

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Policy Committee DATE: October 3, 2018

CHAIRPERSON: Trustee D. Butler STAFF CONTACT: K. Kaardal, Superintendent/CEO

Attendees:

Board of Education:

Trustee D. Butler (Chairperson)
Trustee C. Gorman (Committee Member)
Trustee M. Baxter (Acting Committee Member)

Staff:

K. Kaardal, Superintendent of Schools/CEO
E. Sadlowski, Secretary-Treasurer
M. Essler, Executive Assistant (Recorder)

Absent: Trustee L. Mossman (Committee Member)

Partner Group Representation:

COPAC	Sarah Shakespeare, President
COTA	Lori-Dawson Bedard, First Vice-President
COPVPA	Violeta Malfair, Social
CUPE	Shelley Yost, Clerical/Library Assistant Shop Steward
DSC	No representative

Agenda – Additions/Amendments/Deletions

The October 3, 2018 Agenda was approved as presented.

Trustee M. Baxter was appointed Acting Committee Member in the absence of Trustee L. Mossman.

Report

The May 2, 2018 Public Policy Committee Report was approved as presented.

Discussion/Action Items

1. Review of Policy 705 – Relations with Parents of Students

- a. New Policy 703 – Parent Advisory Councils (PAC)
- b. New Policy 704 – District Parent Advisory Council (COPAC)
- c. Amended Policy 705 – Relations with Parents of Students

Deferred from the May 2, 2018 Policy Committee Meeting

The outcome of the February 7, 2018 Policy Committee Meeting was to amend Policy 705 and prepare two new Policies – one for Parent Advisory Councils (PAC) and one for District Parent Advisory Councils (COPAC). The new and amended Policies were reviewed at the May 2, 2018 Policy Committee Meeting with the outcome that the new and amended Policies be forwarded to the Central Okanagan Parent Advisory Council (COPAC) for their review.

Policy 703 – Parent Advisory Councils (PAC), item 1.6.4 further updated to include:

- a. The Principal or designate will review any open document to be sent home via students or through the District/school faxes, websites, e-mail or digital communication, using the above criteria.
- b. To facilitate this, the Principal and the PAC shall develop a process to obtain parental/guardian consent for release of contact information to establish a distribution list or an alternate communication mechanism.

Subsequent to Committee members' discussions, Policy 705 – Relations with Parents of Students, further amended under item 1 as follows:

- volunteer activities;
- parent/teacher conferences;
- school-based classroom visits as approved by the Principal;

- School Community Learning Plans;
- school-based Parent Advisory Councils;
- District Parent Advisory Council;
- school or district-level committees/councils.

Outcome:

The drafts of new Policy 703 – Parent Advisory Councils (PAC), new Policy 704 – District Parent Advisory Council (COPAC) and the amendments to Policy 705 – Relations with Parents of Students, as amended at the October 3, 2018 Policy Committee Meeting, be forwarded to the Board of Education for approval.

2. Cannabis Legalization Effective October 2018 – Review of Policies

- Amendments to Policy 420 – Admission of International Education Students**
- Amendments to Regulations 455R – Discipline (*Regulations*)**
- Amendments to Form 525.3 – Transportation of School District No. 23 Students Vehicle Use and Authorized Driver's Statements**
- Amendments to Policy 640 – District Smoke Free Environment**
- Amendments to Regulations 650R – Public Use of School Facilities (*Regulations*)**

With the Cannabis Act coming into effect on October 17th, amendments to Policies, Regulations and Forms is required to include reference to cannabis products.

Outcome:

The amendments to Policy 420 – Admission of International Education Students, Amendments to Regulations 455R – Discipline, Amendments to Form 525.3 – Transportation of School District No. 23 Students Vehicle Use and Authorized Driver's Statements, amendments to Policy 640 – District Smoke Free Environment and Amendments to Regulations 650R – Public Use of School Facilities, as amended at the October 3, 2018 Policy Committee Meeting, be forwarded to the Board of Education for approval.

3. New Policy 305 – Event Protocols

The intention of new Policy – Event Protocols is to provide clarity and consistency for the hosting of school and District events. The Committee discussed the order of introduction of individuals at events. Two amendments were suggested with Trustees and Civic Counsellors introduced prior to Senior staff from the Central Okanagan Public Schools, and "in order of precedence" added to MPs and MLAs.

Outcome:

New Policy 305 – Event Protocols, as amended at the October 3, 2018 Policy Committee Meeting, be forwarded to the Board of Education for approval.

Items for Future Policy Committee Meetings

- Amendments to Policy 390 – Conflict of Interest and Confidentiality
- Referred from the April 25, 2018 Public Board Meeting:
 - Regulation 631R – School Closures/Consolidation (*Regulations*)
- Referred from the May 23, 2018 Education and Student Services Committee:
 - Policy 405 and Regulations 405R – Student Placement
- Referred from the September 12, 2018 Public Board Meeting:
 - Policy 470 and Regulations 470R – Transportation Services Management
 - Policy 475 and Regulations 475R – Transportation: Authority and Responsibility
- Referred from the September 12, 2018 Public Board Meeting:
 - Policy 115 – Inaugural and Annual Board Meetings
 - Policy 140 – School Board Standing and Ad Hoc Committees
 - Policy 185 – Board Representation on Community, Municipal and Provincial Organizations
 - Policy 135 – School Board Operation

Future Policy Committee Meetings

To be determined by the Board of Education at their November 14, 2018 Public Board Meeting.

Questions – Please Contact:

Deb Butler, Chairperson

Phone: 250-548-3255

email: deb.butler@sd23.bc.ca

Kevin Kaardal, Superintendent/CEO

Phone: 250-470-3256

email: kevin.kaardal@sd23.bc.ca

Eileen Sadlowski, Secretary-Treasurer

Phone: 250-470-3216

email: eileen.sadlowski@sd23.bc.ca

Deb Butler, Chairperson