

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: April 17, 2019
CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held
on the Traditional Territory of the Okanagan People.*

In Attendance:

Board Attendees:

Trustee J. Fraser, Chairperson
Trustee R. Cacchioni, Committee Member
Trustee C. Desrosiers, Committee Member
Trustee M. Baxter
Trustee N. Bowman

In Attendance:

Staff:

K. Kaardal, Superintendent of Schools/CEO
E. Sadlowski, Secretary-Treasurer
M. Van Aller, Director of Operations
S. Kamstra, Assistant Director of Operations
D. Widdis, Planning Manager
T. Beaudry, Deputy Superintendent
M. DesRochers, Executive Assistant (*Recorder*)

Partner Group Representation:

COPAC Sarah Shakespeare, President
COPVPA Ryan Ward, Members Liaison: Middle/Secondary
COTA Susan Bauhart, President
CUPE David Tether, President
DSC Theresa Schwab, Grade 12, Rutland Senior Secondary School

Agenda - Additions/Amendments/Deletions

*Add: Materials for Discussion/Action Item 6.1 – Transportation Task Force Phase I: Steering Committee
Recommendations April 2019.*

April 17, 2019 Committee Agenda – approved as amended.

Reports/Matters Arising

February 20, 2019 Committee Report – received as distributed.

Public Questions/Comments

Marie Howell: Ms. Howell stated that several parents from Rutland Middle School (RMS) have concerns about the recent article in the Daily Courier headlined '*School Board may have to settle for addition to aging RMS*'. On behalf of the RMS Parent Advisory Council, Ms. Howell requested that the Board keep RMS on the list for replacement versus expansion.

Tara Walters: Ms. Walters advocated for busing from École George Pringle Elementary School to Glenrosa Middle School for French Immersion students.

Terry Lum: Mr. Lum requested that the Board provide a shuttle bus from both École George Pringle Elementary School and Hudson Road Elementary School to Glenrosa Middle School for French Immersion students.

Andrea Van Niekerk: On behalf of the École Dorothea Walker Elementary Parent Advisory Council, Ms. Niekerk expressed their disappointment with the recommendations to discontinue rerouting Route 320 past École Dorothea Walker Elementary.

Discussion/Action Items

1. Transportation Task Force Phase I: Steering Committee Recommendations April 2019

The Secretary-Treasurer/CFO stated that a Transportation Task Force was established to review transportation services and procedures. Phase I of the Transportation Task Force was to provide recommendations to address routes for the Fall of 2019-2020, procedures regarding redirected students due to school enrolment capping, transportation for schools/programs of choice, and the definition of eligible versus courtesy riders. A comprehensive review of the Transportation Department will occur in Phase II.

The Secretary-Treasurer/CFO outlined the Transportation Task Force's recommendations and responded to questions.

Outcome

The Committee recommended that the Board of Education approve the following recommendations, subject to a full transportation review in the Spring of 2020:

- **maintain the status quo and continue to operate the 6 buses in the Canyon Falls Catchment;**
- **maintain the practice of not providing transportation to a school or program of choice, except if it is the students catchment area school and they are eligible;**
- **accommodate French Immersion students travelling from École George Pringle Elementary to Glenrosa Middle as eligible riders on a bus route; and,**
- **revise the eligibility limits under Regulations 470R to:**
 - **At least 4.0 km for Elementary Schools**
 - **At least 4.8 km for Middle and Secondary Schools.**

The Committee deferred the recommendation to discontinue rerouting Route 320 past École Dorothea Walker Elementary until further information could be provided for discussion at the April 24, 2019 Public Board Meeting.

The COTA President commended the Transportation Task Force for reviewing and providing recommendations in a short time frame.

2. Portable Annex at George Elliot Secondary School

The Director of Operations requested approval for initiating an expression of interest process to consider future options for the portable annex at George Elliot Secondary School.

Outcome

The Committee recommended that the Board of Education direct staff to initiate an Expression of Interest process to consider future options for the portable annex.

3. Neighbourhoods of Learning Space – H.S. Grenda Middle School

The Director of Operations stated that there is space in the new H.S. Grenda Middle School for a daycare and requested approval to initiate an Expression of Interest and bring back recommendations to a future Planning and Facilities Committee Meeting.

Outcome

The Committee recommended that the Board of Education direct staff to initiate an Expression of Interest process for a Child Care Centre in the H.S. Grenda Middle School.

4. Right-of-Way for a Bus Shelter on Rutland Secondary School Site

The Director of Operations stated that a bus shelter on the Rutland Secondary School site would be no cost to the District and would encourage transportation to and from both Rutland Middle and Rutland Secondary schools.

Outcomes

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 146 (as attached);

AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 146 (registration of a Statutory-Right-of-Way) be read a first, second, and third time and finally adopted:

AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for the registration of a Statutory-Right-of-Way in favour of the City of Kelowna on Lot A, Sec 26, Twp 26, PL 21251, ODYD.

5. H.S. Grenda Middle School Property Disposal for Road Upgrade

The Director of Operations outlined the request for a property disposal for a road upgrade to accommodate the new H.S. Grenda Middle School.

Outcomes

The Committee recommended that the Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 147 (as attached);

AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 147 (Land Dedication) be read a first, second, and third time and finally adopted:

AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for the Land Dedication to the District of Lake Country on Lot A, Plan KAP48997, District Lot 118, ODYD.

6. Right-of-Way for a Watermain at Peachland Elementary School Site

The Director of Operations outlined the right-of-way for a new watermain pipe on the Peachland Elementary School site. The Statutory Right-of-Way will allow for construction, access to and maintenance of the waterline.

Outcomes

The Committee recommended that the Board of Education give first, second, and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 148 (as attached);

AND THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 148 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted;

AND FURTHER THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of the District of Peachland on Lot 1, DL 220, PL 19728, ODYD.

7. Enhancement Agreement – Dr. Knox Middle School GaGa Ball Court

The Director of Operations stated that all schedules are in place for an Enhancement Agreement for a GaGa Ball Court at Dr. Knox Middle School.

Outcome

The Committee recommended that the Board of Education enter into an Enhancement Agreement with the Dr. Knox Middle School for the creation of a GaGa Ball Court, as attached to the Agenda, and as presented at the April 17, 2019 Planning and Facilities Committee Meeting.

8. Enhancement Agreement – Oyama Traditional School GaGa Ball Court

The Director of Operations stated that all schedules are in place for an Enhancement Agreement for a GaGa Ball Court at Oyama Traditional School.

Outcome

The Committee recommended that the Board of Education enter into an Enhancement Agreement with the Oyama Traditional School for the creation of a GaGa Ball Court, as attached to the Agenda, and as presented at the April 17, 2019 Planning and Facilities Committee Meeting.

9. Annual Capital Plan Submission – Capital Bylaw No. 2019/20-CPSD23-01

The Director of Operations stated the Capital Bylaw for the Annual Capital Plan Submission is part of usual business practice outlined in the Capital Plan Submission Guidelines and is required to access the funding outlined in the Ministry's letter.

Outcomes

The Committee recommended that the Board of Education give first, second, and third readings to Capital Plan Bylaw No. 2019/20-CPSD23-01 and that Capital Bylaw No. 2019/20-CPSD23-01 – Capital Plan 2019/20 be read a first, second and third time, passed and adopted.

Discussion/Information Items

1. 2020-2021 Capital Plan - Draft

The Director of Operations stated that staff prepared the Capital Plan for 2020-21 based on changes outlined in the Capital Plan instructions. An overview of the projects by category was provided. Since the Ministry of Education, Capital Branch, has stated that they will not support a replacement school for Rutland Middle School (RMS), staff recommend moving the project to the school additions category. The 2020-2021 Capital Plan Submission will be brought forward to the May 15, 2019 Planning and Facilities Committee Public Meeting as an action item.

The Committee discussed the complexities involved with the Rutland Middle School project.

Committee Correspondence

Trustee Baxter requested that the letter from the Ministry of Education regarding revisions to the guidelines for Long-Term Facility Plans be added to the May 15, 2019 Planning and Facilities Committee Public Meeting.

The Superintendent of Schools/CEO stated that the Long-Term Facility Plan Task Force should also review the above-mentioned letter.

Recommendations to the Board

April 24, 2019 Public Board Meeting

- *Transportation Task Force Phase I: Steering Committee Recommendations April 2019 (Action Item)*
- *Right-of-Way for a Bus Shelter on Rutland Secondary School Site (Action Item)*
- *Right-of-Way for a Watermain at Peachland Elementary School Site (Action Item)*

Future Public Board Meetings

- *Portable Annex at George Elliot Secondary School (Action Item)*
- *Neighbourhoods of Learning Space - H.S. Grenda Middle School (Action Item)*
- *H.S. Grenda Middle School Property Disposal for Road Upgrade (Action Item)*
- *Enhancement Agreement – Dr. Knox Middle School GaGa Ball Court (Action Item)*
- *Enhancement Agreement – Oyama Traditional School GaGa Ball Court (Action Item)*
- *Annual Capital Plan Submission – Capital Bylaw No. 2019/20-CPSD23-01 (Action Item)*

Items for Future Planning and Facilities Committee Meetings

- School Bus Safety Including: Seat Belts
- Letter from the Ministry – Revisions to the Guidelines for Long-Term Facility Plans (May 15, 2019)

September	October	November
- Summer Projects Update	- Annual Integrated Pest Management Report - Final recommendations for naming of Lake Country Middle School - Review of the Long-Term Facility Plan (Info Item)	
January	February	April
- Annual review of Committee's Mandate, Purpose and Function	- Annual Facility Grant (AFG) Plan	
May	June	August
- Transportation Update - Capital Plan Submission	- Energy & Sustainability Presentation	- To be determined

Meeting Schedule

May 15, 2019 at 6:00 pm
June 19, 2019 at 6:00 pm

August 21, 2019 at 4:00 pm (TBC)
September 18, 2019 at 6:00 pm

October 16, 2019 at 6:00 pm
November 20, 2019 at 6:00 pm

Questions - Please Contact:

Julia Fraser, Chairperson

Mitch Van Aller, Director of Operations

Phone: 250-681-0269

Phone: 250-870-5150

email: Julia.Fraser@sd23.bc.ca

email: Mitch.Vanaller@sd23.bc.ca

Julia Fraser, Chairperson