"Together We Learn"

Section One: Board of Education

110 - POLICY DEVELOPMENT

Introduction

The purpose of this policy is to explain how policy amendments or new policies of the Board of Education are established. Trustees are encouraged to consult with staff prior to presenting amendments or new policy for Board or Committee consideration.

Policy

1. In order to establish or amend policies, a "Notice of Motion" may be given by a Trustee to the Board's Coordinating Committee, at a meeting of the Board, or at a meeting of a Board Standing Committee.

2. When the "Notice of Motion" is presented at a Board meeting, it will usually be presented as a resolution at the following Board meeting. These resolutions may be debated, tabled, referred, rejected, passed for immediate implementation, or directed to the appropriate Board Standing Committee for review.

3. The Superintendent of Schools/CEO may present draft policy or amendments to the Board's Coordinating Committee for appropriate scheduling.

4. Copies of draft policy resolutions directed to the Coordinating Committee shall be sent to the following groups when the Superintendent of Schools/CEO feels they have a vested interest in the change:
   - all official partner groups
   - other groups and organizations as deemed appropriate by the Superintendent of Schools/CEO.

5. Organizations and individuals shall have an opportunity to study the resolution and to make a presentation to the Board or the respective Committee.

6. Policy recommendations from Standing Committees shall be presented to the Board for consideration.

7. Where a matter is considered urgent, the Board may establish or amend policy without requiring an advance "Notice of Motion".

8. New and revised policies shall be written with gender neutral language.

9. The implementation of Board policy is the responsibility of the Superintendent of Schools/CEO, who may establish procedures and/or regulations, as required.

10. A function of each Board Standing Committee is to review and evaluate all policies directly pertaining to the Committee function at least once every three years.

Date Agreed: April 23, 1980
Date Amended: June 29, 1989; February 27, 1991; June 12, 1991; September 9, 1992

Date Reviewed/Amended: November 13, 2002; November 25, 2020
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Related Documents: Policy 145