

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: November 19, 2014

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

Board Attendees:

Trustee J. Fraser - Chairperson
Trustee J. Brinkerhoff - Committee Member (*absent*)
Trustee R. Cacchioni - Committee Member
Trustee D. Butler - Acting Committee Member
Trustee M. Baxter

Staff:

L. Paul, Secretary-Treasurer
M. Van Aller, Director of Operations
H. Gloster, Superintendent
T. Beaudry, Assistant Superintendent
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	No representative
COPVPA	Jill Voros – Executive Member – Social
COTA	No representative
CUPE	Wendy Johnson, President
DSC	No representative

Agenda - Additions/Amendments/Deletions

Trustee Butler was appointed as an Acting Committee Member in the absence of Trustee Brinkerhoff.

Amend: Action Item 6.5 – Joint Use Agreement – Mar Jok Elementary School (Neighbourhoods of Learning Centre) – Amended Material for Scheduled Item.

November 19, 2014 Agenda – approved as amended.

Reports/Matters Arising

September 17, 2014 Committee Report - received as presented.

Discussion/Action Items

1. Annual Integrated Pest Management (IPM) Report

The Director of Operations reviewed the Report. The Grounds Department will be meeting in the New Year to review the opening and closing of school fields, and the Director of Operations will ensure that representatives from school athletic groups will be invited to the meeting.

Outcome

The Committee recommended that the Board of Education receive the Annual Integrated Pest Management (IPM) Report.

2. Policy Review: Policy 605 – Educational Facility Planning; Policy 610 and Regulations 610R – School Sites; Policy 615 and Regulations 615R – Educational Facilities: Use and Management; Policy 620 – Site Maintenance; Policy 625 – Sites, Facility and Equipment Enhancements; Policy 635 and Regulations 635R – Property Dispositions; Policy 645 – Video Surveillance; and Policy 660 – Environmental Sustainability

The Director of Operations reviewed the amendments to policies and regulations. The Committee made minor amendments to Policy 605 – Educational Facility Planning (*removing the word “elementary” from number 5 and number 6*). Committee members discussed the optimum size for schools noted in point number 2 of Policy 605. The optimum size for schools is set by the District and is a guideline for the District’s Capital Plan. If the District plans a larger elementary school, extra space (e.g. a resource centre, a larger gym or more hallway space) is allocated in the Ministry’s building formula as well as possible additional space from the Neighbourhoods of Learning Centre initiative.

Outcome

The Committee recommended that the Board of Education approve amended Policies and Regulations 605, 610, 610R, 615, 615R, 620, 625, 635, 635R, 645 and 660.

3. Policy Review: Policy 155 – Planning and Facilities Committee; Policy 630 – Dedication and Naming of School Facilities; and Policy 631 and Regulations 631R – School Closures/Consolidation

The Director of Operations provided information on the policies and regulations to be affirmed.

Outcome

The Committee recommended that the Board of Education affirm Policies and Regulations 155, 630, 631 and 631R.

4. Capital Project Bylaw No. 126808 – Approved Bus Project

The Ministry of Education required School Districts to submit requests for school bus replacements by October 10, 2014, and has approved the District's request for six replacement buses. The exact configuration of the buses to be purchased has yet to be decided, however the purchase must be completed by December 19, 2014. Committee members discussed the fact that the Ministry of Education is considering a new capital planning system and is not requiring School Districts to submit an updated Capital Plan for the 2014/2015 school year. The District's five year Capital Plan will be added as an agenda item to the next meeting of the Planning and Facilities Committee.

Outcome

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 Capital Project Bylaw No. 126808 – Approved Bus Project, and that Capital Project Bylaw No. 126808 be read a first, second and third time, passed and adopted the 26th day of November, 2014.

5. Joint Use Agreement – Mar Jok Elementary School (Neighbourhoods of Learning Centre)

The Secretary-Treasurer reviewed the Joint Use Agreement. The School District has partnered with the District of West Kelowna through the Ministry's Neighbourhoods of Learning Centre initiative which provided the School District with an extra 15% of floor space in the construction of Mar Jok Elementary School. The District of West Kelowna is contributing financially to the operation and maintenance of the school facility. Committee members discussed the School District's access to shared facilities within the school.

Outcome

The Committee recommended that the Board of Education approve the Joint Use Agreement – Mar Jok Elementary School and requested that the Secretary-Treasurer review the School District's access to the District of West Kelowna's multipurpose room.

Note: The Secretary-Treasurer reviewed the wording of the Joint Use Agreement and advised that the District of West Kelowna's (DWK) access to the school facility is covered in sections 5.05 and 5.07 of the agreement. These two sections outline the times the School District has agreed to allow the DWK priority access to the building. These sections do not relinquish ownership control nor the School District's right to access those spaces. The sections state that "if the School District is not using it, then the DWK has access to it before anyone else". Therefore, under the agreement, the School District has the legal right to access the classroom that has been labelled 'District Multipurpose Room', but actual access should be determined by the Operating Committee.

6. BC Hydro/TELUS Request for Statutory Right of Way – Okanagan Centre Elementary School

The Secretary-Treasurer reviewed the request for the Statutory Right of Way. The School District no longer owns the property, however has right of first refusal should the District of Lake Country no longer wish to own it.

Outcome

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 131, and that Property Bylaw No. 131 (registration of a Statutory Right of Way) be read a first, second and third time and finally adopted the 26th day of November, 2014, and that the Board grant approval for registration of a Statutory Right of Way in favour of BC Hydro and TELUS on PARCEL "C" (BEING A CONSOLIDATION OF LOTS 22 TO 32, SEE DD LB57950) BLOCK G SECTION 17 TOWNSHIP 20 OSOYOOS DIVISION YALE DISTRICT PLAN 454.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Annual Integrated Pest Management (IPM) Report
- Policy Review: Policy 605 – Educational Facility Planning; Policy 610 and Regulations 610R – School Sites; Policy 615 and Regulations 615R – Educational Facilities: Use and Management; Policy 620 – Site Maintenance; Policy 625 – Sites, Facility and Equipment Enhancements; Policy 635 and Regulations 635R – Property Dispositions; Policy 645 – Video Surveillance; and Policy 660 – Environmental Sustainability
- Policy Review: Policy 155 – Planning and Facilities Committee; Policy 630 – Dedication and Naming of School Facilities; and Policy 631 and Regulations 631R – School Closures/Consolidation
- Capital Project Bylaw No. 126808 – Approved Bus Project
- Joint Use Agreement – Mar Jok Elementary School (Neighbourhoods of Learning Centre)
- BC Hydro/TELUS Request for Statutory Right of Way – Okanagan Centre Elementary School

Items for Future Planning and Facilities Committee Meetings

- The Central Okanagan School District's Five Year Capital Plan

Meeting Schedule

2015 Meeting Dates To Be Determined.

Questions - Please Contact:

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Julia Fraser, Chairperson