



Parent Advisory Council MINUTES

South Kelowna Elementary PAC Meeting MINUTES

Date / September 22, 2021 Time | 7:00pm

Meeting called to order by | Michelle Crossley

IN ATTENDANCE

Michelle Crossley
Nadia Piasentin
Heidi Van Aerden
Leah Garras
Jody Gibson
Crystal Alseth
Michelle Scheibel
Ruth King

Roan Janyk
Ashley Kratzer
Kristi Caldwell
Krisandra Fehr
Robyn Straume
Kamal Gill
Sandi Matlock
Carling Lorentz

Kelsey
Mallory Vig
Dayna Hatter

APPROVAL MEETINGS

- Approval of Agenda for September 22nd, 2021- Kristi Caldwell and Michelle Scheibel
- Approval of Minutes from previous meeting September 15, 2021 - Michelle Scheibel

PRESIDENT'S REPORT

President Michelle Crossley

- PAC meetings dates are scheduled for the year – schedule to be distributed before end of September
- Criminal record checks for any volunteers; check in with school to make sure you have a valid CRC
- PAC email being clarified and ensure communication is going to the right place
- Agenda closed and turned over to Nadia

PRINCIPLE'S REPORT

Principal Nadia Piasentin

- Thanks PAC and everyone who participated in start-up. Everyone is happy to be back
- Thank you to executives for everything behind the scenes
- 229 Students registered this year, 10 classrooms,



- Straight grade 4, 5, 6 – has never happened during Nadia's career at SKE
- New staff to welcome:
 - Secretary – Robyn Hansen
 - Counsellor – Mrs Kelly Dawson
 - Resource Teacher - Lindsay Abbott
 - 3 new CEA's
- Theme for the year is HOPE
- Terry Fox run was a success
- Parent teacher interviews start next week, early dismissal on September 27th and 28th
- Middle of planning Truth and Reconciliation for September 30th, Stat Holiday, wear orange that week
- Planning already in the works for Halloween

TREASURER'S REPORT

Michelle Scheibel

- New Playground – 165k given from the government to replace playground on Kindergarten side
- Playground needs to be installed by end of March
- PAC is currently putting a budget together. Looking at past years' budgets to compare where money is budgeted ie. bursaries, yearbooks, field trips, etc.
- The PAC decided how much would be budgeted to continue doing the things that have been done in the past
- Applications were made for money from BC Lottery, in addition fundraisers that will be up and coming
- Due to COVID last year there wasn't much spending. This plays to our benefit as we are trying to put in a new playground
- Propose a vote today on how many dollars we can agree to put towards the playground from our PAC account
- 4-5 vendors were reviewed, each offered two different playground structures. One at 165k and one at 200k
- Habitat – local company, local people, great company
- Key elements – play structure near the swings, wheelchair accessible, easier use play structure, rope trap, spinners, rubber floor leading to a ramp, play structure with slides and climbing, a slider, monkey bar, chin up bars
- New quote arrived on Sept 22nd, roughly 200k
- Looking to have a wee-go-round installed – very useful and enjoyable for children in wheelchairs
- Fundraising for the wee-go-round will happen after the initial part of the playground is done
- 28k short if we are looking to add the rubber ground
- Idea presented to remove some of the additional items and utilize what we already have. This could save us the 28k
- Gofund me has raised just over 10k. We are looking to raise another 35k for the playground
- Budget put together – attached
 - Gaming account 4k
 - Gofund me 10k
 - Residual account – additional funds
- Highlighted yellow items are what the PAC has previously discussed and how we would like funds allocated
- Approx 13k allocated, just over 22k between the two accounts
- We are in need of 34k for the playground that we want,
- Order needs to be placed before October and we can save approx. 5%
- 12 weeks following order to receive product
- Invoiced once we are at installation. We have time to fundraise the additional money before we have to pay



- Suggestion to put 9k towards the playground from PAC fund, short 13k which would need to be fundraised
- Feedback requested
- Sandi – when they previously fundraised for the playground they needed 50k and they discussed how to fundraise – we would be considered a not for profit. Rather than the fundraisers for Purdy's, wrapping paper etc, you can make an option that they can buy the items OR they can donate the funds that they would normally spend on those items directly to the PAC
- Renderings will be printed and put in every child's agenda which outlines what we need and how families can donate, with deadline
- Mallory – asks question if the current monkey bars and chin up bars will remain?
- Michelle S answer – we will be asking habitat about the safety and stability of the current items before we make that decision

Vote to approve of the budget:

- Motion to approve the budget which would include the yellow fields to be allocated plus 9k to be put towards the playground –Kristi C. first, Michelle S. second
- All those in favor – majority rules in favor

OTHER REPORTS

COPAC Representative- Jody Gibson

- COPAC meets every second Monday. Minutes will be posted on COPAC website
- Sept 14th – discussed catchment area review for westside and mission schools. Want PACs to educate the parents
- Options for catchment broken down which will be posted on website
- Hot lunches were all approved for the school this year

Fruits and Vegetable Coordinator Program Jody Gibson

- Make new families aware, once a month fruits and vegetables delivered to the school and handed out with education on each item
- Newsletter coming home regarding allergies, ball is getting rolling next week

Communications Coordinator- Kristi Caldwell

- Preliminary updates – first task is standardizing all the communication coming from the PAC.
- Working alongside Robyn Hansen
- Determining newsletter release – monthly? quarterly? This may not provide enough time to be responsive
- Leaning towards not having a timed newsletter to allow us to address things when they arise
- Kristi meeting with AJ Pratt to gain access to the FB page
- Leah Garras and Kristi Caldwell would split cost of the printing the communication regarding the playground which will go home in the children's planners
- Michelle S will get correct renderings from Habitat with correct information so that it is properly communicated
- Nadia -Habitat believes the monkey bars are structurally sound and can stay



Health and Safety Representative -Mary Sullivan

- Mary was unable to attend but please reach out to her directly if anyone has any questions regarding H&S

Food Program Coordinator – Robyn Straume

- Hot lunch update – Dayna and Robyn attended the hot lunch zoom call
- Ordering opening October 1st
- Oct 14th first lunch
- Switching to Munch a lunch for Ordering System
- New email which will go out due to password issues
- Tuesdays and Thursdays will be hot lunch days
- Tuesdays will be miscellaneous vendors, Thursdays Pizza
- Dominos, fresh box, Mission Villas are on our list of vendors confirmed
- Extensive list of vendors to go through and see if they are a good fit
- Looking for 2 volunteers on Tuesday and 2 Volunteers on Thursday – asking that volunteers are fully vaccinated – 5 spares as additions
- Made meals by parents – chili or hot dog day, we need 3 parent volunteers to come forward and offer to cook the food. If we can get parents to commit we are happy to do it. One person in the kitchen must have food safe. Jody will volunteer when she has enough notice as she has food safe

Fundraising Coordinator – Leah Garras

- Document attached for review outlining the plan for fundraising
- Playground fundraising – give a visual like they do at the hospitals with the fill the thermometer
- Number one item is fundraising for the playground
- Events and ideas: first 4 on the list will start right away
 - Gofundme page
 - Charitable donations from parents
 - Purdy's chocolates with pizza prize
 - Skogie's carwash
 - Frankie We Salute You – pumped on the idea to educate with his food, donation of his chef and his self, auction item where a family can purchase a private experience
- Big thing is getting volunteers for the events that are coming up soon
- PAC representatives will be on the school grounds recruiting volunteers

NEW BUSINESS

- Discussed throughout evening

NEXT MEETING

Wednesday October 20th, 2021. Location TBA

