



**Central Okanagan
Public Schools**
Together We Learn

SCHOOL DISTRICT No. 23
(CENTRAL OKANAGAN)

South Kelowna Elementary

**4176 Spiers Road, Kelowna,
BC**

SITE COMMUNICABLE DISEASE PLAN

created September 3, 2021(updated October 17th, 2023)

EFFECTIVE DATE: September 3, 2021

REVIEWED BY: **South Kelowna Elementary** Safety Committee Oct 17, 2023

INTRODUCTION:

To provide staff, students, and visitors attending **South Kelowna Elementary** with the communicable disease safety procedures for safely entering this facility. This plan is based on [Central Okanagan Public Schools Communicable Disease Plan](#). **Read this plan before entering this facility.**

1. SITE ENTRY:

- Visitors are permitted. All visitors must check-in at the administration office.
- Perform a [Daily Health Check](#) prior to entering. Do not enter facility if you answer 'yes' to any of the symptoms.
- Masks are not required. The decision to wear a mask or face covering is a personal choice. A person's choice is to be supported and respected. Non-medical masks are available for those who have forgotten theirs but would like to wear one, or who become ill at school.
- Routine sign in/sign out practices are now in place. Schools no longer need to keep a list of the date, names and contact information of visitors for communicable disease prevention purposes.
- Disinfect hands by proceeding to the nearest handwashing station. Wash hands according to Health Canada guidelines. Although, not as effective as handwashing, alcohol-based hand sanitizers may be used.
- Staff and students can bring personal items to school, but they should be encouraged to not share items that come in contact with the mouth (e.g. food, drinks, cigarettes, wind instruments, etc.).

2. PREVENTION MEASURES:

Ill, Unwell or Symptomatic

- For staff and students, do not enter if ill or displaying symptoms of COVID-19 unless health guidance has been sought, received clearance to return to school, symptoms have improved, and feel well enough.
- Non-staff visitors must not enter the site if ill or displaying symptoms regardless of health guidance (follow the Daily Health Check instructions).
- Staff/students displaying new symptoms while at school must immediately inform supervisor and leave school.
- If unable to immediately leave the school the individual must isolate in an area away from others, preferably outside, until able to leave.

Personal Protective Equipment

- As above, masks are no longer required however can be worn if preferred.
- Otherwise PPE should be worn as required relative to tasks performed (e.g. WHMIS).

Spacing

- Schools have returned to classroom and learning environmental configurations and activities that best meet learned needs and preferred educational approaches, though should still consider implementing strategies to help create space between people and to support students and staff using a trauma-informed approach.
- Maintain as much space from others as possible. Follow foot traffic and spacing signage instructions.
- Respect each other's personal space.
- Consider going outdoors.

Hand hygiene

- Avoid touching your face.
- Wash your hands often (see this [WorkSafeBC handwashing poster](#)), but especially:
 - Upon entry and re-entry to the facility
 - After sneezing, coughing, using a tissue
 - Before you prepare food / eat
 - Before and after using a shared space
 - Before leaving work
- Sneeze/cough into the crease of your sleeve.

Physical Barriers

- It is recommended that existing plexiglass barriers remain in place if they are not interfering with operations.

3. CLEANING PROCEDURE:

- Custodial cleaning team will disinfect frequently touched items (e.g. door handles, light switches, faucet handles, toilet handles, hand railings, water fountains, toys, service counters, appliances) at least 1x per day.
- Less frequently touched items will have general cleaning occur in line with regular practices.

4. SHARED SPACES:

- May be used by multiple users at the same time.
- Space people out as much as possible.
- Follow occupancy limits where posted on room doors.

5. SHARED ITEMS:

Educational Items

- May be shared but will not be cleaned/disinfected between users. Wash hands after using shared items.

Appliances

- May be shared but will not be cleaned/disinfected between users. Wash hands after using shared appliances.

Food

- Homemade/home prepared foods (home baked food, potlucks, etc.) may be shared, however that is not recommended.

Water Fountains

- Water fountains and water dispensing stations can be used but will not be cleaned/disinfected between users.

Personal Items

- Do not share personal items that come in contact with the mouth (food, water bottles, etc.).