



Parent Advisory Council

Annual General Meeting Minutes

South Kelowna Elementary **AGM** PAC Meeting MINUTES
Date | May 18, 2022 Time | 7:00pm Location | SKE Library
Meeting called to order by | Michelle Crossley

IN ATTENDANCE

Leah G	Ruth K			
Crystal A	Kristi C			
Michelle C	Nadia P			
Michelle S	Ali T.			

AGENDA DETAILS

President's Welcome

Welcome PAC Executive, Nadia and Parents

Meeting Called to Order

By Michelle C at 7:05pm

Voting Quorum confirmed. 6 Members, 3 Executives

Review and Approval of Agenda

Michelle C. requested a motion to approve the proposed agenda

Motion approved by Kristi and seconded by Michelle S.

Review and Approval of Previous Minutes (April 20, 2022)

Michelle C. requested a motion to approve the meeting minutes

Motion approved by Michelle S and seconded by Leah G.

REPORTS

PRINCIPAL'S REPORT *Nadia Piasentin*

Discussion

- Front of school garden with Grade 6's
- Sunflower planting
- Track and field running due to support of parents, Wed and Fri afternoons 12:15-1:20. Preparing for track meet
- Plants sent home as a thank you to parents
- 42 Kindergartners – 3 classes
- SKE expecting 250 kids for 2022-2023



- Tuesday performance Blues Berries – Tuesday following the long weekend
- Friday – Fiddler performance in the gym 10:30am
- Yearend play day – Inflatables, June 21st
- Grade 6 year end Grad June 23rd
- Ruth King's family published a book and donated it to the library

PRESIDENT'S REPORT *Michelle Crossley*

Discussion

No additions

TREASURER'S REPORT *Michelle Scheibel*

Discussion

Budget Report 2021-2022:

- Sept 2021: General Acct \$19687.96
- Gaming Acct \$12810.81; actual \$13411.18
- Estimated amount of revenue \$30687.96; actual 36774.02
- Expenses estimated \$13150.00; actuals \$11565.76
- Net profit general acct \$25,208.26
- Gaming Acct \$4411.18
- Playground acct surplus \$17,222.91; allotted to finish project
- Net profit for fundraisers \$8900.92 less last few fundraisers
- Spring greenery estimated profit \$1000
- Family photos estimated profit \$500

Budget Discussion 2022-2023:

- Fundraising goal \$12,500
- Hot lunch \$8000 profit which includes all subsidies
- Total revenue \$58,000
- Pac supplies budget increasing to \$400
- Removing \$50.00 administration fee
- Bursary budget proposed at \$500*
- Compassion Fund budget proposed at \$500
- Fun with Foods Program \$1000.00 per school year
- Green School Program \$4000.00 per school year
- Capital Improvements budget \$15,000.00
- Phase 1 of Playground complete
- Grant money being applied for for wee-go-round
- Looking at grants for remaining pieces
- Considering moving on to Phase 3 and surpass Phase 2
- Use Gaming Grant funds for outdoor classroom, updating the basketball nets and courts, updating sand boxes, repairs and adding diggers, gaga Ball Pit: \$5000.00
- Social Events; increase fund to \$4000.00
- Outdoor Theatre Night
- School dances



- Field Trips \$6600.00 (\$26.00 per student)- Funds allocated at beginning of the school year, teachers utilize funds for their field trips and submit a form that provides PAC insight into what the funds were used for
- Year books – Bottle drive a success, removing from budget
- Recreational/Equipment related items budget \$3000.00
- Website budget \$100.00
- Subsidies being removed as it is covered under hot lunch profit
- Budget approximately \$18000.00 for 2022-2023 school year
- Between hot lunch profit and fundraising, budget will be covered
- Chef's in the Class Program – Kristi C applying for 2022-2023 school year

Motion to Approve 2022-2023 Budget

- Approved: Ruth King
- Seconded: Michelle C

COPAC REPORT *Jody Gibson*

Discussion

Looking for a new volunteer as Jody is leaving the school

FRUITS AND VEGETABLE COORDINATOR REPORT *Jody Gibson*

Discussion

No additions

HEALTH AND SAFETY REPRESENTATIVE REPORT *Mary Sullivan*

Discussion

No additions

FOOD PROGRAM COORDINATOR REPORT *Dayna and Robyn*

Discussion

No additions

FUNDRAISING COORDINATOR REPORT *Leah Garras*

Discussion

2022-2023 Fundraising Events:

- Sept – Spirit wear and Skogies
- Oct – distribution
- Nov – Purdy's and Greenery
- Dec – distribution
- Jan – Spirit wear and Skogies
- Feb – Skogies, Purdy's and Greenery
- March – Purdy's and Greenery cont'd
- April – The View Mom's Night
- May -Family Photo's

Purdy's

Profit \$5318.73 + \$882; new goal \$7,000

Skogies

Profit \$365.65; new goal \$500



Greenery

Profit \$1583.7 + \$1011est; new goal \$3,000

Photos

Profit unknown; new goal TBD

Munch a lunch

Suggested dates for next school year

Profit \$750.84; next goal \$2000

Total goal amount \$12,500 which is the bare minimum.

Need ideas for more fundraising

COMMUNICATIONS COORDINATOR REPORT *Kristi Caldwell*

Discussion

Communications calendar created for ease of sending out messages

NEW BUSINESS

GREEN COMMITTEE – *Ruth King*

Discussion

Pickup Greenery 2-5 Thursday

Garden boxes – receiving a quote for build and install

PLAYGROUND COMMITTEE REPORT *Michelle S and Heidi V*

Discussion

\$14,000 invoice to finish rubber surface

Phase 2 \$25000

Phase 3 \$50,000 plus installation

AGM PAC ELECTION FOR 2022-2023 SCHOOL YEAR

1.Introduction of Nominees- *Michelle C.*

President	Michelle Crossley (<i>no further nominations; Michelle consents to nomination</i>)
Vice President	Heidi Van Aerden (<i>no further nominations; Heidi consents to nomination</i>)
Treasurer	Michelle Scheibel (<i>no further nominations; Michelle consents to nomination</i>)
Secretary	Crystal Alseth (<i>no further nominations; Crystal consents to nomination</i>)
COPAC Representative	No nominees
Communications Coordinator	Kristi Caldwell (<i>no further nominations; Kristie consents to nomination</i>)
Health and Safety Representative	No nominees
Food Program Coordinator	Dayna Hatter & Robyn Straume (<i>no further nominations; Dayna and Robyn consent to nominations via email</i>)
Fundraising Coordinator	Leah Garras (<i>no further nominations; Leah consents to nomination</i>)
Member at Large	Ruth King (<i>no further nominations; Ruth consents to nomination</i>)
Member at Large	Allison Taylor (<i>no further nominations; Ali consents to nomination</i>)



2. Nominations will now be accepted from “the floor”, provided the nominee is present and consents.

No new nominations

3. Any PAC Member 2021-2022 resignations?

Jody Gibson- COPAC Representative

Mary Sullivan- Health and Safety Representative

PRESIDENT: There being only one nominee for each position, the chair declares the nominees elected BY ACCLAMATION.

NEXT MEETING

Motion to adjourn the meeting – Michelle S.

Meeting adjourned at 8:35pm

NEXT MEETING: Wednesday June 15, 2022. Location TBA

SKE PAC Information and Meeting Minutes | <http://www.ske.sd23.bc.ca>
COPAC Information and Meeting Minutes | <http://www.copac.sd23.bc.ca>
District and Committee Information | <https://www.sd23.bc.ca>

