stated that the Pearson Road Elementary School Parent Advisory Council (PAC) wishes to install a Greenhouse Center and enter into an Enhancement Agreement with the Board of Education. Donations and grants have been received to fund the installation of the Greenhouse and planting of shade trees.

Rob Zoppi, Principal at Pearson Road Elementary School, shared that students, staff, and the PAC have been working on this project for the past three years. Students came up with the idea to take learning outside by creating an outdoor exploration center, staff and community members came together to design the project. The project will be in memory of long-time staff member Mrs. Vicente and will house a year round Greenhouse.

Outcome:

The Planning and Facilities Committee recommended to the Board:

THAT: The Board of Education enter into an Enhancement Agreement with Pearson Road Elementary School for a Greenhouse Center outlined in Appendix B and as presented at the June 3, 2020 Planning and Facilities Committee Meeting.

The COTA President thanked Mr. Zoppi, the community and everyone involved to make this project happen to honour Mrs. Vicente's legacy.

DISCUSSION/INFORMATION ITEMS

School District Portable Information

The Director of Operations provided an overview of four portable moves and the placements of six new portables for the 2020-2021 school year. Due to the growth in the area, the District will continue to see the addition of more portables until new schools are built.

The Secretary-Treasurer/CFO stated there is a need for additional portables at École Kelowna Secondary School; however, there is no additional space to add portables on the site. This is an issue that will need to be addressed when the District's Long-Term Facility Plan is reviewed and may result in boundary changes.

The Committee expressed concerns regarding portable moves and the costs incurred rather than redirecting students to schools that have space. Portables as a whole will need to be addressed during the review of the District's Long-Term Facility Plan.

Transportation Update

The Secretary-Treasurer/CFO stated that through the work of the Transportation Task Force Steering Committee, the Board approved a May 31st application deadline for transportation. As of May 31, 2020, there were 1,600 fewer applications received in relation to the 2019-2020 school year total. The District has communicated with families on an ongoing and frequent basis

regarding the deadline, including three email reminders throughout the Spring. Staff have extended the deadline to June 6, 2020 and have sent both an email and phone message stating the deadline extension and the importance of registering for bus service.

The Secretary-Treasurer/CFO also advised that late applications have a huge impact on the transportation system as seen in the Fall of 2019. As such, late applicants may not receive a seat.

The Superintendent of Schools/CEO stated that staff are making every effort to garner applications by the June 6, 2020 extended deadline.

The Committee discussed the importance of an application deadline and commended the Secretary-Treasurer/CFO for ensuring the deadline was communicated to families.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

Public Board Meeting - June 10, 2020

- 2021-2022 Five Year Capital Plan Submission (Action Item)
- Enhancement Agreement - École Glenmore Elementary School GaGa Ball Court (Action Item)
- Enhancement Agreement - Rutland Senior Secondary School Outdoor Basketball Court (Action Item)
- Enhancement Agreement - Pearson Road Elementary School Greenhouse Center (Action Item)
- Updated Sustainability Initiatives 2020 (Information Item)
- School District Portable Information (Information Item)
- Transportation Update (Information Item)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

- *School Bus Safety Including: Seat Belts*
- *Transportation Update (Fall 2020)*

September

- Summer Projects Update

October

- Annual Integrated Pest Management Report

January

- Annual Review of Committee's Mandate, Purpose and Function

February

- Annual Facility Grant (AFG) Plan

May

- Transportation Update

June

- Capital Plan Submission
- Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

All meetings start at 6:00 pm unless otherwise noted.

August 19, 2020 at 4:00 pm (TBC)

October 7, 2020 and November 4, 2020

MEDIA QUESTIONS

There were no questions from the media.

ADJOURNMENT

The meeting adjourned at 5:24 pm.

Questions - Please Contact:

Trustee Desrosiers, Chairperson at 250-718-6303 or Chantelle.Desrosiers@sd23.bc.ca

Mitch Van Aller, Director of Operations at 250-870-5150 or Mitch.Vanaller@sd23.bc.ca

Chantelle Desrosiers, Chairperson