



"Together We Learn"

School District No. 23  
(Central Okanagan)

# BOARD OF EDUCATION PUBLIC MEETING MINUTES

(Second and fourth Wednesday of every month, except July and August and the fourth Wednesday in March and December, at the School Board Office, at 6:00 PM.)

**DATE:** Wednesday February 12, 2014  
**TIME:** 6:00 PM  
**LOCATION:** School Board Office  
1940 Underhill St.  
Kelowna, B.C. V1X 5X7

Attending:

**Board of Education:**

Trustee M. Baxter (Chairperson)  
Trustee D. Butler  
Trustee J. Brinkerhoff  
Trustee R. Cacchioni  
Trustee J. Fraser (*absent*)  
Trustee C. Gorman (*absent*)  
Trustee M. Pendharkar

**Staff:**

H. Gloster, Superintendent  
L. Paul, Secretary-Treasurer  
T. Beaudry, Assistant Superintendent  
B. Bertram, Executive Assistant (Recorder)

**Partner Group Representatives Attending:**

COPAC No representative  
COPVPA Des Sjoquist, Vice President  
COTA Susan Bauhart, President, and April Smith, First Vice-President  
CUPE No representative  
DSC No representative

**ORDER**

The meeting was called to order at 6:03 p.m.

On behalf of Trustees and District staff, the Board Chair expressed condolences to Trustee Julia Fraser and her family on the passing of their son, Alex.

The Board Chair followed with a statement from the Board of Education in response to the BC Supreme Court decision on January 27, 2014 regarding legislation that the provincial government had enacted in 2002.

**AGENDA**

Additions/Amendments/Deletions

Add: BC School Trustees Association 13.3 BCSTA AGM  
13.3.2 Substantive Motions due February 23, 2014 (*New material for scheduled item*)  
Amend: Action Item 6.8 Reviewing and Evaluating Policies: Fourth recommendation - add *Policy 541* to the recommendation in front of *Policy 541A*

*Main*

14P-016

MOVED by Trustee Pendharkar, SECONDED by Trustee Brinkerhoff,  
**THAT: The Agenda for February 12, 2014 be adopted as amended.**  
**CARRIED**

## MINUTES

### Public Board Meeting – January 22, 2014

Main  
14P-017

MOVED by Trustee Butler, SECONDED by Trustee Pendharkar,  
**THAT: The Minutes of the Public Board Meeting of January 22, 2014 be adopted as distributed.**  
**CARRIED**  
**ABSTAINED: Trustee Cacchioni**

## RECOGNITION/ PRESENTATION/DELEGATIONS

### Recognition: Recipients of Canada's Outstanding Principals Award - John McMahon, Principal, George Pringle Elementary School and Jamie Robinson, Principal, Glenrosa Middle School

The Board of Education congratulated Principal McMahon and Principal Robinson for being recipients of the Canada's Outstanding Principals Award.

### Presentation: School District No. 23 (Central Okanagan) 2013 Safety Review

Dave Cavezza, District Health & Safety Supervisor, reviewed the information contained within the 2013 Safety Review. The District offers claims management services to 29 school districts throughout the province. In 2013, the District Health & Safety Department brought in over \$1 million of net profit to the Central Okanagan School District. The District has once again passed the Certificate of Recognition (COR) safety audit. Successful completion of the COR safety audit provides the District with \$100,000 in WorkSafeBC premium rebates and adds the benefit of reduced injuries and accidents in the workplace, reduced worker suffering and improvements in the workplace safety culture.

Main  
14P-018

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,  
**THAT: The Board of Education receive the School District No. 23 (Central Okanagan) 2013 Safety Review.**  
**CARRIED**

## PUBLIC QUESTION/COMMENT PERIOD

The purpose of this public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any items on the agenda. The total time for this period shall normally be 15 minutes. A person wishing to speak is requested by the Chairperson of the Board to state his/her name and provide, if possible, a written copy of the comments.

The COTA President thanked the Board of Education for acknowledging the BC Supreme Court decision on January 27, 2014 regarding legislation that the provincial government had enacted in 2002.

## TRUSTEES QUERIES/COMMENTS

## ACTION ITEMS

### Amended Annual Budget Fiscal Year 2013/2014

Trustee Cacchioni, Chair of the Finance and Legal Committee, reviewed the amended annual budget as discussed at the Committee level.

*Main*

14P-019

MOVED by Trustee Cacchioni, SECONDED by Trustee Pendharkar,

**THAT: At the February 12, 2014 Public Board Meeting, the Board of Education give first, second and third readings to the School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2013/2014.**

**CARRIED**

*Main*

14P-020

MOVED by Trustee Cacchioni, SECONDED by Trustee Brinkerhoff,

**THAT: The School District No. 23 (Central Okanagan) Amended Annual Budget Bylaw for 2013/2014 in the amount of \$220,804,000 be read a first, second and third time, passed and adopted the 12<sup>th</sup> day of February, 2014.**

**CARRIED**

### Amended Policy 207 - Investments

Trustee Cacchioni, Chair of the Finance and Legal Committee, provided background information on the amendments to the policy. Discussion at the Committee level included a presentation from the District's investment advisor.

*Main*

14P-021

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,

**THAT: The Board of Education approve amended Policy 207 - Investments as recommended by the Finance and Legal Committee.**

**CARRIED**

### BC Hydro Statutory Right-of-Way - Glenrosa Middle School

*Main*

14P-022

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,

**THAT: The Board of Education give first, second and third readings to School District No. 23 (Central Okanagan) Property Bylaw No. 127 (as attached to the agenda) at the February 12, 2014 Public Board Meeting.**

**CARRIED**

*Main*

14P-023

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,

**THAT: School District No. 23 (Central Okanagan) Property Bylaw No. 127 (registration of a Statutory Right-of-Way) be read a first, second and third time and finally adopted this 12<sup>th</sup> day of February, 2014;**

**AND THAT: The Board of Education of School District No. 23 (Central Okanagan), hereinafter called "the Board", grant approval for registration of a Statutory Right-of-Way in favour of BC Hydro on LOT 1 DISTRICT LOT 3189 OSOYOOS DIVISION YALE DISTRICT PLAN KAP53503.**

**CARRIED**

**Policy 645 - Video Surveillance and Regulations 645R - Video Surveillance (Regulations)**

Trustee Cacchioni, member of the Planning and Facilities Committee, reviewed the amendments to the policy and regulations. If the amendments are approved by the Board, the District's rental agreement form will be revised to include a statement that the use of a recording CCTV system on the property could potentially capture individuals' images.

*Main*  
14P-024

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,  
**THAT: The Board of Education affirm Policy 645 - Video Surveillance with no recommended changes as reviewed by the Planning and Facilities Committee;**  
**AND THAT: The Board of Education approve the amended Regulations 645R - Video Surveillance (Regulations) as recommended by the Planning and Facilities Committee.**  
**CARRIED**

**Capital Project Bylaw No. 126563 - Carbon Neutral Capital Program (CNCP) - 2013/2014**

*Main*  
14P-025

MOVED by Trustee Cacchioni, SECONDED by Trustee Brinkerhoff,  
**THAT: The Board of Education give first, second and third readings to School District No. 23 Capital Project Bylaw No. 126563 – Carbon Neutral Capital Program (CNCP) – 2013/2014, (as attached to the agenda) at the February 12, 2014 Public Board Meeting.**  
**CARRIED**

*Main*  
14P-026

MOVED by Trustee Cacchioni, SECONDED by Trustee Pendharkar,  
**THAT: School District No. 23 Capital Project Bylaw No. 126563 – Carbon Neutral Capital Program (CNCP) – 2013/2014, in the amount of \$9,765, be read a first, second and third time, passed and adopted the 12th day of February, 2014.**  
**CARRIED**

**Amendments to Policy 110 - Policy Development, Policy 135 - School Board Operation, Policy 140 - School Board Committees, and Policy 460 - Appeals**

*Main*  
14P-027

MOVED by Trustee Butler, SECONDED by Trustee Pendharkar,  
**THAT: The Board of Education approve the amended Policy 110 - Policy Development as recommended by the General Affairs Committee;**  
**AND THAT: The Board of Education approve the amended Policy 135 - School Board Operation as recommended by the General Affairs Committee;**  
**AND FURTHER THAT: The Board of Education approve the amended Policy 140 - School Board Committees as recommended by the General Affairs Committee;**  
**AND FURTHER THAT: The Board of Education approve the amended Policy 460 - Appeals as recommended by the General Affairs Committee.**

Trustee Butler provided a summary of the amendments to the policies.

**MAIN 14P-027**  
**CARRIED**

**Amendments to Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (Regulations)**

Main

14P-028

MOVED by Trustee Pendharkar, SECONDED by Trustee Butler,

**THAT: The Board of Education approve the amended Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (*Regulations*).**

Trustee Pendharkar, Chair of the Human Resources and Staff Services Subcommittee, reviewed the amendments to the policy and regulations which included input from District partner groups.

Amendment

14P-029

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,

**THAT: Policy 351, Page 2, number 4 under ‘Application’ be amended to read:**

**Inappropriate behavior by an adult toward a student is not covered by this policy. The following will define and govern the standard of behaviour required by adults when dealing with students:**

- **The School Act**
- **The Teacher Regulation Branch**
- **The District’s Collective Agreements**
- **Board Policy and Regulations 450 – Discrimination Toward and By Students**
- **Board Policy and Regulations 455 – Discipline**

**CARRIED**

**MAIN 14P-028 AS AMENDED BY AMENDMENT 14P-029**

**THAT: The Board of Education approve the amended Policy 351 - Respectful Workplace and Regulations 351R - Respectful Workplace (*Regulations*), and that Policy 351, Page 2, number 4 under ‘Application’ be amended to read:**

**Inappropriate behavior by an adult toward a student is not covered by this policy. The following will define and govern the standard of behaviour required by adults when dealing with students:**

- **The School Act**
- **The Teacher Regulation Branch**
- **The District’s Collective Agreements**
- **Board Policy and Regulations 450 – Discrimination Toward and By Students**
- **Board Policy and Regulations 455 – Discipline**

**CARRIED**

**Reviewing and Evaluating Policies**

Trustee Butler, Chair of the Education and Student Services Committee, reviewed the policy affirmations as discussed at the Committee level.

Main

14P-030

MOVED by Trustee Butler, SECONDED by Trustee Brinkerhoff,

**THAT: The Board of Education affirm Policy 405 - Student Placement and 405R - Student Placement (*Regulations*) with no recommended changes as reviewed by the Education and Student Services Committee;**

**AND THAT: The Board of Education affirm Policy 423 - Health Promoting Schools with no recommended changes as reviewed by the Education and Student Services Committee;**

**AND FURTHER THAT: The Board of Education affirm Policy 540 - Proposals for Substantive Change (Distinct Schools, Unique Programs, and Specialty Academies), and Policy 540A - Proposals for Substantive Change (Distinct Schools, Unique Programs, and Specialty Academies) (*Appendix*) with no recommended changes as reviewed by the Education and Student Services Committee;**

**AND FURTHER THAT: The Board of Education affirm Policy 541 and Policy 541A - Board/Authority Authorized (BAA) Courses (*Appendix*) with no recommended changes as reviewed by the Education and Student Services Committee;**

**AND FURTHER THAT: The Board of Education affirm Policy 542 - Proposals for Educational Programs with External Partnerships, Policy 542A - Proposals for Educational Programs with External Partnerships (*Appendix*), and Policy 542B - Memorandum of Understanding for Educational Programs with External Partnerships (*Appendix*) with no recommended changes as reviewed by the Education and Student Services Committee.**

**CARRIED**

**Emergent Action Item - Response to the Letter Received from the Central Okanagan Teachers' Association, dated February 3, 2014, Regarding Class Size and Composition, and Specialist Staffing Ratios.**

Main  
14P-031

MOVED by Trustee Cacchioni, SECONDED by Trustee Butler,  
**THAT: The Board of Education provide written acknowledgement of the letter received from the Central Okanagan Teachers' Association regarding class size and composition, and specialist staffing ratios.**  
**CARRIED**

#### **PUBLIC QUESTION/COMMENT PERIOD**

This public question/comment period is to provide an opportunity to members of the gallery to ask a question or comment on any matter pertaining to public education.

#### **INFORMATION ITEMS**

##### **Superintendent's Emergent Issues**

###### **Update on the District's Online Registration Process**

- This item will be sent to the Coordinating Committee for placement on a future Board Agenda.

##### **District Student Council 2013 - 2014**

The Board reviewed the information provided.

##### **Field Trips 2013/2014**

The Board reviewed the information provided.

##### **General Statements**

#### **BOARD/DISTRICT COMMITTEE REPORTS**

#### **BOARD CORRESPONDENCE**

**Sent:**

**Received: Correspondence Directed to the Board**

COTA President Susan Bauhart, February 3, 2014, to the Board of Education with a copy to BCTF, regarding class size and composition, and specialist staffing ratios.

## Summary of Copies of Letters received by the Board

SD No. 39 (Vancouver), January 17, 2014, to the Minister of Education, the Premier, the Minister of Finance, Local area MLAs and Partner Groups, and all BC Boards of Education, regarding funding shortfalls.

Main  
14P-032

MOVED by Trustee Brinkerhoff, SECONDED by Trustee Butler,  
**THAT: At the February 12, 2014 Public Board Meeting, the Board receive the correspondence listed above.**  
**CARRIED**

### ITEMS REQUIRING SPECIAL MENTION

#### BC PUBLIC SCHOOL EMPLOYERS' ASSOCIATION

#### BC SCHOOL TRUSTEES ASSOCIATION

##### BCSTA Provincial Council Meeting

Date: February 21 & 22, 2014

Location: Vancouver

##### **Provincial Councillor Motions Package**

##### **Agenda Item 8.1 – 2014/2015 BCSTA Draft Budget**

*(Submitted by: BCSTA Board of Directors)*

THAT: Provincial Council receive the 2014/2015 BCSTA Draft Budget and provide additional input to the Finance Committee prior to adoption of the final budget immediately following AGM 2014.

The Board agreed to support the 2014/2015 BCSTA Draft Budget.

##### **Agenda Item 8.2 – Membership of Northern Interior and North West Branches**

*(Submitted by: Northern Interior Branch and North West Branch)*

THAT: Provincial Council vary the composition of the North West and Northern Interior Branches by transferring the Board of Education of School District No. 87 (Stikine) from the Northern Interior Branch to the North West Branch of BCSTA.

The Board agreed to support the motion.

##### **Agenda Item 8.3 – Provincial Funding of Traditionally Covered Items**

*(Submitted by: Thompson Okanagan Branch)*

That BCSTA continue to strongly advocate for BC public education funding to cover all traditionally covered cost items.

The Board agreed to support the motion.

**Agenda Item 8.4 - Funding BC Hydro Rate Increases**

*(Submitted by: Metropolitan Branch)*

That BCSTA submit, in writing, an urgent request to the government of British Columbia that student funding grants to school districts for the 2014-2015 school year, and forward on an ongoing basis, be increased to completely cover the increases in rates by BC Hydro and, where applicable, other power utility rates.

The Board agreed to support the motion. Trustee Baxter, as the Board's representative, will question why the motion pertains to BC Hydro only, rather than other utilities, e.g. Fortis BC.

**Agenda Item 8.5 – Boards of Education Exemption From Funding Shortfalls in the BC Teachers' Pension Plan**

*(Submitted by: SD70 Alberni)*

That BCSTA request that the provincial government exempt Boards of Education from the funding shortfalls to the BC Teachers' Pension Plan arising due to forces outside the control of Boards of Education.

The Board agreed to support the motion.

**Agenda Item 8.6 – Audited Financial Statements Utilizing Amended Budget Bylaw**

*(Submitted by: Thompson Okanagan Branch)*

That BCSTA lobby both the Ministry of Education and BC Office of the Auditor General expressing the importance of the Amended Annual Budget Bylaw; and, that school districts continue to be permitted to state the amended figures in the audited financial statements.

The Board agreed to support the motion.

**Agenda Item 8.7 – BC Ferries Changes to Schedules**

*(Submitted by: SD50 Haida Gwaii)*

That BCSTA lobby BC Ferries and the provincial government to ask them to maintain ferry schedules in order to have the least effect on the educational needs of the rural districts' students and districts' administration by maintaining these ferry sailings.

The Board agreed to support the motion.

**Agenda Item 8.8 – Transportation of BC Public Education Students**

*(Submitted by: SD73 Kamloops/Thompson, SD67 Okanagan Skaha, and SD58 Nicola-Similkameen)*

That BCSTA lobby the BC Ministry of Education and provincial government to enact legislation recognizing that directly accountable and safe district student transportation is fundamental to the equity of public education in BC.

The Board agreed to support the motion.

**BCSTA Thompson Okanagan Branch Meeting**

Date: March 7 & 8, 2014

Location: Penticton



## **BCSTA AGM**

Date: April 24 - 27, 2014

Location: Vancouver

### **Extraordinary Motions (to change BCSTA Bylaws or Foundational Statements) due February 13, 2014**

#### **Substantive Motions due February 23, 2014**

##### **Trades & Technology Career Preparation**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA Board of Directors advocate to the Ministry of Education the funds needed in order to modernize our schools to encourage students to enroll in the trades and technology programs.

The Board agreed to support the motion.

##### **Public Education Administrative Salary Freeze**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA lobby the provincial government to remove the Public Education Administrative salary freeze immediately.

The Board agreed to support the motion.

##### **Expectations of Classroom Teachers**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA Board of Directors communicate to the Ministry of Education the increased expectations placed on teachers in the classrooms directly related to their students with the goal of reducing expectations.

The Board agreed to support the motion.

##### **Widening Female/Male Student Achievement Gap**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA request that the government develop and fully fund an action plan to address the increased gap in achievement between male and female students.

The Board agreed to support the motion.

##### **BC Child Poverty Reduction Plan**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA request the BC provincial government develop a BC Child Poverty Reduction Plan.

The Board agreed to support the motion.

### **Daily Physical Activity (DPA) - Graduation Transition**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA Board of Directors request the Ministry of Education review the pertinence, value and continuation of the Daily Physical Activity (DPA) specifically required for graduation transition.

The Board did not support the motion.

### **Capital Program Review**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA Board of Directors jointly, with BCSTA representatives, review the Public Education Capital Program for equity across the province.

The Board agreed to support the motion.

OPPOSED: Trustee Cacchioni

ABSTAINED: Trustee Brinkerhoff

### **Special Education Funding**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA Board of Directors continue to advocate for increased Special Education funding, including 'grey area' students not recognized by the Ministry of Education.

The Board agreed to support the motion.

### **BC Youth Mental Health**

*(Submitted by: Thompson/Okanagan Branch - tentative AGM motion)*

That BCSTA Board of Directors call on the provincial government to make Youth Mental Health an important issue for all ministries working with youth and ensure the resources are in place to evaluate and address this serious problem.

The Board agreed to support the motion.

## **FUTURE MEETINGS**

### **REGULARLY SCHEDULED BOARD MEETINGS**

Regular Public Board Meeting  
Wednesday, February 26, 2014, School Board Office

Regular Public Board Meeting  
Wednesday, March 12, 2014, School Board Office

### **BOARD STANDING COMMITTEE MEETINGS**

Finance and Legal Committee (CANCELLED)  
Wednesday, February 19, 2014 at 1:00 pm at the School Board Office

Planning and Facilities Committee  
Wednesday, February 19, 2014 at 4:30 pm at the School Board Office

**BOARD MEETINGS WITH PARTNER AND COMMUNITY GROUPS**

**NOTICES OF MOTION**

**ITEMS FOR A FUTURE AGENDA**

- Update on the District's Online Registration Process (*Sent to the Coordinating Committee*)

**ADJOURNMENT: The Chairperson adjourned the meeting at 7:26 pm.**

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Chairperson

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Secretary-Treasurer