



**Central Okanagan
Public Schools**
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

Planning and Facilities Committee

Public Meeting

Wednesday, May 1, 2024, 4:00 pm

School Board Office

1040 Hollywood Road S

Kelowna, BC

Board of Education: Trustee J. Fraser, Committee Chair
Trustee C. Desrosiers, Committee Member
Trustee W. Broughton, Committee Member
Trustee L. Tiede
Trustee A. Geistlinger

Staff: Rob Drew, Director of Operations
Delta Carmichael, Secretary-Treasurer/CFO
Josh Currie, Assistant Director of Operations
David Widdis, Planning Manager
Harold Schock, Energy and Sustainability Manager
Gail Prokopchuk, Transportation Manager
Kevin Kaardal, Superintendent of Schools/CEO
Terry Beaudry, Deputy Superintendent of Schools
Lise Bradshaw, Executive Assistant (Recorder)

Absent: Stuart Kamstra, Assistant Director of Operations

Partner Groups: Susan Bauhart, COTA President
Teri Wishlow, CUPE President
Nathan Hind, COPAC Executive
Oliver Hall and Lake Bruce, DSC Student Representatives
There was no representative from COPVPA.

**The Central Okanagan Board of Education acknowledged that this meeting was being held
on the unceded, Traditional Territory of the Okanagan People.**

AGENDA

May 1, 2024 Committee Agenda - approved as presented.

REPORTS/MATTERS ARISING

Planning and Facilities Committee Public Meeting Report - April 3, 2024

April 3, 2024 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

No members of the public in attendance.

COMMITTEE MEMBERS QUERIES/COMMENTS

None.

DISCUSSION/ACTION ITEMS

2025/2026 Five-Year Capital Plan Submission

The Director of Operations summarized the District's 2025/2026 Five-Year Capital Plan Submission which is due to the Ministry of Education and Child Care by June 30, 2024. The 2025/2026 Five-Year Capital Plan Submission was created in consultation with the District's Senior Leadership, the Ministry of Education and Child Care and the District's Long-Term Facilities Plan. The Submission highlights the District's immediate and forecasted capital priorities.

The Director of Operations answered queries from the Committee.

Outcome:

The Planning and Facilities Committee recommended the following:

THAT: The Board of Education approve the Capital Plan Resolutions for the 2025/2026 Capital Plan as outlined on the attached summary as attached to the Agenda, and as presented at the May 1, 2024, Planning and Facilities Committee Meeting.

Capital Plan Bylaw No. 2024/2025-CPSD23-01

The Director of Operations provided information on the written response from the Ministry of Education and Child Care to the 2024/2025 Capital Plan submitted by the District in June, 2023. The response identifies the next steps for supporting major capital projects, and approval to proceed with the delivery of minor capital projects. The Board of Education is now required to pass a Bylaw to enable the District to access the funding outlined in the response letter.

Outcome:

The Planning and Facilities Committee recommended the following:

THAT: The Board of Education of School District No. 23 (Central Okanagan) give first reading to Capital Bylaw No. 2024/2025-CPSD23-01.

THAT: The Board of Education of School District No. 23 (Central Okanagan) give second reading to Capital Bylaw No. 2024/2025-CPSD23-01.

THAT: The Board of Education of School District No. 23 (Central Okanagan) give all three readings to Capital Bylaw No. 2024/2025-CPSD23-01 at the May 22, 2024 Public Board Meeting.

THAT: The Board of Education of School District No. 23 (Central Okanagan) give third reading and adopt Capital Bylaw No. 2024/2025-CPSD23-01.

Enhancement Agreement - Peachland Elementary School Community Garden

The Director of Operations advised that Peachland Elementary School is proposing the installation of nine galvanized, above-ground metal bins with all materials being donated by the Peachland Wellness Centre. Placement and filling of the garden soil is being undertaken in coordination with the Wonder Club (students) from École Glenrosa Middle School and the District's Grounds Coordinator. Peachland Elementary School wishes to enter into an Enhancement Agreement with the Board of Education.

The Director of Operations answered queries from the Committee.

Outcome: The Planning and Facilities Committee recommended the following:

THAT: The Board of Education enter into an Enhancement Agreement with Peachland Elementary School for the creation of a Community Garden, as attached to the Agenda, and as presented at the May 1, 2024 Planning and Facilities Committee Meeting.

DISCUSSION/INFORMATION ITEMS

Sustainability Initiatives for the 2023/2024 School Year

Harold Schock, Energy and Sustainability Manager, answered questions from the Committee regarding the Sustainability Initiatives for the 2023/2024 School Year. The District achieved carbon neutrality through a combination of actual emission reductions and carbon offset purchases. This approach allowed the District to effectively manage the greenhouse gas emissions and balance out its carbon footprint. The District continues to invest in solar energy which represents a significant step towards sustainability.

2023/2024 Transportation Services Update

Gail Prokopchuk, Transportation Manager, answered questions from the Committee regarding the 2023/2024 Transportation Services Update. Committee members were interested to learn of the successful implementation of the Tyler Drive™ software. The software has features to improve safety, streamline driver training, and track students.

ITEMS REQUIRING SPECIAL MENTION

The Committee Chair and the Superintendent of Schools/CEO shared details of the Okanagan Wildfire Responders Gratitude event on April 27, 2024.

The Committee Chair advised that the motion "*Increase Annual Facilities Grant to Address Deferred Maintenance*" that was taken to the BCSTA AGM on April 20, 2024 was passed.

RECOMMENDATIONS TO THE BOARD

Public Board Meeting – May 8, 2024

- Enhancement Agreement - Peachland Elementary School Community Garden (*Action Item*)

Public Board Meeting – May 22, 2024

- 2025/2026 Five-Year Capital Plan Submission (*Action Item*)
- Capital Plan Bylaw No. 2024/2025-CPSD23-01 (*Action Item*)
- Sustainability Initiatives for the 2023/2024 School Year (*Information Item*)
- 2023/2024 Transportation Services Update (*Information Item*)

ITEMS FOR FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

September:	Summer Projects Update
October:	Annual Integrated Pest Management Report
February:	Annual Review of Committee's Mandate, Purpose and Function
	Annual Facility Grant (AFG) Plan
May:	Transportation Update
	Capital Plan Submission
June:	Energy & Sustainability Presentation

FUTURE PLANNING AND FACILITIES COMMITTEE MEETINGS

Wednesday, September 4, 2024, 6:00 pm

Wednesday October 2, 2024, 6:00 pm

ADJOURNMENT

The meeting adjourned at 5:06 pm.

Questions - Please Contact:

Trustee Fraser, Committee Chair at 250-718-8613 or Julia.Fraser@sd23.bc.ca

Rob Drew, Director of Operations at 250-870-5150 or Rob.Drew@sd23.bc.ca

Julia Fraser, Committee Chair