



**Central Okanagan
Public Schools**
Together We Learn

CENTRAL OKANAGAN PUBLIC SCHOOLS - BOARD COMMITTEE REPORT

Finance and Planning Committee Meeting

Public Meeting

Wednesday, October 22, 2025, 4:00 pm

School Board Office

1040 Hollywood Road S

Kelowna, BC

Board of Education: Trustee W. Broughton, Committee Member, Acting Chair
Trustee C. Desrosiers, Committee Member
Trustee J. Fraser
Trustee L. Guderyan, Acting Committee Member
Trustee V. Johnson

Absent: Trustee L. Tiede, Committee Chair

Staff: Kate Cumming, Assistant Secretary-Treasurer
Delta Carmichael, Secretary-Treasurer/CFO
Rob Drew, Director of Operations
Alan Lalonde, Acting Superintendent
Josh Currie, Assistant Director of Operations
Gabe Cacchioni Finance Manager
Lise Bradshaw, Executive Assistant (Recorder)

Absent: *Jon Rever, Superintendent of Schools*
David Widdis, Planning Manager

Partner Groups Susan Bauhart, COTA President
Teri Wishlow, CUPE President and George York, CUPE Vice-President
Nicola Baker, COPAC President
Scott Sieben, COPVPA Executive
Tait Catton and Alexander Domowicz, District Student Council Reps

**The Central Okanagan Board of Education acknowledged that this meeting was being held
the unceded, Traditional Territory of the Okanagan People.**

*Due to the absence of Trustee Tiede, the Committee Chair, Trustee Broughton stepped in as
Acting Committee Chair for the Meeting. Trustee Guderyan was appointed as Acting Voting
Committee Member.*

AGENDA

October 22, 2025 Committee Agenda - approved as presented.

REPORTS/MATTERS ARISING

Finance and Planning Committee Public Meeting Report - September 17, 2025

September 17, 2025 Committee Report - received as distributed.

PUBLIC QUESTION/COMMENT PERIOD

None.

COMMITTEE MEMBERS' QUERIES/COMMENTS

Trustee Desrosiers and Trustee Guderyan recently visited Chief Tomat Elementary school and saw the new pre-fabricated classroom addition to the school, and offered their appreciation to the Operations team on the construction, as well as the beautiful landscaping.

The COPAC President passed on concerns heard at the recent COPAC meeting regarding the restrictions imposed by the new fire marshall regarding furniture and art/bulletin boards in schools.

DISCUSSION/ACTION ITEMS

Enhancement Agreement – Anne McClymont Elementary School

The Director of Operations outlined the proposed Enhancement Agreement for the installation of a gaga ball pit at Anne McClymont Elementary school, and answered queries from the Committee.

Outcome:

The Finance and Planning Committee recommended the following:

THAT: The Board of Education enter into an Enhancement Agreement with Anne McClymont Elementary School for the installation of a gaga ball pit and rubber surface, as attached to the Agenda, and as presented at the October 22, 2025 Finance and Planning Committee Meeting.

Financial Update – September 30, 2025

The Assistant Secretary-Treasurer provided information on the Financial Update as of September 30, 2025, outlining the current budget status, revenue and expenditure trends and variances from projections.

The Assistant Secretary-Treasurer and the Secretary-Treasurer/CFO answered queries from the Committee clarifying:

- The reduction of students/FTE following the upcoming completion of the September 1701 enrolment process.
- The allocation of a portion of the prior year unrestricted surplus to balance the 2025/2026 Amended Annual Budget.
- The number of teachers affected by the contraction in enrolment, as well as the volume of call-outs for TTOCs.
- Supplemental funding received for qualifying students, and the resulting budget allocations.
- Discretionary budget allocations for schools
- Classroom Enhancement Funding process vs other school districts in the province.
- Supporting ELL students.

Outcome:

The Finance and Planning Committee recommended the following:

THAT: The Board of Education receive the Financial Update as of September 30, 2025 as presented, and forward to the Board of Education as an Information Item.

DISCUSSION/INFORMATION ITEMS

2024/2025 Feeding Futures Fund Update

The Assistant Secretary-Treasurer, along with Rhonda Ovelson, Director of Instruction – Feeding Futures, shared information on the Feeding Futures Program for the 2024/2025 school year.

The Committee discussed the program and future plans, given that no new funding announcements have been made. There were queries on sourcing food locally, praise for the stigma-free rollout and questions on whether the district could manage the program in-house rather than through third-party vendors. Partnerships with the local food bank and volunteer organizations were highlighted as major supports to the Program. The District currently offers universal breakfast programs and targeted lunch programs, with four schools providing a “pay what you can” lunch model. Expansion of these programs is limited by infrastructure, which is why investment has been directed toward kitchen facilities.

2025/2026 Feeding Futures Fund Budget

The Assistant Secretary-Treasurer, along with Rhonda Ovelson, Director of Instruction – Feeding Futures, shared the budget for the Feeding Futures Program for the 2025/2026 school year.

The budget prioritizes sustaining and expanding breakfast, lunch, and snack programs to meet growing student needs amid rising living costs in the Central Okanagan. In addition to operational

funding, the District received \$200,000 in Minor Capital Expenditure funding for infrastructure upgrades, with initial work planned at École KLO Middle School. The District will also receive \$479,690 in Year 2 National School Food Program funding, plus \$319,792 carried forward, which supports similar spending criteria and infrastructure upgrades without expanding school facilities.

Student & Family Affordability Fund Update at June 30, 2025

The Assistant Secretary-Treasurer provided an update on the Student & Family Affordability Fund as of June 30, 2025. Schools have used the funding as needed to waive school related fees and cover one-time required costs for students and families in need, and has also been used by the District's Welcome Centre to support immigrant and refugee families.

As at June 30, 2025, approximately 91% of the Student and Family Affordability funding for the 2024/2025 school year has been spent. The unspent funds at June 30, 2025 have been carried forward to be spent in the 2025/2026 school year.

The Committee noted that the funding was allocated without resources for program management. Although this program has been discontinued, Trustees were encouraged to advocate for sustained funding by the Ministry of Education and Child Care.

COMMITTEE CORRESPONDENCE

None

ITEMS REQUIRING SPECIAL MENTION

The COTA President requested clarity on the scenario of certain students accessing multiple categories of funding for various needs. Acting Superintendent Alan Lalonde provided examples of the different categories, such as Special Education, ELL (English Language Learner) and SWIS (Settlement Workers in Schools). There could be scenarios where one student has access to all three of the categories for supplemental funding.

RECOMMENDATIONS/REFERRALS TO THE BOARD

Public Board Meeting – November 12, 2025:

- Enhancement Agreement – Anne McClymont Elementary School (*Action*)
- Financial Update – September 30, 2025 (*Information*)
- 2024/2025 Feeding Futures Fund Update (*Information*)
- 2025/2026 Feeding Futures Fund Budget (*Information*)
- Student & Family Affordability Fund Update at June 30, 2025 (*Information*)

ITEMS FOR FUTURE FINANCE AND PLANNING COMMITTEE MEETINGS

November

Finance:

- School District No. 23 (Central Okanagan) Budget Development Principles
- School District No. 23 (Central Okanagan) Budget Development Timeline
- 2024/2025 Statement of Financial Information

Planning:

- Annual Integrated Pest Management Report

January

Finance:

- Annual Review of Committee's Mandate, Purpose and Function.
- 2025/2026 Amended Annual Budget
- Ministry of Education and Child Care Recalculation Allocation
- Financial Update at December 31st
- Budget Survey Development

February

Finance:

- 2026/2027 Budget Presentation
- School Fees Summary

Planning:

- Annual Facility Grant (AFG) Plan

April (1st Meeting)

Finance:

- Central Okanagan Public Schools Superintendent of Schools/CEO 2026/2027 Budget Proposal Report
- Budget Consultation Input Received
- Trustee Indemnity for the 2026/2027 Fiscal Year

April (2nd Meeting)

Finance:

- Central Okanagan Public Schools Superintendent of Schools/CEO 2026/2027 Budget Recommendations Report
- Financial Report at March 31st

May

Finance:

- Auditor's Report to the Finance and Audit Committee – Initial Communication on Audit Planning for the Year
- Financial Update - International Education Program

Planning:

- Annual Transportation Update
- Capital Plan Submission

June

Finance:

- School District No. 23 (Central Okanagan) Annual Budget for the Fiscal Year 2026/2027
- 2025/2026 Accumulated Operating Surplus Review
- Proposed Multi-Year Financial Plan (2026/2027 to 2028/2029)
- Annual Review of Financial Planning and Reporting Policy

Planning:

- Energy and Sustainability Presentation

FUTURE FINANCE AND PLANNING COMMITTEE MEETINGS

- November 19, 2025
- January 21, 2026
- February 11, 2026

4:00 pm, Main Board Room
1040 Hollywood Rd. S., Kelowna

ADJOURNMENT

The meeting adjourned at 5:34 pm.

Questions - Please Contact:

Wayne Broughton, Acting Committee Chair at Wayne.Broughton@sd23.bc.ca

Kate Cumming, Assistant Secretary-Treasurer at 250-860-8888 or Kate.Cumming@sd23.bc.ca

Wayne Broughton, Acting Committee Chair