

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE:	<u>Finance and Legal Committee</u>	DATE:	<u>June 18, 2014</u>
CHAIRPERSON:	<u>Trustee R. Cacchioni</u>	STAFF CONTACT:	<u>L. Paul, Secretary-Treasurer E. Sadlowski, Director of Finance</u>

Attendees:

Board of Education:
Trustee R. Cacchioni (Chairperson)
Trustee C. Gorman (Committee Member)
Trustee M. Pendharkar (Committee Member)
Trustee M. Baxter
Trustee J. Brinkerhoff
Trustee D. Butler
Trustee J. Fraser

Staff:
L. Paul, Secretary-Treasurer
E. Sadlowski, Director of Finance
H. Gloster, Superintendent
T. Beaudry, Assistant Superintendent
B. Bertram, Executive Assistant (*Recorder*)

Partner Group Representation:

COTA	No representative
COPAC	No representative
COPVPA	No representative
CUPE	No representative
District Student Council	No representative

Agenda/Additions/Amendments/Deletions

June 18, 2014 Agenda – approved.

Reports/Matters Arising

May 21, 2014 Committee Report – received as presented.

Discussion/Action Items

1. School District No. 23 (Central Okanagan) Annual Budget Fiscal Year 2014/2015

The Director of Finance provided a review of the highlights of the Annual Budget Fiscal Year 2014/2015 which was developed in accordance with the Ministry's template. Committee members discussed the pending Ministry notification regarding the final release of holdback funds for the 2013/2014 school year. The announcement will be received by June 30th as the Ministry's budget envelope must be dispersed by June 30, 2014. School Districts will also be receiving a percentage (20%) of the School District's savings as a result of the BCTF strike action. These funds are being supplied to School Districts in recognition of additional costs incurred as a result of the strike action taking place. Once all costs have been deducted from the savings received, the remainder will be available for use as general revenue.

Outcome

The Committee recommended that the Board of Education give first, second and third readings to the School District No. 23 (Central Okanagan) Annual Budget Bylaw for the Fiscal Year 2014/2015 in the amount of \$216,906,802, and that the School District No. 23 (Central Okanagan) Annual Budget Bylaw for the Fiscal Year 2014/2015 in the amount of \$216,906,802, be read a first, second and third time, passed and adopted on the 25th day of June, 2014.

2. Policy Review: Policy 650 - Public Use of School Facilities, 650A - Public Use of School Facilities Schedule of Rental Fees (Appendix), and 650R - Public Use of School Facilities (Regulations)

Committee members reviewed the policies as attached to the agenda.

Outcome

The Committee recommended that the Board of Education affirm Policy 650 - Public Use of School Facilities with no recommended changes; approve amended Policy 650A - Public Use of School Facilities Schedule of Rental Fees (Appendix); and, affirm Policy 650R – Public Use of School Facilities (Regulations).

Information Items

1. Community Rental Program Report

The Director of Finance provided an overview of the District's rental program which is operated on a "break even" basis in order to ensure that all costs to the District are covered, e.g. custodial time, utilities, and equipment/facility wear and tear. Facilities are rented primarily in the evening during the week, however are also available on weekends, and in limited cases, throughout the summer months. The decision to make a facility available for community use is left entirely up to the Principal. The rental program supports the equivalent in custodial time of three full time custodians. The Community Rental Program Report is shared informally with representatives from the various municipalities.

Meeting Schedule

September 22, 2014 at 1:00 pm (NOTE NEW DATE)

October 15, 2014 at 6:30 pm November 19, 2014 at 1:00 pm

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Future Public Board Meeting Action Items:

- School District No. 23 (Central Okanagan) Annual Budget Fiscal Year 2014/2015
- Policy Review: Policy 650 - Public Use of School Facilities, 650A - Public Use of School Facilities Schedule of Rental Fees (Appendix), and 650R - Public Use of School Facilities (Regulations)

Future Public Board Meeting Information Items:

- Community Rental Program Report

Items for Future Finance and Legal Committee Meetings

- Report on Nominal Roll Audit
- Report on Mock Aboriginal Education Audit
- Review of Policy 190 - Trustee Expenses

Questions – Please Contact:

Trustee Rolli Cacchioni, Chairperson

Larry Paul, Secretary-Treasurer

Eileen Sadlowski, Director of Finance

Phone: 250-765-3419

Phone: 250-470-3216

Phone: 250-470-3224

email: Rolli.Cacchioni@sd23.bc.ca

email: Larry.Paul@sd23.bc.ca

email: Eileen.Sadlowski@sd23.bc.ca

Rolli Cacchioni, Chairperson