



CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

**Policy Committee
Public Meeting**

**Wednesday, January 6, 2021, 4:00 pm
Via Zoom**

Board of Education: Trustee J. Fraser, Chairperson
Trustee A. Geistlinger, Committee Member
Trustee C. Desrosiers, Acting Committee Member
Trustee M. Baxter

Absent: Trustee N. Bowman, Committee Member

Staff: Kevin Kaardal, Superintendent of Schools/CEO
Ryan Stierman, Secretary-Treasurer/CFO
Mona Essler, Executive Assistant (recorder)

Absent: Terry Beaudry, Deputy Superintendent of Schools

Partner Groups: Lori Dawson Bedard, COTA First Vice-President
Teri Wishlow, CUPE Vice-President
Jamie Robinson, Pro-D Programs, COPVPA (arrived at 4:06 pm)
Isabella Harmel, Grade 11, Kelowna Secondary School
There was no representative from the Central Okanagan Parent
Advisory Council.

**The Central Okanagan Board of Education acknowledged that this meeting was being held
the unceded, Traditional Territory of the Okanagan People.**

AGENDA

Additional Amendments to Policy - Scheduled Action Item 5.3.

January 6, 2021 Committee Agenda - approved as amended.

REPORTS/MATTERS ARISING

Policy Committee Public Meeting Report - November 4, 2020

November 4, 2020 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

There were no public questions/comments.

COMMITTEE MEMBERS QUERIES/COMMENTS

There were no committee members queries/comments.

DISCUSSION/ACTION ITEMS

Amendments to Regulations 437R – Managing Students with Diabetes (*Regulations*)

The amendments to the Regulations 437R – Managing Students with Diabetes (*Regulations*) are the inclusion of "injectable/intranasal" before the word "Glucagon", as well as the addition of paragraph e) under the duties of the Public Health Nurse on page 8.

Outcome:

THAT: The Policy Committee recommends to the Board of Education:

THAT: The Board of Education approve the amendments to Regulations 437R – Managing Students with Diabetes (*Regulations*), as attached to the Agenda and as presented at the January 6, 2021 Policy Committee Meeting.

Amendments to Policy 410 – Access to Educational Programs for Resident Students Over Age 16 Years

As the Board of Education approved the change of name of Policy 480 from Raising the Bar: The Three Year Rule to Secondary Student Transitions and Graduation, Policy 410 – Access to Educational Programs for Resident Students Over Age 16 Years is to be amended to reflect this change.

Outcome:

THAT: The Policy Committee recommends to the Board of Education:

THAT: The Board of Education approve the amendments to Policy 410 – Access to Educational Programs for Resident Students Over Age 16 Years, as attached to the Agenda and as presented at the January 6, 2021 Policy Committee Meeting.

Amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement (*Regulations*)

The original amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement (*Regulations*) were brought forward to the Board of Education for review at the November 25, 2020 Public Board Meeting. The Board of Education deferred the amendments back to the Policy Committee for further discussion in response to a trustee query. Senior staff subsequently reviewed the Policy and Regulations and further amendments were brought forward to align the wording with District processes and Government legislation. The

Committee requested that senior staff review the wording in sections 3.6 and 4.1 of the Regulations and to include an amendment, if required, upon the Policy and Regulations being brought forward to the Public Board Meeting for approval. The Committee requested a further amendment for the inclusion of "guardian" after "parents".

Outcome:

The Policy Committee recommends to the Board of Education:

THAT: The Board of Education approve the amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement (Regulations), as attached to the Agenda and as amended at the January 6, 2021 Policy Committee Meeting.

Amendments to Policies - Distributed Learning to Online Learning

Pursuant to Bill 8 – 2020: Education Statutes Amendment Act, 2020, the term "Distributed Learning" has been struck from the School Act and replaced with "Online Learning". A review of the Policies took place and brought forward were two Policies and an Appendix to be amended to reflect this change.

Outcome:

The Policy Committee recommends to the Board of Education:

THAT: The Board of Education approve the amendments to Policy 480 – Secondary Student Transitions and Graduation, amendments to Policy 612 – Prohibiting Access to Schools (Section 177 of the School Act), as attached to the Agenda and as presented at the January 6, 2021 Policy Committee Meeting, and amendments to Appendix 542B – Memorandum of Understanding for Educational Programs with External Partnerships (Appendix) as attached to the Agenda and as amended at the January 6, 2021 Policy Committee Meeting.

Amendments to Policy 315 - Job Sharing and Regulations 315R - Job Sharing (Regulations)

Policy 315 – Job Sharing and Regulations 315R – Job Sharing (*Regulations*) were deferred from the June 24, 2020 Board Meeting to the Policy Committee for review. Upon assessment by the Superintendent of Schools/CEO and Executive Director of Human Resources, minor housekeeping changes were brought forward.

Outcome:

The Policy Committee recommends to the Board of Education:

THAT: The Board of Education approve the amendments to Policy 315 – Job Sharing and Regulations 315R – Job Sharing (Regulations), as attached to the Agenda and as presented at the January 6, 2020 Policy Committee Meeting.

DISCUSSION/INFORMATION ITEMS

Updated Forms

F436.1 Request for Administration of Medication at School Form

F436.2 Medical Alert Planning Form

F436.3 Managing Students with Medical Alert Photo ID Form

F436.4 Medical Alert and Diabetes Documents

F436.5 Medical Alert and Anaphylaxis Documents and Seizure Action Plan Documents

With the new Policy on Diabetes and amendments to the Anaphylaxis Policy approved by the Board of Education, the forms have been updated to reflect the new language. The Committee suggested further amendments to the Forms presented. The updated Forms will come forward to the Board of Education as information items.

DRAFT New Policy 616 - Child Care

As a result of recent amendments to the School Act and the issuance of a new Child Care Ministerial Order, Boards of Education were required to review their Policies relating to child care on school property. In response, Policy 616 – Child Care was drafted. Further discussions on the draft Policy will take place as between the Secretary-Treasurer and Assistant Superintendent, Rhonda Ovelson, and the draft of new Policy 616 – Child Care will be brought forward to the next Policy Committee on March 3, 2021.

COMMITTEE CORRESPONDENCE

There was no Committee correspondence.

ITEMS REQUIRING SPECIAL MENTION

There were no items requiring special mention.

RECOMMENDATIONS/REFERRALS TO THE BOARD/COORDINATING COMMITTEE/OTHER COMMITTEES

Future Public Board Meeting – Action Items:

1. Amendments to Regulations 437R – Managing Students with Diabetes (*Regulations*)
2. Amendments to Policy 410 – Access to Educational Programs for Resident Students Over Age 16 Years
3. Amendments to Policy 405 – Student Placement and Regulations 405R – Student Placement (*Regulations*)
4. Amendments to Policy 480 – Secondary Student Transitions and Graduation
5. Amendments to Policy 612 – Prohibiting Access to Schools (Section 177 of the School Act)
6. Amendments to Appendix 542B – Memorandum of Understanding for Educational Programs with External Partnerships (*Appendix*)

7. Amendments to Policy 315 – Job Sharing and Regulations 315R – Job Sharing
(Regulations)

Future Public Board Meeting – Information Items

1. Update Forms

F436.1 Request for Administration of Medication at School Form

F436.2 Medical Alert Planning Form

F436.3 Managing Students with Medical Alert Photo ID Form

F436.4 Medical Alert and Diabetes Documents

F436.5 Medical Alert and Anaphylaxis Documents and Seizure Action Plan Documents

ITEMS FOR FUTURE POLICY COMMITTEE MEETINGS

- Review of Central Okanagan Public Schools Policies (in relation to the Board of Education) relative to School District No. 83 (North Okanagan-Shuswap) Policies
- Policy 390 – Conflict of Interest and Confidentiality
- Amendments to Policy 625 – Sites, Facility and Equipment Enhancements – recommendation from the Ad Hoc Policy Committee
- Amendments to Policy 220 – Principals and Vice-Principals: Selection, Appointment and Transfer and Regulations 220R – Principals and Vice-Principals: Selection, Appointment and Transfer
- Amendments to Policy 486 - Student Use of Electronic and Social Media Communication - consultation/feedback with partner groups
- Amendments to Policy 650 – Public Use of School Facilities and Amendments to Regulations 650R – Public Use of School Facilities (Regulations) – feedback from partner groups
- Review of Policy 351 - Respectful Workplace and Amendments to Regulations 351R - Respectful Workplace (Regulations)
- Policy 135 - School Board Operation
- Review of Policy 715 - Consultation with Partners in Education, Policy 140 - School Board Standing and Ad Hoc Committees and Policy 141 - School District Committees
- Draft New Policy 616 – Child Care

FUTURE POLICY COMMITTEE MEETINGS

All meetings start at 4:00 pm.

March 3, 2021, June 2, 2021, November 3, 2021

MEDIA QUESTIONS

There were no media questions.

ADJOURNMENT

The meeting adjourned at 4:46 pm.

Questions - Please Contact:

Trustee Fraser, Chairperson at 250-681-0269 or Julia.Fraser@sd23.bc.ca

Kevin Kaardal, Superintendent of Schools/CEO at 250-470-3256 or Kevin.Kaardal@sd23.bc.ca

Julia Fraser, Chairperson