**SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT**

COMMITTEE: Planning and Facilities Committee Meeting DATE: October 21, 2015

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.*

**Board Attendees:**
Trustee J. Fraser - Chairperson
Trustee R. Cacchioni - Committee Member *(absent)*
Trustee C. Gorman - Committee Member
Trustee L. Mossman *(Acting Committee Member)*

**Staff:**
L. Paul, Secretary-Treasurer *(absent)*
M. Van Aller, Director of Operations
H. Gloster, Superintendent *(absent)*
T. Beaudry, Assistant Superintendent
B. Bertram, Executive Assistant *(recorder)*

**Partner Group Representation:**

| | |
|---|---|
| COPAC | Shelley Courtney, President |
| COPVPA | Cathie Mutter, Secretary |
| COTA | No representative |
| CUPE | Wendy Johnson, President |
| DSC | No representative |

**Agenda - Additions/Amendments/Deletions**

Trustee Mossman was appointed Acting Committee Member in the absence of Trustee Cacchioni.

October 21, 2015 Agenda – approved as presented.

**Reports/Matters Arising**

September 16, 2015 Committee Report - received as distributed.

**Committee Members Queries/Comments**

Trustee Fraser queried whether further information had been received regarding the waiving of the District's School Site Acquisition Charge (SSAC) in the construction of micro-suites (original query by Trustee Cacchioni at the September 16th Planning and Facilities Committee Meeting).

*The Secretary-Treasurer has advised that, after subsequent research and discussion with the City of Kelowna, it was noted that in the Local Government Act Section 937.3, subsection (3.2), sub-subsection (a), units no larger than 29 square metres are exempt from the SSAC. Therefore, the City of Kelowna has not collected the SSAC for units that meet the size exemption.*

**Discussion/Action Items**

1. **2015/2016 Capital Plan Submission**

   The 2015/2016 Capital Plan must be submitted to the Ministry of Education by November 2, 2015. Committee members discussed the priority order on the Plan which lists the construction of an Okanagan Mission Junior Middle School as the first new construction priority, followed by a new Glenmore Secondary School and a new Lake Country Junior Middle School. Fourth on the list and the number one replacement project is the replacement of Rutland Middle School. The Central Okanagan School District is one of the few districts in the province with increasing enrolment, which translates into minimal competition for funding for new construction; however, all 60 school districts are competing for funding for replacement capital projects.

   The new construction projects for Okanagan Mission, Glenmore and Lake Country will support the Board's approved grade reconfiguration. No concerns have been expressed by parents or staff since the recent implementation of the grade reconfiguration in the Rutland area.

   **Outcome**
   **The Committee recommended that the Board of Education approve the 2015/2016 Capital Plan.**

2. **School Speed Zone Times – Possible Variance**
This item was raised by Trustee Cacchioni at the September 9, 2015 Public Board Meeting.

**Outcome**
**The Committee agreed to table discussion of this item until all Committee Members were present.**

3. **Annual Integrated Pest Management (IPM) Report**
The Director of Operations provided background information on the IPM Report submitted by the District's three horticulturists. The increased water restrictions imposed this year created a challenge for topdressing and over-seeding of fields, as additional water is required in order to germinate the seeds. An ongoing concern continues to be the use of fields until snow falls and the early use in the Spring. Operations staff will again meet with the Athletic Directors group in the New Year to review the opening and closing of school fields.

All permanent vacancies in the Grounds Department have been filled; however, filling temporary positions remains an ongoing challenge.

**Outcome**
**The Committee recommended that the Board of Education receive the Annual Integrated Pest Management Report as the Annual Report required in Policy 620 – Integrated Pest Management (IPM).**

## Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

***Future Public Board Meeting Action Items:***
- 2015/2016 Capital Plan Submission *(October 28, 2015 Public Board Meeting)*
- Annual Integrated Pest Management (IPM) Report

## Items for Future Planning and Facilities Committee Meetings

- District Area Updates, e.g. enrolment, community growth, etc. *(Referred from the Incamera Board Meeting – April 29, 2015)*
- School Speed Zone Times – Possible Variance

| November | January | February |
|---|---|---|
| - Capital Project Bylaw – Approved Bus Project | | - Energy & Sustainability Presentation<br>- Annual Facility Grant (AFG) Plan |
| **April** | **May** | **June** |
| - Capital Project Bylaw for AFG | - Transportation – Additional Service Routes | - Five Year Capital Plan Submission *(Info Item)* |

## Meeting Schedule

November 18, 2015 *(To be confirmed)*

## Questions - Please Contact:

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Mitch Van Aller, Director of Operations Phone: 250-870-5150 email: Mitch.Vanaller@sd23.bc.ca