

SCHOOL DISTRICT No. 23 – BOARD COMMITTEE REPORT

COMMITTEE: Planning and Facilities Committee Meeting DATE: June 15, 2016

CHAIRPERSON: Trustee Julia Fraser STAFF CONTACT: Mitch Van Aller, Director of Operations

The Committee Chairperson acknowledged that the meeting was being held on the Traditional Territory of the Okanagan People.

Board Attendees:

Trustee J. Fraser – Chairperson
Trustee R. Cacchioni - Committee Member
Trustee C. Gorman – Committee Member
Trustee M. Baxter
Trustee D. Butler
Trustee L. Mossman

Staff:

L. Paul, Secretary-Treasurer
M. Van Aller, Director of Operations (*absent*)
D. Widdis, Planning Manager
K. Kaardal, Superintendent of Schools/CEO
T. Beaudry, Assistant Superintendent
Dr. R. Oliver, Director of Instruction (K-12)
H. Wendt, Executive Assistant (*recorder*)

Partner Group Representation:

COPAC	Rick Davidson, Member-at-Large
COPVPA	Cathie Mutter, Secretary
COTA	Susan Bauhart, President
CUPE	Dick Beetlestone, Operations Shop Steward
DSC	No representative

Agenda - Additions/Amendments/Deletions

Add: 7.4 Gender Neutral Washrooms

June 15, 2016 Agenda – approved as amended.

Reports/Matters Arising

May 18, 2016 Committee Report - received as distributed.

Discussion/Action Items

1. Annual Capital Plan Submission

The Secretary-Treasurer noted that the Ministry of Education has changed its Capital Plan process and now requires submission by the Central Okanagan School District of a non-monetary bylaw. This authorizes the Secretary-Treasurer to proceed with supported projects once the funding is made available by the Ministry. The Secretary-Treasurer outlined the approved school projects as noted in the Ministry of Education's letter dated May 24, 2016.

Outcome

The Committee recommended that at the June 22, 2016 Public Board Meeting, the Board of Education give first, second and third readings to Capital Bylaw No. 15/16-CP-SD23-01 Capital Plan 2015/16, and that Capital Bylaw No. 15/16-CP-SD23-01 be read a first, second and third time, passed and adopted the 22nd day of June, 2016.

2. School Age Out of School Care Program (and Possibly Preschool Program) at École Casorso Elementary School

The Secretary-Treasurer noted this matter came before the Board in 2014 and, until now, funding had not been received from the Ministry of Children and Family Development Major Capital Funding division which would allow Clubhouse Child Care Centre to move forward with the project. In response to queries from the Committee, the Secretary-Treasurer confirmed the program is based on community need and the License to Occupy, should the matter proceed, will require a five-year commitment from the District. The intention is to utilize portables at the school site and any renovations that will be required will be paid for by the Clubhouse Child Care Centre. The program will run year-round. The Assistant Superintendent confirmed traffic and parking concerns during the times that the school is in session have been recognized by the school.

Outcome

The Committee recommended that the Board of Education support the reconditioning and renovation of the existing vacant site-based portable at École Casorso Elementary School and enter into a five (5) year License to Occupy Agreement with the Clubhouse Child Care Centre for the purpose of housing the Out of School Care and Preschool Program.

Information Items

1. Davidson Road Elementary School Enrolment

The Planning Manager noted the District is continuing to monitor enrollment at Davidson Road Elementary School. Currently 475 students are enrolled and there is space for 486 at this time. Further evaluation will take place in late August to ensure adequate space is available for the upcoming school year.

2. 2015 Portable and Modular Locations

The Secretary-Treasurer provided a brief overview of the current locations for portables and modulares.

3. Westside Area Study – Grade 9-12 Secondary School

The Planning Manager confirmed an assessment of current facility space on the Westside is underway by Planning Works Consulting Inc., a company contracted by the Central Okanagan School District, as part of the Long-Term Facility Plan (LTFP). The review will continue over the summer with a Project Identification Report (PIR) coming back to the Planning and Facilities Committee Meeting in August or September. The Committee suggested further conversations take place with Westbank First Nation regarding their anticipated growth for their area.

4. Gender Neutral Washrooms

The Director of Instruction noted the KSS Diversity Club made a presentation at a recent Human Rights Committee Meeting outlining the need for gender neutral washrooms in schools. Currently, the Central Okanagan School District has been addressing the need on an *ad hoc* basis. The Committee was advised that gender neutral washrooms are already in place in some schools and while not possible at all, the District is moving forward in a thoughtful way to ensure that washrooms can be allocated wherever possible as the need arises. The Committee further commented noting all students need to feel safe and accommodated and the Committee and Trustees are committed to moving forward with a systemic approach. The COTA President concurred and advised the COTA is in support of providing gender neutral washrooms.

Recommendations/Referrals To the Board/Coordinating Committee/Other Committees

Items for Future Planning and Facilities Committee Meetings

- Capital Plan for 2016/2017
- Project Identification Report – Westside
- District Area Updates, e.g. enrolment, community growth, etc. (*Referred from the Incamera Board Meeting – April 29, 2015*)

August	September	October
<ul style="list-style-type: none">- Five Year Capital Plan Submission (<i>Info Item</i>)	<ul style="list-style-type: none">- Summer Projects Update- 2016/2017 Capital Plan Submission (<i>Info Item</i>)- Planning and Facilities Committee – Review of Mandate, Purpose and Function	<ul style="list-style-type: none">- 2016/2017 Capital Plan Submission (<i>Action Item</i>)- Annual Integrated Pest Management Report
November	January	February
<ul style="list-style-type: none">- Capital Project Bylaw – Approved Bus Project (<i>tentative</i>)- Routine Capital Project Bylaws	<ul style="list-style-type: none">- Review of the Long-Term Facility Plan (<i>Info Item</i>)- Lake Country Elementary School Catchment Area Review	<ul style="list-style-type: none">- Annual Facility Grant (AFG) Plan- Carbon Neutral Capital Program (CNCP)
April	May	June
<ul style="list-style-type: none">- Capital Project Bylaw for AFG- Energy & Sustainability Presentation	<ul style="list-style-type: none">- Transportation – Additional Service Routes	

Meeting Schedule

August 24, 2016

September 21, 2016

October 19, 2016

November 23, 2016

Questions - Please Contact:

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Julia Fraser, Chairperson