

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: February 17, 2016

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

*The Committee Chairperson acknowledged that the meeting was being held
on the Traditional Territory of the Okanagan People.*

Board Attendees:

Trustee J. Fraser - Chairperson
Trustee R. Cacchioni - Committee Member
Trustee C. Gorman - Committee Member
Trustee M. Baxter
Trustee D. Butler
Trustee L. Mossman

Staff:

L. Paul, Secretary-Treasurer
M. Van Aller, Director of Operations
K. Kaardal, Superintendent of Schools/CEO (*absent*)
T. Beaudry, Assistant Superintendent
B. Bertram, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	Shelley Courtney, President
COPVPA	Cathie Mutter, Secretary
COTA	Susan Bauhart, President
CUPE	Wendy Johnson, President
DSC	No representative

Agenda - Additions/Amendments/Deletions

Add: 6.3 Support for the Installation of a Streetlight at the School Bus Stop at the Corner of Udell Road and Westside Road (New Item)

February 17, 2016 Agenda – approved as amended.

Reports/Matters Arising

January 6, 2016 Committee Report - received as distributed.

Discussion/Action Items

1. Annual Facility Grant (AFG) Plan for 2016/2017 through 2020/2021

The Director of Operations provided information on the AFG which is prepared yearly by staff. The Annual Facility Grant is intended for annual projects required to maintain facility assets through their anticipated economic life, to prevent premature deterioration of these assets, to correct unsafe conditions and deficiencies in design or construction of an existing capital asset, to significantly lower the associated operating costs of an existing asset, and to promote the long-term viability of the District's current physical plant. Items on the list are rated and assigned points according to an objective set of criteria. In addition, a wide consultation process is undertaken each year to ensure that the funds are utilized in a way to maximize the long-term benefit to the Central Okanagan School District. The AFG Plan is a living document, continuously updated as critical needs emerge. The Ministry of Education requires that all of the AFG funding must be expended by March 31st of the provincial fiscal year. No major expenditures will be made until funds are secured from the Ministry.

Outcome

The Committee recommended that the Board of Education approve the Annual Facility Grant Plan for 2016/2017 through 2020/2021, as attached to the agenda and as presented at the February 17, 2016 Planning and Facilities Committee Meeting.

2. Mandate, Purpose and Function of the Planning and Facilities Committee

Committee members reviewed Policy 155 – Planning and Facilities Committee.

Outcome

The Committee recommended that the Board of Education affirm Policy 155 – Planning and Facilities Committee, as attached to the agenda and as presented at the February 17, 2016 Planning and Facilities Committee Meeting.

3. **Support for the Installation of a Streetlight at the School Bus Stop at the Corner of Udell Road and Westside Road**

A request has been received from Wayne Carson, Regional District of Central Okanagan Director, Central Okanagan West Electoral Area, for the Board's support for the installation of a streetlight at the school bus stop at the corner of Udell Road and Westside Road, as the area is poorly lit and has become a pick-up/drop-off area for families.

Outcome

The Committee recommended that the Board of Education send a letter of support to the Regional District of Central Okanagan for the installation of a streetlight at the school bus stop at the corner of Udell Road and Westside Road.

Information Items

1. Carbon Neutral Capital Program (CNCP)

The Director of Operations provided background information on the Ministry of Education's Carbon Neutral Capital Program. All school districts were invited to submit projects by Friday, February 5, 2016 that recognize the reduction of carbon emissions. The Central Okanagan School District has submitted three projects for consideration; a boiler replacement at Watson Road Elementary School, replacement of roof top units with air source heat pumps at A.S. Matheson Elementary School, and a boiler replacement at Dr. Knox. All approved projects must be completed by March 2017.

2. Vacant Properties owned by the Central Okanagan School District

Committee members discussed the list of vacant properties owned by the District. Three sites are currently on the market; the Johnson Road/Hall Road site, the Winfield Elementary School site, and the Wood Lake site.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- Annual Facility Grant (AFG) Plan for 2016/2017 through 2020/2021
- Affirmation of Policy 155 – Planning and Facilities Committee
- Support for the Installation of a Streetlight at the School Bus Stop at the Corner of Udell Road and Westside Road (*February 24, 2016 Public Board Meeting*)

Future Public Board Meeting Information Items:

- Carbon Neutral Capital Program (CNCP)

Items for Future Planning and Facilities Committee Meetings

- District Area Updates, e.g. enrolment, community growth, etc. (*Referred from the Incamera Board Meeting – April 29, 2015*)
- Board Motion 16P-018 (January 27, 2016 Public Board Meeting): "THAT: Motion 16P-016 (*That the Board of Education redirect the overflow of students from Davidson Road Elementary School to Oyama Traditional School*) be tabled and directed to the Planning and Facilities Committee".

April	May	June
- Capital Project Bylaw for AFG - Energy & Sustainability Presentation	- Transportation – Additional Service Routes	- Five Year Capital Plan Submission (<i>Info Item</i>)

Meeting Schedule

April 20, 2016	May 18, 2016	June 15, 2016	
August 24, 2016 (<i>tentative</i>)	September 21, 2016	October 19, 2016	November 16, 2016

Questions - Please Contact:

Trustee Julia Fraser Chairperson
Mitch Van Aller, Director of Operations

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