

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Education and Student Services DATE: April 3, 2013
CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Terry-Lee Beaudry, Assistant Superintendent

Board Attendees:

Trustee J. Fraser – Chairperson
Trustee D. Butler - Committee Member
Trustee J. Brinkerhoff – Committee Member
Trustee R. Cacchioni

Staff:

H. Gloster, Superintendent of Schools
T. Beaudry, Assistant Superintendent of Schools
J. Rever, Director of Instruction (K-12)
R. Oliver, Director of Instruction (K-12)
R. Tucker, Principal of International Education
B. Browns, Executive Assistant (*recorder*)

Partner Group Representation:

COPVPA Kevin Auclair, Executive Member
COTA Alice Rees, President
COPAC Shaun Bos, President

Absent: CUPE and District Student Council Representation

Reports/Matters Arising

February 6, 2013 Committee Report - received as presented.

Recognition/Presentations/Delegations

1. School Planning Council Improvement Process

Jon Rever, Director of Instruction (K-12), provided background information on School Planning Councils. School Planning Council meetings consist of three parents, one teacher representative, one administrator, a trustee, the Superintendent or Assistant Superintendent, a Director of Instruction (K-12), and one student at the secondary level. The 2013 SPC meetings will be a one hour conversation related to “How are you supporting ALL learners?” while focusing on one or two initiatives that have had the greatest impact on student learning. Director Rever also reviewed the School Improvement Planning (SIP) principles, Skovision, and Skopus and other forms of data collection.

6:47 pm: Superintendent Gloster left the meeting.

7:03 pm: Superintendent Gloster returned to the meeting.

Committee Members Queries/Comments

1. Trustee Brinkerhoff requested information regarding a schedule for the ELFF (Early Literacy for Families) Program.

The Assistant Superintendent will forward the request to Clara Sulz, Director of Instruction (K-12).

7:21 pm: Secretary-Treasurer Paul left the meeting.

7:25 pm: Secretary-Treasurer Paul returned to the meeting.

Discussion/Action Items

1. International Education Program Annual Report

Rick Oliver, Director of Instruction (K-12), reviewed information contained within the International Education Annual Report. The International Education Program has a current enrolment of over 230 FTE representing 23 countries. There have been 447 different students in the program this year, counting long-term and short-term students. The Program continues to be self-sustaining, generating significant revenue for the District. The Welcome Centre, Settlement Workers in Schools (SWIS) Program, English Language Learners (ELL) support, and the International Education Program have provided the School District with an efficient system of support for students and families new to Canada. By September 2015, the program's goal is to have an enrolment of 200 FTE students, which the program surpassed this year. Feedback received from students, agents, and homestays regarding the International Education Program has been very positive.

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Outcome

THAT: The School District No. 23 International Education Annual Report, as attached and presented at the April 3, 2013 Public Meeting of the Education and Student Services Committee, be sent to the Board of Education for placement as an Information Item on a future Public Board Meeting Agenda.

2. Welcome Centre Annual Report

Rick Oliver, Director of Instruction (K-12), reviewed the information contained within the Welcome Centre Annual Report. Director Oliver reported that the Welcome Centre services include intake and document processing by the Welcome Centre staff, settlement services by the Settlement Workers In Schools (SWIS) staff, and instructional support resource teachers for English Language Learners. The Welcome Centre has experienced continued growth and serviced 1,309 clients from 87 countries in 2011/2012. During the past school year, the Welcome Centre provided assistance to new immigrant families from 40 countries - 176 students from K-12 and 327 new SWIS clients; 345 English Language Learners; and 447 international students from 23 countries. The Welcome Centre continues to be an integral support to the School District.

Outcome

THAT: The School District No. 23 Welcome Centre Annual Report, as attached and presented at the April 3, 2013 Public Meeting of the Education and Student Services Committee, be sent to the Board of Education for placement as an Information Item on a future Public Board Meeting Agenda.

8:40 pm: Trustee Cacchioni left the meeting.

Discussion/Information Items

1. Revisions to Policy 540 - Proposals for Substantive Change (Distinct Schools, Unique Programs, and Speciality Academies)

Terry Beaudry, Assistant Superintendent, reported that there needs to be a review of Policy 540. The Committee supported a review of Policy 540 and the formation of a sub-committee as the current language does not include community partnerships or specific descriptions related to unique programs and special academies. The sub-committee will review, revise, and provide recommendations to the Education and Student Services Committee.

2. Draft Template - Memorandum of Understanding for Community Partnerships

Larry Paul, Secretary-Treasurer, reviewed the draft Memorandum of Understanding for Community Partnerships. The Memorandum of Understanding (MOU) is a directive from the Board of Education. The MOU will be included as a part of Policy 540 - Proposals for Substantive Change (Distinct Schools, Unique Programs, and Speciality Academies).

3. Aboriginal Education Enhancement Agreement Update

Terry Beaudry, Assistant Superintendent, provided an update on the draft Enhancement Agreement. The Enhancement Agreement will be completed prior to the end of the school year and presented at a future Education and Student Services Public Committee Meeting.

4. District Assessment Policy Update

Terry Beaudry, Assistant Superintendent, reported that an Assessment Policy Committee has been formed to develop a District policy on Assessment. The Assessment Policy Committee will consist of the Assistant Superintendent and representative(s) from the Board of Education, Education and Student Services Committee, COPAC, COPVA, and COTA.

5. Draft Program Review Cycle 2013/2014

The Chairperson presented the Draft Program Review Cycle for the 2013/2014 school year. The Committee discussed the reporting process regarding Annual Reports and Level 1, 2, 3 Reviews. The Assistant Superintendent will draft a program review cycle for the 2013/2014 school year for the Committee to review. Further review and discussion of the Program Review Cycle will take place at a future Education and Student Services Public Committee Meeting prior to the end of the school year.

Recommendations/Referrals To The Board/Coordinating Committee/Other Committees

Future Public Board Meeting Information Items (April 24, 2013):

- International Education Program Annual Report
- Welcome Centre Annual Report

Future Coordinating Committee Meeting

- Education and Student Services Public Committee Meetings (6:00 pm versus 6:30 pm)

Items For Future Education And Student Services Committee Meetings

- Draft Meeting Schedule 2013/2014 (May 2013)
- Student Readiness Annual Report (May 2013)
- Technologies That Empower Student Learning and Achievement - Bring Your Own Device (BYOD) Jon Rever (May 2013)
- Draft Achievement Contract and Strategic Plan (June 2013)
- Central Okanagan Community and School District No. 23 Literacy Plan Annual Report (June 2013)
- School Calendar (date to be determined)
- Health Promoting Schools Committee Revised Terms of Reference
- 2014/2015 School Calendar
- Education Week 2014
- Blended Learning
- Student Support Services including Central School Programs/Alternate Education (Fall 2013)

May 1, 2013	June 5, 2013
Draft Meeting Schedule 2013/2014 Student Readiness Annual Report (<i>Director N. Bradley</i>)	Draft Achievement Contract (<i>Superintendent H. Gloster</i>) Central Okanagan Community and SD No. 23 Literacy Plan Annual Report (<i>Director C. Sulz</i>) Draft Aboriginal Education Enhancement Agreement (<i>T. Beaudry</i>)
PROGRAM REVIEW LEGEND	
<u>LEVEL 1 REVIEW</u> • District-wide surveys • Involving all stakeholders • Focus Groups • Interviews with key staff and clients <u>LEVEL 2 REVIEW</u> • Surveys to a representative sample group of stakeholders • Optional Focus Groups and personnel interviews as appropriate <u>LEVEL 3 REVIEW</u> • Limited surveying and interviews to gather informal feedback	

Future Education and Student Services Committee Meetings

- May 1, 2013
- All meetings are scheduled for 6:30 pm in the School Board Office Board Room

Questions – Please Contact:

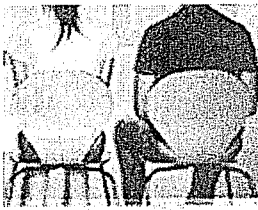
Trustee Julia Fraser, Chairperson

Phone: 250.870.5000, ext 8146 email: Julia.Fraser@sd23.bc.ca

Terry-Lee Beaudry, Assistant Superintendent of Schools

Phone: 250.470.3225

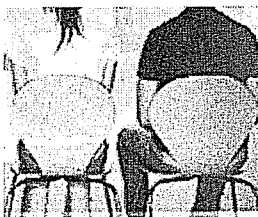
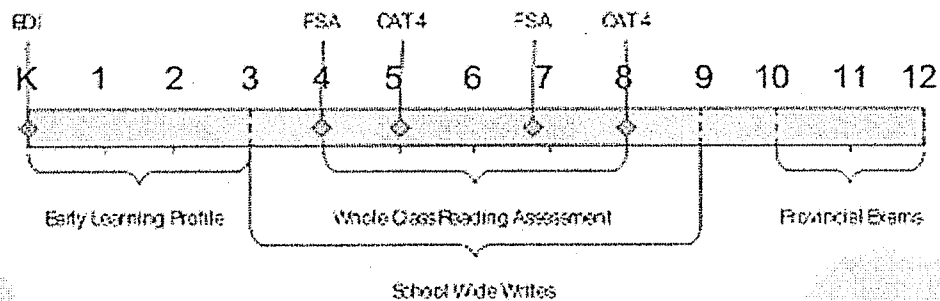
email: Terry.Beaudry@sd23.bc.ca



Assessment and Evaluation

We align.....to create common K to 12 Assessments

School District No. 23 K to 12 Literacy Assessment Plan



Assessment and Evaluation

We align.....to create common K to 12 Assessments

School District No. 23 K to 12 Numeracy Assessment Plan

